Convene Town Commissioners Meeting 9:00 A.M.

Opening Ceremonies/ Pledge/ Moment of Silence/ Roll Call Audio Recording Mark (ARM): Audio 1 of 2: 00:08- Present: Commissioner Riordan, Commissioner Hanson, Commissioner Dunmyer, Commissioner Persinger, Mayor Hanson, Town Manager Marc Appelbaum, Town Solicitor Fred Townsend

Adoption of Agenda ARM: Audio 1 of 2: 01:42- Motion by Commissioner Hanson to adopt the agenda with striking agenda item #2. Seconded by Commissioner Dunmyer. The vote carried unanimously.

Approval of November 19, 2016 Town Commissioner Meeting Minutes ARM: Audio 1 of 2: 03:02- Motion by Commissioner Dunmyer to approve the November 19, 2016 Town Commissioner Meeting Minutes with minor typo changes as stated. Seconded by Commissioner Persinger. The vote carried unanimously.

Approval of December 10, 2016 Town Commissioner Meeting Minutes ARM: Audio 1 of 2: 05:07- Motion by Commissioner Dunmyer to approve the December 10, 2016 Meeting Minutes with changing the word “remove” to “move” on agenda item #2, and remove language in section 3 regarding “bedroom”. Seconded by Commissioner Persinger. The vote carried 4-1 with Mayor Cooke abstaining due to being absent from the December 10, 2016 meeting.

Announcements and Updates:
- Discuss a possible referral to the Planning and Zoning Commission that would amend Article IX §185-59 and Article VIII, §185-46 of the Dewey Beach Zoning Code relating to damage or destruction of nonconforming uses and/or buildings and the modification of height regulations. ARM: Audio 1 of 2: 07:15- Consensus among Commissioners to refer to Planning and Zoning: an amendment to Article IX §185-59 and Article VIII, §185-46 of the Dewey Beach Zoning Code relating to the precondition of damage or destruction of nonconforming uses and/or buildings and the modifications of height regulations.

Regular Agenda:

1. Discuss and possibly vote to allocate up to $15,000 to do a town-wide survey depicting the boundary of the public right of way, from set aside account number 9560000 (current balance of account number 9560000 as of 10/31/2016 is $86,430.00). ARM: Audio 1 of 2: 14:07 - Motion by Commissioner Dunmyer to allocate up to $15,000 to do a town-wide survey depicting the boundary of the public right-of-way, from set aside account number 9560000. Seconded by Commissioner Persinger. The vote carried 4-1 with Commissioner Riordan opposing.
2. Discuss and possibly vote to approve an Ordinance amending Chapter 122 of the Dewey Beach Code of Ordinances relating to Housing Standards and the definition of “bedroom”. This agenda item was removed during the adoption of the agenda.

3. Discuss and possibly vote to approve an Ordinance amending Chapter 117 of the Dewey Beach Code of Ordinances relating to Licensing of Businesses by requiring an annual rental safety self-certification; by striking the requirement of a non-rental declaration; by clarifying respective due dates for licensure submissions; by revising references to alternative methods of verifying notices by mail; by amending the business license fees for package stores; by striking the license fees for Transportation Network Company Drivers; and matters related thereto. ARM: Audio 1 of 2: 47:15- Motion by Commissioner Hanson to adopt the Ordinance that is titled ‘an Ordinance to amend Chapter 117 relating to licensing of businesses by requiring an annual rental safety self-certification; striking the requirement of a non-rental declaration; clarifying respective due dates for licensure submissions; revising references to alternative methods of delivering notices by mail; amending the business license fees for package stores; striking the license fees for Transportation Network Company driver; adding a license fee for a one-day business; and matters related thereto. Seconded by Commissioner Dunmyer. The vote carried unanimously.

4. Discuss and possibly vote to approve the 2017 Town of Dewey Beach residential rental license safety certification affidavit. ARM: Audio 1 of 2: 1:08:00- Motion by Commissioner Hanson to approve the 2017 Town of Dewey Beach residential rental license safety certification affidavit with edits as discussed. Seconded by Commissioner Persinger. The vote carried unanimously.

5. Discuss and possibly vote to approve the 2017 Town of Dewey Beach residential rental license application form. ARM: Audio 1 of 2: 1:30:15 – Discussion began. ARM: Audio 2 of 2: 02:56- Motion by Commissioner Hanson to approve the 2017 Town of Dewey Beach residential rental license application form as amended. Seconded by Commissioner Persinger. The vote carried unanimously.

6. Discuss and possibly vote to approve revisions to the 2017 Town of Dewey Beach commercial rental license application form. ARM: Audio 2 of 2: 03:55 - Motion by Commissioner Dunmyer to approve revisions to the 2017 Town of Dewey Beach commercial rental license application form as provided. Seconded by Commissioner Hanson. The vote carried unanimously.


8. Discuss and possibly vote to approve revisions to the 2017 Town of Dewey Beach business license application form. ARM: Audio 2 of 2: 14:20 - Motion by Commissioner Hanson to approve revisions to the 2017 Town of Dewey Beach business license application form with amendments as discussed along with adding “Attachment A & Attachment B” as a requirement for eateries/restaurants to submit with the application. Seconded by Commissioner Persinger. The vote carries unanimously.
   c. Discuss budget assumptions.
   d. Review 8 year budget synopsis.

10. Discuss current single source Trash and Recycle Initiative for residential properties in Dewey Beach to include a review of the following: ARM: Audio 2 of 2: 46:42- Discussion among Commissioners. Consensus among Commissioners to have a meeting to further discuss the budget and Trash and Recycling initiative on the evening of Friday, February 10th.
   a. Current draft trash and recycling contract and any open items
   b. Letter to go to citizens
   c. Letter to other trash vendors
   d. Recommendation from Trash Committee
   e. Review of ordinances that will need to be considered
   f. Process to address trash can enclosures, dumpsters on Public Right of Way
   g. Time Line for possible implementation

11. Discuss and possibly vote to approve a Dewey Beach 2016 Volunteer of the Year, to be awarded at the February Rehoboth-Dewey Chamber of Commerce awards banquet. ARM: Audio 2 of 2: 1:21:20- Mayor Cooke nominated Trash and Recycling Chair, Debbie Knight, as Dewey Beach 2016 Volunteer of the Year. Motion by Commissioner Riordan to give the Dewey Beach 2016 Volunteer of the Year award to Debbie Knight. Seconded by Commissioner Hanson. The vote carried unanimously.

12. Public Comments

13. Commissioners Comments
   a. Commissioner Gary Persinger
   b. Commissioner Mike Dunmyer
   c. Commissioner Diane Hanson
   d. Commissioner Courtney Riordan
   e. Mayor Dale Cooke

Convene Executive Session

In accordance to 29 Del. C. §10004 (b) (4) the Town Commissioner’s will be meeting in executive session to hold strategy sessions involving legal advice with respect to pending litigation where an open meeting would have an adverse effect on the Town’s litigation position.

   a. Discussion of pending litigation pursuant to 29 Del. C. §10004 (b) (4).

14. Close Executive Session
15. Re-Convene Town Commissioners Meeting

16. Adjourn Town Commissioners Meeting