Convene Town Commissioners Meeting 9:00A.M. Town Commissioners Meeting convened.

Opening Ceremonies/ Pledge/ Moment of Silence/ Roll Call. Mayor Hanson (15 minutes*)
Present: Mayor Diane Hanson, Town Manager Marc Appelbaum, Town Solicitor Fred Townsend, Commissioner Riordan, Commissioner Cooke, Commissioner Dunmyer, Commissioner Mauler

Adoption of Agenda Motion by Commissioner Dunmyer to move agenda number(s) 2a, and 1f to be first items on the Agenda after Announcements and Updates. Seconded by Commissioner Cooke. The vote carried 4-1 with Commissioner Mauler opposing. Motion by Commissioner Mauler to add Commissioner Comments back onto the agenda. Seconded by Commissioner Cooke. The vote carried unanimously.

Approval of January 8th, 2016 Town Commissioner Meeting Minutes Motion by Commissioner Dunmyer to approve the January 8th Town Commissioner Meeting Minutes. Seconded by Commissioner Riordan. The vote carried 4-0 with Commissioner Mauler opposing.

Approval of January 9th, 2016 Town Commissioner Meeting Minutes Motion by Commissioner Dunmyer to approve the January 9th Town Commissioner Meeting Minutes. Seconded by Commissioner Riordan. The vote carried unanimously.

Announcements and Updates: Announcements and Updates by Mayor Hanson
- Storm follow up and Beach replenishment
- Update on Seismic Testing and Offshore Drilling
- Lifeguard try-outs

Regular Agenda:
1. Discuss and Possibly Vote:
   a. Discuss and possibly vote to award a contract for Residential Trash/Solid Waste and Recycling services. Mayor Hanson (30 minutes*)
      - Confirm ratification of Municipal trash contract
      - Review residential trash contract
      - Define eligibility requirements and options
      - Lay out costs
      - Review any and all ordinance changes
      - Letter to communicate to the public

   Discussion to award a contract for Residential Trash/Solid Waste and Recycling services among Commissioners began. A representative of Waste Industries was available to answer questions and concerns. There will be a follow-up Trash/Solid Waste and Recycling meeting on Saturday, February 27th at 3:30P.M.
b. Discuss and possibly vote to revise the 2016 Residential Rental License application.
   Town Manager Marc Appelbaum (20 minutes*)
   - Review updated R.R.L. to include occupancy, online, inspections and sublets as well as trash component
Motion by Commissioner Dunmyer to adopt the 2016 Residential Rental License application as presented, and to adopt Ordinance 725, an Ordinance to amend Chapter 117 Licensing of businesses of the Code of the Town of Dewey Beach, DE to change the license year for residential rental licenses to begin April 1. Seconded by Commissioner Cooke. The vote carried 4-1 with Commissioner Mauler opposing.

Motion by Commissioner Dunmyer to revise the 2016 Residential Rental License application upon changing the occupancy requirements to age 10, and to adopt Ordinance 725, an Ordinance to amend Chapter 117 Licensing of businesses of the Code of the Town of Dewey Beach, DE to change the license year for residential rental licenses to begin April 1. Seconded by Commissioner Riordan. The vote carried unanimously.

Motion by Commissioner Cooke to rescind the vote to revise the 2016 Residential Rental License application upon changing the occupancy requirements to age 10, and to adopt Ordinance 725, an Ordinance to amend Chapter 117 Licensing of businesses of the Code of the Town of Dewey Beach, DE to change the license year for residential rental licenses to begin April 1. Seconded by Commissioner Riordan. The vote carried unanimously.

Motion by Commissioner Riordan to revise the 2016 Residential Rental License application upon changing the occupancy requirements to age 5, and to adopt Ordinance 725, an Ordinance to amend Chapter 117 Licensing of businesses of the Code of the Town of Dewey Beach, DE to change the license year for residential rental licenses to begin April 1. Seconded by Commissioner Mauler. The vote carried unanimously.

c. Discuss and possibly vote to revise the 2016 Business License application.
   Town Manager Marc Appelbaum (5 minutes*)
   - Transportation Network Providers
Motion by Commissioner Dunmyer to open discussion of agenda item #1c. Seconded by Commissioner Cooke. The vote carried unanimously.

