

COPY RECEIVED
DATE: 8/24/20
TIME: 8:00 AM
TOWN CLERK'S OFFICE

SPECIAL MEETING
Board of Public Works
Monday, August 17th, 2020 at 7:00 PM
Zoom Meeting
Meeting ID: 810 1234 3838
Meeting address: <https://us02web.zoom.us/j/81012343838>

Members Present: Annmarie Drugonis, Pat Lombardi, Tom LaPaglia, Bill Stowe, Rich Demko

Members Absent:

Others Present: Tony DePrimo, Frank Gabianelli, Jordan Addis, Chris Edwards

Item #1: Call Meeting to Order

The meeting was called to order at 7:01 PM.

Item #2: Pledge of Allegiance

All stood and recited the Pledge of Allegiance.

Item #3: Public Comment

No public comment.

Item #4: Approve Minutes

Pat Lombardi made a motion to approve the July minutes.

Second: Bill Stowe

3-0-1 approved. Rich Demko abstained due to his absence at the July meeting.

Note: The fiscal 2020 year totals will be tabled till next month due to the busy weeks.

Item #5: Discussion on Parks and Schools

There have been a few complaints about water bottles being left on the turf field at the high school. Even though school is closed, people are using the field and not picking up after themselves. Mr. DePrimo asked if the custodial staff would be able to assist since the DPW staff

can't always be going in there to pick up after people. There are several trash cans near the track. Mr. LaPaglia suggested putting up some signs to remind people to pick up after themselves. Mr. DePrimo asked if the high school field is always open to the public. Mr. Demko suggested in light of proposed hybrid learning, school grounds should be closed to non-school related functions. Mr. DePrimo said that it is troublesome for the DPW to keep the field clean when people are constantly coming in and littering. Mrs. Drugonis said that school grounds are closed during school hours. She supported Mr. LaPaglia's suggestion to put up anti-littering signs, and said that closing school grounds to the public would be met with backlash. Mr. DePrimo said he is just asking for consideration and cooperation from the public in keeping the tracks clean, and he will look into signage. The DPW is still catching up with maintaining some areas due to the storm. Mr. DePrimo said he may ask Tim O'Connor if the custodians can help out and check in on the field.

Item #6: Transfers

A transfer was proposed to move \$29,083 from the overtime snowplowing account to several other accounts. This transfer functions to balance out the budget. \$18,021 will be moved into the Snowplowing Materials account. \$9,768.53 will be moved into the Salary Regular Employees account. \$895.00 will be moved into the Seasonal Employees account. \$1.52 will be moved into the General Supplies account. \$397.80 will be moved into the Clothing account. There is some money being given back to the DPW, which will likely go towards truck repairs. Mrs. Drugonis said she would stop by tomorrow to sign the transfer paperwork.

Item #7: Financial Update

Mr. DePrimo stated that everything is going well with the budget. The 2020 fiscal year totals Mr. DePrimo had planned to have this month were not able to be prepared due to the aftermath of the storm.

Item #8: Vehicle Update

Chris Edwards is present in the meeting to explain the issues occurring with the trucks. He is the DPW mechanic. Trucks 38 and 19 have extensively rusted frames. Mr. DePrimo and Mr. Edwards have looked into putting new bodies onto the two trucks, as it would be cheaper than buying entirely new trucks. One of the trucks has such extensive rusting that the body essentially is being held on by the tailpipe. Mr. DePrimo stated that they would be able to have one of the truck bodies replaced by December 1st. The sand and the salt sitting in the truck beds over the years have caused the rusting. Other than this, the trucks are in good condition. The new frames being put on will be mild steel. Truck 38 is an '03 and has 52,000 miles. It would not be worth the investment to put an aluminum body on the truck since the mild steel frame will last 12-15 yrs, at which point the truck would be 29-32 years old. The DPW staff is now doing preventative maintenance on the trucks. Mr. DePrimo believes that the department was lax with preventative maintenance in the past, which contributed to the frames rusting out. The capital plan will be reviewed, as these trucks are crucial in the winter and need to be in working condition. Mr. DePrimo stated that he will be calling meetings with the Board of Finance and

