

**BUILDING DEPARTMENT
QUARTERLY REPORT (JULY, AUGUST, SEPTEMBER, 2013)**

	ESTIMATED COST	FEEES	# OF PERMITS
BUILDING	1,021,963.00	15,197.00	49
REINSPECTION FEES			
EDUCATION FEES		5.50	
ELECTRIC	151,346.00	2,549.50	48
PLUMBING	169,885.00	2,410.78	26
HEATING/AC/TANKS	318,465.00	4,977.70	64
POOLS	3,306.00	66.00	1
DEMOLITION	22,000.00	250.00	1
SIGNS	1,500.00	45.00	1
TOTAL	1,688,465.00	25,501.48	190

SUMMARY JULY, 2013

	ESTIMATED COST	FEEES	# OF PERMITS
BUILDING	217,861.00	2,701.00	17
EDUCATION FEES			
ELECTRIC	48,912.00	873.00	16
PLUMBING	126,900.00	1,672.00	15
HEATING	67,697.00	1,078.00	14
POOLS	3,306.00	66.00	1
DEMOLITION			
SIGNS	1,500.00	45.00	1
TOTAL	466,176.00	6,435.00	64

SUMMARY AUGUST, 2013

	ESTIMATED COST	FEEES	# OF PERMITS
BUILDING	34,580.00	3,995.00	16
EDUCATION FEES		3.00	
ELECTRIC	66,177.00	988.00	16
PLUMBING	30,000.00	440.00	5
HEATING	113,655.00	1,793.00	25
TOTAL	244,412.00	7,219.00	62

ZONING OFFICER REPORT

1

2 Starting Date 07/09/13 Ending date 09/30/13

3

4 New Construction 1

5 Certificate of Occupancy 3

6 Addition 0

7 Garages Detached 0

8 Excavation

9 Adult living 0

10 Decks 2

11 Pools 0

12 Sheds 2

13 In-law

14 Signs 00

15 Portable garages 0

16 Demo 0

17 Generator 7

18

19 Removed signs 195

20

21 Temp signs 3

22

23 Received 160 messages

24 Bill Paecht ZEO

Third Quarter Report Inland Wetlands

July 1- Sept 30, 2013

July 1—Signed off c/o new house lot # 30, 2 Bridlepath Lane. No wetlands.

July 2—Signed off on permit for addition to house at 130 Maple St, Diana Peters, owner.

July 9—Signed off on new shed, 10 Aspen Lane, Genevieve Kozloski-shed to be built in front of limit of clearing.

July 9—Signed off on new deck 33 Pershing Ave., Daniel Staffieri owner.

July 11—No inspections due to heavy thunderstorms and rains.

July 12—Yatsinko Tree Service cleared trees from siphon structure at Main and Broad on flood plain of Naugatuck River prior to commencing repairs to clogged sewer running under river.

July 23—Sewer job completed-found 12 inch main clogged with old cotton mop heads-rip rap installed around siphon structure, disturbed soil graded and seeded, parking lot by trestle swept.

July 25—Signed off on new block retaining wall at Land Trust building, Chatfield Street.

July 30—Signed off c/o #1 Forest Hollow, lot #1, Rolling Hills. No wetlands.

August 27—Signed off new shed, 4 Applewood Road, John McKenzie owner-No wetlands impact.

August 27—C/o inspection lot # 63, 10 Fox Run Lane, Rolling Hills, new house-collected \$50 wetlands fee.

Sept. 4—Met with Tim Willis, Tom Eighmie, Tony, engineer from Fuss & O'Neill from 9:30 AM to Noon regarding valve pit issues at Great Hill Dam.

Sept 10—Signed off on yearly permit renewal for O&G pond reclamation site-collected \$60 Town wetland fee, \$60 DEEP fee, \$300 wetlands impact fee.

Sept. 11—Conducted site walk at 28 Moss Ave to investigate wetlands violation with three Commissioners (Kevin, Ralph, Lisa) 6 PM to 7 PM.

Sept. 12- Called out by ZEO at 3 PM to look at improper drainage work done at dog pound without permits—slot drain from concrete dog run drains to daylight on edge of slope- no splash pad, retention pit-possible odor problem.

Sept. 19—Work began today on demolition of old Sweets and Eats/Shell station on New Haven Ave.

