

**Minutes
Board of Public Works
Monday, November 19th, 2018 at 7:00 PM
Public Works Garage**

Members Present: Al Bruno, Bill Stowe, Annmarie Drugonis, Rich Demko

Members Absent: Sean Walsh

Others Present: Tony DePrimo, Jordan Addis, Frank Gabinelli

Item #1: Call Meeting to Order

The meeting was called to order at 7:02 PM.

Item #2: Pledge of Allegiance

All stood and recited the Pledge of Allegiance.

Item #3: Public Comment

No public comment.

Item #4: Approve Minutes

Rich Demko made a motion to approve the October minutes with "June minutes" being changed to "September minutes" in Item #4 and Frank Gabinelli being taken off the attendance list..

Second: Al Bruno

Approved 4-0

Item #5: Discussion on Parks and Schools

Mr DePrimo met with the new director and discussed the new playground at Bungay school. Mr.

DePrimo is going to head the demolition of the old playground. Mr. DePrimo voiced concerns

about getting custodial staff to help the department, as per the original agreement with the Board

of Ed. It has been decided from Parks Board a Vendor was selected to repair damages sustained

from Smoke in the valley event.

Item #6: Transfers

No transfers.

Item #7: Financial Update

The department is on budget. There have been a lot of expenses with truck repairs this year, but the department is still within the budget.

Item #8: Vehicle Update

Everything is good with the trucks. During 1st storm of the Winter season we were unable to test new GPS software, and review our weather service because we were experiencing no-internet service from Comcast. Since the storm, Comcast Tech has responded and made necessary repairs. Mr. DePrimo expressed that he is excited to be working with the new gps system. The department is waiting on the new trucks to come in.

Item #9: Transfer Station Update

Mr. DePrimo expressed that there are a few repairs that need to be done at the transfer station the future. We are assessing the need for repairs & costs, and researching possible EZ pass software installations to our scale for more accurate tracking of tonnage relevant to residential/commercial activity.

Item #10: Work Update/Director's Report

1,475 feet of curbing was done in the month of October using 30 tons of asphalt. This took 264 driver hours and 32 laborer hours.

400 potholes were repaired, which used 22 tons of asphalt. This took 144 driver hours.

For bulk pickup, there were 120 stops for the month of October. 7 tons of metal and 35 tons of bulk were picked up. This took 32 heavy equipment hours, 96 driver hours, and 16 laborer hours.

The sidearm mower was used for 40 hours to cut back overgrowth.

112 driver hours and 16 laborer hours were done for roadside mowing.

1.8 tons of wood chips resulted from tree trimming for October. This took 48 heavy equipment hours and 64 driver hours.

3.7 tons of trash were picked up during trash runs, which took 76 driver hours and 16 laborer hours.

For special projects in October towers were dismantled at G H Fire House and shrubs were planted at the island on Tomlinson and Buckingham. These projects took 64 driver hours, 8 laborer hours and resulted in 5.5 tons of debris.

At the parks 121 laborer hours were spent mowing the fields, 259 laborer hours were spent mowing and trimming at the parks, and 92 driver hours were spent lining and dragging the fields.

Listed below are man hours listed for grounds general landscaping maintenance BOE keeping campuses clean and manicured.

- At the middle school 84 laborer hours of work was done.
- At the high school 62 laborer hours of work was done.
- At Bungay school 14 laborer hours of work was done.
- At Chatfield-LoPresti school 48 laborer hours of work was done.

All this work is done with 17 staff members and 2 crew members.

Item #11: Other Business

No other business.

Item #12: Public Comment

No public comment.

Item #13: Adjournment

Al Bruno made a motion to adjourn at 7:39 PM.

Second: Rich Demko

Approved: 4-0