

COPY RECEIVED
DATE: 6/15/20
TIME: 8:00 AM
TOWN CLERK'S OFFICE

Board of Public Works
Monday, June 8th, 2020 at 7:00 PM
Zoom Meeting
Meeting ID: 847 7292 5624
Meeting address: <https://us02web.zoom.us/j/84772925624>

Members Present: Annmarie Drugonis, Rich Demko, Pat Lombardi, Tom LaPaglia, Bill Stowe

Members Absent: None

Others Present: Tony DePrimo, Frank Gabianelli, Jordan Addis, Chris Edwards

Item #1: Call Meeting to Order

The meeting was called to order at 7:01 PM.

Item #2: Pledge of Allegiance

All stood and recited the Pledge of Allegiance.

Item #3: Public Comment

No public comment.

Item #4: Approve Minutes

Bill Stowe made a motion to approve the May minutes.

Second: Pat Lombardi

5-0 approved

Item #5: Discussion on Parks and Schools

There was a break in this weekend at French park. Someone broke into one of the old stone buildings used for storage. Mr. DePrimo said that they didn't see anything missing, but it was ransacked. The Police Department was asked if they could possibly do more patrols of the park. There is concern over people breaking into storage facilities containing mowers and other

expensive equipment. Having the mower stolen would cripple the department's ability to maintain the park. The criminal(s) broke in through the back door. The department has been maintaining the WPCA pump stations, and it is going well. The stations have been gone through at least twice. Nobody else has been over there maintaining the pump stations, just the DPW. The department felt that the town should be taking over work rather than vendors to save the town money.

Item #6: Transfers

The department is going to need a transfer from the snow overtime account. The transfer is from the snow overtime account to the snow account. The money was spent on stocking up on salt. There was a lot of icy weather this past winter, and the department did not want to be short on salt. Inclimate weather was predicted towards the end of the winter season, so salt was ordered. The salt shed is full to capacity, but this did burn through the budget for the ____ account. About \$18,000 will be transferred. There is plenty of money in the snow overtime account. Transfers may also be needed for retirement and highways accounts.

Item #7: Financial Update

Mr. DePrimo stated that the department is doing well financially.

Item #8: Vehicle Update

The new trucks were delivered. Two leads are doing work in the new trucks. The department is very happy with the new trucks. The older trucks were reassigned to the mechanic and a park employee who does the athletic fields. Mr. DePrimo stated that the new trucks add

professionalism to the operation. There have been discussions with the PD concerning the DPW taking over repairs of police cars. Mr. DePrimo stated that the garage is not set up to be able to fix police cars, but could maybe handle the occasional help, brake jobs, etc. It is not feasible for the DPW to take over repair of police vehicles. The department does not have the proper equipment or space to take over the repair of 20-30 more vehicles. The DPW is only set up for preventative care, not extensive repairs. Trucks are sent out to be fixed when the DPW can't handle a repair. This will be discussed further in another meeting. The board members expressed that they would not support the DPW repairing the police cars. There was recently an injury claim filed at the department. There were minor damages to a truck during the incident, which are currently being fixed.

Item #9: Transfer Station Update

Mr. DePrimo stated that they looked into the debris from the recycling can blowing into the water. He stated that it would be unsafe for the workers to try to tarp the trailer every night, as it is very high up. Instead, they are looking to finish the wall to enclose the area with the trailer. This would prevent trash from reaching the road or water. They have put in for a quote, and are hoping to get it approved. Also, something was put on the fence to prevent debris from getting into the brook. Mr. DePrimo talked to representatives from Oak Ridge and said that they should be getting them trailers more rapidly. Getting an additional trailer over there would be a challenge, as space is somewhat tight. Mr. DePrimo expressed that he definitely wants to have the wall finished in order to contain materials and put it out of the view of the public.

Item #10: Discussion on bulk pickup

Due to Covid-19, there was no bulk pickup during the month of April. About 50 households were done in May. Those who went out for the bulk pickup wore masks and gloves. A team member went out ahead of the team to spray materials to be picked up with disinfectant. Everyone on the team is still healthy and taking every precaution.