Sept. 23—Excavation began on new building lots on corner of Barn Hill Road and Skokorat St-Chatfield Farms subdivision.

Sept. 24—Attended meeting of Inland Wetlands Commission 7:30 PM-8:30 PM.

Sept. 26—Met with dog pound committee regarding drainage work done at dog pound without permits.

Note>>> I have worked 20 1/4 extra hours this quarter that I have not been paid for.

SEYMOUR FIRE MARSHAL'S OFFICE

QUARTERLY REPORT FOR JULY TO SEPTEMBER 2013

DEPARTMENT UPDATE

Below is a brief summary of major work activities that the Seymour Fire Marshal's Office conducted during the months of July, August and September of 2013

NEW CONSTRUCTION

1. 172 North Street, shopping plaza – Sushi and Wok New Chinese restaurant is completed and has a C.O. after many construction inspections and plan reviews.
2. 82 Main Street – Finished construction inspections have begun. At least one apartment has been given a C.O. and is occupied. I anticipate more units to receive finished inspections and C.O to be given out over the next several months.
3. Seybridge Plaza, 37 New Haven Road – We are monitoring the construction activities for this small addition. It is not completed yet.
4. West Church Street and Ryder Avenue, Aquarian Water Company Pump Station – This project is nearly completed. Several inspections have been done by this Office.
5. 18 Old Town Road, second floor office – We have not yet been contacted by the owner to complete this project. I anticipate future inspections and witnessing the testing of fire and life safety equipment.
6. 20 Pine Street, lower level Boys and Girls Club – The Office has continued to assist Don Smith with moving this project forward. The necessary approvals from the State Building and Fire Marshal Offices have been received on our design approach. I am in continued communication with Mr. Smith in assisting him. The work has not yet started but I expect it to begin shortly.
7. 15 Franklin Street, Haynes Company – The significant moving in of the main rock cutting operation has temporary ceased. I have not been requested for any more help on design questions. Presently, they do have a small rock cutting operation in the northern small building.
8. 165 Pearl Street – The Office did a plan review and some initial inspections for the adding of an apartment in one of the buildings in this apartment complex. We are waiting for the project to be completed before a final inspection can be done.
9. 172 North Street shopping plaza – A plan review was conducted for a new store called Yogurt Island to move into this new plaza. At this time, construction activities have been on going to complete this project very soon.
10. North Main Street, Henny Penny – Multiple plan reviews have been done for this new mini mart and gasoline station going in the old spot of Sweets and Eats and the old Shell Gasoline Station. Demolition has already taken down the old buildings. We are waiting for construction to start before we begin our many construction inspections.
11. Water main relining – The Office is working with the Aquarian Water Company regarding the project to reline water mains in the Silvermine Road area. Temporary water mains and hydrants

are being installed while they reline the mains. It is anticipate that this project will take 10 to 12 weeks. This is part of their upgrading of infrastructure for Seymour.

12. 44 Smith Street, proposed new Day Care and Music School – I spent time reviewing the building and conducting an initial Code review to put a new day care and music school in the first floor of this building. Years ago, the Teddy Bear Day Care Nursery School occupied this level before it moved over to 200 South Main Street.

MISCELLANOUS

1. School Security – COMPLETED PROJECT -The Office continues to work with the School Security Committee to ensure that any modifications did not violate the State’s Fire and Life Safety Code.
2. 169 Main Street, Strand Theater and Knights of Columbus – COMPLETED PROJECT - Regarding the Walnut Hill Church occupancy, progress have been temporarily completed regarding potential Fire Code issues.
3. Town Employee Safety Committee – I conducted our quarterly meeting, completed the minutes and sent them out and conducted multiple follow up activities. I arranged, attended and participated in the Town Hall Custodians yearly OSHA training on Blood Borne Pathogens, PPE and Hazard Communication.
4. CONNOSHA inspection for Fire Department – I arranged, attended and assisted with a volunteer inspection by CONNOSHA for a consultant review and inspection on a safety program in the fire department.
5. New Building Inspector Hiring Committee - I created questions for the initial interview of applicants for the Building Inspector position. I also was part of the interviewing process and conducted follow up activities.

BLASTING ACTIVITIES

1. 600 Derby Ave, Haynes Quarry – Blasting activities continues in earnest. Some complaints have been received.

