MINUTES
Executive Session and Town Commissioners Meeting
At the Dewey Beach Life Saving Station
#1 Dagsworthy Avenue, Dewey Beach, DE. 19971
Saturday, March 11, 2017
Executive Session to begin at 8:00 A.M.
Town Commissioners Meeting to re-convene at 9:00 A.M.

Convene Town Commissioners Meeting 8:00 A.M.

Convene Executive Session

In accordance to 29 Del C. §10004 (b) (2) the Town Commissioners will be meeting in Executive Session for the purpose of preliminary discussions of site acquisitions for any publicly funded capital improvements or sales or leases of real property.

Close Executive Session

Re-Convene Town Commissioners Meeting at 9:00 A.M.

Opening Ceremonies/ Pledge/ Moment of Silence/ Roll Call Audio Recording Mark (ARM): Present: Commissioner Riordan, Commissioner Persinger, Commissioner Hanson, Commissioner Dunmyer, Mayor Cooke, Town Manager Marc Appelbaum, Town Solicitor Fred Townsend

Adoption of Agenda Audio: ARM: Motion by Commissioner Hanson to adopt the agenda with adding “reappoint Mike Harmer to Planning and Zoning” to number 13. Seconded by Commissioner Persinger. The vote carried unanimously.

Approval of February 10, 2017 Town Commissioner Meeting Minutes Audio: ARM: Motion by Commissioner Persinger to approve the February 10, 2017 Town Commissioner Meeting Minutes. Seconded by Commissioner Hanson. The vote carried unanimously.

Approval of February 10, 2017 Executive Session Minutes Audio: ARM: Motion by Commissioner Persinger to approve the February 10, 2017 Executive Session Minutes. Seconded by Commissioner Hanson. The vote carried unanimously.

Approval of February 11, 2017 Town Commissioner Meeting Minutes Audio: ARM: Motion by Commissioner Dunmyer to approve the February 11, 2017 Town Commissioner Meeting Minutes with edits as discussed. Seconded by Commissioner Persinger. The vote carried unanimously.

Announcements and Updates:

- T-2 parking program Update by Town Manager Marc Appelbaum
- Parking kiosks and related matters Update by Town Manager Marc Appelbaum
- Inland Bay initiative Update by Mayor Cooke
- Dewey Beach Enterprise construction Update by Town Manager Marc Appelbaum
- Trash update Update by Mayor Cooke
- Town Survey Update by Town Manager Marc Appelbaum
- Town space Update by Town Manager Marc Appelbaum
- Building Official job description Update by Town Manager Marc Appelbaum
- Route One Street Lighting Update by Mayor Cooke
- Committee Minutes Update by Town Manager Marc Appelbaum
- Business License Update Update by Town Manager Marc Appelbaum
1. a. Discuss and possibly vote to modify the fiscal year 2018 budget regarding police and code enforcement payroll by reallocating the funds from the police budget to the parking and code enforcement budget. Audio: ARM: : Motion by Commissioner Dunmyer to modify the fiscal year 2018 budget regarding police and code enforcement payroll by reallocating the funds from the police budget to the parking and code enforcement budget. Seconded by Commissioner Hanson. The vote carried unanimously.

b. Consider amending the 2017 budget by allowing, from excess positive performance to the budget, for some capital expense items to be secured prior to 3/31/2017 Audio: ARM: : Motion by Commissioner Dunmyer to amend the 2017 budget by allowing, from excess positive performance to the budget, for some capital expense items to be secured prior to 3/31/2017 (as defined in document), up to $65,000. Seconded by Commissioner Hanson. The vote carried unanimously.

2. Discuss and possibly vote to approve the below the line budget for fiscal year 2018. Audio: ARM: : Motion by Commissioner Persinger to approve the below the line budget for fiscal year 2018. Seconded by Commissioner Dunmyer. The vote carried unanimously.

3. Discuss the building permit application process. Audio: ARM: : Overview by Town Manager Marc Appelbaum. Discussion among Commissioners followed.


5. Discuss and possibly vote to obtain services with a representative at Lyons Insurance Agency to work with regarding Human Resources. Audio: ARM: : Motion by Commissioner Hanson to obtain services with a representative at Lyons Insurance Agency to work with regarding Human Resources. Seconded by Commissioner Riordan. The vote carried unanimously.

6. Discuss and possibly vote to adopt a policy regarding motor coach and charter buses dropping off passengers on Route One in Dewey Beach. Audio: ARM: : Discussion. No vote.


8. Discuss the Commissioners plans to improve communication and for live streaming of town meetings. Audio: ARM: : Discussion began.


10. Discuss Commissioner goals for the remainder of the year. Audio: ARM: : Discussion began.

11. Review Chapter 65; Beaches, in light of the tent and canopy ban Ordinance being discussed in Rehoboth Beach. Audio: ARM: :

12. Discuss and possibly vote to approve the purchase of land currently for sale. Audio: ARM: : Motion by Commissioner Dunmyer to authorize Town Manager Marc Appelbaum to move forward with the purchase of land. Seconded by Commissioner Persinger. The vote carried unanimously.

13. Discuss and possibly vote to appoint two new members to the Planning and Zoning Commission. Audio: ARM: : Motion by Commissioner Hanson to appoint Mark Nordquist and Jimmy O’Conor to the Planning and Zoning Commission. Seconded by Commissioner Persinger. The vote carried unanimously. Motion by Commissioner
Persinger to re-appoint Mike Harmer as a member of the Planning and Zoning Commission. Seconded by Commissioner Hanson. The vote carried unanimously.

14. Discuss the status of the Dewey Beach homeowner and visitor Comprehensive Development Plan survey results.
Audio: ARM: : Discussion began

15. Public Comments Audio: ARM: : Comments

16. Commissioners Comments No comments
   a. Commissioner Gary Persinger
   b. Commissioner Mike Dunmyer
   c. Commissioner Diane Hanson
   d. Commissioner Courtney Riordan
   e. Mayor Dale Cooke

17. Adjourn Town Commissioners Meeting Audio: ARM: :

Please be advised that this Agenda is subject to amendment in accordance with FOIA. Agenda items are subject to deletion at any time, including during the course of the meeting. Persons with disabilities requiring special accommodations should contact Town Hall at (302)227-6363 seventy-two (72) hours in advance.