

SEYMOUR ECONOMIC DEVELOPMENT COMMISSION

Special Meeting Minutes
November 13, 2018
Flaherty Room, Town Hall

Members Present: C. Aliman, C. Bowen, R. VanEgghen, P. Lombardi,
K. Robinson, D. McInnis

ITEM #1

The meeting was called to order at 6:50 p.m.

ITEM #2

Pledge of Allegiance led by C. Aliman.

ITEM #3 –CERC – Presentation and Questions and Answers

Courtney Hendricson from CERC was present and stated that she met in early September with the Town and developed a proposal of economic development services that could be offered to the Town. She stated that she would recommend that someone from CERC come to the Town one day a week. That person would do an inventory of available properties and could also provide grant writing services. They would also identify areas of town for additional commercial development. She stated that the time is flexible and at this time it would be eight hours a week but could be more. C. Bowen asked who would have oversight on this person. C. Hendricson stated that it would depend on the town structure. She stated that some towns report to the EDC director, the First Selectman or the Board. The salary would be \$34,300 for eight hours per week plus a site finder fee. She stated that the oversight would be from the Commission and it has worked well for smaller towns. C. Aliman asked if there would be a contract and C. Hendricson stated that it would be a letter contract and probably for one year. C. Bowen asked about billing and also how would the person report to the Board. C. Hendricson stated that the person would be in town and able to speak with people and also could attend meetings; which there would be no charge for. P. Lombardi stated that once this is accepted by the Board of Selectmen then the Commission should set the parameters. C. Hendricson stated that the person would always check with the Commission before doing anything. P. Lombardi asked about what success other towns have had with this type of service. C. Hendricson stated the in Beacon Falls the industrial park is now full and the representative there did a lot of work on that. C. Bowen asked about dealing with problems and problematic property owners. C. Hendricson stated that it is difficult but start a conversation with that type of person and find out what is envisioned for their site. C. Aliman stated that it is a one year contract and it can have what the Commission would like in it and what should be the focus. C. Aliman stated that the First Selectman could be e-mailed about this. P. Lombardi felt that more research should be done on this.

C. Bowen moved that the Commission allocate time to research CERC with the purpose of deciding to proceed at the December meeting. The motion was seconded by R. VanEgghen and carried unanimously.

ITEM #4 Selection of EDC Secretary

C. Bowen nominated P. Lombardi for EDC Secretary. The motion was seconded by R. Van Egghen and carried unanimously. C. Bowen moved that nominations be closed. The motion was seconded by R. VanEgghen and carried unanimously.

ITEM #5 – Calendar for 2019

P. Lombardi moved that the meeting be held on the first Tuesday of every month with the exception when a holiday falls on that date and no meeting in August starting at 7:00 P.m., location to be determined. The motion was seconded by R. VanEgghen and carried unanimously.

ITEM #6 – List of available properties.

The members reviewed the list of available properties.

A motion to adjourn was made by RC. Bowen, seconded by P. Lombardi and carried unanimously. The meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Maryanne DeTullio, Recording Secretary