ROUTINE INSPECTIONS

1. Inspections on existing and new construction buildings.
New Construction - 6 Initial Existing Buildings – 25 Re-inspections - 14

Underground Propane Tank inspection - 1

The inspection of all churches is continuing.

The Office inspected all the schools as it does every August. The reports were completed and sent out to the BOE. As usual, this process is very time consuming.

2. Blasting Complaints- 2 Fire Code complaints- 5

FIRE SAFETY TRAINING GIVEN

1. I and DFM Willis did lesson plans and conducted our yearly fire safety training for the staff and residents at Smithfield Gardens Assisted Living complex at 26 Smith Street. This included 1 Saturday.
2. DFM Willis conducted Train the Trainer training for members of the Oxford Fire Department on our fire extinguisher training equipment. They were using it for their Town training program.

FIRE SAFETY TRAINING ATTENDED

1. I, DFM Willis and several other volunteer Office members attended a five hour class on propane explosions and installations.

As a reminder to the Selectman, by State Statue we have to maintain a certain number of CEUs or we loose our certification just like teachers and police officers.

FIRE AND INCIDENT INVESTIGATIONS

1. Sochrin's Pond Playscape, Moss Ave. – This was an arson fire. Somebody attempted to burn the plastic playscape at the park. The Office conducted multiple investigation follow up activities including neighborhood canvassing, door to door, placing Arson Tip Signs at the Park and surrounding streets and days of rechecking the Park. No leads have been developed to date.
2. 105 Davis Road structure fire with a fatality – This fire, at this time, has an unknown cause and exact point of origin. There was too much damage to the garage and contents to make a determination. It started in the garage but exact point of origin is unknown. Due to the amount of fire damage to the body, DNA testing had to be conducted by the M.E. Office to determine the identity of the body remains. A significant amount of time was performed on this fire and its report.
3. Rimmon Road car accident and fire with fatality – An investigation was conducted regarding the motor vehicle accident in which the car caught fire. A fatality occurred.

In all cases an extensive and detail report had to be completed. In each case several copies of the reports and photographs were sent out to the requested insurance companies and owners.

BUDGET UPDATE

1. The DFM's vehicle has been ordered. It is expected to arrive in several weeks. I anticipate it being in service several weeks after its arrival.
2. With a new budget, I have significant to report.

ACCOMPLISHMENTS/RECOGNITION OF DEPARTMENT OR MEMBERS

1. I have nothing to report.

REVIEW OF GOALS FOR THE QUARTER

1. See below under "Establish 3 Goals for the Upcoming Quarter."

ISSUE RESOLUTION

1. I have nothing to report on.

LOOK-AHEAD

1. With Henny Penny starting, I anticipate a lot of time being performed at this new project. This is mainly due to the installation of the large gasoline tanks, its piping, the gasoline pumps and all of the Code required items.
2. Fire Prevention starts October 7. The Office goes to the elementary schools and day cares and does fire safety presentations and show and tell of the fire trucks. This is a very long and time consuming process. In the past, participation by fire department membership has been extremely limited. I believe this is due to limited availability of membership during the day time. Therefore, my Office has to perform almost all activities. This is a significant drain on available time for me and Tim. I would estimate all of the activities before, during and after fire prevention take up about 50 hours of time for each of us.

ESTABLISH 3 GOALS FOR UPCOMING QUARTER

1. COMPLETE – The rear office area has finally been rearranged after DPW finally moved the items out. It was done by my Staff and the Blight Officer.
2. STILL PENDING – Due to everyone's schedule, this has been difficult to arrange. It is difficult to get the volunteers all together at night due to their very different schedules. I will continue to attempt to schedule the meeting. I anticipate conducting an office meeting with my 5 volunteers and paid deputy fire marshal to discuss the volunteer's activity level in an attempt to

figure out how to increase their involvement in the Office. This may involve some necessary resources from the Town. I do anticipate requesting, again, for more paid help in stipend or part time assistance.

3. STILL PENDING – Due to everyone’s schedule, this has been difficult to begin yet. I will continue to attempt to begin this project. I am planning to go to certain streets and pass out the 200 plus smoke detectors that the Office obtained last year. These smoke detectors are only for residents that have a financial or physical hardship living in single family houses. These are not for apartment buildings or multiple family homes under 3 units. This would involve going door to door.

