

COPY RECEIVED  
DATE: 11/16/2020  
TIME: 4:35 pm  
TOWN CLERK'S OFFICE

**Board of Public Works**  
**Monday, November 9th, 2020 at 7:00 PM**  
**Zoom Meeting**  
**Meeting ID: 815 7646 8752**  
**Meeting address: <https://us02web.zoom.us/j/81576468752>**

**Members Present:** Pat Lombardi, Bill Stowe, Rich Demko, Quinn Levey, Tom LaPaglia

**Members Absent:** None

**Others Present:** Tony DePrimo, Frank Gabianelli, Jordan Addis, Annmarie Drugonis

**Item #1: Call Meeting to Order**

The meeting was called to order at 7:01 PM by the vice-chairman of the board, Rich Demko.

**Item #2: Pledge of Allegiance**

All stood and recited the Pledge of Allegiance.

**Item #3: Public Comment**

No public comment.

Rich Demko asked for a motion to move Item #12, Other Business, up in the agenda.

Pat Lombardi made a motion to move item #12 to after item #3.

Second: Quinn Levey

Approved 4-0

**\*Item #12: Other Business**

Mr. Demko stated that Annmarie Drugonis has resigned as chairwoman since taking the position of first selectwoman.

Mr. Demko made a motion to nominate Pat Lombardi to chair the Board of Public Works.

Second: Bill Stowe

Approved 4-0-1, Pat Lombardi abstained

Mr. Lombardi took over the meeting at this point.

Mr. Lombardi proposed for all meeting documents to be emailed the Friday before the meeting.

This is to allow additional time for board members to review the documents. Mr. Demko stated his agreement with this proposal.

**Item #4: Approve Minutes**

Rich Demko made a motion to approve the October minutes.

Second: Bill Stowe

3-0-2 approved. Tom LaPaglia abstained due to his absence at the October special meeting. Pat Lombardi abstained as well.

**Item #5: Approve 2021 Meeting Dates**

\*See attached document for the 2021 meeting dates. All meetings are the second Monday of the month, with the exception of October. The October meeting will be the third Monday due to a federal holiday occurring on the second Monday.

Rich Demko made a motion to approve the 2021 meeting dates.

Second: Tom LaPaglia

5-0 Approved

**Item #6: Discussion on Parks and Schools**

The department is working on picking up leaves at the parks and schools. The final cuts have all been completed.

**Item #7: Transfers**

No transfers.

**Item #8: Financial Update**

Mr. DePrimo said there was nothing out of the ordinary to report. The department is still within the budget.

**Item #9: Vehicle Update**

The DPW vehicles are being prepared for the winter. The bodies for the trucks have been ordered. Mr. DePrimo said he is hoping to get them by the beginning of December.

**Item #10: Transfer Station Update**

The mattress containers should be arriving within a few days. This has been set up with the Mattress Recycling Council. There will be a training session for putting the mattresses in the containers, this will be run by the Mattress Recycling Council. Mattresses will no longer be going into the waste stream, which will save the town money.

**Item #11: Work Update/Director's Report**

\*See attached report

Additionally, about 140 tons of asphalt were added as a skim coat to Haddad road. This road is not scheduled to be repaved anytime soon, and it needed to be repaired for safety reasons.

**\*Item #12: Other Business**

This was partially discussed following Item #3.

Mr. Lombardi thanked Jordan Addis and all others involved for getting the leaf pickup schedule and trash pickup holiday schedule onto the town website.

Mr. Lombardi welcomed Quinn Levey to the Board.

Mr. DePrimo said that the packets put together for the Board are a team effort. Mr. Lombardi stated that it will be better for the Board members to have the packets on the Friday before the meeting.

Annmarie Drugonis was thanked for her service to the Board.

Quinn Levey said that he looks forward to serving on the Board.

**Item #13: Public Comment**

No public comment.

**Item #14: Adjournment**

Rich Demko made a motion to adjourn at 7:25 PM

Second: Quinn Levey

Approved 5-0

**Board of Public Works  
2021 Meeting Dates  
7:00 pm at the Public Works Garage or Via Zoom**

January 11th, 2021

February 8th, 2021

March 8th, 2021

April 12th, 2021

May 10th, 2021

June 14th, 2021

July 12th, 2021

August 9th, 2021

September 13th, 2021

October 18th, 2021

November 8th, 2021

December 13th, 2021

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SITE/DESCRIPTION of Services	M3	hrs. Drivers	hrs. Labor	Total		Leaves	Asphalt	Number	Trash	H-climb	Brush	#stop	#crosswa	#stop	pals-pake	pink
				hrs	Cost/yr											
<b>(OCTOBER-2020)</b>																
Pothole Repairs		32	2		34		9	410								
Construction repairs	104	152	64		320		140									
Special Projects		88	16		104											
Trash-run/litter-control		48	24		72				2							
Roadside/side-arm-mowing	40	8	32		80											
tree-trimming	16	48			64											
leaf clean-ups town-bldgs			32		32	4										
WPCA-grounds-maint.			40		40											
Bulk-pkup	32	112	16		160			119	19.5							
BOE Grounds Maint.	8	16	80	40	144	2										
Park Maint		268	92	24	384	3										
<b>TOTALS</b>	<b>200</b>	<b>772</b>	<b>398</b>	<b>64</b>	<b>1434</b>	<b>9</b>	<b>149</b>	<b>529</b>	<b>21.5</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**POTHOLE-REPAIRS** 410 were repaired using 9 tons of asphalt

**ROAD-CONSTRUCTION** Skim coat 140-TONS OF ASPHALT to roadway surfaces to temporarily improve road conditions until such time road is considered for re-paving to limit town of liability for public & employee/equipment safety concerns during winter operations

**SPECIAL PROJECTS** Installed 10 signs regards to covid T.S, HS, and Gary park-fence repair Rimon Hill from road-construction.

**TRASH RUN** Town wide trash run @ and litter control 2 tons of trash picked up from cans and or removed from roadways across town.

**Roadside/side-arm-mowing** 80 combined man-hrs to keep brush from protruding into roadway surfaces and intersections cleaned/manicured across town

**TREE TRIMMING** Trimmed trees back @ Bungay school, & Pearl and Day Street & Mathies park.

**LEAVES TOWN BUILDINGS** Library, Derby Ave sidewalks, Humphries@ Maple, Community Ctr, Town Hall, & Tennis courts

**Bulk-pkup** 119 households serviced removing 19.5 tons of combined bulk & hauled to TS

**BOE Grounds Maint.** 144 combined man-hours to maintain BOE school grounds

**PARKS GROUND-MAINT.** 384 combined man-hours to keep park manicured and clean and athletic fields lined and dragged.

**WPCA GROUNDS MAINT.** 40 laborer hrs