MINUTES
Town Commissioners Meeting
At the Dewey Beach Life Saving Station
#1 Dagsworthy Avenue, Dewey Beach, DE 19971
Saturday, April 8, 2017
9:00 A.M.

Convene Town Commissioners Meeting 9:00 A.M.

Opening Ceremonies/ Pledge/ Moment of Silence/ Roll Call Present: Commissioner Riordan, Commissioner Persinger, Commissioner Hanson, Commissioner Dunmyer, Mayor Cooke, Town Solicitor Fred Townsend, Town Manager Marc Appelbaum

Adoption of Agenda Motion by Commissioner Persinger to adopt the agenda with the elimination of agenda item #10, and #14. Seconded by Commissioner Riordan. The vote carried unanimously.

Approval of February 21, 2017 Town Commissioner Meeting Minutes Motion by Commissioner Hanson to approve the February 21, 2017 Town Commissioner Meeting Minutes. Seconded by Commissioner Persinger. The vote carried unanimously.

Approval of March 11, 2017 Executive Session Minutes Motion by Commissioner Hanson to approve the March 11, 2017 Executive Session Minutes. Seconded by Commissioner Persinger. The vote carried unanimously.

Approval of March 11, 2017 Town Commissioner Meeting Minutes Motion by Commissioner Hanson to approve the March 11, 2017 Town Commissioner Meeting Minutes with correction in agenda item #5 to read “Human Resources” rather than “Human Services”. Seconded by Commissioner Persinger. The vote carried unanimously.

Announcements and Updates:
- Financial Update
- Towing and Booting
- Announcement from Warren Jones of Rehoboth Beach Fire department inquiring about donations and recruitment

Regular Agenda
1. Discuss and possibly vote to purchase property in Dewey Beach located at map 20.14 parcel 74.00, not to exceed three thousand dollars. Motion by Commissioner Riordan to purchase property in Dewey Beach located at map 20.14 parcel 74.00, not to exceed three thousand dollars. Seconded by Commissioner Persinger. The vote carried unanimously.

2. Discuss and possibly vote to approve an Ordinance to amend Chapter 48 of the Municipal Code of the Town of Dewey Beach, Delaware, relating to voter registration. Overview by Beverly Corelle. Motion by Commissioner Riordan to approve an Ordinance to amend Chapter 48 of the Municipal Code of the Town of Dewey Beach, Delaware, relating to voter registration. Seconded by Commissioner Persinger. The vote carried unanimously.

3. Discuss the timeline and next steps of the Comprehensive Development Plan. Overview by Commissioner Persinger and Comprehensive Development Plan Working Group Chair Elaine Bole.


5. Discuss thoughts from the Town Manager regarding Committees. Overview by Town Manager Marc Appelbaum
6. Discuss and possibly vote to approve a letter from the Town Commissioners, and its dissemination regarding trash/dumpsters/trash can enclosures to be sent to Dewey Beach residential and commercial property owners. Consensus among Commissioners to authorize Commissioner Hanson and Commissioner Dunmyer to make modifications as necessary. Once the modifications are made and submitted to Town Hall, the letters will be mailed.

7. Discuss and possibly vote to approve an Audit Engagement Letter for fiscal year 2017 as recommended by the Audit Committee. Motion by Commissioner Riordan to approve the Audit Engagement Letter for fiscal year 2017 as recommended by the Audit Committee. Seconded by Commissioner Dunmyer. The vote carried unanimously.

8. Discuss lighting concerns on Route One. Overview by Town Manager Marc Appelbaum, followed by discussion among Commissioners.

9. Discuss Commissioner recommendation regarding communications and live streaming. Overview by Commissioner Persinger, followed by discussion among Commissioners. Mayor Cooke asked Town Manager Marc Appelbaum and Commissioner Persinger to move forward with obtaining the premium service live-streaming proposal.

10. Discuss the enforcement/prosecution of the removal of town property; such as survey stakes, street signs, town signs. Agenda item 10 was not discussed (removed during the adoption of the agenda).

11. Discuss busses dropping off passengers in Dewey Beach, and their licensure requirements. Discussion began. Consensus among Commissioners to contact DELDOT to further clarify bus stops located on Route One.

12. Discuss new plans for bonfires on the beach related to fees and clean up. Overview by Town Manager Marc Appelbaum.

13. Discuss and possibly vote on matters related to Dewey Beach Alderman Court 36 to include:
   a. The terms and possible re-appointment of Alderman/Assistant-Alderman. Town Solicitor Fred Townsend will reach out to the Governor’s office to determine if the terms of Alderman/Assistant Alderman can be changed to stagger the term end date(s).
   b. Court operating days and hours Motion by Commissioner Hanson for Alderman Court 36 to be open on Sundays during the “summer season”, with the hours of operation to be decided and finalized by Town Manager. Seconded by Commissioner Persinger. The vote carried unanimously.
   c. Support Staff Discussion.

14. Further review of building permits and application process Agenda item 14 was not discussed (removed during the adoption of the agenda).

15. Further review of Conditional Use and application process Discussion began. Town Manager Marc Appelbaum will further discuss this topic with Planning and Zoning Commission.

16. Discuss a recommendation from the Planning and Zoning Commission that the Town Commissioners amend a draft Ordinance to amend the Town of Dewey Beach Code Article IX Nonconformities, Section §185-59 by adding language to prevent damage by flooding and adding Section (B) permitting a non-conforming structure to be elevated in a flood zone and amending Article VIII. Supplementary Height, Area and Bulk Regulations, §185-46. Modification of Height Regulations, Subsection A, to include elevation of nonconforming residential structure to prevent flooding. Discussion. A joint Planning and Zoning Commission / Town Commissioner Meeting will be scheduled for next month to further discuss this topic.

17. Discuss Sea Level Rise and the town’s financial role to mitigate. Consensus among Commissioners to have multiple Public Hearings regarding a potential referendum between now and the election in September. Commissioners are to send any additional thoughts on this topic to Town Manager Marc Appelbaum.
18. Discuss and possibly vote to approve the cost and design of a float to be created for the Sea Witch Parade, and a photo-op board as submitted from the Marketing Committee. **Overview by Marketing Committee Chair, Maggie Bauer.** Consensus among Commissioners for the Marketing Committee to move forward with drafting a float design and estimated cost to bring back to another Town Commissioner Meeting.

19. **Town Manager Updates:** **Updates by Town Commissioner Marc Appelbaum**
   a. Status of budget amendment
   b. Former Ed’s Chicken property
   c. Human Resources
   d. Real Estate meeting with local Residential Rental Agents
   e. Dewey Beach Business Partnership Meeting (April 6th at 2pm)
   f. Status of survey being done by Foresight Services
   g. Parking and striping
   h. New Finance Employee
   i. Administrative Office Hours

20. **Public Comments** **No comments**

21. **Commissioners Comments**
   a. Commissioner Gary Persinger **No comments**
   b. Commissioner Mike Dunmyer **No comments**
   c. Commissioner Diane Hanson **No comments**
   d. Commissioner Courtney Riordan **No comments**
   e. Mayor Dale Cooke **Comments**

22. **Adjourn Town Commissioners Meeting** **Motion by Commissioner Dunmyer to adjourn the Town Commissioners Meeting. Seconded by Commissioner Persinger. The vote carried unanimously.**