

COPY RECEIVED
DATE: 12/18/2017
TIME: 7:50 AM
TOWN CLERK'S OFFICE

Minutes
Board of Public Works
Monday, December 11, 2017 at 7:00 PM
Public Works Garage

Members present: Bill Stowe, Rich Demko, Annmarie Drugonis, Sean Walsh, Yashu Putori

Others Present: Jordan Addis, Tony Deprimo, Frank Gabinelli

Item #1: Call meeting to order

The meeting was called to order at 7:03 PM.

Item #2: Pledge of allegiance

All stood and recited the pledge of allegiance.

Item #3: Public comment

No public comment

Item #4: Election of Chairman

Motion to table

Motion: Annmarie Drugonis

Second: Bill Stowe

Motion passed 5-0

Item #5: Election of Vice-Chairman

Motion to table

Motion: Annmarie Drugonis

Second: Bill Stowe

Motion passed 5-0

Item #6: Election of Secretary

Motion to table

Motion: Annmarie Drugonis

Second: Bill Stowe

Motion passed 5-0

Item #7: Public comment

There was no public comment

Item #8: Approve minutes

Motion to Table

Motion: Yashu Putori

Second: Rich Demko
Motion passed 5-0

Item #9:Financial update

Mr. Deprimo stated that there were mistakes in the repairs and maintenance fund. Money for tree maintenance was pulled from repairs and maintenance without a transfer. There was a discrepancy of over 3000 dollars. Mr. Deprimo stated that he fixed it the afternoon of December 11th. Sean Walsh brought up that a truck line item was negative on expenditure and positive in balance. He stated that he had asked about it but did not yet receive a response. There should be \$1500 left in that account. He also stated that he would like to get the line item reinstated for \$10,000 for the grinding of trees at the transfer station.

Item #10:Vehicle update

The last truck has been delivered and is getting the plow put on now. It should be 1 or 2 weeks for it to be ready for work. Mr. Deprimo stated that there has been problems with new plows. For one plow they have not received the cable assemblies for it, and the company is not being responsive to when the items will be delivered. This hardware has already been paid for. During the first snowfall of the season, the plow blades snapped in half on the new trucks an hour into plowing. The cutting edge snapped. The department lost 1.5 hours with the truck during the storm, as the truck had to be taken back in to put an old plow back on it. The storm clean up was successful despite the one truck plow issue. The trucks came out at 11 am and 5 inches of snow were plowed.

Item #11:Transfer station update

Mr Deprimo stated that at 2:30 PM on Friday he received a call that the transfer station was on fire. Road flares had been brought into the transfer station in garbage bags. When they were thrown in the compactor, they sparked and started a fire. The department had to take all the trash out of the compactor to put the fires out, then put it all back in. There was no damage. The transfer station will open the day after Christmas. There has been no more discussion about opening the transfer station on Mondays. The station is averaging 100 tonnes of trash per month plus residential. If the station is open less days a week, there may be less trash coming into the station. However, this may lead to residential complaints. People are staffed at the station anyways for Winter Brothers drop off, so it would not be more expensive to open the station more days. The pile of brush in the back is still manageable, and it has already snowed so the department will hold off on clearing it.

Motion to open the station the day after Christmas:

Motion:Bill Stowe

Second:Rich Demko

Motion passed 4-1

Item #12:Work Update

The department is doing well with brown bag pickup for leaves. Currently, managing the snow is priority. The parks are clean, as the leaves have been picked up. The holiday banners are up

around town. The asphalt plant is closed. Mr. Deprimo stated that getting approval for purchases has been slow. Waiting for Pos have been challenging for waiting on parts, as the department needs parts as soon as possible when things break to maintain the town. Some trucks needed tires, as steel was showing through some of the tires. The department has been waiting for some pos for 2 weeks. The First Selectman, Tony Caserta, and Doug Thomas are the people who can issue pos and approve purchases. There has been an issue with spares being used and not replaced. The inventory needs to be replenished. A spare tire ordered has not been delivered yet. The company stated they could not find matching tires for the new truck. Sean stated he will call the vender and check up on the status of the spare tires. There are currently no spares for this truck.

Item #13:Policy handbook discussion

Sean is in the process of putting the policy handbook into pdf format.

There was a motion to table the discussion.

Motion:Bill Stowe

Second:Annmarie Drugonis

Motion passed 5-0

Item #14:Transfers

No transfers

Item #15:Discussion on 5-year capital plan

Sean Walsh stated that he talked to the first selectman. There has been more money lost from the budget, which means that there will be no new tractor or brine machine included in the 2018 budget. There is no money for these machines to be purchased. Spring 2019 is the earliest the department will be able to purchase a new tractor.

Item #16:Other business

Annmarie Drugonis received a phone call stating that the parking for the Strand theatre is icy tonight, as well as the main street parking lot across the street. The department salted it that morning. The Knights of Columbus are only responsible for first few feet in front of the theatre. It is difficult to salt the lot with cars in it, as there would be at the current hour. Tony Deprimo stated that he would drive by to take a look at it.

Sean Walsh stated that Mr. Miller would like to know if those at the meeting know where the union stands with the highway lead man position. Finalized drafts of positions are needed in order to offer them. Tony Deprimo would like to manage the filling of those positions by authority of his rights in his contract. He stated that he should have the discretion to fill these positions, and the union said that it is within his rights to. Mr. Deprimo was not involved in the negotiation. Nobody in the room is on the union. There are two positions available for leads.

Mr. Demko stated that a few street lights are out on Smith street between 31 and 36.

Conversion to led lights in street lamps is in progress in the town. Mr. Deprimo stated that he

looked at the hazardous sidewalk discussed in the previous meeting, and plans to do trip hazard work. The state is technically responsible for the maintenance of this sidewalk. A resident complained in a different meeting that the road striping on Mountain Road is inadequate. The department is thinking about doing reflective colors for the colored lines in the town so they are easier to see. It is a question of whether it is town or state responsibility for the repaved road on Bungay Road to be restriped. It was brought up that the sidewalk near Walsh's Concrete and Harble Surveyor should be looked at, as many people have been tripping on it. The office in the Public Works Garage has been remodeled and looks professional. The board wants to thank Yashu Putori for all he has done for the board.

Item #17:Public comment

There was no public comment.

Item #18:Adjournment

There was a motion to adjourn the meeting at 7:52 PM.

Motion: Annmarie Drugonis

Second:Rich Demko

Motion passed 5-0