Convene Town Commissioners’ Meeting

Roll Call/Opening Ceremonies/Pledge/Moment of Silence Video Recording Mark (VRM): 02:00 Present: Commissioner Persinger, Commissioner Cooke, Commissioner Moskowitz, Commissioner Bauer, Mayor Redefer, Town Manager Scott Koenig, Town Solicitor Fred Townsend

Adoption of Agenda VRM: 03:11 Motion by Commissioner Persinger to adopt the agenda with the amendment of moving agenda item number 10 to take place as agenda item number 3, and removing original agenda item number 4 (“Discuss and possibly vote to indemnify Commissioner Bauer pursuant to Dewey Beach Code Section 22-1, Indemnification of Officials.”). Seconded by Commissioner Cooke. The vote carried unanimously.

Approval of Minutes VRM: 04:00
- November 2, 2019 Special Meeting Minutes Motion by Commissioner Bauer to approve the November 2, 2019 Special Meeting Minutes. Seconded by Commissioner Persinger. The vote carried unanimously.
- October 12, 2019 Executive Session Meeting Minutes Motion by Commissioner Bauer to approve the October 12, 2019 Executive Session Meeting Minutes. Seconded by Commissioner Moskowitz. The vote carried 4-1 with Commissioner Persinger abstaining.
- October 12, 2019 Monthly Town Commissioners Meeting Minutes Motion by Commissioner Bauer to approve the October 12, 2019 Monthly Town Commissioners Meeting Minutes. Seconded by Commissioner Cooke. The vote carried 4-1 with Commissioner Persinger abstaining.

Announcements and Updates VRM: 05:27
- Adopt-A-Family Update Update by Mayor Redefer
- Upcoming Events Update Update by Mayor Redefer
- Read Avenue Shoreline Project Update by Mayor Redefer
- GIS Storm water Infrastructure Mapping Database Project Update by Town Manager Scott Koenig
- Route One (DELDOT) Update Update by Mayor Redefer
- Introduction of new Building Official, Daune Hinks, by Town Manager Scott Koenig

Public Comment* VRM: 25:41 Comments by Diane Hanson, Jim Caparelli

Action and/or Discussion Items: 2 HOURS

1. Presentation of the Resilient Community Partnership Project under DNREC’s Delaware Coastal Program to discuss the following:
   a. Coastal Community Regulation Matrix
   b. Impervious Surface Coverage Best Management Practices Overview/Local Preferred Input
   c. Obtain Coastal Community Unique Challenges
VRM: 29:32 Overview by Debbie Pfeil of KCI. Feedback worksheets due back to her by November 22, 2019 from Commissioners and Town Manager Scott Koenig. Public Comment by Jim Tyler followed by
discussion among Town Commissioners and Town Manager Scott Koenig.

2. Discuss and possibly vote to approve the Sand Sharks Dewey Beach Club Volleyball event permit, and to agree to possibly only needing a review by administrative staff after 2020. VRM:1:17:54 Overview by Town Manager Scott Koenig. Motion by Commissioner Persinger to table this agenda item. Seconded by Commissioner Bauer. The vote carried unanimously.

3. Discuss and possibly vote to approve a quote from our Information Technology vendor (ThinkSecureNet) to purchase and format thirteen (13) Dell Optiplex desktop computers and six (6) Dell laptop computers. VRM:1:23:47 Discussion began. VRM: 1:51:46 Motion by Commissioner Moskowitz to table this agenda item. No second. VRM:1:53:23 Motion by Commissioner Persinger to approve a proposal for the purchase and format thirteen (13) Dell Optiplex desktop computers and six (6) Dell laptop computers, and technical services involved. Seconded by Commissioner Cooke. Discussion followed. Public Comment by Nancy McCloskey. The vote carried 4-1 with Commissioner Moskowitz opposed.

VRM: 2:10:37 Break
VRM: 2:15:47 Return from break


5. Review set aside account totals and discuss and possibly vote to fully fund set aside accounts through the end of FY 2019 from FY 2019 budget surplus. VRM: 2:28:37 Motion by Commissioner Persinger to ask the Town Manager to allocate surplus funds from the 2019 fiscal year to provide full funding of all set aside accounts through FY 2019 and fulfill the commitment made by Commissioners in adopting the fiscal year 2019 budget. Seconded by Commissioner Cooke. Discussion followed. The vote carried unanimously.

6. Review and discuss recommendations from the audit report regarding internal controls, accounting processes handbook, and hiring of a finance director, as well as use of outside accounting services. VRM: 2:43:48 Discussion among Commissioners

7. Discuss and possibly vote to amend the set aside practices for the Comprehensive Plan. VRM: 3:11:50 Motion by Commissioner Persinger to delay this agenda item until the December Town Commissioners Meeting. Seconded by Commissioner Bauer. The vote carried unanimously.

