

DRAFT

**Code and Charter Review Ad Hoc Committee Meeting Saturday January 25, 2020
Dewey Beach Life Saving Station**

1. Opening: Roll Call and Introductions. VRM 00:29

Elaine Bole, Jimmy O’Conor, David King, David Jasinski, and Julie Johnson were in attendance.
Marcia Schieck arrived at VRM 7:29

2. Adoption of the Agenda.

Motioned (Jasinski, Bole 2nd) and Adopted unanimously

3. Approval of June 8, 2018 Meeting Minutes.

Motioned (Bole, O’Conor 2nd) and Adopted 4-0-1 (Jasinski not present at original meeting)

4. Ethics Briefing and Discussion led by Town Attorney Fred Townsend

VRM 3:13 Discussed State code 29-58 and ethics in general.

5. Committee Organization, including selection of Vice Chair and Secretary, establishment of tentative future meeting times and dates, and discussion of committee operations and communications

VRM 19:39

Nomination of Vice Chair Julie Johnson by Elaine Bole. Seconded by Dave J. Unanimous.

Nomination of David Jasinski Secretary by Elaine B. Unanimous.

Agreement on Meeting Schedule Last Saturday each Month 10-12. May change come summertime.

May -August 10:30AM tentative due to lifeguards.

6. Discussion of Goals and Objectives with Commissioner Liaison Gary Persinger and Town Manager Scott Koenig

VRM 34:07 Gary gave a talk and a few examples of areas to focus on.

VRM 41:55 Discussion by Scott Koenig. Goal “simplify code”. Discussed concern where code was confusing, or redundant. Example: Process for conditional use. Issues of parking and right of way. Definitions needed such as “patio”.

VRM 1:03:30 Jim Dedes spoke: Off street parking conflict in code. Maximum wording is used in bulk standards table 2 where it should say minimum. Driveway definition, no specification other than entrance size. 2.5 story definition issues.

7. General Discussion of areas and manners in which the code is contradictory, ambiguous and/or out of date and how this committee might address such issues, with a focus on, but not limited to, zoning and flood loss reduction sections of the code. Hopefully this discussion will lead to a clarification of specific areas of the code to work on for the next meeting.

VRM 1:34:18 David King spoke about the code and conflicts he has found (did not list them out).

Jasinski discussed an approach in addressing issues from simple fixes (low hanging fruit), to more complex changes, and finishing with potentially reorganizing sections which will take the most time and be the most controversial.

Marcia S. discussed publicize the building officials availability to help w/ projects. She also discussed swimming pool requirements.

David K discussed aligning code with the new comp plan. He also discussed w/ the town officials present the need to have their support on the low hanging fruit type fixes done expeditiously.

8. Closing: Define action items and assignments for the next meeting; establish the time and date for the next meeting; comments from the public, invited town officials, and committee members.

VRM 1:34:18

Committee Member Assignments:

David K discussed homework assignments. Wants each committee member to take one of 6 articles in Chapter 185 and scrub it and highlight what needs to be changed and addressed, document low hanging fruit (simple corrections or conflicts) etc. Each member brings back their suggestions to the next meeting. Be sure to highlight anything that needs a definition (which will be put in Chapter 1). Feedback from each member due a full two weeks prior to next meeting.

David K will take Article 4. Julie Takes article 1. Jasinski takes Article 6. Article 5 Elaine. Jimmy O takes Article 2, Marcia S takes Article 3.

Jim Dedes will look for ordinances that have not been put into the online code system in recent years and provide a list of simple problem areas that have caused the town problems in the past. Commissioner Dale Cook expressed his view on what the commissioners intended as far as our role. Specifically he was clear that we are not to set what the zoning code (example setbacks) should be.

VRM 1:50:47 Comment by Commissioner Moskowitz

VRM 1:52:30 Julie motioned to adjourn meeting, 2nd by Jimmy O. Unanimous.

Adjourn Meeting