

MEETING OF THE BOARD OF TRUSTEES-Board Meeting June 8, 2015

ANNOUNCEMENT OF COMPLIANCE WITH OPML: Notice of this meeting was posted in the City Clerk's office and was advertised in the January 21, 2015 Ocean City Sentinel and in the January 17, 2015 Atlantic City Press, posted on the Library's website, and posted on bulletin boards inside the library.

CALL TO ORDER: President Jennifer Shirk called the meeting to order at 4:01pm.

RECORDING OF ATTENDANCE: (Roll Call) Jennifer Shirk, Fred Marcell, Brian Broadley, Ron Denney, Dr. Connie Pritchard, Dustin Peters, Mayor Gillian, Karen Mahar, Leslie Clarke, Sandy Crescenzo, Steve Barse. (Jon Batastini late arrival)

APPROVAL OF MINUTES: Brian Broadley moved to approve the May 2015 minutes. The motion was seconded by Ron Denney and passed with all present in favor.

TREASURER'S REPORT: Treasurer Broadley reviewed the current assets and liabilities of the library. The "Return-to Taxpayers" amount was noted. He reported that the Budget Report and all figures were within normal limits. He and President Shirk noted that there was nothing out of the ordinary in the bills being presented. Upon no questions, Mr. Marcell moved to accept the report with a second from Mr. Denney. All present were in favor by roll call.

ACTION ON THE BILLS: Ron Denney moved to approve and pay the bills with a second from Mayor Gillian. All present were in favor by roll call.

PRESIDENT'S REPORT: An OPRA request was received regarding the bookmobile from FIT member, Michael Hinchman. President Shirk and Director Mahar met with him to discuss his questions and concerns. Nancy Larrabee, a member of the original Think Tank on the bookmobile was also consulted.

The audit is complete and a committee will meet with the auditor prior to the next Board Meeting to report back on the findings. The committee members are Jennifer Shirk, Jon Batastini, Fred Marcell, and Dustin Peters.

DIRECTOR'S REPORT: An employment offer was accepted for a Librarian 1/Programmer position. This will be a full-time position with benefits at an annual salary of \$39,000. The employee start date is July 6, 2015.

Interviews are currently being conducted for a part-time Children's Librarian.

Some changes are to be announced at the next meeting after a meeting with auditor, Gene Volpe.

Results of the cooperation between the Library, schools, and Wetlands Institute are scheduled to be presented at the Library on June 10.

Director Mahar also communicated happenings as a result of the recent Atrium Committee meeting. The Community Calendar "Special Events" are to be included on the Library Events schedules/calendars.

COMMUNICATIONS/CORRESPONDENCE: None.

FRIENDS & VOLUNTEERS REPORT: Sandy Crescenzo reported that the Family Creative Learning sessions are complete and were successful. They are preparing for it to return in September 2015. The Friends are again concerned about the upkeep of the kiosk in the atrium and there was a brief discussion regarding the fate of donated books. This matter is to be addressed with Karen Mahar.

BUILDING ISSUES: Quotes have been received to replace stair treads, and for some carpet and painting to be done. It was requested that any future repairs scheduled for the Atrium be reported to the Library Director prior to their commencement. Some leakage in the atrium has been reported. A good response

was had from Public Works during a recent overflow in the HVAC coils in the ceiling causing some ceiling tiles to collapse.

OLD BUSINESS:

- A. **Bookmobile-** Leslie Clarke, bookmobile coordinator, reported that she is currently working on a map showing the stops (8 to date) which is to be distributed. A part-time driver is to be hired. A mailing has been budgeted for the bookmobile promotion and WiserLink is to be working on promotional materials. Currently, a “stop” is defined as 3times per week in frequency, 2 hours each. Mr. Batastini expressed concern regarding the lack of current use of the vehicle and the absence of more concrete planning to date. He felt that community perception on the utilization of the bookmobile needs to be addressed.
- B. **Banking-** Fred Marcell and Karen Mahar have met with the regional VP of TD Bank to discuss options for the library’s banking needs.
- C. **Mural-** WiserLink has submitted a suggestion for a 3-D sign for the previously discussed bare wall in the Lecture Hall. The sign incorporates our logo to tie in with branding of the library.

NEW BUSINESS: None.

PUBLIC COMMENT: Michael Hinchman addressed the Board with his questions and comments regarding the bookmobile. He questioned the motive and goal behind the acquisition of the vehicle. He expressed appreciation for being heard.

ADJOURNMENT: Mr. Batastini moved to adjourn at 4:55pm with a second from Mrs. Shirk. All were in favor.

Respectfully Submitted:

Ron Denney, Secretary