

COPY RECEIVED
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**Special Meeting
Board of Public Works
Monday, October 19th, 2020 at 7:00 PM
Zoom Meeting
Meeting ID: 863 0973 9503
Meeting address: <https://us02web.zoom.us/j/86309739503>**

Members Present: Annmarie Drugonis, Pat Lombardi, Bill Stowe, Rich Demko

Members Absent: Tom LaPaglia

Others Present: Tony DePrimo, Frank Gabianelli, Jordan Addis

Item #1: Call Meeting to Order

The meeting was called to order at 7:01 PM.

Item #2: Pledge of Allegiance

All stood and recited the Pledge of Allegiance.

Item #3: Public Comment

No public comment.

Item #4: Approve Minutes

Rich Demko made a motion to approve the September minutes.

Second: Pat Lombardi

3-0 approved.

Item #5: Discussion on Parks and Schools

The department is doing final cuts for the year and starting to focus on leaf cleanup. Leaves are being bagged up at schools and parks. The DPW is starting to prepare for winter operations.

Item #6: Transfers

No transfers.

Item #7: Financial Update

The overtime account took a hit during the last storm. There are still a few thousand dollars left in that account. It is primarily used when there are hazards in the roadway that need to be addressed. Mr. DePrimo said he will keep an eye on the account, but it is not currently a problem. Otherwise, all is well with the accounts.

Item #8: Vehicle Update

The department is starting to check over the equipment in preparation for winter operations. The two truck bodies have been ordered. At least one of the trucks should be completed by the beginning of December. The order for the bodies was placed the same day the PO was received. The mechanic was informed that the bodies will be coming in. Mr. DePrimo is trying to be aggressive with the timeline for getting the new truck bodies on and ready for winter. The department does have a backup truck in the event of an early storm.

Item #9: Transfer Station Update

The compactor issue has been resolved. The compost pile may need to be taken care of again, as many residents brought in brush after the storm. Mr. Lombardi said that Oak Ridge trucks have not been out at 3:30 AM since before the last meeting. He monitors this with his ring camera. He asked Mr. DePrimo which holidays Oak Ridge delays trash pickup for. Mr. DePrimo said that he will look into their schedule.

Item #10 Work Update/Director's Report

*See attached report

Item #11: Other Business

Pat Lombardi requested that the meeting dates for 2021 be gone over at the November meeting.

The recording secretary will draft a list of meeting dates for the second Monday of each month in 2021, or the third Monday if a holiday interferes with the typical date.

Annmarie Drugonis requested that the leaf pickup and bulk pickup dates be added to the DPW facebook page when they are established. Mr. DePrimo said they will add this information.

Mr. Deprimo received a letter request from the chief of police. The request came from the board of police commissioners along with the chief of police. Last year, the DPW painted “stop ahead” at stop signs around town for the police department. This was a fairly large project and the request came at the end of the fall. This is not an ideal time for painting, but the department got it done. The new request is for the word “Stop” to be painted behind the white cross bars and for the stop signs to be replaced with larger ones at all 3 and 4 way intersections. Mr. DePrimo has a few concerns with this request. Many of these sites already have “stop ahead” painted, and so there would be a lot of lettering on the road. Also, replacing all of these stop signs is expensive, and not in the DPW budget. This project would be a drain on resources, as the DPW team is needed elsewhere. With winter approaching, the DPW would not have any time to do this project until springtime. In order to accomplish this project, the DPW would need more resources and funding. Mr. DePrimo is going to research how much this project would cost. The labor would be extensive with installing the new stop signs and cementing in the posts. Mrs. Drugonis suggested presenting the cost to the Board of Police Commissioners. Mr. DePrimo said he would also like to see statistics suggesting that these tactics will improve traffic safety in the town. He

is going to get the town engineer to draw up a plan for this project, illustrating what will need to be done at each intersection.

Item #12: Public Comment

No public comment.

Item #13: Adjournment

Pat Lombardi made a motion to adjourn at 7:34 PM

Second: Bill Stowe

Approved 3-0

SITE/DESCRIPTION / Services	HE-hrs	Driver-hrs	Labor-hrs	Fees	Total	Seasonal/Hrs/Costs	Line Miles	Debris Tons	Asphalt Tons	Household trash tons	Commercial trash tons	Hours Install	Brush Tons	Soil Tons	Crosswalk hrs	Stop bars	Stop ahead hrs	Pink man-paint/ribbons	Number reported	
Banner installations	76	76			152					286										
Lines painting		56			56															
Bulk pickup	16	80	8		104					68	12						70	32	20	18
roadside/side-arm mowing	72	32	136		240															
wPCA grounds maint.			40		40															
trash-run/litter-control		64			64											2				
tree-trimming		40	48		88															4
potholes		56	8		64					6	180									
Road-construction	72	80	80		232					5										
Parks Maint	268	198	96		562															
BOE grounds maint.			128	74	202															
Totals	236	752	646	170	1804	0	0	11	534	14	0	4	70	0	32	20	18			

Banner installations to aide in Pink community event. A total of 286 banners installed

Line painting : 70 stop bars, and 32 stop ahead bars were re-striped, along with 18 pink ribbons stenciled for PINK. A total of 20-gals paint used.

Bulk Pick-up : A total of 68 households scheduled for bulk-pick-up. A total of 12-tons of trash/metal combined was removed and hauled to the TS for disposal.

Roadside/side-arm mowing : A total of 72 HE-hrs, 32 driver-hrs, and 136 labor hours to keep all town intersections manicured and clean and overgrowth from protruding into roadways across town.

WPCA Grounds Maint. : 40 labor hrs to cut/clean pump-stations and sewage plant.

Trash Run/litter : A total of 2 tons of trash was removed from trash receptacles and roadways keeping the town clean of litter.

Tree Trimming : removed hanger veterans park. Tree trimming mountain road, titus lane. Clear fallen tree @ TS. Remove dead tree middle schl. Chp brush on clifton

Pothole repair : 180 potholes were repaired using 6 tons of asphalt.

Road Construction : chatfield schl, removed bike rack and saw cut cement curb in place of new asphalt ramp. Drainage pipe repair on 3 Castle Ln. 2 basin repairs on Short St. 2 basins repairs on sanford, and 1 basin repair on skokomish. Colonial Manners High Street, 300ft 15"inch drainage pipe installed. Install new basin and new manhole eliminate flooding and icing issues.

Ground Maintenance Parks : combined total of 568 man-hrs to keep parks manicured and clean also having all athletic fields lined and dragged and ready.

Ground Maintenance BOE : A total of 202 combined labor and seasonal hrs to manicure and maintain all BOE campuses.