**DRAFT**

**Charter and Code Review Ad Hoc Committee Meeting**

**Minutes for Meeting held Friday, June 8, 2018 at 3:00pm**

**Convene Meeting**

Committee Chair, David King called the meeting to order at 3:04pm.

Roll call was taken with Elaine Bole, Julie Johnson, David King, Steve Montgomery and Bill Galbraith being present. (Jimmy O’Connor arrived after roll call).

A motion to approve the minutes from April 7 was made by Elaine Bole and seconded by Bill Galbraith. The minutes were approved unanimously.

A motion to approve the minutes from May 17 was made by Elaine Bole and seconded by Bill Galbraith. The minutes were approved unanimously.

**Discussion and possible votes on draft amendments to all Sections of the Town Charter for recommendation to the Town Council**

David King started the discussion. After a brief discussion, a motion was made by Julie Johnson to approve the draft amendments as discussed in all previous meetings and seconded by Elaine Bole. The motion was passed unanimously.

**Discussion and possible vote on transmission letter to the Town Council**

David King started the discussion with regard to the transmission letter that he drafted and was reviewed by the Committee. Julie Johnson made a motion to send the transmission letter as drafted to the Town Council and Elaine Bole seconded the motion. The motion passed unanimously.

**Final Comments from the public, and from CCR Committee Members**

No further comments.

**Adjourn Meeting**

A motion was made by Julie Johnson and seconded by Bill Galbraith to adjourn the meeting. The motion passed unanimously and the meeting was adjourned at 3:15pm.