

# Seymour Board of Education



COPY RECEIVED  
DATE: 2/1/19  
TIME: 12:35 pm  
TOWN CLERK'S OFFICE

## REGULAR MEETING AGENDA (Revised)

February 4, 2019  
Chatfield-LoPresti School  
7:30 pm

### I. CALL TO ORDER

- A. Pledge of Allegiance
- B. Moment of Silence
  - 1. Susan Coughlin, former Seymour educator of 37 years

### II. BOARD AND ADMINISTRATIVE COMMUNICATIONS

- A. Correspondence
  - 1. Letter dated 12/31/18 from Scott A. Bassett of RSM, forwarding a copy of the Education Financial System report for the year ending 06/30/18
- B. Media Coverage
  - <https://www.nhregister.com/valley/article/Ansonia-BOE-approves-34M-budget-includes-13556074.php>
  - <https://www.nhregister.com/valley/article/Valley-mourns-beloved-teacher-Susan-Shortell-13550336.php>
  - <https://www.ctpost.com/local/article/Parents-athletes-call-for-changes-in-Seymour-13561635.php>
  - <https://www.ctpost.com/local/article/Sources-say-Seymour-High-athletic-director-has-13570407.php>
  - <https://www.wtnh.com/news/connecticut/new-haven/seymour-high-school-athletic-director-submits-letter-of-resignation/1737169135>
  - <https://www.ctpost.com/local/article/Seymour-Superintendent-of-Schools-confirms-AD-13574161.php>
  - <https://www.rep-am.com/local/news-local/2019/01/17/seymour-high-assistant-principal-accepted-into-program-after-alleged-dui-incident-2/>
  - [https://valley.newhavenindependent.org/archives/entry/seymour\\_assistant\\_principal\\_still\\_on\\_administrative\\_leave/](https://valley.newhavenindependent.org/archives/entry/seymour_assistant_principal_still_on_administrative_leave/)
  - <https://thezone.rep-am.com/featured/2019/01/29/palladino-williams-jurkowski-perform-dual-feats-of-strength-at-nvls/>
  - [https://valley.newhavenindependent.org/archives/entry/valley\\_youth\\_making\\_a\\_difference\\_seymours\\_reagan\\_kalish\\_and\\_ashley\\_white/](https://valley.newhavenindependent.org/archives/entry/valley_youth_making_a_difference_seymours_reagan_kalish_and_ashley_white/)

### III. PUBLIC COMMENT

### IV. CONSENT AGENDA

- A. Approval of Minutes
  - 1. Regular Meeting Minutes - January 7, 2019
  - 2. Special Meeting Minutes - January 10, 2019
  - 3. Special Meeting Minutes - January 22, 2019
- B. Financial Management Summary
- C. Nutritional Services Financial Report – December, 2018

- D. Nutritional Services
  - 1. Authorized Signatures Change Form - CT State Department of Education
- E. Staff Hiring – Appendix E
  - 1. DeMarco, Matthew
    - Head Coach, Outdoor Track
    - High School
    - Replacing Tom Lennon
  - 2. Kearns, Michael
    - Head Coach, Football
    - High School
    - Replacing Tom Lennon
  - 2. Vartelas, James
    - Assistant Coach, Baseball
    - High School
    - Replacing Joe Deptula
  - 3. Yakushewich, Jamie
    - Assistant Coach, Softball
    - High School
    - Replacing Jamie Yakushewich
- F. Staff Appointment – Sports Volunteer
  - 1. Mordowanec, Stephanie
    - Assistant Coach, Dance Team
    - High School
- G. Homeschool Notice of Intent
  - 1. Acknowledge the receipt of homeschooling notification and render no opinion as to the appropriateness of the planned program
    - a. Dominique Pierre
 

Ms. Josette Nozine has informed the Board of Education of her intent to home school her child, Dominique Pierre, for the remainder of the 2018-2019 school year
    - b. Lily Olivia Taverner
 

Ms. Heather Taverner has informed the Board of Education of her intent to home school her child, Lily Olivia Taverner, for the remainder of the 2018-2019 school year

**MOTION:** move to approve the consent agenda as presented

**V. ITEMS REMOVED FROM CONSENT AGENDA**

**VI. RECOMMENDED ACTIONS**

- A. Out of State Field Trips
  - 1. Coach Jessica Young and Assistant Coach Chrissy Manion requests an out of state field trip to take the Seymour High School Cheerleading team to Worcester State University, in Worcester MA to compete in the New England Regional Spirit Championship on March 15-16, 2019.
 

