

COPY RECEIVED
DATE: 2/27/2020
TIME: 8:45 AM
TOWN CLERK'S OFFICE

Seymour Board of Education

FACILITIES COMMITTEE MINUTES

February 25, 2020
Central Office
7:00 p.m.

COMMITTEE MEMBERS IN ATTENDANCE: Pete Kubik
Beth Nesteriak
COMMITTEE MEMBERS ABSENT: Kristen Bruno
OTHERS IN ATTENDANCE: Michael Wilson, Superintendent
Tim Connors, Director of Facilities
Pat Boyle, Board Clerk

I. CALL TO ORDER

A. Mr. Wilson called the meeting to order with the Pledge of Allegiance at 7:00 p.m.

II. ELECTION OF A CHAIRPERSON

Ms. Nesteriak nominated Mr. Kubik as the Chairperson. Mr. Kubik accepted the nomination.

III. PUBLIC COMMENT

None

IV. REPORTS

1. Chairman's Report

None

2. Superintendent's Report

Mr. Wilson asked Mr. Connor to give a brief talk on where we were with projects in the schools. Mr. Connor went over the attached document and updated the committee on the projects. He also presented the committee with a sheet of work that is now being completed by the custodial staff. This work was formerly done by outside contractors. We hired Dave Gallo who was a former Seymour contractor. Between Mr. Gallo and Mr. Connors, they are training the custodial staff to do many basic repair items. There is a cost savings by having our staff do the repairs. Mr. Wilson and Mr. Connors stated that they would in the future like to add an electrician and a HVAC person to our maintenance staff. Mr. Wilson said currently we are paying \$60,000 for outside HVAC services, and a lot of this is routine maintenance. They felt these additions would ultimately save money. Mr. Wilson wanted to once again say that Mr. Connors is doing a great job.

V. PUBLIC COMMENT

None

VI. ADJOURNMENT

MOTION: (Ms. Nesteriak /sec. Mr. Kubik) to adjourn the meeting at 7:45 p.m.

SO VOTED

AFFIRMATIVE: Ms. Nesteriak, Mr. Kubik

Submitted by:
Pat Boyle

B: Short term plans: From Last meeting

1: Seymour High School

Need to address center court yard walkway roof, Steel posts are rotting away, Meeting with town engineer to discuss possible remedies. Met with Bryan Nesteriak and his recommendation it was not cost effective to repair. We have for the time being closed that area ((it was only used as a pass through for a shorter walk)) and will address taking it down over the summer.

Field lighting, multiple bulbs are out and need to be replaced. Need to rent a lift for electrician to access them, working with the town on rental cost, due to we need the lift at two other town locations

2: Middle School

9/20 we lost the hot water heater and had to replace it. (Sherry reached out to the town to see if they can help us out) We added it to the Johnson controls project, as well as new exterior parking lot lighting

At the high school and Bungay. We also replaced the lighting at the gym at Chatfield School.

Repair second boiler, cracked interior tubes. (In the process now)Boiler repairs we completed.

New items:

Bungay School:

Repairs to parking lot and line striping (Public works will provide the labor we pay for the materials)

New flooring need in a few classrooms rooms 3, 6, 8 (getting pricing to sand and seal the concrete floors, will have custodians rip up old flooring)

Adding a slop sink (currently we don't have one so they have to empty Floor scrubbers outside.

Replacement of roof (summer)

Installation of solar panels (summer)

Chatfield:

Misc repairs from Controlled Air, repair bath fans , 2 cooling circuit boards and 1 main circulation pump (We have a total of three one master and two backups)

Middle school:

Lower level rooms, getting pricing to remove carpet and the tile underneath and sand and seal concrete. (Custodians will remove the carpet and tile)

Replacement of ceiling tiles in the lower area.

High School:

Possible moving of central office to high school

VCAP plan for bringing pool area up to code compliance

Replacement of roof (summer)

New solar panels and carport. (Spring/ summer)

Possible update of our pool Chemical system:

(Around \$12,000 I have the town/ community center committed to \$5000)

Items we have done since last meeting:

Bungay School:

Never had a floor scrubber or buffer. We found an older chariot unit at the high school (with low hours on it) and gave it to Bungay. We also grabbed the t-5 scrubber from Chatfield and gave it to them also.

(Chatfield has a t-7 also that they use and they were only using the t-5 as a backup)

Chatfield:

Upgraded gym lights

Middle school:

Had a teacher complain about mold issues. Removed carpet to find moldy tile underneath. Removed tile and had the concrete sanded and cleared. Also had a dehumidifier installed and discharged to the exterior. That is why I proposed removing the rest of the carpet in the down stairs areas (that area at or below ground level) and sand and clear the concrete.

SHS:

Seymour High School Contractor Work Completed By Custodial Staff

- Diagnose, order parts, and repair multiple lock mechanisms with reoccurring issues such as broken tail piece assembly, replace key cam assembly, tighten loose chassis etc.
- Replace adjust and repair twenty four door closure assembly's to conform with fire code regulations
- Resetting and repairing elevator buttons which frequently break.
This leads to much less downtime and expense of calling contractors
- Power washing field house and other outbuildings in order to increase appearance and remove years of mold and mildew
- Repairing precast concrete curbing in numerous spots around the campus from snowplow damage. Many spots were tripping hazards or hindered handicap access to the building

- Repaired multiple older steel door frames and doors that were considered a safety risk because they would not latch properly and were scheduled to be replaced
- Replaced many floor tiles throughout the building. These were small sections to avoid calling contractors
- Stripped large section of vinyl floor tiles in hallway to save on demo cost from having contractors complete the job. This includes the second floor of the Science Wing, a large section on the first floor of Science wing , and large section of the first floor hallway
- Remove and replace old and failing cove base in class rooms and hallways
- Repaired crumbling subfloor various spots thru out building
- Painting all outdoor facades and outbuildings formerly budgeted to be painted by outside contractors
- Sand, stain, repair and polyurethane sixty classroom doors to increase appearance

- Repair various furniture around the building including reinforcing legs on a conference table , repairing broken auditorium chairs
- Repaint and repair large holes in concrete cinderblocks in the weight room/ auxiliary gym area
- Replace broken and aged faucet assemblies on various sinks throughout the building
 - Install new white boards
 - Replace halogen stage lighting bulbs
- Install cover plates on electric covers that were damaged