Submitted by,

Paul Wetowitz
Seymour Fire Marshal
September 26 2013

SEYMOUR SENIOR CENTER
20 Pine Street
Seymour, Ct., 06483

2013-3rd Quarter Report

Department: Senior Center

Dates Covered: 6/30/13-9/30/13

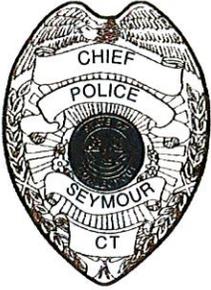
Prepared by Lucy McConologue

The Center provides daily activities during the month of July, August and September. Acrylic Painting has been added to our monthly activities. The Center has a member that is an artist who held a class in August and September. Well-Care held an informational seminar in August. AARP held a Drivers Course in September for people to renew their certificates to make them eligible for discounts in their auto insurance. The Senior Bus was used for weekly shopping trips and doctor appointments. The center also sponsored the following trips using the Senior Bus. July-The Painted Pony in Bethlehem, Ct., August-"Damn Yankees" at the Tri-Art Playhouse in Sharon, Ct., Longhorn Steakhouse in Shelton; September-Red Lobster in Bridgeport. Day trips included monthly casino trips in July, August and September and trip to Rhode Island for a Lobster Fest.

Attended Supervisor's meeting and training on OSHA Regulations and continue to be a member of the Elder Abuse Response Team that meets monthly on Fridays. Presently working on educational literature and programs for the valley communities. Attend and give monthly reports to the Commission on Aging.

My assistant resigned as of September 3rd. To date there has not been a replacement. Trying my best to meet deadlines for reports, monthly bulletin, supervision of activities, working on new programs, activities and trips and covering for Recreation Department if their staff is not in. Another person is needed in the building for coverage if recreation staff is not in and I have outside obligations. (Bank deposits, supervision of trips, supervisor meetings at town hall).

To date there is no problem with budget.



SEYMOUR POLICE DEPARTMENT

11 Franklin Street
Seymour, Connecticut 06483-2891
Telephone (203) 881-7602
Fax (203) 881-7635

MICHAEL E. METZLER
Chief of Police

3rd Quarterly Report

Seymour Police Department
Prepared by: Chief Michael Metzler

Dates Covered: July 1, 2013-September 30, 2013

Department Specific Update: The department continues to struggle to maintain minimum staffing with the number of vacancies that were allowed to be left open and the number of injuries that have been sustained by the overworked and physically stressed officers who are forced to work too many hours to maintain minimum coverage as stipulated by the labor agreement. Three recruits started the police academy in the summer and we expect them to complete all of their training by early April 2014. There are four officers currently out on injury/sick leave and the status for potential return is not available at this time. In addition, two other officers have been out for various reasons and that has caused additional problems. The Board of Police Commissioners promoted one officer to the rank of Detective and he was immediately assigned to the Statewide Narcotics Taskforce. That officer has already initiated several drug investigations in Seymour with additional cases being brought forward. The License Plate Reader and the State mandated improvements to our interrogation rooms were realized during this quarter. Both initiatives are tremendous tools that our officers can utilize to improve the quality of the work that they are performing.

Budgetary Update: As stated above, overtime has been extensive for our community, but hopefully it will be in check by April of 2014 with the new hires. These cuts in financing have hurt the department and it's ability to provide all the services that are required in the community. With 25% of the department's manpower not being available, we have been fortunate to be able to provide the services that have been given to date. The 2013-14 budget is also underfunded and the vacant Captain's position, has put undue stress on the department, was slashed in half during budget cuts and this failure continues to hamper the growth within the department. Funding should be restored to the position and it should be filled immediately. The Town has addressed a major problem with the purchase of a quality UPS system to address all of the department's needs. The radio system is still experiencing reception problems on Route 34 and the Communication Commission is working diligently to try to address those issues.

