

Town of Seymour

**BOARD OF FIRE CHIEFS**

1 FIRST STREET, SEYMOUR, CONNECTICUT 06483

COPY RECEIVED  
DATE: 2/5/2020  
TIME: 12:00 pm  
TOWN CLERK'S OFFICE

Meeting Minutes  
February 3, 2020  
Great Hill Hose

Attendees: Mike Lombardi, Chris Edwards, Dave Van Wart

- 1) The meeting was called to order at 7:00 p.m.
- 2) All were led in the pledge to the flag.
- 3) Approval of Chief's Meeting Minutes dated January 2020

Chris Edwards/David Van Wart made a motion to approve Chief Meeting Minutes: Vote: 3/0

4) Correspondence: None

5) Fire Police Commander Comments: Fire police equipment will be checked prior to Super Sunday. Attended FM Smith services and provided help. Presented a proposal for SOP re: safety of fire apparatuses leaving the scene.

6) Unfinished Business:

Chris Edwards/Dave VanWart made a motion to add CT State Burn Trailer to the agenda. Vote: 3/0

a) CT State Burn Trailer: Training to be held on the trailer prior to use. Will have use of the trailer for approximately one month.

Chris Edwards/Dave VanWart made a motion to add Recruitment Committee to the agenda. Vote: 3/0

b) Update was given on recruitment committee meeting. Will have a table at Career Day at the high school on March 25, 2020. Should have quotes in the next few weeks on supplies needed, flyers, etc.

Chris Edwards/Dave VanWart made a motion to add Radio Upgrade to the agenda. Vote: 3/0

Telephone: 203-888-1909



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c) Town is working with banks to get the bond going to get the best rate. Fire Department will be getting NextGen. SFD needs to make a plan on how to make this work.

7) New Business: none

8) Training: 274 hours for the month of January and went to 40 alarms. April 4th Advanced Engine Company class at NH fire school. C2 did ice water rescue, Great Hill should get out there while there is still ice.

Discussion was had regarding Super Sunday and whether or not to hold the event this year and instead hold weekly drills and holding individuals accountable. Feedback from officers and captains was requested and given.

Chris Edwards/Dave Van Wart made a motion to change Super Sunday to three different lesson plans to be streamlined and out to captains to follow through on. Vote: 3/0

9) Safety & Physicals: Dates will be added to the list of physicals. If members don't have physicals 30 days after their date they will be removed from the department. See attached report.

Update and discussion was had regarding member calls.

10) Special Ops: See attached Fire Chief Report

11) Repairs and Maintenance: Status was given on equipment. All DOTs have been completed. Maintenance budget needs to be figured out to determine if more money needs to be transferred or requested from town hall.

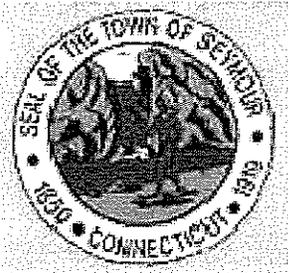
12) Quartermaster Report: See attached Fire Chief Report

13) Junior Report: More individuals are joining. Former Juniors are assisting and helping out. Possible trip to the Ansonia Fire Museum.

Thank you to chiefs for the support for the tag day event at stop and shop, it was very successful.

14) Company Events for February

15) Captain Comments: Request was made for audio of calls, Capt. Levey discussed having a presentation on how to deal with individuals with Special Needs at a call, at no cost. Considering a weekend drill once a month or once every two month.



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Capt. Rollinson via Lt. Hannon discussed potentially doing a water rescue together.

16) Chiefs Comments: Chief Lombardi noted that budget presentation on Feb 26. Current budget has been frozen.

17) Chief Requisitions

Chris Edwards/Dave VanWart made a motion to approve requisitions. Vote: 3/0

18) Adjournment: Dave Van Wart/Chris Edwards made a motion to adjourn at 8:05 pm. Vote: 3/0

Respectfully Submitted,

Angela Chernesky

February 3, 2020

Proposed SOP

Presented to Board of Fire Chiefs

Purpose: To ensure the safety of all fire apparatus leaving the scene.

Scope: This procedure describes the responsibility of Fire Police officers at any scene where fire apparatus is present.

Responsibilities: At least one Fire Police officer shall remain on scene once command has been terminated to ensure that all fire apparatus including the Chief's vehicles have left the scene safely. The Fire Police officer who is designated to remain on scene shall assist in the apparatus making a safe entry into the flow of traffic.

Respectfully submitted

A handwritten signature in cursive script that reads "Bailey Cook". The signature is written in black ink and is positioned below the typed name.

Bailey Cook

Fire Police Commander

## ASSISTANT FIRE CHIEF REPORT AS OF 2/1/2020

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Enclosed you will find my reports for the following responsibility that I am in charge of.

### Quartermasters:

Equipment need list for gear items has been quoted and included with the upcoming new budget. Fire fighter one students have been given some items that they needed for class. Any needs please let me know and I will see what can be done about getting them.

### Physicals:

2020 Physicals are posted in each watch station. As this past year. Members on the list have till December 31<sup>st</sup> 2020 to get them done. If you have any issues please contact myself. Do not write on the list or remove the list from the watch stations. Again any issues contact myself.

### RIT Policy/RIT TEAM:

RIT team meeting went very well. The team has compiled a wish list of new equipment that it would like to have purchase. We decided as a team that we should train monthly to every 2 months. This is to get the team back up to working order. While February is a short month and there is a lot going on weekends. I am going to try to hold a training drill at some point this month. Not sure if it will be a Sunday morning, or an evening. I will advise via email and spotted dog when that date is.

This concludes my report any questions please let me know.

Thank you

Assistant Chief David Van Wart II

203-650-3090