



TOWN OF DEWEY BEACH

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RESOLUTION # 135

Gordon E. Elliott
Town Manager

A RESOLUTION TO ESTABLISH CERTAIN PROCEDURES FOR TOWN MEETING EFFICIENCY

WHEREAS, the Town of Dewey Beach Commissioners feel it necessary to establish guidelines and procedures for Town meeting efficiency, and

WHEREAS, the Town of Dewey Beach Commissioners believe it would be of great value to the Town to establish guidelines and procedures for Town meetings.

NOW THEREFORE:

BE IT RESOLVED: by the Commissioners of the Town of Dewey Beach in session met and agreed.

The following procedures for Town meetings be established.

1. Limit agenda content to three (3) hours or less.
2. Set reasonable estimated timeframes for each agenda item and stick to them as much as possible. At the end of the time limit, either vote, decide to continue the discussion, or table the issue for future discussion.
3. Turn all cell phones and blackberries off or on vibrate during the meeting; no text messaging unless it's an emergency.
4. All attendees are asked to be civil in nature, speaking only when recognized by the Mayor or Chair of a Committee, not interrupting another speaker nor making any personal attacks.
5. After being recognized by the Chair of the meeting, a meeting attendee can provide input/feedback for up to a maximum of 3 minutes per agenda item.
6. The same person can comment on the same agenda item one more time after all others have had a chance to speak, but only if time permits.
7. Public comment will be limited to a maximum 30 minutes per agenda item unless otherwise stated at the beginning of the meeting.


8. Audience members should avoid redundant comments by merely saying, "I agree with so-and-so's comment," without further elaboration.

9. Audience members may collectively "donate" a maximum of 10 minutes per agenda item to a third party of their choice to speak on their behalf.

10. Comments should be addressed to the council members only; no debating between members of the audience.

BE IT RESOVLED by the Commissioners of The Town of Dewey Beach this 11 day of Sept, 2009.

Mayor Dell Tush


Town Manager Gordon E. Elliott