Accomplishments/Recognition of Department or Members:

The department received an AEP from Mr. Russell Krol and it was placed into service. This gift was the result of Officer Phouangphiarith saving Mr. Krol's life last fall. The Department received correspondence from Attorney William Hagan acknowledging the professionalism exhibited by Detective Brian Anderson while interacting with the detective bureau over several legal issues involving one of his clients. In addition, Mr. James McDougall came into the department to thank the men for saving his life when he fell in his home. Mr. McDougall praised Officer John Martin, Officer Elise Holland and Officer Sergio Desiderato for the outstanding effort they performed while trying to address his serious injuries. Mrs. Priscilla Altorelli sent a letter commending Officer Jasmin for the way he handled a family problem. In

addition the department conducted the Junior Police Academy under the direction of Detective Sergeant DeNigris. The Detective Bureau was also involved in a multi-jurisdictional response to a gang of juveniles, that were breaking into and stealing vehicles in over twelve communities and that led to numerous warrants. During this quarter, an emergency response drill was conducted with all facets of emergency services at Seymour High School. The department also responded to a fatal fire and a fatal car accident that left one deceased person at each scene. Both cases were worked in conjunction with the Seymour Fire Marshal and the Connecticut State Police Arson Squad.

Review Goals for the Quarter: It is unrealistic to try to set goals for the department. This department is grossly under-funded and is unable to provide specialized services. The loss of the Community Officer, School Resource Officer, Emergency Services Unit, two Detectives and several patrol officers has deeply impacted every aspect of what we are doing. At this point we are trying to provide whatever services we can, but that is almost impossible without funding and manpower. We are hoping to finalize the Second-In-Command position in the near future. As stated earlier, an Acting Lieutenant position was established to take some of the workload that has been placed upon the administration with the vacancy at the Captain's position, but that too had to be curtailed due to additional cuts. The plan is to have Sergeant Rinaldi and Sergeant Stephen Prajer in that position for 90 working days so that they can be evaluated for future consideration and assist the Chief and Lieutenant with the myriad of tasks required to provide the best services to the community that it is willing to fund for. Due to another drastic cut in the police budget, we had to delay the movement of Sergeant Prajer for six months as that line was cut in half without any forethought on the impact it would have on the department. The Board of Police Commissioners addressed the Detective positions by promoting three individuals to the rank of detective. The problem is because of the major hit that occurred with the budget; two of these promotions are being placed on hold till much later in the year. The filling of the Community Policing assignment, the installation of the School Resource Officer and the Emergency Services Unit being re-established will also provide opportunities for the department to return to the level of services that we were providing and at the same time enhance the training and experience of the personnel. The manpower problem has been stretched to a breaking point with numerous officers out on extended injuries and in late September we learned that Officer Anthony Renaldi was resigning to take a position with the Fairfield Police Department. This will be an additional drain on the already strained overtime budget.

Issue Resolution:

The three recruits entered the police academy and will be onboard around April 2014. During the second quarter, the Town established a Safety Committee to study the Town's needs. The committee worked very hard to address every issue that was presented. Recommendations: were unanimously passed by the committee to enhance security issues at the schools, town buildings and provide resource officers at the schools. The First Selectman provided the school system with the necessary funding to address the infrastructure recommendations and felt that placing the resource officers on the ballot for the people to decide, because of the amount of monies involved. That vote was decisively defeated and the issue was considered dead by the committee. Several erroneous statements were published in the newspapers stating that the committee did not endorse the positions. Everyone at the committee meetings was told that as of the end of the 2012-13 school year that the police department was no longer going to be able to provide these services. In September a movement was initiated by individuals who stated, "they did not know" there was not going to be any officers in the schools. These statements are totally untrue, as this information was provided to those parties at the Safety Committee meetings and in a private meeting in my office. The department does not have the funding or manpower to provide resource officers to the school system.

Look-Ahead:

The department still has only one goal at this time and that is to get the manpower back to a "functional" level where we can provide the services that are citizens not only need, but also deserve. With the manpower restored, a major portion of any perceived shortcomings will be exposed for what they really were. The men and women of the Seymour Police Department are a proud group and try to provide the best services they can, but without the resources it becomes a task. With the above-stated in Issue Resolution being properly addressed, the citizens of Seymour will see their "quality of life" improve.

Purchases in the upcoming year that are being requested include upgrading our computer system, replacing all the portable radios that are now over 10 years old, replace the heavy duty shredder that was purchased in 1996, having the facility painted in the fourth quarter, the parking area expanded, a storage/garage constructed for the ESU Command Post, and the re-establishment of the ESU which is just starting up with the needed training in late September. Further down the road, the department will be requesting the replacement of all ballistic vests for the personnel.

