

COPY RECEIVED
DATE: 6/26/18
TIME: 8:00 AM
TOWN CLERK'S OFFICE

Minutes
Special Meeting
Board of Public Works
Monday, June 18, 2018 at 7:00 PM
Public Works Garage

Members Present: Al Bruno, Bill Stowe, Annmarie Dragonis, Rich Demko

Members Absent: Sean Walsh

Others Present: Tony DePrimo, Jordan Addis, Frank Gabinelli

Item #1: Call Meeting to Order

The meeting was called to order at 7:08 pm.

Item #2: Pledge of Allegiance

All stood and recited the pledge of allegiance.

Item #3: Public Comment

No public comment

Item #4: Approve Minutes

Al Bruno made a motion to approve the May minutes.

Second: Bill Stowe

Approved 4-0

Item #5: Seasonal Employees Update

The seasonal employees have been hired. Mr. DePrimo said that the three that were selected are doing great work.

Item #6: Discussion on parks and schools

In Gary park there were trees were cleared before the tornado. This allows for better visibility in the park. Mr. DePrimo said he would like video feeds running from Gary Park to the Public Works office. He would also like cameras for around the Public Works office. The department is going to be getting better gps systems for the vehicles through Verizon. French park was damaged by the storm, but was taken care of.

Around the middle school the grounds are being maintained, and trees have been cleared in the front. The department may look into second generation pesticides, which are nontoxic to animals.

Item #7: Transfers

No transfers

Item #8: Financial Update

The overtime account for snowplowing was over because of the tornado, but this will come out of contingency accounts. The tornado cost the town about \$60,000. Forty streets were shut down from the storm. The account is the red by \$3500, which is good considering the cost of the storm. Everything else

looks good in the accounts. There is a little money in the repairs and maintenance account for the transfer station.

Item #9: Vehicle Update

The department is going to get another new plow truck by the end of the year. They will be getting the same exact truck they just got. The vendor has started to construct the truck, and it will be done by the end of the year. The department will be going out to bid this week for their new sidearm, but they will probably not have one before the end of the season. They rented a sidearm for the week of July 8th. The department had constructed a plan of areas that need attention for that week. They will be working on getting a new 5500 truck for the new fiscal year, and are going to try to buy a Ford.

Item #10: Transfer Station Update

Wood grinding will start Thursday. The previous guy who did the grinding for them originally gave them a quote of 10,000 per year for taking care of grinding. He wanted \$18,000 this year because of the extra trees from the tornado, so the department found a new vendor that would do it for \$13,000. There is an issue with a tree vendor dumping wood chips at the transfer station. He was not only dumping wood chips for the work he did in town.

Item #11: Work Update

Catch basin cleaning is starting tomorrow morning. It costs \$25.00 per catch basin. The street sweeper can pick up debris on the catch basins if it is not super heavy. They try to clean the tops of the basins before heavy rainstorms. There are sweepers out everyday to try to keep debris down. A new sweeper would cost about \$200,000. It would be easier to keep the town clean if there were 2 sweepers. Right now the department is more focused on keeping a larger snow fleet, as with the heavy storms that have been occurring it is now very difficult when a truck is out of commission.

Item #12: Director's report

330 yards of mulch was spread at French and Gary park. New basketball posts and hoops were installed at Gary park. The department painted the stairs at French Park.

For maintenance 408 total hours were worked. There were 120 driver hours, 232 labor hours, and 256 seasonal hours. At the schools there were 78 hours worked at the middle school, 72 at the high school, 32 at Bungay, and 80 at Chatfield. These maintenance hours do not include storm cleanup.

For the month of May 119 lane miles were swept. This took 120 heavy equipment hours.

For the month of May 222 potholes were repaired using 7 tons of asphalt.

The department saw cut a driveway on 3rd avenue, which was 6 heavy equipment hours. They also put an apron on the same driveway using 2 tons of asphalt. They also did work to a catch basin on Ansmore.

From tree trimming in the month of May 15,000 lbs of wood chips were produced. 7.5 tons of wood chips were from trees that fell during the storm. For tree trimming there were 120 heavy equipment hours, 324 driver hours, 100 labor hours, and 80 seasonal hours.

For weekly trash runs 5 tons of trash were picked up. This took 40 driver hours and 64 labor hours.

44 stops were made for bulk pickup, and 14.5 tons of trash were picked up. This took 16 heavy equipment hours and 64 driver hours. They also picked up 3.5 tons of metal.

Bulk pickup would be made easier and more efficient if the department were to buy claws to put on a loader. Now the workers have to pick up the trash by hand. The department is looking at buying one for

next year, they only cost about \$15,000. Bulk pickup is becoming more popular, and Mr. DePrimo wants to have adequate equipment..

Item #13: Discussion on 5-year Capital Plan

No discussion

Item #14: Other Business

A few stop signs need to be repaired. There is one at the corner of Great Meadow and Partridge, one at Osprey and Meadow, and one at Davis and Great hill.

Item #15: Public Comment

No public comment

Item #16: Adjournment

Al bruno made a motion to adjourn at 8:08pm.

Second: Bill Stowe

Approved 4-0