



*Town of Seymour*  
**FINANCE DEPARTMENT**

**TOWN HALL**  
1 FIRST STREET, SEYMOUR, CONNECTICUT 06483

**Town of Seymour**  
**Finance Department**  
**Quarterly Report – Period ending 03/31/2014**

**Department Specific Update;**

Attached are 2nd Quarter ended Revenue and Expenditure summaries for period ended March 31, 2014. Second Quarter Revenue and Expenditures reports appear to be within budget. The projected revenues are \$53,226,021 compared to a budget of \$53,101,610 for a favorable budget variance of \$124,412. The projected expenditures are \$53,040,562 compared to a budget of \$53,101,610 for a favorable budget variance of \$61,048. The net favorable budget variance is \$185,460.

**Accomplishments/Recognition of Department**

Finalized Fiscal Year End audit  
Filed Fiscal Year End Financial Statements  
Started Budget for Fiscal year 2015

**Review Goals for the Quarter;**

1. Town Hearing Budget presented
2. Hired payroll clerk
3. Seymour High School audit started

**Issue Resolution:**

None

**Look-Ahead:**

The department will continue to help in Town Meeting and referendum budget presentations. The department will assist in the Seymour High School closing audit. Preparation will continue for the year end closing and statistical reports for the CAFR report. The department will ensure all cash is reconciled and receivables are booked.

**Establish 3 Goals for upcoming quarter:**

1. Budget Preparation for Town meeting and referendum.
2. Training for payroll clerk.
3. Assistance in Seymour High School closing audit

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TOWN OF SEYMOUR  
 REVENUE PROJECTION - GENERAL FUND (BY INDIVIDUAL REVENUE LINE-ITEM)  
 P/E 6/30/14

Line Item #	Title	6/30/2014 Adjusted Budget	Actual Through 3/31/2014	Estimated Actual 03/31/14 thru 6/30/14	Total Actual & Estimated for 6/30/2014	Over (Under) Budget	Explanation for Significant Variances
<b>General Property Taxes</b>							
311-0010-000-000	Property Tax	\$ 39,311,211	\$ 38,953,483	\$ 360,421	\$ 39,313,904	\$ 2,693	
311-0011-000-000	Prior Year property tax	450,000	326,471	182,790	509,261	59,261	
311-0015-000-000	Pro-Rata Real Estate Tax	-	-	-	-	-	
311-0020-000-000	Supplemental Car Tax	285,000	340,577	25,500	366,077	81,077	
	Sub Total	40,046,211	39,620,530	568,711	40,189,241	143,031	Collections running behind and expected to pick up in next quarter.
<b>Property Taxes-Other Assessed Value</b>							
312-0000-000-000	Real Estate Conveyance	100,000	90,036	30,000	120,036	20,036	
	Sub Total	100,000	90,036	30,000	120,036	20,036	
<b>Penalties/Interest on Del. Taxes</b>							
319-0011-000-000	Property Tax Int. & Liens	300,000	284,323	115,900	400,223	100,223	
	Sub Total	300,000	284,323	115,900	400,223	100,223	
<b>Licenses and Permits</b>							
320-0010-000-000	Pistol Permits	7,000	8,840	-	8,840	1,840	
320-0020-000-000	Zoning & State Permits	-	-	-	-	-	
320-0025-000-000	Raffle Permits	30	60	-	60	30	
320-0030-000-000	Fire Marshall Permits and fees	3,500	1,120	2,300	3,420	(80)	
	Sub Total	10,530	10,020	2,300	12,320	1,790	
<b>Nonbusiness Licenses and Permits</b>							
322-0010-000-000	Dept of Public Works	1,000	2,456	-	2,456	1,456	
322-0020-000-000	Parking Stickers	3,500	3,140	-	3,140	(360)	
322-0060-000-000	Dog Licenses	320	263	-	263	(57)	
	Sub Total	4,820	5,859	-	5,859	1,039	
<b>Intergovernmental Revenues</b>							
330-0010-000-000	Tuition	-	-	-	-	-	
	Sub Total	-	-	-	-	-	
<b>State Government Grants</b>							
334-0010-000-000	Transportation	-	-	117,070	117,070	117,070	State of Connecticut changed budget allocation after Town budget passed.
334-0012-000-000	Education Block Grant	10,055,620	5,018,728	5,036,890	10,055,618	(2)	See not under transportation grant



<b>Culture-Recreation</b>									
347-0031-000-000	Seymour Recreation Programs	38,000	29,184	10,000	39,184	1,184	-	-	-
347-0032-000-000	Senior Center Programs	37,500	36,891	5,000	41,891	4,391	-	-	-
347-0030-000-000	Seymour Recreation	30,000	10,195	10,000	20,195	(9,805)	-	-	-
	<b>Sub Total</b>	105,500	76,270	25,000	101,270	(4,230)	-	-	-
<b>Miscellaneous Revenues</b>									
350-0005-000-000	Police Reports	-	-	-	-	-	-	-	-
350-0010-000-000	Miscellaneous	2,000	521	1,623	2,144	144	-	-	-
350-0015-000-000	Housing Authority	25,000	5,779	20,800	26,579	1,579	-	-	-
350-0020-000-000	Sale of surplus property	-	365	-	365	365	-	-	-
350-0025-000-000	Police Admin Fee	35,000	27,988	7,300	35,288	288	-	-	-
350-0030-000-000	Grants Admin Fees	-	-	-	-	-	-	-	-
350-0100-000-000	Unbudgeted income insurance	-	-	-	-	-	-	-	-
350-0100-000-000	Skate Park	-	-	-	-	-	-	-	-
350-0040-000-000	Valley Health Districts - Rent	-	-	-	-	-	-	-	-
350-0035-000-000	Miscellaneous	17,500	14,525	2,975	17,500	0	-	-	-
350-0100-000-000	Skate Park Land	-	31	-	31	31	-	-	-
	<b>Sub Total</b>	79,500	49,210	32,698	81,908	2,408	-	-	-
<b>Fines</b>									
351-0031-000-000	Ordinance fines	1,000	99	900	999	(1)	-	-	-
351-0030-000-000	Parking Fines	5,000	4,880	1,000	5,880	880	-	-	-
	<b>Sub Total</b>	6,000	4,979	1,900	6,879	879	-	-	-
<b>Special Assessments</b>									
355-0010-000-000	Sewer Assessments	365,000	147,333	225,000	372,333	7,333	-	-	-
355-0033-000-000	Oxford Payment	75,000	75,000	-	75,000	-	-	-	-
355-0020-000-000	Water Assessment	135,000	80,656	55,000	135,656	656	-	-	-
355-0025-000-000	Water Assessment Interest	55,000	5,907	50,000	55,907	907	-	-	-
	<b>Sub Total</b>	630,000	308,895	330,000	638,895	8,895	-	-	-
<b>Investment Earnings</b>									
361-0010-000-000	Interest General Fund	10,000	4,312	9,000	13,312	3,312	-	-	-
	<b>Sub Total</b>	10,000	4,312	9,000	13,312	3,312	-	-	-
<b>Other Finance Sources</b>									
362-0010-000-000	Other Finance Sources	112,711	-	-	-	(112,711)	-	-	-
362-0010-000-000	Capital Project Fund Reimbursement	-	-	-	-	-	-	-	-
	<b>Sub Total</b>	112,711	-	-	-	(112,711)	-	-	-
390-0000-000-000	Revenue from fund balance	135,000	-	-	-	(135,000)	-	-	-
	<b>Sub Total</b>	135,000	-	-	-	(135,000)	-	-	-
	<b>Grand Total All Towns Revenues</b>	\$ 53,101,610	\$ 46,613,877	\$ 6,612,144	\$ 53,226,021	\$ 124,412	-	-	-

