

# Seymour Board of Education

## FINANCE COMMITTEE MINUTES

COPY RECEIVED  
DATE: 3/11/2020  
TIME: 9:30 AM  
TOWN CLERK'S OFFICE

March 2, 2020  
Seymour Middle School  
7:00 pm

### BOARD MEMBERS IN ATTENDANCE:

Kristen Harmeling  
Beth Nesteriak  
Ed Strumello

### OTHERS IN ATTENDANCE

Michael Wilson, Superintendent of Schools  
Sherry Holmes, Business Manager  
Lee-Ann Dauerty, Board Clerk

### I. CALL TO ORDER

A. Pledge of Allegiance

Ms. Harmeling called the meeting to order with the Pledge of Allegiance at 7:03 p.m.

### II. PUBLIC COMMENT

None

### III. DISCUSSION AND POSSIBLE ACTION

A. Financial Management Summary Ending February 29, 2020

Ms. Holmes reported that the Board of Education presented its 2020-2021 budget to the Board of Finance on February 11, 2020. The district will continue to be in a freeze until the special education cost are reduced. Ms. Holmes is working with ADP to develop an encumbrance report for salaries in order to better forecast our financial position in these line items. A final projection will be completed in March and we may have a bit of a surplus if all things remain constant. Line item 110-119 continues to be on target at this time. Will continue to monitor substitutes closely. Line 120-140 non-certified staff, accounts continue to remain constant with a little concern in this area. We are utilizing a third party service for substitute services to help us out with our shortage of instructional paraprofessionals until staff returns to work. We continue to have a difficult time finding instructional paraprofessionals to fill our vacant positions. Line 210-295 Employee Benefits Most accounts appear to be trending as projected. We have had a number of staff seeking tuition reimbursement, more than what was budgeted. This is an account that is difficult to predict from year to year. Mr. Wilson explained this was due to their requests being approved but they may not take that class right away. The worker's compensation and dental amounts have been transferred to the Town for the Board's share of the costs. The paid claims for September through December 2019 have been posted. Line 411-450 Infrastructure Services The financial report reflects various blanket purchase orders in the encumbrance column for estimated services to be performed during the fiscal year. Will continue to closely monitor repair and maintenance efforts over the winter and will be performing only safety and emergency repairs until spring. Line 510-519 Transportation – A portion of the Excess Cost payment was applied to Acct. 517 transportation-Sped Non-Local to bring this account to zero. Line 520-529 Insurance – These accounts are trending higher than the budgeted amounts for 2019-20. 561-564 Tuition – The actual costs of tuition are reflected in the financial statement at this time. The accounts will be continued to be monitored. The first excess cost grant payment of \$747,680 was received in February, 2020. Amounts were applied to acct 563 Tuition-Sped Private Facilities and acct 517 Transportation. Our second grant payment will be in May 2020 in the amount of \$249,293. Line 610-690 Supplies – The budget is still frozen allowing only those purchases that are an emergency in nature or necessary to continue student learning. Line 730-745 Equipment – only limited purchases have been made in these accounts. The technology equipment line continues to be frozen until spring 2020.

**IV. REPORTS**

1. Chairman's Report

Mr. Sawicki has requested the recasting of the summaries and Ms. Holmes said she is working on this now. Ms. Harmeling asked Ms. Holmes to refresh her memory if we ended last year in the red and Ms. Holmes reminded her that we owed the Town \$25,000. When asked if this was documented somewhere, Ms. Holmes confirmed that it was and it had been looked at by the auditors.

2. Superintendent's Report

None

**V. PUBLIC COMMENT**

None

**VI. ADJOURNMENT**

**MOTION:** (Mr. Strumello/sec., Ms. Nesteriak) to adjourn

**SO VOTED**

**AFFIRMATIVE:** Ms. Harmeling, Ms. Nesteriak, Mr. Strumello

**MOTION PASSES:** 3-0

The meeting adjourned at 7:23 pm

Submitted by:  
Lee-Ann Dauerty  
Board Clerk