Minutes
Board of Public Works
Monday, January 13th, 2020 at 7:00 PM
Public Works Garage

Members Present: Bill Stowe, Annmarie Drugonis, Rich Demko, Pat Lombardi, Tom LaPaglia
Members Absent: None
Others Present: Tony DePrimo, Frank Gabinelli, Jordan Addis

Item #1: Call Meeting to Order

The meeting was called to order at 7:03 PM.

Item #2: Pledge of Allegiance

All stood and recited the Pledge of Allegiance.

Item #3: Public Comment

No public comment.

Item #4: Approve Minutes

Bill Stowe made a motion to approve the November minutes.

Second: Rich Demko

3-0 approved
2 abstained

Item #5: Discussion on Parks and Schools

Everything is going well with maintaining the parks and schools. There is not much to report with parks this time of year. The town of Seymour will be sponsoring a 22 for hope walk from June 12-14 at the high school. Annmarie Drugonis stated she would like to get a public works team involved with that. The cause is for suicide prevention among veterans.
Item #6: Discussion on Oak Ridge Haulers

Mr. DePrimo has been communicating with Oak Ridge Haulers about routes. Oak Ridge does the trash and recycling for the town of Seymour. There have been issues with them, as people have been complaining of broken trash cans and trash dropped on streets. Board members discussed having representatives come in to discuss these problems with the board. Mr DePrimo has been trying to increase communication with Oak Ridge. He has also been scrutinizing invoices from Oak Ridge. Looking into the invoices keeps the company accountable for how much they are dumping. Mr. DePrimo compares the tickets from the weight of trash brought to the Transfer Station by Oak Ridge to the invoices to ensure the right price is charged. Since the last meeting where Oak Ridge representatives were present, there has been less trash on the streets and they seem to have taken the comments into account.

The Board Members agreed to have representatives for Oak Ridge haulers come to the February meeting for additional discussion.

Item #7: Transfers

No transfers. There may be a need for a transfer soon for salt due to the large number of ice storms in December.

Item #8: Financial Update

There are currently no issues with the budget. Mr. DePrimo works hard to maintain the repairs and maintenance budget.
Item #9: Vehicle Update

The department is waiting on two new pickup trucks to come in. One of the big trucks blew a head gasket had to be sent out and repaired. Mr. DePrimo is still interested in purchasing a brine machine. This machine would save time with salting and allow for quicker salting of roads with oncoming storms. Mr. DePrimo said that in the next 5 year capital plan they will be needing more Ford dump trucks and a new sweeper. The dump trucks are important because there are some older trucks that will need to be replaced. When one truck is out of commission, the department struggles to get all the plowing done. The sweeper gets a lot of use and is getting old, so it will need to be replaced in the next 5 years.

Item #10: Transfer Station Update

The department had to repair a wall at the transfer station last week. Otherwise, the transfer station is well, and the department is trying to keep it clean. Mr. Lombardi commented that the transfer station looks much cleaner than it used to. The scale for the transfer station is still needed, Mr. DePrimo said he will ask for it again in the next budget year. Annmarie Drugonis said that the public works may start maintaining the pump stations around town. This work would include snow plowing and other maintenance at the pump stations. This is part of an economic efficiency plan that the town is working on.

Item #11: Work Update/Director’s Report

*See attached December and November reports. The department repaired a manhole at 74 Skokorat, repaired a block wall at the transfer station, and installed more 25 mph signs on Briarwood. Christmas trees are still being picked up based on garbage route.
Item #12: Other Business

Private snow contractors cannot push snow into the road when clearing residents’ driveways.

Annmarie Drugonis talked about getting the PD to enforce it. Rich Demko brought up enforcing sidewalk clearing. This is the police department’s responsibility.

Item #13: Public Comment

No public comment.