Valley Emergency Medical Services	78,000	78,000	-	78,000	-				
Lake Authority	9,800	9,800	-	9,800	-				
Fire Department	397,340	318,642	78,699	397,341	1				
Water - Fire Hydrants	380,780	380,780	-	380,780	-				
Fire Marshal	112,420	81,498	30,922	112,420	0				
Office of Compliance	70,375	31,242	39,133	70,375	0				
Public Safety	5,001,208	3,636,224	1,365,824	5,000,048	(0)				(1,161)
Highway Wages & Maintenance	1,816,023	1,391,696	424,325	1,816,023	(0)				
Highway Materials	232,491	219,976	12,515	232,491	(0)				
Street Lighting	165,000	122,347	42,653	165,000	0				
Highways and Streets	2,213,514	1,734,021	479,493	2,213,514	(0)				
Sanitation	94,696	63,550	31,150	94,700	4				
Waste Collection	1,079,398	1,033,038	46,360	1,079,398	0				
Sanitation	1,174,094	1,096,588	77,510	1,174,098	4				
Valley Health Department	93,800	93,800	-	93,800	(0)				
Dog Warden Canine Office	46,153	30,908	15,245	46,153	(0)				
Town Health Contributions	12,608	12,607	-	12,607	(1)				
Services to the Elderly	142,500	73,974	45,000	118,974	(23,526)				
Health and Welfare	295,061	211,289	60,245	271,534	(23,526)				
Recreation Commission	207,449	103,950	73,499	177,449	(30,000)				
Culture & Arts Commission	41,200	32,966	8,230	41,196	(4)				
Recreation Program Contributions	19,750	19,750	-	19,750	-				
Parks	131,900	95,428	36,470	131,898	(2)				
Library	330,455	250,326	80,129	330,455	(0)				
Valley Council of Governments	10,454	10,454	-	10,454	-				
Culture & Recreation	741,208	512,873	198,328	711,201	(30,007)				
Board of Education	30,942,984	22,252,574	8,690,410	30,942,984	(0)				
Principle	3,794,598	3,719,254	75,345	3,794,599	0				
Interest	1,243,421	1,241,652	1,769	1,243,421	0				
Debt Service	5,038,019	4,960,906	77,114	5,038,020	1				
Senior Citizen Freeze	50,000	50,000	-	50,000	-				
Town Capital	225,000	225,000	-	225,000	-				
Town Contingency	132,404	2,071	130,000	132,071	(333)				
Total Town Expenditures	\$ 53,101,610	\$ 40,752,515	\$ 12,288,047	\$ 53,040,562	(61,048)				

Snowplowing cost transfer passed  
State of Connecticut changed budget allocation after  
Town budget passed. This included LoCip which  
budgeted in Highway Materials.

## 1<sup>st</sup> Quarterly Report 2014

### Economic Development

1/1/14 – 3/31/14

### Fred A. Messoro

**Department Specific Update:** no changes to staff

**Budgetary Update:** Budget is in good standing with levels consistent for year to date

**Accomplishments /Recognition of Department or Members:** Worked with the BOS to have CPACE “Commercial & Industrial Property Assessed Clean Energy” Incentive program approved, which will allow property owners the ability to qualify for low interest funding for energy efficient upgrades.

Approval for Tax Incentive Application for new Henny Penny at 2 New Haven Rd. Store has open.

Toured Downtown with City Engineer and Joe Luciano on identifying areas of improvement for People with Disabilities. Livable Community Committee has been by the Town.

**Review Goals for the Quarter:** All Goals for Quarter were achieved successfully.

A budget to implement the 1st phase of the Greenway Master is underway and I have contracted with Milone and MacBroom to prepare feasibility for Phase 1 and VCOG has submitted an application for Construction funds from the Transportation Alternative Program.

We have received approval to finalize the language for the Purchase and Development Agreement for 29 Maple St. between the Developer and Town of Seymour.

The Town adopted C-PACE, Commercial and Industrial Property Assessed Clean Energy (C-PACE) is a program administered by the CT Clean Energy Finance and Investment Authority (CEFIA) allowing building owners to finance energy efficiency and clean energy projects by placing a voluntary assessment on their property tax bill in January.



# TOWN OF SEYMOUR

## Seymour Economic Development

1 First Street, Seymour, CT 06483

Phone: 203-463-3008 Fax: 203-881-5005

[www.seymouredc.com](http://www.seymouredc.com)

**Issue Resolution:** CTDEEP has agreed to add the infrastructure to the Tingue Dam Fish Bypass Parking Lot to add EV (Electric Vehicle) Charging Station as part of their work.

Working with the Grants Office, Corporation Counsel and DECD on working with a new sign company to finish / correct the "Welcome to Seymour" and Industrial Park signs.

Helped facilitate an agreement to have Seymour Lumber taken down.

**Look Ahead:** Finalize installation of "Welcome to Seymour" Signs and working with the Grant /Operations Department on getting the "Adopt a Spot" sign bid out. Identify funding for Phase 1, Upland Trail of the Seymour Greenway Trail and Linear Park. Seymour Lumber Building should be down mid-April 2014.