**MOTION:** to accept the recommendation of the Superintendent of Schools to approve the field trip request of Coach Jessica Young and Assistant Coach Chrissy Manion to take the Seymour High School Cheerleading team to Worcester State University, in Worcester MA to compete in the New England Regional Spirit Championship on March 15-16, 2019.

2. Coach Courtney Leahy requests an out of state field trip to take the Seymour High School Dance team to Braintree High School in Braintree, MA to compete in the New England Interscholastic Dance Team Championship on March 9, 2019.  
**MOTION:** to accept the recommendation of the Superintendent of Schools to approve the field trip request of Coach Courtney Leahy to take the Seymour High School Dance team to Braintree High School in Braintree, MA to compete in the New England Interscholastic Dance Team Championship on March 9, 2019.
- B. Donations
1. Lions Club  
**MOTION:** to approve the recommendation of the Superintendent to accept the donation of \$200.00 from the Seymour Lions Club and direct that the Superintendent determine the placement of this donation.
  2. Thule Division  
**MOTION:** to approve the recommendation of the Superintendent to accept the donation of \$500.00 from the Thule Division and direct that the Superintendent determine the placement of this donation.
  3. Bungay School PTA  
**MOTION:** to approve the recommendation of the Superintendent to accept the donation of \$5000.00 from the Bungay School PTA and direct that the Superintendent determine the placement of this donation.
  4. Jennifer Magri  
**MOTION:** to approve the recommendation of the Superintendent to accept the donation of \$395.00 from Ms. Jennifer Magri and direct that the Superintendent determine the placement of this donation.
- C. Policy Additions and Revisions Recommended by the Policy Committee
1. Policy #1112 Community Relations - News Media Relations  
**MOTION:** to approve the recommendation of the Policy Committee to revise policy #1112 Community Relations - News Media Relations
  2. Policy #1312 Community Relations - Public Complaints  
**MOTION:** to approve the recommendation of the Policy Committee to revise policy #1312 Community Relations - Public Complaints
  3. Policy #5114.12 Students - Student Handbooks  
**MOTION:** to approve the recommendation of the Policy Committee to revise policy #5114.12 Students - Student Handbooks
  4. Policy #5141 Student Health Services - School District Medical Advisor/School Nurse  
**MOTION:** to approve the recommendation of the Policy Committee to revise policy #5141 Student Health Services - School District Medical Advisor/School Nurse
  5. Policy #6163.5 Physical Education (6-12)  
**MOTION:** to approve the recommendation of the Policy Committee to revise policy #6163.5 Physical Education (6-12)
- D. Additional Instructional Paraprofessional positions
1. Request additional Instructional Paraprofessional positions (2) Chatfield-LoPresti School - Dr. Kris Boyle  
**MOTION:** to approve the request of Dr. Kris Boyle to add two additional instructional paraprofessional positions at Chatfield-LoPresti Elementary School
- E. Strategic Plan - Ms. Kristen Harmeling/Mr. Michael Wilson

- F. Ad Hoc Committee - Communications  
Examine all methods and modes of district communication including tools, frequency, timeliness, content, ownership and effectiveness. In conjunction with all stakeholders develop a district wide communications plan to be submitted to the Board for approval, including the recommendation of policies, processes and professional development to ensure effective communication. Surveying of staff (all bargaining units), students, athletes, parents and the public's perceptions regarding communications and areas for improvement should be included. Progress reports will be due to the board monthly with the goal of a 2019-2020 communications plan launch. Findings where improvements can be made immediately will be shared and subsequently implemented as they are identified.

