

COPY RECEIVED  
DATE: 7/20/18  
TIME: 9:00 AM  
TOWN CLERK'S OFFICE

Permanent Building Committee  
February 8, 2018

Members Present:, Pat Lombardi, Stan Jachimowski, Mike Marcinek, Jim Forsyth, Bill Sawicki, Alex Danka

Others Present: Don Smith, Suzanne Garvey, Ed Shelomis-Lauriero, Steve Whitaker, Bob Sherman

Pledge of Allegiance was recited.

Mike Marcinek called the meeting to order at 7:01 p.m.

Library Subcommittee

Steve distributed the most updated drawings. The only changes were what was requested at the most previous meeting. Steve reviewed in full detail what will be done outside – lower level mechanical unit and the locations of the duct work. Stan inquired as to what type of ceiling there is and if we can hang the duct work. Susanne wanted to ensure that that they are ADA compliant for sound. The duct is 7'4" off the floor which is compliant.

Old Entryway doors at the top of the stairs will be changed. Do we need tac board on the side? Mike asked Susanne if sheetrock and paint would be acceptable. She agreed it would be fine. Tile will be put on the stair treads. The tile on the basement floor is new and does not need to be replaced. Steve will remove this note about replacing this tile on the plans. An addendum will be added the radius around the corners of the brick will need to be replaced.

Front Door – Stan would like a larger window. Susanne's main concern is that it is fire rated and as long as they can see, the size of the window is not a major concern. Jim will bid alternate window solutions. Jim commented he would like a vendor that provides a higher quality window.

The Committee reviewed the mechanical and drainage system plans which includes the removal of a ductless split system, boilers and duct work. The duct work will be stored at the Community Center to re-use later.

The committee then reviewed the schedule and details of the new boiler system. Alex commented that the brand of boiler that is currently quoted is not of high quality. He also inquired if a emergency repair kit will be included. Bob stated he will make sure it is included with the purchase.

The committee then reviewed the LED based lighting. It will be included as a deduct alternate so if we do not receive funds from Eversource, we can always remove.

A concern regarding the legality of what is considered a "responsible" bidder. Don stated that the Town Council has revised bid document wording to ensure that we are receiving acceptable bidders.

Town Hall

Steve distributed updated plans and reviewed with Committee.

The windows in the Fire Marshall's office were discussed.

Two doors & frames will be replaced – basement and fire doors going into stairway.

There are minor changes to the front door design. A extra step will be installed at the front door to be compliant with Code. Stan feels the railing should stay, however there is a Code issue. The handrail will stop short of the top step. It was decided to put the railings on the side.

Stan requested the contractor verify all dimensions around the doors. Single door – need to cut opening larger on the inside by an inch from what is on the plans.

There is no down light at the main entrance. Steve proposed putting sconces on either side of the doors. The Committee agreed.

Don inquired if we need insulation at the tip of the vault in the attic. The insulation is only half the height of the space. It was decided to put Rigid at the top and the stairs. Steve will double check that Rigid is allowed if there is no exposure in the attic.

The town sign will be installed at a later date above the door.

Boilers – Alex wants to ensure that a strict maintenance schedule will be created and followed. The ductless split in the conference room will be returned to the town like the library. This will be noted in the plans. The installation will be on a Friday afternoon to Saturday when the Town Hall is closed. Alex will contact the town workers to make sure that items on their desks, etc are clear and out of the way.

The pump in the basement – Bob needs additional information regarding flow and pressure. Alex will provide. There are two references to Panel A on different levels. Bob needs to clarify the labels.

Entrance – the two doors and if there should be sidelights was discussed in detail. Should the handicapped entrance have three or four lights above it?

#### Police Station

Relocation of existing sump pump out of the stairwell. Mike inquired if the plans have been reviewed by the Police Department. Don commented that they have not.

The damaged insulation will be removed.

Ed reviewed his revised plans.

There will be a separate distinct domestic hot water heater.

The building is currently using a system that does not prevent the pipes from freezing. As a result, there is corrosion and broken pipes. Ed recommends a draining system to put Glycol back in the system. The level will need to be checked every year. He also recommends a water flush, clean, drain and refill with a water treatment.

#### Budget

Without add alternate \$1,688,422

With add alternate \$1,872,628

Total \$1,930,000

If receive 20% rebate \$1,550,000

The committee then discussed the budget and rebate in detail. Bob estimates we will not receive an answer from Eversource for at least six weeks.

Ames & Whitaker presented an invoice. The committee reviewed the invoice in detail.

Motion: Jim made a motion to approve A&W invoice 100% of base bid in the amount of \$36,125. Alex seconded the motion.

Motion Approved.

Next meeting March 1, 2018.

Meeting Adjourned at 8:40

Kelly Forsyth  
Recorder