**Establish 3 Goals for the upcoming quarter:**

1. Secure funding for Phase 1 for the Construction of the Greenway Trail
2. Finalize Purchase and Development Agreement for 29 Maple St.
3. Seymour Lumber should be demolished.



*A Small Town for Big Business*

**BUILDING DEPARTMENT  
QUARTERLY REPORT (JANUARY, FEBRUARY, MARCH 2014)**

	<b>ESTIMATED COST</b>	<b>FEEES</b>	<b>#PERMITS</b>
<b>BUILDING</b>	1,349,015.00	4,706.00	28
<b>REINSPECTION FEES</b>	-	-	
<b>EDUCATION FEES</b>	65,450.00	17.00	1
<b>ELECTRIC</b>	80,457.00	1,998.50	31
<b>PLUMBING</b>	40,021.00	963.00	16
<b>HEATING/AC/TANKS</b>	244,662.00	3,519.10	28
<b>POOLS</b>	-	-	
<b>DEMOLITION</b>	18,700.00	289.50	3
<b>SIGNS</b>	-	-	
<b>FEES FOR COPIES</b>		13.50	
<b>TOTAL</b>	<b>1,798,305.00</b>	<b>11,506.60</b>	<b>107</b>

NO SINGLE FAMILY HOMES

**SUMMARY JANUARY, 2014**

	<b>ESTIMATED COST</b>	<b>FEEES</b>	<b># OF PERMS</b>
<b>BUILDING</b>	83,709.00	1,165.00	9
<b>ELECTRIC</b>	37,600.00	973.00	17
<b>PLUMBING</b>	17,521.00	441.00	9
<b>HEATING</b>	177,842.00	2,274.50	12
<b>DEMO</b>	15,000.00	181.50	1
<b>TOTALS</b>	<b>331,672.00</b>	<b>5,035.00</b>	<b>48</b>

**SUMMARY , FEBRUARY, 2014**

	<b>ESTIMATED COST</b>	<b>FEEES</b>	<b># PERMITS</b>
<b>BUILDING</b>	144,086.00	2,028.00	11
<b>ELECTRIC</b>	26,657.00	537.50	7
<b>PLUMBING</b>	9,500.00	279.00	4
<b>HEATING</b>	19,985.00	380.00	5
<b>FEEES FOR COPIES</b>		13.50	
<b>TOTAL</b>	<b>200,228.00</b>	<b>3,238.00</b>	<b>27</b>

**SUMMARY MARCH, 2014**

	<b>ESTIMATED COST</b>	<b>FEEES</b>	<b># PERMITS</b>
<b>BUILDING</b>	1,121,220.00	1,513.00	8
<b>EDU FEES</b>	65,450.00	17.00	1
<b>ELECTRIC</b>	16,200.00	488.00	7
<b>PLUMBING</b>	13,000.00	243.00	3
<b>HEATING</b>	46,835.00	864.60	11
<b>DEMO</b>	3,700.00	108.00	2
<b>TOTAL</b>	<b>1,266,405.00</b>	<b>3,233.60</b>	<b>32</b>



*Town of Seymour*  
1 First Street • Seymour, Connecticut 06483

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**OFFICE OF TAX COLLECTOR**

1st QUARTERLY REPORT - 2014

DEPARTMENT: TAX COLLECTOR  
PREPARED BY: DANA D. FLACH, C.C.M.C.

DATES COVERED: January 1, 2014 – March 31, 2014

DEPARTMENT SPECIFIC UPDATE:

**JANUARY:**

Payments were processed. Deposits made and balanced. Collected \$12,126,987.03 for January, including credit card payments.  
Credit card payments at counter and online. Collected \$86,692.55 for January.  
Collected 91.64%. Current taxes owed: \$3,365,121.26. Back taxes owed: \$1,264,439.05.  
Maintained spreadsheet of deposit breakdown for Finance Office.  
Motor Vehicle Take Offs were done on 1/7/14, 1/14/14, 1/21/14 & 1/28/14 for payments received.  
Maintained change of addresses for motor vehicles & new homeowners. Gave info to Assessor's.  
Maintained additions or deletions of accounts from bank requests for the mortgages they service.  
Refund requests reported to BOS and processed.  
Followed up on accounts that have payment arrangements.  
Assistant given Annual Performance Review on January 29, 2014.  
Assistant & Collector attended Town Hall Employee & Supervisor meeting with HR.  
Worked with Finance Director, Director of Operation, QDS on Financial Interface.  
Completed month end reports for Finance Director.

**FEBRUARY:**

Payments were processed. Deposits made and balanced. Collected \$2,091,681.29 for February, including credit card payments.  
Credit card payments at counter and online. Collected \$91,727.74 for February.  
Collected 96.57%. Current taxes owed: \$1,380,186.27. Back taxes owed: \$1,206,851.17.  
Maintained spreadsheet of deposit breakdown for Finance Office.  
Maintained spreadsheet for credit card collections.  
Delinquent notices sent for Real Estate, Personal Property, Motor Vehicles and Water Assessments.  
Motor Vehicle Put-On was done on 2/6/14.  
Motor Vehicle Take Offs were done on 2/19/14 & 2/25/14 for payments received.  
Maintained change of addresses for motor vehicles & new homeowners. Gave info to Assessor's.  
Maintained additions or deletions of accounts from bank requests for the mortgages they service.  
Refund requests reported to BOS and processed.  
Followed up on accounts that have payment arrangements.  
Assistant & Collector attended Town Hall Employee & Supervisor meeting with HR.  
Contract with TaxServ signed.  
Worked with Finance Director, Director of Operation, QDS on Financial Interface.  
Collector attended Budget Meeting with BOF on 2/19/14.  
Completed month end reports for Finance Director.

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**MARCH:**

Payments were processed. Deposits made and balanced. Collected \$331075.62 as of 3/27/14 for March, including credit card payments.

Credit Card payments at counter and online. Collected \$38,255.63 as of 03/27/14 for March.

Collected 97.18% as of 3/27/14. Current taxes owed: \$1,133,983.40. Back taxes owed: \$1,156,583.73.

Maintained spreadsheet of deposit breakdown for Finance Office.

Maintained spreadsheet for credit card collections.

Notice of Intent to Lien was sent to delinquent Real Estate accounts.

Delinquent notices sent for Personal Property, Motor Vehicles and Water Assessments.