Item #14: Adjournment

Bill Stowe made a motion to adjourn at 7:55 PM

Second: Pat Lombardi

Approved 5-0
### November 2019 DPW work activity

<table>
<thead>
<tr>
<th>Site/Description of Services</th>
<th>H&amp;E</th>
<th>Driver-Hrs</th>
<th>Labor-Hrs</th>
<th>Seasonal-Hrs/Comb</th>
<th>Total-Lane-Miles</th>
<th>Leaves-Tons</th>
<th>Asphalt-Tons</th>
<th>Number-Repairs</th>
<th>Trash-Tons</th>
<th>Ft-Curb-Install</th>
<th>Brush-Tons</th>
<th>Banner-Install &amp; Removal</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Banner Install &amp; Removal</td>
<td>24</td>
<td>24</td>
<td></td>
<td>48</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>136</td>
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<tr>
<td>2. Tree trimming/tree-removal</td>
<td>40</td>
<td>96</td>
<td>8</td>
<td>144</td>
<td></td>
<td></td>
<td></td>
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<td></td>
<td>3</td>
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<tr>
<td>3. Town trash route/paper-pick</td>
<td>64</td>
<td>64</td>
<td></td>
<td>128</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>3.5</td>
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<tr>
<td>4. Construction repairs</td>
<td>21</td>
<td>71</td>
<td>21</td>
<td>113</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>5</td>
</tr>
<tr>
<td>5. Pothole repairs</td>
<td>72</td>
<td>8</td>
<td></td>
<td>80</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>16.5</td>
</tr>
<tr>
<td>7. BOE Grounds maint.</td>
<td>32</td>
<td>44</td>
<td>100</td>
<td>88</td>
<td>264</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>5</td>
</tr>
<tr>
<td>9. Roof repair Gary Park</td>
<td>32</td>
<td>32</td>
<td></td>
<td>64</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>10. Roof repair Mathies Park</td>
<td>32</td>
<td>24</td>
<td></td>
<td>56</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTALS</strong></td>
<td><strong>117</strong></td>
<td><strong>709</strong></td>
<td><strong>389</strong></td>
<td><strong>180</strong></td>
<td><strong>1395</strong></td>
<td>0</td>
<td>25</td>
<td><strong>21.5</strong></td>
<td><strong>292</strong></td>
<td></td>
<td></td>
<td><strong>3</strong></td>
</tr>
</tbody>
</table>

1. Remaining 104 Banners were taken down from PINK & 32 seasonal banners were installed.
2. Tree trimming/removal completed Kozey Lane, PD, exit-22 off-ramp, transfer-station access road, & Pearl/Day street.
3. Trash run to pick-up from town trash-cans, also paper-picking hot-spot areas Derby Ave, rt-67, Down-town area & exit 22 off-ramp.
4. Drainage work performed @ Clifton-st 1 new basin approx 25' piping & patch repair, Saw-cut and dug to inspect underground oil-tank cmt-yctr & re-patch.
5. A total of 292 potholes were repaired on Hadad Rd, Silvermine Rd, Pearl-St, & Industrial park. 16.5-tons of asphalt was used.
7. A total combined 264 man hours were committed to upkeep BOE grounds & town building grounds also removing 5tons/leaves.
8. A total combined 306 man hours committed to upkeep parks, line-drag athletic fields & also clearing 7-tons of loose leaves.
9. A total of 64 combine man-hrs committed to repair roof dug-out @ Gary Park.
10. A total combine 55 man hours committed to repair roof @ Mathies Park.

**Note:** In addition to above referenced work-activity Each DPW Staff member committed approx 8hr to prepare fleet and equipment for season Winter Operations.
1. Tree Trimming
   - 64 hrs, 72 driver-hrs, 16 labor-hrs
   - Seasonal/Total: 152 hrs/152
   - Leaves: 4 tons, Asphalt: 1 tons, Number repairs: 4

2. Trash Run/Litter control
   - 96 hrs, 32 driver-hrs, 32 labor-hrs
   - Seasonal/Total: 128 hrs/128
   - Leaves: 8 tons, Asphalt: 154 tons

