

**East Haddam Elementary School
Building Advisory Group**

RESOLVED: That an East Haddam Elementary School Building Advisory Group is hereby established for the purpose of creating conceptual plans and design for updating, required re-design and renovation of the East Haddam Elementary School and related improvements.

The Advisory Group shall consist of 5 members and 2 alternates, to be appointed by the Board of Selectmen. The term of office of said members shall continue until the project is approved at referendum and the Advisory Group is discharged, except that any member may resign or be removed by a vote of the Board of Selectmen at any time. Any vacancy on the Advisory Group shall be filled by the Board of Selectmen. The Advisory Group shall select its own chairman and secretary. This Advisory Group shall answer to the Board of Selectmen and shall make bi-monthly progress reports to the Board of Selectmen / Board of Education.

Section 2. The members of the Advisory Group shall not receive any compensation for their services. Any necessary expenses of the Advisory Group shall be requested through the Board of Selectmen. All records of the Advisory Group shall be filed with the Town Clerk and open to public inspection in accordance with applicable state statutes.

Section 3. The Town of East Haddam Land Use, Facilities and Finance Directors and a Board of Education Representative will serve as non-voting members of the Advisory Group.

Section 4. The Advisory Group shall have the following powers and duties:

- (a) To consult with the Board of Education and its administrators concerning conceptual plans and design for said project;
- (b) To work with the Program Management Firm (O&G Industries) and Architectural Firm (Kaestle Boos and Associates) to develop and create conceptual drawings and renderings for said project;
- (c) To provide to the Board of Selectmen proper estimates of the project cost and a written request for an appropriation equal to the amount estimated necessary to complete said project in a timely and workmanlike manner;
- (d) To work with O&G Industries and Kaestle Boos to bring said project to referendum. This will include holding public hearings and working with parent and community groups to educate them on the proposed project.

Section 5. Upon completion of successful referendum, the Advisory Group shall make a final report to the Board of Selectmen.