

COPY RECEIVED
DATE: 7/17/20
TIME: 8:00AM
TOWN CLERK'S OFFICE

Board of Public Works
Monday, July 13th, 2020 at 7:00 PM
Zoom Meeting
Meeting ID: 875 9507 3481
Meeting address: <https://us02web.zoom.us/j/87595073481>

Members Present: Annmarie Drugonis, Pat Lombardi, Tom LaPaglia, Bill Stowe

Members Absent: Rich Demko

Others Present: Tony DePrimo, Frank Gabianelli, Jordan Addis

Item #1: Call Meeting to Order

The meeting was called to order at 7:12 PM.

Item #2: Pledge of Allegiance

All stood and recited the Pledge of Allegiance.

Item #3: Public Comment

No public comment.

Item #4: Approve Minutes

Bill Stowe made a motion to approve the June minutes.

Second: Pat Lombardi

4-0 approved

Item #5: Discussion on Parks and Schools

Everything good with the parks. The department put signs up in the parks to comply with covid guidelines. The parks are open, but the playgrounds are not. The athletic fields are open and the playgrounds are due to be opened in the next phase. At Matheis park, damage was done by a jeep doing donuts in the grass. A police report was filed.

Item #6: Transfers

No transfers.

Item #7: Financial Update

Mr. DePrimo stated that he is going to have to meet with Tony Caserta to balance the accounts.

The department is short in the salary account for regular employees. The transfer for the snow account has not gone through yet. Mr. DePrimo does not believe the paperwork has been put through yet. The transfer has not been approved by the Board of Selectmen yet.

Item #8: Vehicle Update

Mr. DePrimo put in a budget presentation for another plow truck or mason dump this year. The federal inspections are almost completed for the department trucks. The WPCA truck was sent out to a vendor, as the repairs were beyond the capabilities of the DPW garage and mechanic.

WPCA pays for the repairs of their trucks..

Item #9: Transfer Station Update

There have been extensive repairs done at the transfer station. A wall was built to prevent the recyclables from blowing away and getting into the stream. Mr. Lombardi stated that the area looks much improved.

Item #10: Discussion on Summer Help

Mr. DePrimo is going to schedule an interview for a potential seasonal employee tomorrow.

Another seasonal employee came back today to start. These two employees will help the department significantly for the season. Mr. DePrimo would also like seasonal help in the winter, but recognizes the need to be financially conservative and keep within the budget. One employee

was being paid out of the seasonal account for upwards of a year, but is getting hired full time soon. This will free up funds in the seasonal account.

Item #11: Work Update/Director's Report

For next month, Mr. DePrimo plans to give the Board of Public Works and Board of Selectman totals for all services performed for the year.

*See attached report.

The department is trying to get a storage facility built on the public works garage grounds. Mr. DePrimo said that he wants to get it out to bid soon (See attached drawing).

Item #12: Other Business

Mr. Lombardi asked about the process after a car hits a guard rail in town. Mr. DePrimo said the Police Department notifies them when an incident occurs. The DPW then files an insurance claim, as the guard rails are expensive to fix. Typically, the department fixes it, and then tries to get reimbursed from insurance. Insurance takes a long time to process and send a check, but the department fixes it as soon as possible. Mr. Stowe stated that it is a motor vehicle accident, so the responsible party should pay for it and it shouldn't be on the DPW. The department is trying to repair a couple of "Welcome to Seymour" signs that were destroyed by cars. The DPW is going to ask permission to get money out of budget to cover this while waiting for insurance to go through. Insurance claims were filed for these incidents. It will cost about \$4,000 for both signs to be fixed. The signs were destroyed by cars, and somebody should be held responsible for

the damages. The department tries to be proactive with its repairs to keep the town well maintained.

Mrs. Drugonis wanted to point out that the town does not tolerate or condone racism in any way shape or form. A town alternate resigned from his position due to offensive comments he had made. People should be very careful of what they share or post on social media, and avoid content that may be harmful to others.

Mr. DePrimo brought up a post that he had shared that someone thought was offensive. He said that the post in question was a joke between him and his girlfriend, and there was actually a raccoon stealing his cat's food. This was not meant to be offensive in any way at all, and Mr. DePrimo did not realize it could be construed that way. The Board appreciates Mr. DePrimo's hard work, as well as the efforts of Mr. Addis, Mr. Gabianelli and the other DPW staff.

Item #13: Public Comment

No public comment.

Item #14: Adjournment

Pat Lombardi made a motion to adjourn at 7:44 PM

Second: Bill Stowe

Approved 4-0

SITE/DESCRIPTION of Services	H.E.	Seasonal/			Total		leaves tons	Asphalt tons	Number repairs	Trash tons	ft-curb- install	Brush Tons
		Hrs Driver-hrs	Labor-Hrs	Hrs	Hrs/Comb ine	Lane- miles						
<i>Jun-20</i>												
Street Sweeping	64				64	37						
Sidearm Mowing	112				112							
Trash Run/litter-control		72			72				2.3			
Construction repairs	39	82			121		2.5					
Banner Installs	4	2	2		8			10				
WPCA-Grounds Maint.			40		40							
pothole repairs		32	16		48		7.5	221				
Tree Trimming	24	24			48							2
Road-Side Mowing	16	56	176		248							
Bulk-pick-up	16	72			88			65	12.68			
BOE Grounds Maint.		20	160		180							
Parks Grounds-Maint.		229	184		413							
TOTALS	275	589	578	0	1442	37	0	10	296	14.98	0	2

Street Sweeping : Main roads, Down-town and Industrial Park

Sidearm Mowing/Roadside-Mowing: equipment navigating thru town roads/right-of-ways keeping cleared of overgrowth

Trash-run/litter control : picking up 2.5 tons of trash from town trash cans also removing litter from main intersections

Road Construction Repairs : Basin top repair on Sachem Rd. A test hole was dug for WPCA. A block wall approx 15 to 20ft tall was constructed @ TS as a means to better contain spillage from recyclables being dumped into open top trailers, and minimizing materials from entering into water stream on property.

