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Minutes
Board of Public Works
Monday, July 15th, 2019 at 7:00 PM
Public Works Garage

Members Present: Al Bruno, Bill Stowe, Annmarie Drugonis, Rich Demko

Members Absent: Sean Walsh

Others Present: Tony DePrimo, Frank Gabinelli, Jordan Addis

Item #1: Call Meeting to Order

The meeting was called to order at 7:06 PM.

Item #2: Pledge of Allegiance

All stood and recited the Pledge of Allegiance.

Item #3: Public Comment

No public comment.

Item #4: Approve Minutes

Al Bruno made a motion to approve the June minutes.

Second: Bill Stowe

4-0 approved

Item #5: Discussion on Parks and Schools

Maintenance of the parks and schools is going great. There was a porta-potty overturned at Chatfield park that was put on a community facebook page. Mr. DePrimo said that they will look into it. If anyone sees an overturned porta-potty the police should be called to report it.

The osprey are gone in Matheis field so the lights should be cleared of the nests soon.

Item #6: Transfers

No transfers

Item #7: Financial Update

The budget is doing well. The department has needed very few transfers recently. The new fiscal year has started.

Item #8: Vehicle Update

The sidearm was delivered. There have been a few technical difficulties with it, but the vendor has since fixed these. The other sidearm will soon have to be retired due to its age and condition. The department is going to start looking at another Mason Dump the beginning of August. Additionally, they are going to look at getting scale for the transfer station, as well as other projects that have been approved.

Item #9: Transfer Station Update

All the brush was recently chipped at the transfer station, so the area is clean. The concrete pad has been put on hold because the money had to be allocated elsewhere. The numbers for garbage coming in have been fluctuating. There is a large amount of tonnage coming in from public drop-offs. There has been a spike in public drop-off tonnage. When the new scale is installed, it will be easier to tell what is coming in.

Item #11: Work Update/Director's Report

*See attached report

The department hasn't had a sidearm in a couple months and it has been very rainy, so they have been catching up with cutting lately.

Mr. Stowe said that the vacant lot on Briarwood has a lot of overgrowth. Mr. DePrimo said the department will look into it.

None of the board members present have heard any complaints about the parks or schools.

Item #12: Other Business

Annmarie Drugonis called for a motion to add a new item to the agenda to discuss board member absences.

Motion: Al Bruno

Second: Rich Demko

4-0 Approved

Item #12.5: Discussion on Board Member Absences

Al Bruno made a motion to ask Rory to identify the procedure after a member has missed nine consecutive meetings. The board member in question has not attended a meeting since October 2018.

Second: Bill Stowe

4-0 Approved

Item #13: Public Comment

No public comment.

Item #14: Adjournment

Rich Demko made a motion to adjourn at 7:53 PM

Second: Al Bruno

Approved 4-0

DPW Services June-2019

SITE/DESCRIPTION of Services	H.E	hrs	Driver-hrs	Labor-Hrs	Seasonal/	Total-	Lane-	leaves	Asphalt	Number	Trash	ft-curb-	Brush	YDS-
					Hrs	Hrs/Comb								
(Roads cleaning/maintenance)														
Trash-Runs			104	40		144					4.5			
Bulk-pkup	24		80			104					20.5			
street sweeping	109					109	102							
Sidearm mowing/roadside-mowing	80		160	168	236	644								
pothole repairs			8	16		24		4	134					
curbing installations			32	8		40		4.5				120		
sidewalk rebuild-54 Heritage	28		52	4		84								4
sidewalk repair Maple St.	8		16	8		32		3						
Repair Guard-rail West-St/Falls-Hill	8		8	8		24								
paint-stop-bars/cr-walks Pearl-St.			8											
stain wood-guard-rail town-hall			24	24		48								
128 West Street/Town-own-clean			24	24		48					2.5		2	
(Parks/BOE)														
Schools ground maintenance	8			102	150	260								
Parks grounds/maintenance			121	202	122	445								
Totals	265		637	604	508	2006	102	0	11.5	134	27.5	120	2	4

The above referenced data represent a detailed and complete account of Productivity accomplished from Seymour DPW pertinent for the month of June,2019

1. In completing collections of trash cans town wide throughout the Parks, a combined 144 manhours disposing 4.5 tons of trash @ the transfer-station.
2. DPW serviced 73 household who scheduled for monthly Bulk-pickup. A total combined 104manhours collecting 20.5 tons of trash & 4.6 tons of scrap metal.
3. A total of 109 Heavy Equipment man-hours to sweep 102 lane-miles of road in neighborhoods, completing sweeping of ALL town-roads
4. DPW is underway with a full and complete mowing with the new sidearm mower & 2 road crews combined total of 644manhours assuring our right-of ways are cut back & manicured of pretruding overgrowth
5. A total combined 24 man hours to repair 134 potholes throughout town with 4 tons of asphalt.
6. DPW worked a combined total of 40/man-hrs installed 120ft of new asphalt curbing using 4.5 tons of asphalt.
7. DPW worked combined 84man/hrs reconstructing new sidewalk from damages sustained during tornado 2019.
8. DPW worked combined total 32 man-hrs to repair and construct asphalt sidewalk on Maple St removing significant trip-hazard using 4 tons of asphalt.
9. DPW worked combined total of 24man/hrs to repair guard-rail on West-St./Falls Hill.
10. DPW worked combined total 48/man-hrs centering signage and re-staining wood guard-rail @ Town-Hall using 10-gals-stain.
11. DPW worked combined total 48/man-hrs sprucing up 128 Maple Street now being Town owned. A total of 2.5 tons trash and 2 tons of brush were removed from property.
10. A combined 260/man-hrs were committed to keeping BOE school grounds clean and manicured.
11. A total combined 445/man-hrs were committed to keeping TOWN parks cleaned and manicured & all athletic fields dragged lined and ready for scheduled sports events.

Above accomplishments were succeeded with a full-staff of 1 Director, 2 Crew-Leaders, 10 truck drivers, 5 Laborers, and 3 seasonal part-time staff