Motor Vehicle Take Offs were done on 3/4/14, 3/12/14, 3/18/14, 3/25/14 for payments received.

Maintained change of addresses for motor vehicles & new homeowners. Gave info to Assessor's.

Maintained additions or deletions of accounts from bank requests for the mortgages they service.

Refund requests reported to BOS and processed.

Followed up on accounts that have payment arrangements.

Worked with Finance Director, Director of Operation, QDS on Financial Interface.

Collector received Annual Performance Review on March 25, 2014 – due in Jan./Feb.

Collector worked on Suspense List for BOF approval.

Collector attended BOF meeting for Suspense List approval March 25, 2014.

Completed month end reports for Finance Director.

Completed Quarterly Department Summary.

BUDGETARY UPDATE: No overage in line items.

ACCOMPLISHMENTS / RECOGNITION OF DEPARTMENT MEMBERS: Assistant Tax Collector completed 1 year of service on March 25, 2014.

REVIEW GOALS FOR THE QUARTER: Work on getting delinquent accounts to TaxServ for processing. Still working on having time to set up for Accurint program. Water Assessment bills were sent successfully.

ISSUE RESOLUTION: Would like to have Accurint program set up.

LOOK AHEAD: Budget preparation.

ESTABLISH 3 GOALS FOR UPCOMING QUARTER: Smooth budget process. Follow up with getting delinquent accounts to TaxServ. Prepare for Water Assessment billing.





SEYMOUR SENIOR CENTER  
20 Pine Street  
Seymour, Ct., 06483

2014-1<sup>st</sup> Quarter Report

Department: Elderly Services/Senior Center

Dates Covered:1/1/14-3/31/14

Prepared by Lucy McConologue

Daily activities provided at the Senior Center during the month of January, February and March included weekly Bingo, Lite Exercise, Zumba, MahJohg, Pinnochle, walking in the gym and poker club. The Acrylic Painting Class is held once a month and a St. Patrick's Luncheon was held in March, AARP Tax Assistance Program has been held on Thursday mornings in February and March. An extras session has been added on Monday March 31<sup>st</sup> due to the large response. The AARP Driver's Course was also held in March. This course is held at the Center 3 times a year. The Valley Health Department in conjunction with their intern program sponsored an Educational Program on "Living with Arthritis" in March. Senior Nursing Students from Sacred Heart University worked on the program and made the presentation. The Senior Bus continues to offer shopping trips for residents of Seymour on a weekly basis and also transportation to doctor appointments in the valley area. The Senior Bus was also used for a trip to the Ct. Flower Show in February and the monthly "Lunch Bunch" group to Longhorn Steakhouse and Maggie McFlys. Monthly casino trip continues to be a popular trip.

Other Information

Attended and submitted monthly reports to the Commission on Aging, attended monthly Supervisor Meetings, attended a Valley Chamber of Commerce Breakfast Meeting in February for Providers. I have also been appointed to the Seymour Livable Community Commission and re-elected as a Corporator for Griffen Hospital.

The Assistant's position at the Senior Center still has not been replaced. This position has been vacant since September.

### Quarter Report

(Please enter down - put on your letterhead if you have it)

Department: \_\_Library Date Covered : 7/13-2/14 – March figures will be available in first full week in April from the Bibliomation network and the Library endowment budget.

Prepared by: \_\_Carol Ralston, Library Director

Department specific update: Include information as you have in the past Statistics cover 7/13-2/14

Selected statistics: Budget figures from July-February 2014

Allocations	FY	Yr-to-date	Balance
<b>Town</b>	\$ 546,662	\$360,999	\$139,135
Encumbered		\$ 46,529	
<b>Endowment</b>	\$ 108,025	\$ 73,093	\$ 34,932

Operations	Yr-to-date
Circulation	51,005
ILL	
Borrow	4,264
Loan	1,872
Holdings	81,653
Programs	82
Children	72
Adult	10
Attendance	2,711
Children	1,537
Adults	1,174
Days open	154
Computer sessions	2,850
Registered borrowers	14,080

**Budgetary Update:** Include an overview of your department's budget; list major transfers, prediction for over expenditures, etc. Library plans to be on target with expenditures. Please see above.

**Accomplishments / Recognition of Department or Members:** Did anyone in your department receive an award or recognition, a grant, or attend a training session? List all positive aspects here. Most workshops and conferences were canceled due To severe weather. Ann Szaley and Lisa Omlor did their annual visits to the First grades

At Bungay and LoPresti – Chatfield schools to promote the library's childrens room and our reading clubs. Charlotte Rowell received a commendation from TEAM for her Work with Toys for TEAM. She also received thanks from the Seymour Historical Society for her continuing help with the historical collection there.

**Review goals for the Quarter:** did you meet your goals? What issues or obstacles did you come across? Are there any goals you could not meet? I had hoped that masonry work could be completed at the library. This was not possible due to the onset of very cold weather. Mr. Holmes did a lovely job on the sidewalk in front of the library – work on the stairs to the lower lot and the patio, I hope, will be completed in the spring. Work on the redesign of the library website will be a project for the new director. Mary Ann Magda decided to retire in March after 25 years of service to take care of a new grandchild and I am retiring after 12 and a half years as Director in June.

**Issue resolution: reflect on some things that may not have gone as projected and how you worked to resolve the issues.** I am hopeful that several pending issues concerning drainage : cleaning of the high gutters and installation of the curtain drain will be accomplished in the spring. I believe these were postponed due to the onset of cold weather. I will continue to mention these maintenance issues.

**Look Ahead: What big projects, purchases or events are coming up for your department:** The interior of the building has not been painted since 1994 when the Building was enlarged. The walls are very much in need of a fresh coat of paint. Summer when the library is closed Saturday through Monday would be a ideal time to schedule this. I have also contacted the Town concerning the replacement of the windows on the basement level. These date from 1958 and are the only windows not replaced with energy saving units.

**Establish 3 goals for the upcoming quarter.** Three things that will move your department forward or provide a better level of service or functionality to the town or residents. Complete installation of the curtain drain and masonry work on the grounds of the library and paint the interior of the building.