Item #11: Work Update/Director's Report

*See attached report

The department started roadside mowing for the month of May. The sidearm mower is out trimming the roadside. Neighborhood sweeping was completed at the end of May. Now the sweeping will be focused on downtown and business areas, as well as main roads. 94 Covid-19 banners were installed in May. Professional vendors went to the transfer station to grind down the brush pile.

Item #12: Other Business

The DPW got a quote to fix the wooden fence on West street. The parts have been ordered, and the DPW will fix it and be reimbursed from the insurance money. The repair will begin as soon as the parts arrive.

Annamarie stated that the minutes being approved were for May, not April as was first stated.

The DPW was approved for a Public Works Facebook page, which Recording Secretary Molly Schiffer will begin putting together. Tony DePrimo will be made an administrator, as well as possibly Jordan Addis and Frank Gabianelli. The page will have the town seal on it.

Item #13: Public Comment

No public comment.

Item #14: Adjournment

Pat Lombardi made a motion to adjourn at 7:37 PM

Second: Rich Demko

Approved 5-0

SITE/DESCRIPTION of Services	H-E	hrs	Driver-hrs	Labor-hrs	Seasonal/ Hrs	Total Hrs/Comb line	Lane- miles	leaves -tons	Asphalt -tons	Number repairs	Trash -tons	ft-curb -install	Brush -Tons	#Bulk -Pkup
MAY, 2020														
Roadside Mowing			32	176		208								
Bulk Pickup	32		80			112					10.2			50
Trash run/paper-picking			56	16		72					2.1			
Tree Trimming/removal	24		32			56							3	
construction repairs	56		72			128			8					
Sidearm Mowing	32					32								
Street sweeping	120		64			184	74.5				1			
pothole repairs			48			48			8	116				
Banners (covid-19)	18		18			36				94				
WPCA grounds maint.				40		40								
BOE Grounds maint.			16	112		128								
Parks Grounds maint.			250	198		448								
TOTALS	282		668	542	0	1492	74.5	0	16	210	13.3	0	3	50

1. ROADSIDE MOWING: Staff assigned to cut and clean town right of ways & intersections across town
2. BULK-PICKUP- A total of 50 households were visited to remove bulk-trash items @ the curb. With consideration to covid-19, every precaution was taken with respect to employee safety. All Staff was ordered to wear masks and gloves. One Staff member also assigned to visit each household prior to spray piles with disinfectant.
3. Trash Run/paper-picking: Staff picking up town trash cans across town and also paperpicking main arteries to maintain litter-control
4. Tree Trimming/removal: team removed smaller dead hazardous trees from Patton Ave and Falbo Dr. approx 3 tons of brush was removed.
5. Road Construction: driveway apron installed Canfield Rd, 2 basin tops replaced @ Smith St, and 1 basin top replaced @ 9 Forest Rd ext.
6. Sidearm Mowing: Bungay, Canfield, Mountain, Holbrook, Botsford, Davis, Washington Ave, 3rd Ave & Skokorat
7. Street sweeping: neighborhood sweeping has been completed ALL town roads have been swept. A total of 74.5 lane-miles of road street-swept.
8. POTHOLE REPAIRS: 116 potholes have been repaired using 8 tons of asphalt.
9. Banners: A total of 94 banners (covid-19) have been installed in support front-line workers caring for american people.
10. WPCA. Sewage Plant & 10 Pumping stations landscaped
11. BOEGrounds MAINT: A total of 128 man-hrs were worked to keep campuses manicured and clean.
12. Parks Ground Maint. A total of 448 man hours worked to keep parks manicured and clean and athletic fields lined & dragged.

This work was accomplished with 2 Crew Leaders, 1 Mechanic, 10 Drivers, 3 Laborers, and 1 seasonal Vendor was also hired to grind down stockpile of brush (approx-1,000yds) @ TS. Due to weather patterns and busier than normal activity with Residents being home due to corona-19.