



Meeting Minutes

Date: 11/16/2017

Present: Craig Klasic, Lori Alvarez, Kristy Anthony, Jason Moshier, Lynne Van Peet, Suzayn Mooney, Lisa Kwan Betsy Kirschner, Jennifer Morley, Lori Ewing, Tim Martiner

1. Minutes from last meeting: no proposed changes.

2. Budget/Treasurer's Report: Balance including sub-accounts: \$14,481.06. Available funds (balance - sub accounts) = \$7,911.44

- The weight room is paid off!!
- Lori needs Treasury Transaction Reports filled out, not just receipts turned in. Craig will send a reminder to all liaisons.
- We will be revamping the concessions envelope to include sports name. There is a depository box inside the concession room. Lori or Kristy will collect that a few times per week.
- Cross Country has a question on their balance. The discrepancy is that the Horsey Fund Checks have not be received.

3. Old Business:

- Sports Programs - Deadline for the Winter Program is December 11th for orders and December 18th for payment. Estimated date to deliver is early January. Coast to Coast Printing made the fall one and a template. Craig will do the winter and spring sports. Steve will coordinate team photos in December. Parent ads are available in PDF version or they can send information into school. The front and back inside cover and the back cover are sold through the spring of 2018. Cross country did a great job selling the fall program. We have sold all but about 20 copies.
- Horsey Foundation: Delmarva Aces Baseball Team sold 6,000 tickets approximately \$96,000. We sold \$5,000. There is a lot of opportunity to increase sales for this fundraiser. There is a link on the Horsey website for who won the prizes. Since they are

not affiliated with us, we are not going to post winners. The opportunity to showcase the car is in the summer. Wings and Wheels was a bust. Only sold 11 tickets all day.

- Buy-A-Brick Program - We will do a holiday and graduation push on selling the bricks. They have not decided where these bricks will be laid. Latest is that the old bricks will be placed in the front around the flagpole. The new bricks associated with Sports Boosters will be laid somewhere near the Nest. Bricks are \$100 for small and \$200 for large.
- Gift Card/Holiday Green: Orders close on 12/20. We have currently sold \$372 but it is very little work for us. Gift Card sales are in process. Flyer went home on 12/15. It will be on FB and weekly newsletter. Orders due 12/4. Orders tallied 12/7 and Gift Cards fulfillment will be 12/13. Kristy Anthony will host the fulfillment night at her house: 37336 Waterside Circle Ocean View, DE
- Reminder: All team fundraisers must be pre approved. The primary reason for this is that all money is going through our bank account. The form has been sent to all coaches and liaisons.
- Concessions
 - Nest - It needs to be cleaned out and winterized, which means the water needs to be shut off. The warmer has been moved inside for the winter.
 - Gym Concessions - Swim Team parents do not participate in the booster food. Their parents sign up through Sign Up Genius and donate their own stock. Philly pretzel sales were very popular for the fall sports. Parents pick up and donate. You get 50 pretzels for \$25.
 - Procedure Booklets - The pizza money comes straight out of each teams cash box.
- Liaison Report: Cross Country - Banquet at Ivy was very nice. It is really nice to have banquet outside of school. Soccer held banquet in Middle School Gym and catered by Bethany Blues. Girls Lax was in the cafetorium and was catered by Aerena's. We need to set up a form for Senior night so that it is more standardized throughout each sport. All senior players, managers and parents need to be recognized.
- Middle School Dance: We made \$502 on the Middle School Dance. It is a lot of work for one person. There was no school administrator present at the dance and there were a few minor problems. The list that we used to keep track of ticket sales needs to include the student's contact information. We had several students that did not know their parents phone number.

4. New Business:

- Individual Team Fundraisers- Teams are allowed to do their own fundraisers; however, prior approval is required.
- Futsal equipment request- request from soccer coach to purchase Futsal equipment for winter program. Steve would like to explore purchasing this through the athletic department budget. We will table this until we know what Steve's budget decision is.

- Winter sports pictures - December 18th is date for Middle School pictures. Steve will coordinate High School pictures. It was suggested that we add more action shots to the winter program.

The next meeting is scheduled for Wednesday December 13th at 6pm. The meetings are held at Kristy Anthony's home. Address is: 37336 Waterside Circle Ocean View, DE. We will be filling the Gift Card fundraiser orders. All are welcome.

Questions/comments: sussexacademysportsboosters@gmail.com