3. Pothole Repairs
   - 32 hrs, 48 driver-hrs, 48 labor-hrs
   - Seasonal/Total: 80 hrs/80
   - Leaves: 1 tons, Asphalt: 154 tons

4. Construction repairs
   - 0 hrs, 0 driver-hrs, 0 labor-hrs

   A. Repair man-hole cover 74 Skokorat
      - 24 hrs, 24 driver-hrs, 24 labor-hrs
      - Seasonal/Total: 24 hrs/24
      - Leaves: 1 tons

   B. Install Curtain Drain Clifton St.
      - 16 hrs, 24 driver-hrs, 24 labor-hrs
      - Seasonal/Total: 40 hrs/40
      - Leaves: 0 tons

   C. Repair Block Wall at Transfer Station
      - 16 hrs, 24 driver-hrs, 24 labor-hrs
      - Seasonal/Total: 40 hrs/40
      - Leaves: 0 tons

5. Brown-bag curbside pickup
   - 136 hrs, 96 driver-hrs, 96 labor-hrs
   - Seasonal/Total: 232 hrs/232
   - Leaves: 11 tons

6. Biarwood Ave. installed 4 new MPH signs
   - 4 hrs, 4 driver-hrs, 4 labor-hrs
   - Seasonal/Total: 4 hrs/4
   - Leaves: 0 tons

7. Downtown Xmas Banners
   - 12 hrs, 12 driver-hrs, 12 labor-hrs
   - Seasonal/Total: 24 hrs/24
   - Leaves: 0 tons

8. School Grounds Maintenance
   - 32 hrs, 64 driver-hrs, 64 labor-hrs
   - Seasonal/Total: 16 hrs/16
   - Leaves: 128 tons

Total:
- 140 hrs, 488 driver-hrs, 488 labor-hrs
- Seasonal/Total: 452 hrs/452
- Leaves: 11 tons
- Asphalt: 154 tons
- Number repairs: 4
- # Banners Installed: 33
- Brush: 4
- Stone: 11

**NOTE:** The above work was completed in addition to Winter operations combating numerous ice storms for December.
<table>
<thead>
<tr>
<th>Storm date</th>
<th>Veh</th>
<th>Total-air-hours</th>
<th>75mph</th>
</tr>
</thead>
<tbody>
<tr>
<td>12/1/2019</td>
<td>21</td>
<td>$191.50</td>
<td>0</td>
</tr>
<tr>
<td>12/2/2019</td>
<td>21</td>
<td>$191.50</td>
<td>0</td>
</tr>
<tr>
<td>12/3/2019</td>
<td>21</td>
<td>$191.50</td>
<td>0</td>
</tr>
<tr>
<td>12/4/2019</td>
<td>21</td>
<td>$191.50</td>
<td>0</td>
</tr>
<tr>
<td>12/5/2019</td>
<td>21</td>
<td>$191.50</td>
<td>0</td>
</tr>
<tr>
<td>12/6/2019</td>
<td>21</td>
<td>$191.50</td>
<td>0</td>
</tr>
</tbody>
</table>

**Comments:**
- **12/1/2019:** Stage 1 of long duration storm. 1-inch snow-1-inch ice. Storm started at 12:30 PM, 1-3 PM. Precipitation fell the course of the day. Heavy and multiple treatments necessary.
- **12/2/2019:** Stage 2 long duration storm heavy squall at 8 PM leaving 4.5 inches snow. Total duration of storm approx 48 hrs (6:00 PM-12/3 1:30 PM). Heavier than normal treatments necessary.
- **12/3/2019:** Heavily sleet at 8 PM leaving 4.5 inches snow. Just before rush hour travel.
- **12/4/2019:** Heavily sleet at 8 PM leaving 4.5 inches snow. Just before rush hour travel.
- **12/5/2019:** Long duration ice storm. Heavily sleet at 8 PM leaving 4.5 inches snow. Just before rush hour travel.
- **12/6/2019:** Long duration ice storm. Heavily sleet at 8 PM leaving 4.5 inches snow. Just before rush hour travel.