Sample Plans:

[https://www.brookfield.k12.ct.us/sites/brookfieldps/files/uploads/081617\\_final\\_brookfield\\_public\\_schools\\_communications\\_plan.pdf](https://www.brookfield.k12.ct.us/sites/brookfieldps/files/uploads/081617_final_brookfield_public_schools_communications_plan.pdf)

[http://www.cantonschools.org/filestorage/184/795/797/3262/Canton\\_Public\\_Schools\\_Communication\\_Plan\\_2016-2019.pdf](http://www.cantonschools.org/filestorage/184/795/797/3262/Canton_Public_Schools_Communication_Plan_2016-2019.pdf)

[http://www.ledyard.net/UserFiles/Servers/Server\\_111100/Image/Rev.%20Communication%20PlanMarch%202016%20\(2\).pdf](http://www.ledyard.net/UserFiles/Servers/Server_111100/Image/Rev.%20Communication%20PlanMarch%202016%20(2).pdf)

[https://www.somers.k12.ct.us/UserFiles/Servers/Server\\_61294/File/District%20Info/CommunicationsPlan/Communications%20Plan.pdf](https://www.somers.k12.ct.us/UserFiles/Servers/Server_61294/File/District%20Info/CommunicationsPlan/Communications%20Plan.pdf)

**MOTION:** to approve the formation of an Ad Hoc Communications Committee

## VII. INFORMATION

- A. Activities and Recognitions
1. Seymour Middle School
  2. Bungay Elementary School
  3. Chatfield-LoPresti School
- B. Special Education Monthly Enrollment Update – Dr. Kris Boyle
- C. Staff Resignation – Certified
1. Aprea, Nicholas
    - Physical Education/Health Teacher
    - High School
    - Effective: June 30, 2019
  2. Yusko, Tara
    - Assistant Principal
    - Seymour Middle School
    - Athletic Director
    - Seymour High School
    - Effective: March 4, 2019
- D. Staff Resignation – Non Certified
1. Matear, Fiona
    - Instructional Paraprofessional
    - Chatfield-LoPresti School
    - Effective: January 25, 2019
  2. Wanzie, Diane
    - Instructional Paraprofessional
    - Chatfield-LoPresti School
    - Effective: January 10, 2019

**VIII. REPORTS and DISCUSSION**

- A. HS Student Representative Report – Mr. Sukhman Singh, Miss Ashley Sirowich
- B. Committee Reports
  - 1. Finance Committee – January 7, 2019
  - 2. Policy Committee - January 14, 2019
  - 3. Nutrition, Health, and Safety Committee - January 14, 2019
- C. Policy 5113/5113.01 Attendance - Mr. James Garofolo
- D. Winter Data Presentation - Mrs. Vonda Tencza
- E. Board of Education Report
  - 1. Chairman's Comments
  - 2. Board Member Comments
- F. Superintendent Report
  - 1. Recap of the Meet and Greet
  - 2. Recap of the Geography Bee
  - 3. Hiring Arthur Poole as the Interim Business Manager
  - 4. Invitation to come to the Anti-Bullying Assembly organized by our Director of Security
  - 5. Review the mid-year evaluation process for teachers and administrators
  - 6. Update on the plan for posting a new Athletic Director position
  - 7. Update on Facebook

**IX. PUBLIC COMMENT**

**X. EXECUTIVE SESSION**

- A. **MOTION:** move that the Board enter into Executive Session to discuss the employment of Ms. Tara Yusko. The Board invites Ms. Yusko into the session.
- B. **MOTION:** move that the Board enter into executive session to discuss a matter which would result in the disclosure of public records or the information contained therein described in C.G.S. Section 1-210(b)(10) and/or (17) and to invite Superintendent Michael Wilson and Associate Superintendent Vonda Tencza to attend.
- C. **MOTION:** move that the Board enter into Executive Session to discuss pending claims and litigation and to invite Superintendent Michael Wilson and Associate Superintendent Vonda Tencza to attend.

**Xi. ADJOURNMENT**

**Note:** The next scheduled Regular Board of Education meeting is on Monday, March 4, 2019, at 7:30 in Seymour Middle School.