talking with the First Selectman, Kurt Miller. He doesn't want the trucks to be out of service in the winter months. Buying two new trucks is not in the budget, but one of the trucks can be refurbished by December 1st. Mr. DePrimo said they don't have any confirmed prices for the new bodies yet. A local vendor can do the work. Truck 38 is in the worst shape. 38 will likely be done this year, and 19 next year. Truck 19 can likely last another winter. Mr. LaPaglia asked if the DPW was setting up a maintenance program. Mr. DePrimo said that the trucks are 17 years old, and the frames rusting from the salt is normal wear and tear. The truck frames may be a bit worse if the trucks previously weren't washed out after storms. Currently, after every storm every truck gets washed out thoroughly. Before the storm, all the drivers check the blades and shredders for damage. Upon returning, the drivers wash out the trucks and check for any damages. Mr. DePrimo said it is important to the team to take care of the equipment, as the equipment also takes care of them. They are very appreciative of the town boards giving the DPW the opportunity to have nice equipment to service the town with. Mr. DePrimo wants the trucks to stay in the best possible condition for the DPW to appear professional. Mr. Edwards said the preventative maintenance has increased 110% since he has been working there. The department will be getting its money's worth out of the truck with another steel body on it. This will affect the 5 year plan based on what the department is in need of. Having two payloaders would be beneficial, especially after storms when two teams can go out and work on two sections of the town simultaneously. This allows for more efficient work. Mrs. Drugonis said she appreciates the team taking such care in maintaining the trucks. Also, she agrees that they need

another payloader. Mr. DePrimo stated that he wants the 10 year plan to be what is best for the town, and he prioritizes safety and efficiency in making the plan. He wants the equipment to be safe to use, and he wants the DPW team to be able to work efficiently. Sometimes equipment is inadequate, such as only having one skid steer and one payloader to take care of both sides of town. Mr. DePrimo wants to ensure what they're asking for to allow the DPW to be safe and efficient.

Item #9: Transfer Station Update

Tomorrow Mr. DePrimo has a meeting at the transfer station to address the compactor issue. Oak Ridge has been having issues where they can't get the route done in an adequate amount of time. There has been an issue with the compactor for the past 6-7 weeks. Some routes are not being completed due to equipment issues, and these will be discussed in Mr. DePrimo's meeting with Oak Ridge. The town is not doing anything different, the issues are with the equipment and Oak Ridge employees not doing preventative maintenance. Mr. Lombardi suggested that Mr. DePrimo should be firm with the company and look to other companies if Oak Ridge can't hold up their end of the deal. Mr. DePrimo said he is being as firm as he possibly can with them while also being professional. He also said he will invite Oak Ridge representatives to the September board meeting. Mrs. Drugonis told Mr. DePrimo to remind Oak Ridge that they are responsible for the preventative maintenance of the compactor. Oak Ridge has suggested that mattresses are causing the issues with the compactor. The issue is not mattresses, as the transfer station has collected mattresses for years without any issues. The town could probably get a trailer in to take

the mattresses at no cost. A vendor would come in and take the mattresses out of the waste stream at no cost to the town. Mr. DePrimo has to make the call to look into this, but is still playing catch up with the storm. Mrs. Drugonis said that the garbage pickup contract will go out to bid (Have 1 yr left in current contract) as per usual, and will not be automatically renewed.

Item #10: Discussion on Tropical Storm Isaias

*See attached data sheet regarding storm cleanup

The storm cost about \$25,000 in clean up costs. This hit the overtime budget. Mr. Lombardi said that the work done by the DPW following the storm is a good reflection of teamwork. Mr. Demko also commended the public works crew on working to their best of their ability to get things clear. Mr. DePrimo said they devised a plan and stuck with it. When the linemen from eversource got to Seymour they wanted to break away from the DPW team. Mr. DePrimo insisted on working together in order to keep track of the work done by eversource and stick to the plan. It was disappointing that the DPW had to wait 3 days to get a response from eversource. However, once the linemen arrived, the work went fairly smoothly. Mrs. Drugonis said that the DPW team did a great job in getting the streets clear and handling the situation.

Item #11: Work Update/Director's Report

*See attached July Report

Item #12: Other Business

On the Seymour moms facebook page, people were asking why the trees were cut down at the middle school. Mr. Gabianelli said the trees were dead and in front of the school parking lot. They chose to take the trees down before they fell.

Mrs. Drugonis suggested for the DPW to put on facebook to have people contact eversource for advice if they have trees leaning on power lines.

A tree on Skokorat st fell. The incident involved wires and the tree leaning on the house.