Decrotive guardrail on West Street was repaired

Banner Installations : 4th of July Banners were installed Downtown and fishladder

WPCA Grounds Maint. . 40 labor hours to landscape sewage-plant and pump stations throughout town.

Pothole repairs. A total of 221 potholes were repaired with 7.5 tons of hot-patch

Tree Trimming: trees were trimmed on Knorr Ave. Took down trees on Briarwood, Haddad, and West St. Cleaned up fallen tree @ 104 Bungay

Sidearm & Roadside Mowing. A combine total of 360 manhours was worked to cut-back pretruding overgrowth on town right-of-ways and intersections

Bulk-pickup: A total of 65 households were serviced removing 12.68 tons of trash of bulk/metal

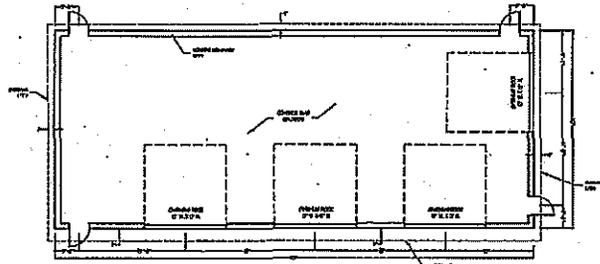
BOE Grounds Maint : A total of 180 man-hrs were worked to maintain school grounds and athletic fields.

This work was accomplished with 2 Crew Leaders, 1 Mechanic, 10 Drivers, 3 Laborers, and 1 seasonal

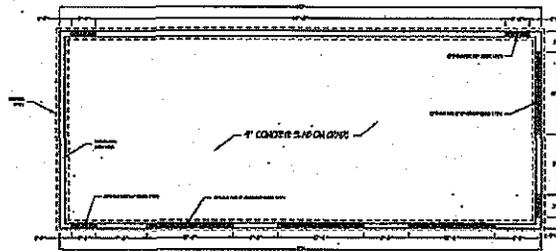
Vendor was also hired to grind down stockpile of brush (approx-1,000yds) @ TS. Due to weather patterns and busier than normal activity with Residents being home due to corona-19.

GENERAL NOTES

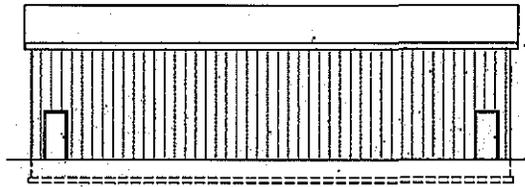
1. BUILDING PLANS SHOWN HEREON ARE FOR CONCEPTUAL PURPOSES AND BUILDING LAYOUT ONLY. CONTRACTOR SHALL PROVIDE A SET OF ENGINEERED BUILDING DRAWINGS COMPLIANT WITH THE PERTINENT REGULATIONS, BUILDING CODE AND PROPER BEST PRACTICE.
2. IT IS THE CONTRACTOR'S SOLE RESPONSIBILITY TO FOLLOW ALL APPLICABLE SAFETY CODES AND REGULATIONS DURING ALL PHASES OF CONSTRUCTION.



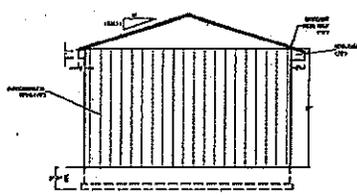
FLOOR PLAN
SCALE: 1/8" = 1'-0"



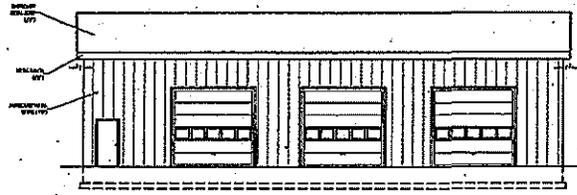
FOUNDATION PLAN
SCALE: 1/8" = 1'-0"



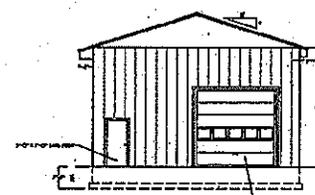
REAR ELEVATION
SCALE: 1/8" = 1'-0"



LEFT ELEVATION
SCALE: 1/8" = 1'-0"



FRONT ELEVATION
SCALE: 1/8" = 1'-0"



RIGHT ELEVATION
SCALE: 1/8" = 1'-0"

<p>SCALE: 1/8" = 1'-0"</p>	
<p>CONCEPTUAL BUILDING PLAN FOR DEPARTMENT OF PUBLIC WORKS DERBY AVENUE SEYMOUR, CONNECTICUT PREPARED FOR TOWN OF SEYMOUR</p>	
<p>DATE: 7/2/2020 DRAWN BY: P-227 JOB NO. S-10-18 DRAWING NO.</p>	<p>1 of 1</p>

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