Respectfully submitted to the Office of the First Selectman – 3/27/14

Carol Ralston, Library Director

Cc:Members of the Library Board of Directors, Tony Caserta

New form 12/13

# SEYMOUR FIRE MARSHAL'S OFFICE

## QUARTERLY REPORT FOR JANUARY TO MARCH 2014

### DEPARTMENT UPDATE

Below is a brief summary of major work activities that the Seymour Fire Marshal's Office conducted during the months of January, February and March of 2014

#### NEW CONSTRUCTION

1. 82 Main Street – Finished construction inspections have begun. At least three apartments have been given a C.O. and are occupied. I anticipate more units to receive finished inspections and C.Os to be given out in the future.
2. Seybridge Plaza, 37 New Haven Road – We are monitoring the construction activities for this small addition. It is not completed yet.
3. West Church Street and Ryder Avenue, Aquarian Water Company Pump Station – This project is completed from the Fire Marshal's standpoint. A C.O. has been issued from the Building Inspector's Office.
4. 165 Pearl Street – The addition of a single apartment is temporary on hold. This is due to the owners attempting to resolve their issues.
5. North Main Street, Henny Penny – This project is completed from the Office's standpoint. The Office has completed its multiple construction site inspections.
6. 26 – 28 Bank Street and 54 Wakely Street – The owners sent plans and 9 modification requests to be relived from meeting the Code. I, again, spent considerable time reviewing submitted plans to renovate these buildings and the modification requests and responding in writing to each one. We are waiting for the State's response.
7. 15 Franklin Street, Haynes Building – An initial plan was submitted and reviewed to turn part of this building into an Ace Hardware and Haynes Landscaping Materials store from Oxford. This also involved several meetings and site inspections. This project is temporarily on hold by them.
8. 7 First Street, next to AutoZone – An initial plan review with meetings and site inspections was conducted to turn this vacant space into a self-defense training facility. Construction activity is proceeding at slower rate than anticipated.
9. 25 Deforest Street, lowest level – A small chocolate factory is attempting to move into part of the lower level. It would be about 1,000 square feet. There is a problem with sprinkler coverage that the tenant and building owner are trying to resolve.
10. Klarides Village Drive, Route 67 Family Restaurant - This new restaurant is replacing the old Sandwich man Restaurant. The Office conducted multiple meetings, site inspections and discussions regarding the remodeling of this space into this new restaurant. It is expected to open sometime in April.

## MISCELLANEOUS

1. Town Employee Safety Committee – I conducted our quarterly meeting, completed the minutes and sent them out and conducted multiple follow up activities.
2. Fire Lane Parking and Fire Hydrant blocking enforcement – This activity is temporarily on hold at the Board of Police Commissioners level.
3. Live Fire Burning Training Project – We conducted a live burn exercise at Haynes Construction Company 30 Progress Ave involving an unused construction trailer. Citizens Engine Company was involved. It went very well.
4. Deer Run Road, potential hoarding – I received a complaint from DCF regarding a potential hoarding in the house. After many attempts to contact the owners, I was finally able inspect the interior. The conclusion is steps were taken to bring the level down to a point where I determined no additional action was necessary by this Office.
5. 32 Smith Street Father Callahan House – The Office dealt with an out of service fire alarm system in the building. This resulted in my order of a continuous paid fire watch for two days. Office and fire department members were scheduled thru the Office and received their due payment from the Housing Authority.
6. 59 West Street, Seymour Historical Society – I was requested to assist staff with the safe removal of an old artillery shell. This resulted in the Office taking the necessary steps, notification and eventual scheduling of a State explosives expert to remove the shell. The Office assisted the representative. The shell was later to be determined that it was inert.
7. 79, 89 and 101 Bank Street, Seymour Lumber Complex – The Board of Condemnation, of which I am a member, recently meet to discuss these buildings. I created a long letter of fire impact to the Town regarding these buildings. We voted to blight the buildings. This resulted in the owners agreeing to demolish the buildings. Presently, they are moving forward to take the buildings down. An on-site meeting with the demolition contractor, certain Town representatives and the owners was recently held. We anticipate it to occur in early April.

## BLASTING ACTIVITIES

1. 600 Derby Ave, Haynes Quarry – Blasting activities continues in earnest. Complaints have been received. Blasting is anticipated to continue for up to 1 ½ years depending upon business.  
I made multiple contacts with Senators Kane and Kelly and Representative Conroy and Senator Lenarious, from Chester, regarding an upcoming blasting regulation proposal. Unfortunately it died in committee. What a shame. I at least tried.

## ROUTINE INSPECTIONS

1. Inspections on existing and new construction buildings.  
New Construction - 10      Initial Existing Buildings – 43      Re-inspections - 22  
  
Underground Propane Tank inspection - 0

The inspection of all churches is continuing.

5-7 Nichols Street past inspection – Considerable time was again spent on follow up activities on a significant outstanding uncompleted fire code violation. An agreed upon written plan by the owner has finally been approved by this Office. Work is scheduled to be completed in several months.

2. Blasting Complaints- 1                      Fire Code complaints- 5                      Meetings - 14

#### FIRE SAFETY TRAINING GIVEN

1. None

#### FIRE SAFETY TRAINING ATTENDED

1. I, DFM Willis, volunteers DFM Fritz and FI Cronin and Laskowski attended a half day class on investigating incendiary fires in Easton Fire Department.
2. DFM Willis and Fritz and Fire Inspector Cronin attended a half day class at Southbury Fire Department on inspecting education occupancies.

As a reminder to the Selectman, by State Statue we have to maintain 90 hours of CEUs every 3 years or we lose our certification just like teachers and police officers.

#### FIRE AND INCIDENT INVESTIGATIONS

1. 105 Davis Road structure fire with a fatality, follow up activities– A closed meeting occurred between the Office and Seymour Detective Division and the victim’s deceased relative regarding this fire death. There have been no changes. The case is complete unless new information is presented. This remains an undetermined fire cause unless new information gets identified.
2. Day Street – A vehicle arson fire occurred regarding a contractor. Another one occurred in another Town regarding the same contractor. The Office is working with that Town’s fire marshal and other investigators regarding these incidents.

#### BUDGET UPDATE

1. I have nothing significant to report. No budget concerns have occurred so far.
2. I prepared and presented my budget to the Board of Finance for the fiscal 2014-15 year.

## **ACCOMPLISHMENTS/RECOGNITION OF DEPARTMENT OR MEMBERS**

1. I have nothing to report.

## **REVIEW OF GOALS FOR THE QUARTER**

1. My request for a stipend inspector has not been supported. It is a dead issue for the upcoming fiscal year.

## **ISSUE RESOLUTION**

1. I have nothing to report on.

## **LOOK-AHEAD**

1. Several new construction projects have been completed. I anticipate a slight increase of existing building inspections to be performed. However, under the present paid staffing level, my Office will never be up to date.
2. There is the possibility of several new construction projects coming up. But this depends upon multiple activities occurring. All of which is not under the control of this Office.