Eversource wouldn't do anything because it was a private area. A third party vendor is needed to get rid of this tree. Also, a tree is broken and leaning on lines on route 34. Eversource is aware of it, and the tree leaning on power lines. Those are the two problem trees left from the storm that are known about. Mrs. Drugonis is going to ask Kurt Miller at the board of selectman what should be done and why Eversource isn't helping. She said an email should be sent to eversource and the state representative informing them of the issues so Seymour is covered in case of any incidents.

Mr. Lombardi suggested to put on the agenda: Supervisor use of town vehicles

Bill Stowe made a motion to add this item to the agenda.

Second: Tom LaPaglia

4-0 Approved

Item #12.5: Supervisor Use of Town Vehicles

Mr. Lombardi stated that other agencies in the town have vehicles available to them for responding to emergencies. Public works experiences emergencies with storms and other situations, and should therefore have the means to act quickly. Having to retrieve town vehicles from the public works garage wastes time in emergency situations. Mr. DePrimo takes his truck

home, but Mr. Addis and Mr. Gabianelli do not. Mr. DePrimo stated that he does not have an issue with letting the supervisors take their trucks home. He agreed with Mr. Lombardi that the supervisors should have their tools and be equipped with safety gear in case of an emergency after hours. Mr. Lombardi expressed that supervisors should be awarded the same benefits as other agencies within the town who can use their vehicles.

Rich Demko made a motion to allow supervisors to take their trucks home.

Second: Bill Stowe

4-0 Approved

Item #13: Public Comment

No public comment.

Item #14: Adjournment

Pat Lombardi made a motion to adjourn at 8:15 PM

Second: Tom LaPaglia

Approved 4-0

SITE/DESCRIPTION of Service	Trucks	Drs/Driver	Hrs/Labor	Hrs	Total		Asphalt tons	Number		Trash tons	H-cup instal	Brush tons
					Seasonally	Hrs/Comb		Households	Repairs			
<u>JULY-PY-21</u>												
Street Sweeping	16				16	10						
Bulk-Pkup	16	80	8		104			67	9.9			
Tree Trimming	80	48	8		136							1
Curbing		48	16		64		7				286	
Pothole Repairs		32			32		4	103				
Basin Repairs	24	24			48		2	3				
Trash Run/litter-control		64			64				2.25			
Line striping		40			40							
roadside/sidearm-mowing	96	96	208		400							
WPCA-grounds Maintenance			40		40							
Catch-Basin cleaning		88			88			640				
Parks ground Maint.		338	184	83	605							
	16	64	156	96	332							
<u>Totals</u>	<u>248</u>	<u>922</u>	<u>620</u>	<u>179</u>	<u>1969</u>	<u>10</u>	<u>0</u>	<u>13</u>	<u>813</u>	<u>12.15</u>	<u>286</u>	<u>1</u>

Street Sweeping : Down-town and Industrial park were swept 7/6/2020 & 7/17/2020 for Month of July.

Bulk-Pkup : A total of 67 households schedule a bulk-pickup wih DPW for July 2020. A total of 9.9 tons of bulk Items/scrap metal was disposed @ TS

Tree Trimming: tree were trimmed back rt-67 by Beecher/Cogwheel, GH-Firehouse, Botsford, &Skokorat/Briarwood, Pine St/Davis & Middle schl.

Curbing repairs: New asphalt curbing was Installed @ 6 Housatonic Ter,165 Bungay Rd, 19 Osprey, 27 N.Benham, and 122-Bungay Rd.

Pothole Repairs: a total of 103 potholes were repaired during month of July-2020 using 4-tons of hot asphalt.

Basin Repairs: Basin repairs were completed @ 11 Sagamore Dr, Bryson Ave, & DPW complex during month of July,2020.

Trash-Run/Litter-control. A total of 2.25 tons of trash was picked up from town trash cans & paper-picking of main arteries across town

Line painting : was completed community center parking lot, and all crosswalks/fire-lanes around schools. In total 54 gallons of line paint was used.

Side-arm/Roadside mowing : A total of 400 man-hrs were put in to keep town-intersections and roads cleared of pretruding brush in roadways.

WPCA Grounds Maint : A total of 40hrs were put in to keep plant and pump-stations manicured across town.

Basin Cleaning: Vendor pumped a total of 640 basins from Down-town, Industrial park, all of Monday sanitation rt, and a portion of Tuesday sanitation route.

Parks Ground Maint : A total of 605 man-hrs wee put in to assure all parks and athletic fields were manicured, cleaned and ready for sport activity.

BOE Grounds Maint: A total of 332 man hours were put into assure all school grounds were manicured, clean also having athletic fields ready for activity.

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