Motion by Commissioner Dunmyer to accept the revised 2016 Business License application by amending Ordinance 726, an Ordinance to amend Chapter 1 Definitions of the Code of Dewey Beach, DE to include a definition for Transportation Network Companies, and amend Chapter 117 Licensing of Business to specify a business license fee for Transportation Network Companies, by striking language in Section 2 (15) after “Transportation Networking Company drivers: $109, per car”, and striking “UBER” in the Synopsis. Seconded by Commissioner Cooke. The vote carried unanimously.

d. Discuss and possibly vote to revise the Building Permit application.
   Town Manager Marc Appelbaum (20 minutes*)
   - When will a survey be required
   - When will a Certificate of Occupancy be required
   - When will a Certificate of Compliance be required
   - Review fee schedules 185-82
   - Define Flood Level Management
   This agenda item has been postponed.
e. Discuss and possibly vote to demolish and/or lease Town Space located at 1503 and 1505 Coastal Highway. **Town Manager Marc Appelbaum (5 minutes*)**
   - Review costs and logistics to demolish 1503 Coastal Highway
   - Review leasing option for 1505 Coastal Highway
   - Engaging a planner
     This agenda item has been postponed.

f. Discuss and possibly vote on a Resolution to allocate resources for a Comprehensive Police Review **Mayor Hanson and Commissioner Cooke (10 minutes*)**

   Motion by Commissioner Cooke to adopt a Resolution to allocate resources for a Town of Dewey Beach Comprehensive Police Review, not to exceed $25,000.00, by Dr. Gregory Warren of Strategic Management Research Center. Seconded by Commissioner Dunmyer. The vote carried 4-1 with Commissioner Mauler opposing.

g. Discuss and possibly vote on a Disorderly House Ordinance **Mayor Hanson (10 minutes*)**

   This agenda item has been postponed.

2. COMMITTEES; Discuss and possibly vote on Membership, Priorities, and/or Updates for the Planning Commission, Marketing, Investment, Audit, and Comprehensive Development Plan Committees:

a. Comprehensive Development Plan Working Group:
   **Commissioner Cooke and Commissioner Dunmyer (10 minutes*)**
   - Chris Fazio (of Remington, Vernick and Beach)contract
   - Membership of committee
   - Membership of Working Group
   - Define Admin support
   - Time Line

   Overview of Working Group Membership by David King. Motion by Commissioner Cooke to approve the Comprehensive Development Plan Working Group and Committee as read by David King. Seconded by Commissioner Dunmyer. The vote carried unanimously.

   Motion by Commissioner Dunmyer to approve the contract of Chris Fazio of Remington, Vernick and Beach, and to authorize Town Manager Marc Appelbaum to sign the contract. Seconded by Commissioner Dunmyer. The vote carried 4-1 with Commissioner Mauler opposing.

   Town Solicitor Fred Townsend recommended that David King contacts the State Planning Office involved and keeping them informed of information regarding the Comprehensive Development Plan.

b. Planning Commission: **Mayor Hanson (5 minutes*)**

   - Discuss and possibly vote to reappoint Mike Paraskewich and Marty Seitz as members to the Planning Commission for a term of 3 years.

   Motion by Commissioner Mauler to reappoint Mike Paraskewich and Marty Seitz as members to the Planning Commissioner for a term of 3 years. Seconded by Commissioner Cooke. The vote carried unanimously.
c. Marketing Committee: Mayor Hanson and Commissioner Cooke (5 minutes*)
   Discuss and possibly vote on a proposal to charge a fee for weddings and/or include an
   allocation in the budget for marketing to promote weddings.
   This agenda item has been postponed.

3. Updates and input concerning the PRIORITIES AND ACTION PLAN¹ list of items targeted
   for consideration and possible vote at the March meeting: (30 minutes, total*)
   a. Human Resource Director. Town Manager Marc Appelbaum
   b. Town Infrastructure. Commissioner Mauler
   c. Town Meetings. Commissioner Dunmyer
   d. Public Safety on Route 1; crosswalks, Bike lanes, sidewalks. Commissioners
      This agenda item (3 a-d) has been postponed. Commissioner Mauler passed out a document to
      Commissioners regarding research he has done on Town Infrastructure (lighting).

4. Public Comments

5. Adjourn Town Commissioners Meeting Motion by Commissioner Riordan to adjourn the Town
   Commissioners Meeting. Seconded by Commissioner Cooke. The vote carried unanimously.

*Prescribed time allocations are for planning purposes only and may not be relied upon to predict the start time of consideration
of subsequent agenda items.

¹ The PRIORITIES AND ACTION PLAN items were derived from the November 13, 2015 Town Commissioners Meeting.
Please see ‘Supporting Documents’ for details.