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Minutes
Board of Public Works
Monday, June 10th, 2019 at 7:00 PM
Public Works Garage

Members Present: Al Bruno, Bill Stowe, Annmarie Drugonis, Rich Demko

Members Absent: Sean Walsh

Others Present: Tony DePrimo, Frank Gabinelli, Jordan Addis

Item #1: Call Meeting to Order

The meeting was called to order at 6:59 PM.

Item #2: Pledge of Allegiance

All stood and recited the Pledge of Allegiance.

Item #3: Public Comment

No public comment.

Item #4: Approve Minutes

Bill Stowe made a motion to approve the April minutes.

Second: Al Bruno

3-1 approved

Rich Demko abstained

Item #5: Discussion on Parks and Schools

All is well with the parks and schools. The department is going a great job of keeping the school and park grounds clean and well manicured. The Board

Members stated that they haven't heard any complaints. The department is still waiting on the ospreys on the lights at Matheis Park to move on.

Item #6: Transfers

No transfers

Item #7: Financial Update

All is well with the finances. The repairs and maintenance account was close to running out, but it did not. In the future, there may need to be more money put towards highway material because the department is using a lot of asphalt to maintain the roads.

Item #8: Vehicle Update

The department received the new sidearm. Everything is good with the vehicles.

Item #9: Transfer Station Update

A concrete pad needs to be put down under the metal container because the container weighs so much. The department is also looking at repairing the wall near where the recycling area is. A sidewalk on heritage drive was repaired because a town tree destroyed it, which cuts into the budget for repairs and

maintenance. If it was not a town tree that destroyed the sidewalk, it would have been the homeowner's responsibility to repair it.

Item #11: Work Update/Director's Report

*See attached report

Bulk pickup is very busy. The department did 70 households last month, and had to cap it because of the number of requests.

Item #12: Other Business

On Tomlinson road there are overgrown trees growing into the road. The town will look into taking care of these, as they are becoming a safety issue.

The new stop sign on Pearl Street will be done tomorrow.

An email from a former public works member was sent out containing a view of the public works garage from the entrance. Under OSHA public citizens shouldn't be in the public works garage because of insurance purposes and hazardous machinery. Annmarie Drugonis suggested posting signs saying "authorized employees only" at the public works garage. The department may put cameras up around public works garage. There should not be people walking through the facilities.

Item #13: Public Comment

No public comment.

Item #14: Adjournment

Al Bruno made a motion to adjourn at 7:33 PM

Second: Rich Demko

Approved 4-0

DPW Services May-2019

SITE/DESCRIPTION of Services	H.E	hrs	Driver-hrs	Labor-Hrs	Total		Lane-miles	leaves tons	Asphalt tons	Number repairs	Trash tons	ft-curb install	Brush Tons
					Seasonal/Hrs	Comb/line							
(Roads cleaning/maintenance)													
Trash-Runs			64	24		88					3		
Bulk-pkup	24		64			88					20		
Tree-Trimming	32		48			80							0.75
street sweeping	152					152	182						
Sidearm mowing/roadside-mowing	32		24	168	104	328							
pothole repairs			120	56		176		46	500				
curbing installations			192	16		208		23.5				1,304	
Driveway-Apron repairs	24		112	16		152		11	4				
Basin Repairs	62			50		112		6	6				
(Parks/BOE)													
Schools ground maintenance				224	104	328							
Parks grounds/maintenance			167	258	79	504							
Totals	326		791	812	287	2216	182	0	86.5	510	23	1304	0.75

The above referenced data represent a detailed and complete account of Productivity accomplished from Seymour DPW pertinent for the month of May,2019

1. In completing collections of trash cans town wide throughout the Parks, a combined 88 manhours disposing 3 tons of trash @ the transfer-station.
2. DPW serviced 70 household who scheduled for monthly Bulk-pickup. A total combined 88manhours collecting 20 tons of trash & 7 tons of scrap metal.
3. A total of 80 combined man hours to trim back trees and or remove hazardous low hanging limbs totaling .75 tons of brush at the compost site.
4. A total of 152 Heavy Equipment man-hours to sweep 182 lane-miles of road in neighborhoods until such time a full and complete sweeping of ALL recognized roads within Town limits.
5. DPW is underway with a full and complete mowing with the new sidearm mower & 2 road crews combined total of 328 manhours assuring our right-of ways are cut back & manicured of pretruding overgrowth
6. A total combined 176 man hours to repair 500 potholes throughout town with 46 tons of asphalt.
7. DPW worked a combined total of 208/man-hrs installed 1,304ft of new asphalt curbing using 23.5 tons of asphalt.
8. DPW worked combined 152man/hrs repairing 4 driveway aprons using 11 tons of asphalt.
9. DPW worked a combined 112/man-hours to repair 6 catch-basins using 6/tons of asphalt.
10. A combined 328/man-hrs were committed to keeping BOE school grounds clean and manicured.
11. A total combined 504/man-hrs were committed to keeping TOWN parks cleaned and manicured & all athletic fields dragged lined and ready for scheduled sports events.

Above accomplishments were succeeded with a full-staff of 1 Director, 2 Crew-Leaders, 10 truck drivers, 5 Laborers, and 3 seasonal part-time staff