## **ESTABLISH 3 GOALS FOR UPCOMING QUARTER**

1. I have nothing significant to establish at this time. We will continue to focus most of our limited inspection time on multiple family houses, apartment buildings, schools, public assemblies and other larger type buildings. This will leave more than 200 buildings with no planned inspection schedule due to inadequate paid staff.

Submitted by,

Paul Wetowitz  
Seymour Fire Marshal  
March 27 2014



# *Seymour Recreation Department*

20 Pine Street  
Seymour, CT 06483  
Telephone: 203-888-0406 • Fax: 203-881-5027

Jack Ahearn  
Recreation Director

**2014 1<sup>st</sup> Quarter Report**

**Department:** Recreation      **Prepared by:** Jack Ahearn & Missy Orosz

**Department-specific update:** Include information as you have in the past.

## **January 2014**

Basketball League continues six days/nights per week  
Youth Karate continue on Tuesday & Thursdays  
Yoga Classes continue on Wednesday nights & Thursday Mornings  
Senior Lite Exercise classes continues Thursday mornings  
Zumba Classes continue evenings at Bungay School  
Rhine River Cruise meeting held for October 2014 trip  
Boys Basketball Divisions were hosted by SHS Varsity Boys Basketball Team for a game  
Girls Basketball Division were hosted by SHS Varsity Girls Basketball Team for a game and a half time knock out game.  
Provided practice slots for the three boys travel basketball teams  
Hurricanes Drum Corp Sunday gym use  
Advertised for summer lifeguards & swim Instructors  
Applications made available for prospective summer playground staff  
Kindergarten/Instructional League using the new height adjuster basketball hoops in games

## **February 2014**

Basketball League continues  
Yoga Classes continue  
Karate Classes continue  
Senior Light Exercise continues  
Zumba Classes continue  
Provided practice slots for the three boys travel basketball teams  
Sent out personal letters to summer playground staff from 2013 for their interest in 2014 season  
Hurricanes Drum Corp Sunday gym use  
GJHLL using gym for hitting & throwing clinics  
Reached out to chess instructor and gathered information about the Lego program  
Damaged to the gym equipment closet door

## **March 2014**

Basketball League regular season ends and March Madness Tournament Starts

Yoga classes continue

Karate classes continue

Advertise and continuing to recruit certified lifeguards for upcoming programming

Provided basketball practice slots for three boys travel teams

Senior Lite Exercise Classes continues

Craft classes for spring begin

Pre-school sports mania classes for spring begin

Zumba classes will restart in April

Summer Playground Flyer and dates finalized

GJHLL used gym for hitting & throwing clinics

Hurricanes Drum Corp continue to use gym on Sundays

Applied for grant funds with Dee Caruso for summer playground programs

Basketball League Championships for grades 3 through 8 were held at the Seymour Middle School Gym  
4<sup>th</sup> annual Mrs. Jean Banks Food Drive Collection took place during play-offs

**Budgetary update:** Include an overview of your department's budget; list any major transfers, predictions for expenditures, etc.

The First selectman has handled previous budget. We have defered to him again in this matter.

**Accomplishments/recognition of department or members:** Did anyone in your department receive an award or recognition, a grant or attend a training session? List all positive aspects here.

Over 300 + children in grades 3 through 8 participated in our March Madness basketball tournament. The five division winners were: Junior Boys (Spurs) Junior Girls (shock), Senior Girls (Dream), Senior Boys (warriors) and Intermediate Boys (Lakers)

We initiated and researched a summer program about bullying with the Ronald's Red Shoes program in association with McDonald's restaurants and we are happy to announce that we have been chosen to have this one day program coming to Seymour.

**Review goals for the quarter:** Did you meet your goals? What issues or obstacles did you come across? Are there any goals you could not meet?

We were not able to get both water fountains fixed.

**Issue resolution:** Reflect on some things that may not have gone as projected and how you worked to resolve the issues.

Due to a minor flood on the lower level of the community center in early March, we were unable to hold our annual basketball jamboree for the kindergarten & instructional level players. The timing of the repairs prevented us from rescheduling this activity as most of our volunteers have moved on to their spring activities.

**Look ahead:** What big projects, purchases or events are coming up for your department?

We are still waiting for the sky light over the basketball stairwell to be addressed as we have experienced several occasions of water dripping onto stairs and gym floor. In addition the tile leading to elevator and restrooms becomes slippery and this poses a problem for visiting spectators and for the many elderly that use the senior center. (We are not sure if this should have been in the budgetary portion of this report.)

We are hopeful that a new furnace will be installed by next heating season because at times many of our youth and elderly programs needed to be shifted to others room/locations because of inadequate room temperatures.

We assisted Dee Caruso in applying for grant funds by providing information on possible entertainment and shows to bring into the summer playground program.

**Establish 3 goals for the upcoming quarter:**

Three things that will move your department forward or provide a better level of service or functionality to the Town or residents.

This department needs more custodial services during evening and weekends in the gym. We may have to cut back on the use of the facility due to high volume and lack of daily upkeep. We feel if this occurs it will be like getting three goals accomplished at once.

## **2014 Quarterly Report**

**Department:** Town Clerk's Office

**Dates Covered:** January 1, 2014 – March 31, 2014

**Prepared by:** Susan DeBarber, Elizabeth Conrad and Lianna Staffieri

### **Department Specific Update:**

- We have received 600 WPCA liens and releases. We will be reimbursed at a rate of \$6.00 a lien from the WPCA.
- We have been working on the State Library Grant application. It will be used to upgrade our software on the land records.
- We have also submitted a request for the capital plan to assist in this process.

### **Budgetary Update:**

- We have been staying within budget while moving our office forward.

### **Accomplishments / Recognition of Department or Members:**

- Susan DeBarber and Liz Conrad went to an organizational meeting in Woodbridge with other Town Clerks from New Haven County.
- Susan will be attending the Town Clerk Conference on April 10, 2014.
- Liz and Lianna will be attending an Excel Course on March 28, 2014.
- Lianna Staffieri will be attending her 4<sup>th</sup> module (out of 5) on May 21, 2014.