8. Discuss and possibly vote on Committees to also include appointing a Chair and a Commissioner Liaison to the following Committees: VRM: 3:13:44
   a. Audit Committee VRM: 03:29:46 Motion by Commissioner Bauer to accept the members as presented other than Mr. Levine, and to look at their objectives and goals at the December meeting. No second. Motion by Commissioner Moskowitz to keep Commissioner Moskowitz as the Commissioner Liaison. No second. Motion by Commissioner Cooke to table this entire agenda item until the December meeting. Seconded by Commissioner Moskowitz. The vote failed 2-3 with Commissioner Bauer, Commissioner Persinger, and Mayor Redefer opposed. Motion by Commissioner Bauer to approve the current proposed members other than Marty Levine, including Commissioner Persinger as a Liaison. Seconded by Commissioner Cooke. The vote carried 3-1-0 with Commissioner Bauer- yes, Commissioner Cooke- yes, Mayor Redefer- yes, Commissioner Moskowitz- no, Commissioner Persinger- abstained.
b. Budget and Finance Committee VRM: 03:34:29 Motion by Commissioner Bauer to accept the members as presented. Seconded by Commissioner Persinger. The vote carried unanimously.

c. Charter and Code Review Ad Hoc Committee VRM: 03:35:19 Motion by Commissioner Bauer to approve the Charter and Code Review Ad Hoc Committee members. Seconded by Commissioner Persinger. The vote carried unanimously.

d. Comprehensive Development Plan Committee VRM: 03:35:50 Motion by Commissioner Moskowitz to delay appointments to the December Town Meeting. Seconded by Commissioner Persinger. The vote carried unanimously.

e. Infrastructure Committee VRM: 03:38:10 Motion by Commissioner Bauer to table this agenda item. Seconded by Commissioner Cooke. The vote carried 3-2 with Commissioner Persinger and Commissioner Moskowitz opposed.

f. Investment Committee VRM: 03:44:01 Motion by Commissioner Cooke to approve the Investment Committee members. Seconded by Commissioner Persinger. The vote carried unanimously.

g. Marketing and Event Communications Committee VRM: 03:46:50 Motion by Commissioner Moskowitz to approve the Marketing and Event Communications Committee. Seconded by Commissioner Cooke. The vote carried unanimously.

9. Discuss and possibly vote to approve proposal to develop a Strategic Plan for the Police Department. VRM: 3:48:15 Overview by Town Manager Scott Koenig, VRM: 3:51:32 Motion by Commissioner Moskowitz to table this agenda item. Seconded by Commissioner Cooke. The vote carried unanimously.

10. Discuss the bay beach and bay walk and schedule a workshop with all stakeholders to build our bay beach rules. VRM: 04:00:00 Discussion began

11. Discuss and possible vote to extend a contract with Sposato Landscaping. VRM: 04:01:45 (04:05:11) Consensus among the Commissioners to ask the Town Manager to let Sposato Landscaping know the Commissioners feel the bid they submitted is a little high, and for the town to put an RFP out to bid.

12. Discuss and possibly vote to approve the annual donation to the Rehoboth Beach Volunteer Fire Company in the amount of $5,000. VRM: 04:07:45 Motion by Commissioner Persinger to approve the annual donation to the Rehoboth Beach Volunteer Fire Company in the amount of $5,000. Seconded by Commissioner Cooke. The vote carried unanimously.

13. Committee Reports VRM: 04:08:26 No reports

14. Town Manager Comments VRM: 04:08:39 Comments by Town Manager Scott Koenig

15. Commissioners’ Comments: VRM: 04:08:56 (04:16:45)
   a. Commissioner Paul Bauer Comments
   b. Commissioner Dale H. Cooke Comments
   c. Commissioner David Moskowitz Comments
   d. Commissioner Gary Persinger Comments
   e. Mayor TJ Redefer Comments

**Convene Executive Session** VRM: 04:27:09 Motion by Commissioner Bauer to Convene Executive Session Pursuant to 29 Del. C. §10004 (b) (4) the Town Commissioner’s will be meeting in executive session to hold strategy sessions involving legal advice with respect to potential litigation where an open meeting would have an adverse effect on the Town's litigation position, and; Pursuant to 29 Del. C. §10004 (b) (9) the Town Commissioner’s will be meeting in executive session to discuss personnel matters.
Pursuant to 29 Del. C. §10004 (b) (4) the Town Commissioner’s will be meeting in executive session to hold strategy sessions involving legal advice with respect to potential litigation where an open meeting would have an adverse effect on the Town's litigation position.

Pursuant to 29 Del. C. §10004 (b) (9) the Town Commissioner’s will be meeting in executive session to discuss personnel matters.

**Adjourn Executive Session**

**Re-Convene Town Commissioners’ Meeting**

**Adjourn Town Commissioners’ Meeting**

Please be advised that this Agenda is subject to amendment in accordance with FOIA. Agenda items are subject to deletion at any time, including during the course of the meeting. Persons with disabilities requiring special accommodations should contact Town Hall at (302) 227-6363 seventy-two (72) hours in advance of the meeting. This meeting may be recorded and/or live-broadcast via audio and/or video. Public Comment* will be limited to a maximum of three (3) minutes per person.