### **Review Goals for the Quarter:**

- We continue to cross train.
- We continue to look at the retention schedule to keep our office organized.

### **Issue Resolution:**

- No issues for this time.

### **Look-Ahead:**

- We will be preparing for referendums.
- We will be preparing for a busy season issuing marriage licenses, hunting and fishing licenses.
- We will be sending out dog license renewals in May.

### **Establish 3 Goals for upcoming quarter:**

- We will continue to take advantage of every educational opportunity that becomes available.
- We will continue to make preparations to put our land records online.

- Maintain and prepare for Secretary of State and Election Enforcement deadlines in regard to delegates and various guidelines for the upcoming elections.



## **SEYMOUR POLICE DEPARTMENT**

11 Franklin Street  
Seymour, Connecticut 06483-2891  
Telephone (203) 881-7602  
Fax (203) 881-7635

MICHAEL E. METZLER  
*Chief of Police*

### **1<sup>st</sup> Quarter Report**

#### **Seymour Police Department**

**Dates Covered: January 1, 2014-March 31, 2014**

**Prepared by: Chief Michael Metzler**

**Department Specific Update:** The department is doing everything that it can under the direction of the Board of Police Commissioners to fill its' staffing needs. During this quarter, Officer Elise Holland resigned to take a position with the Wilton Police Department, resulting in additional overtime. One recruit, Officer Mark Pinto, completed his field training and is now on the street. Two additional officers (Brian Friedlander and Michael Adames) just completed their academy mandates and have begun their field training. A new recruit was selected (Patrick McCabe) and will enter the police academy in April. The department will be researching its' options to replace Officer Holland. Officer Todd Romagna was promoted to Detective and will be handling the juvenile investigations for the department.

**Budgetary Update:** As is the situation yearly, the overtime budget is being stretched as far as possible. Police Department overtime budgets in the area are in excess of \$400,000 and we continue to keep ours at a much lower level. We are presently below the levels expended at the same time last year and will continue to try to keep these costs under control. The only other area of concern at this time is the training budget that was cut pretty heavily last year. Issues pertaining to mandated certifications have to be maintained and a transfer will more than likely be requested

#### **Accomplishments/Recognition of Department or Members:**

Under the direction of Inspector Joseph DeNigris, several high profile investigations were completed and arrests made. The Webster Bank robbery in April of 2013 was closed with the arrest one male. An individual involved in bomb making was arrested at Balance Rock. Arrest warrants were obtained for two individuals involved in an armed robbery at Entertainment Cinemas. A rape suspect was apprehended in Greensboro, North Carolina and was extradited back to Connecticut. A major vandalism case at the Seymour Sewer Authority is being conducted at this time with Federal assistance. Another bank robbery at Niagara Bank is presently under investigation. Statewide Narcotics initiated several investigations in Seymour that led to seven arrests and a couple of search warrants. This included a large-scale heroin dealer at Seymour High School. In addition, the newly formed Traffic Unit was enacted and has already led to a large number of traffic stops leading into criminal charges.

**Review Goals for the Quarter:** The department has made tremendous strides in several areas. The re-structuring plan was put into play and the commanders will be put in place during this upcoming quarter. The establishment of operational procedures will be finalized after the commanders are chosen. In addition, the Student Resource Officer was selected and will begin her assignment at the start of the next quarter. The Community Officer selection process will

be conducted and that position will begin as soon as manpower allows. Training mandates will be completed for this period and specialized training will be afforded to the Traffic Unit. The positions of Deputy Chief and Inspector were finalized and both positions were enacted. As stated earlier, the replacement of vacancies within the patrol division are ongoing and with one recruit leaving for the academy in April, it will leave the department with one opening to be filled.

#### Issue Resolution:

As stated above, the restructuring plan was put into place. Lieutenant Paul Satkowski was elevated to the position of Deputy Chief and Detective Sergeant Joseph DeNigris was elevated to the position of Inspector. These moves enabled the department to save over \$70,000 in the upcoming budget by leaving the Lieutenant position vacant. Todd Romagna assumed his detective position and was recently elected as President of the Union. The timing was fortuitous as one of the detectives sustained a serious leg injury and will be out for an extended period of time.

#### Look-Ahead:

The main goal for the upcoming quarter is to finalize the re-structuring plan and establish a working chain of command. The job descriptions that go with these positions have been established, but are in fact a work in progress and if they need to be adjusted, that will be done. There is a definite indication that the pride in the profession is returning after having to deal with several years of political interference. The men and women of this department overwhelmingly approved the re-structuring plan and cannot wait for the final implementation. The present Board of Police Commissioners has no personal agendas, and has supported the re-structure and is assisting in numerous ways to ensure that it is successful.

Purchases in the upcoming quarter could include police vehicles, replacement of the heavy-duty shredder and initiating the second phase of painting within the facility. The ESU has moved forward with training and is looking to add additional personnel. The Unit will probably need some upgrading of their equipment, but that will be evaluated after all the personnel are on board.

#### Establish (3) Goals for Upcoming Quarter:

The number one goal is to assist the Communications Commission in finalizing the simulcast radio system for the Town. A second goal is to finish the hiring process and select another candidate to replace Officer Holland. The third goal is to get the new commanders up and running as soon as possible. With these three goals successfully completed, the Department will have addressed the manpower needs, the officer safety needs (communications) and the Chain of Command improvements. With these finalized, the probability of putting the Community Officer position in place will become a reality.

**1st \_\_\_\_\_ Quarter Report 2014**

**Department: assessor**

**Prepared by: Joseph Kusiak**

**Department-specific update:** Include information as you have in the past.

Signed grand list. map updates. Met with board of assessment appeals.

**Budgetary update:** Include an overview of your department's budget; list any major transfers, predictions for expenditures, etc. budget is typical year to year

Spending as per budget approved last year.

**Accomplishments/recognition of department or members:** Did anyone in your department receive an award or recognition, a grant or attend a training session? List all positive aspects here. Attended various meetings for legislative updates.

**Review goals for the quarter:** Did you meet your goals? What issues or obstacles did you come across? Are there any goals you could not meet? All goals met.

**Issue resolution:** Reflect on some things that may not have gone as projected and how you worked to resolve the issues. All went as planned.

**Look ahead:** What big projects, purchases or events are coming up for your department?

Revaluation of 2015

**Establish 3 goals for the upcoming quarter:** Three things that will move your department forward or provide a better level of service or functionality to the Town or residents. To: 1. Create the grand list 2. Discover, list and value properties for equity 3. mapping



Christine Syriac  
Superintendent of Schools  
[csyriac@seymourschools.org](mailto:csyriac@seymourschools.org)

## QUARTERLY REPORT

Department: Seymour Board of Education Dates Covered: 01/01/14-3/27/14

Prepared by: Christine Syriac

Department Specific Update: *Include information as you have in the past*

Budgetary Update: *Include an overview of your department's budget: list any major transfers, prediction for over expenditures, etc.*

Please see attached Monthly Trending Report

Accomplishments/Recognitions of Department or Members: *Did anyone in your department receive an award or recognition, a grant, or attend a training session? List all positive aspects here.*

- 01/06/14 Recognitions
1. Congratulations to high school students Victoria Babson, Julian Falcioni, Jennifer Fusco, and Rose Washbrook who performed at the Advanced Level on the CAPT Mathematics, Reading, Writing, and Science subtests
- 02/04/14 Recognitions
1. The Geography Bee was held on December 18 in Bungay School and on January 9 in Chatfield-LoPresti School. Congratulations to the Geography Bee Winners NourusShehaj (5<sup>th</sup> grade Bungay School) and Vincent Rose (4<sup>th</sup> Grade Chatfield-LoPresti School)
  2. Congratulations to Chatfield-LoPresti students Bryannah Horne and Suzanalmetovski and Bungay students Marcy Kucsera and Madeline Dunham who will be attending the Elementary Arts Recognition Festival on February 4. This event honors two outstanding students from each elementary school who have excelled in the areas of visual or performing arts, while exhibiting high levels of citizenship and cooperative skills. Mrs. Syriac noted that these students are receiving their awards tonight and the Elementary Principals are attending the ceremony.
- 03/03/14. Recognitions
1. Congratulations to high school students Clara Behnen (Baritone), Aidan Vrlik (Percussion), Justin Fabozzi (Trumpet) and Megan Meyer (flute) on being selected for the 3<sup>rd</sup> Annual "1<sup>st</sup> Chair" Invitational High school Band Festival which occurred on February 22, 2014

Nancy Snopkowski  
Associate Superintendent  
[nsnopkowski@seymourschools.org](mailto:nsnopkowski@seymourschools.org)

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Richard Belden  
Assistant Superintendent,  
Finance and Operations  
[rbelden@seymourschools.org](mailto:rbelden@seymourschools.org)

Seymour Public Schools is committed to a policy of equal opportunity/affirmative action for all qualified persons and does not discriminate in any employment practice, education program, or educational activity on the basis of race, color, national origin, sex, sexual orientation, disability, age, religion or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws. Inquiries regarding the nondiscrimination policies should be directed to the Title IX Coordinator, Office of the Associate Superintendent, 203-888-4564.

- 03/03/14. Recognitions (continued)
2. Chatfield-LoPresti is proud to recognize their senior mentors, George Bashura, Ed Bukoski, Irene Dziadik, Barbara Grudzias, Mike Kearney, John Maiorino, Don Reidy, Joan Wieler and George Wityak. Every Tuesday throughout the school year our senior mentors spend an hour with our first graders, reading to them, listening to them read, and helping our students improve their literacy skills. These mentors will be honored by The Connecticut Association of Schools, at the Volunteer Recognition Banquet on March 11, 2014
  3. Congratulations to the Seymour Middle School students who participated in the Math Counts competition at Yale University: Dante Criscio, Grade 7, (SMS overall winner), James Engmann, Grade 7, Akshay Reddy, Grade 8, Dan Bouzolin, Grade 7, Connor Benson, Grade 7, Josh Norton, Grade 8, Sukhman Singh, Grade 7, and Christopher Rossetti, Grade 7

*Review Goals for the Quarter: Did you meet your goals? What issues obstacles did you come across? Are there any goals you could not meet?*

- |         |   |
|---------|---|
| Goal #1 | <p>Increase Student Achievement for All Students while Simultaneously Closing the Achievement Gap (In Progress)</p> <ol style="list-style-type: none"> <li>a) Ongoing work on ELA curriculum (implementing in grades K-5)</li> <li>b) Math curriculum – piloting curriculum in various classrooms, monthly meetings</li> <li>c) Selection process for District benchmark assessments – Measures of Academic Progress Selected through NWEA – pilot set for April</li> </ol>   |
| Goal #2 | <p>Improve Public Trust, Commitment, and Confidence through Open, Honest Communication to Reduce Obstacles to Improving Student Achievement and District Success (In Progress)</p> <p>Spring Citizens Academy - Scheduled for: 4/9/14, 4/23/14, 4/30/14, 5/7/14, 5/14/14</p> <p>Common Core State Standards Information Session</p> <p>1/23/14 (CLS/BS)</p> <p>2/26/14 (MS/HS)</p> <p>Community BOE 2014-2015 Budget Meetings</p> <p>1/8/14 (Budget Workshop),</p> <p>3/11/14 (MS Parent Council Meeting), 3/12/14 (CLS PTA Meeting),</p> <p>3/13/14 (BS PTA Meeting)</p> |
| Goal #3 | <p>Establish a Supportive, Positive, and Effective District Climate and Culture Focused on Improving Student Achievement through Continuous Improvement</p> <ol style="list-style-type: none"> <li>a) Listen and Learn</li> <li>b) Preparing to launch a new communication tool "Let's Talk!"</li> </ol>  |

*Issue Resolution: Reflect on some things that may not have gone as projected and how you worked to resolve the issue.*

A new SRO has been appointed by the Chief of Police and will begin on n April 4, 2014.

Budget deliberations with the Board of Finance resulted in a reduction to the BOE level services number.

*Look-Ahead: What big projects, purchase, or events are upcoming for your department?*

1. Planning budget for 2014-15
2. Selecting/purchasing internal benchmark assessments aligned to the common core

**Establish 3 Goals for upcoming quarter.** *Three things that will move your department forward or provide a better level of service or functionality to the town or residents.*

- Goal #1**      **Increase Student Achievement for All Students while Simultaneously Closing the Achievement Gap**
- Goal #2**      **Improve Public Trust, Commitment, and Confidence through Open, Honest Communication to Reduce Obstacles to Improving Student Achievement and District Success**
- Goal #3**      **Establish a Supportive, Positive, and Effective District Climate and Culture Focused on Improving Student Achievement through Continuous Improvement**