Establish (3) Goals for Upcoming Quarter:

The goals have been clearly established above. The finalization of the Second-In-Command is the number one priority and would be extremely beneficial to the department. The Duty Manual: should be completed by the end of the 3rd quarter. The two new cruisers should be arriving early in the next quarter and one detective car will be turned over to the First Selectman's office. The second Detective is presently being provided with the training so that he will be able to jump right in and get started in his new position when he is finally sworn in to said position. At the same time, we are providing the final detective with specialized training in youth cases so that his transition goes just a smoothly. We will also be looking into the hiring of another recruit to replace the officer who resigned.



Seymour Public Works Department

721 Derby Avenue
Seymour, Connecticut 06483
Tel. (203) 735-5838
Fax (203) 734-5713

Dennis G. Rozum
Director

TO: Kurt Miller, First Selectman
FROM: Dennis Rozum, Public Works Director
RE: Third Quarter Report

The Third Quarter of 2013 proved to be busy as the Public Works Department started the Third Quarter with 3 employees on Workman's Compensation along with 2 retirees. Again redirecting our efforts with fewer employees, we worked hard maintaining a positive image in our parks, along with infrastructure maintenance. Funding for seasonal help this year proved extremely advantageous.

Besides performing routine activities, the Public Works Department completed the following:

321 Basins were vacuumed

Approximately 1000 feet of curbing was installed with backfilling and seeding

Extensive pot hole repairs throughout the town

Drainage/Basin rebuild and repairs at:

Spindle Dr

North Benham Rd

Evergreen Ter

Chamberlain Rd

Substantial tree trimming throughout the town

Road side trimming and weed control throughout the town

The reviewing stand is being rebuilt for parades and other functions

Vehicle maintenance is being performed on all trucks to comply with Federal Department of Transportation regulations

The goals for the Fourth Quarter are as follows:

French Park infield repairs

Extensive tree removal and trimming

Curbing installation

West Street intersection rebuild

Chip sealing

Road resurfacing

I would also like to thank the Public Works Board sub-committee and the Board of Selectmen for the hiring of 2 new employees.

Regards,

A handwritten signature in black ink that reads "Dennis Rozum". The signature is written in a cursive style with a large, sweeping initial 'D'.

Dennis Rozum

3rd QUARTERLY REPORT - 2013

DEPARTMENT: TAX COLLECTOR

DATES COVERED: July 1, 2013 – September 30, 2013

PREPARED BY: DANA D. FLACH, C.C.M.C.

DEPARTMENT SPECIFIC UPDATE:

JULY:

Payments were processed. Deposits made and balanced. Collected \$18,943,412.19 for July, including credit card payments.

Two credit card payments received. Collected \$1,157.56 for July.

Maintained spreadsheet of deposit breakdown for Finance Office.

Motor Vehicle Take Offs were done on 7/9/13, 7/16/13 & 7/23/13 for payments received.

Maintained change of addresses for motor vehicles & new homeowners. Gave info to Assessor's.

Maintained additions or deletions of accounts from bank requests for the mortgages they service.

Refund requests reported to BOS and processed.

Continued working and training with Assistant.

Completed month end reports for Finance Director.

AUGUST:

Payments were processed. Deposits made and balanced. Collected \$2,468,990.36 for August, including credit card payments.

Started taking credit card payments at counter and online. Collected \$19,676.70 for August.

Maintained spreadsheet of deposit breakdown for Finance Office.

Maintained spreadsheet for credit card collections.

Delinquent notices sent for Real Estate, Personal Property and Motor Vehicles.

Motor Vehicle Purge/Put –On was done on 8/6/13 (file slipped through cracks at DMV) and again on 8/20/13.

Motor Vehicle Take Offs were done on 8/28/13 for payments received.

Maintained change of addresses for motor vehicles & new homeowners. Gave info to Assessor's.

Maintained additions or deletions of accounts from bank requests for the mortgages they service.

Refund requests reported to BOS and processed.

Demands were issued.

Followed up on accounts that have payment arrangements.

Assistant & Collector attended Town Hall Employee & Supervisor meeting with HR.

Completed month end reports for Finance Director.

SEPTEMBER:

Payments were processed. Deposits made and balanced. Collected \$280,750.33 as of 9/26/13 for September, including credit card payments.

Credit Card payments at counter and online. Collected \$22,376.63 as of 9/27/13 for September.

Maintained spreadsheet of deposit breakdown for Finance Office.

Maintained spreadsheet for credit card collections.

Delinquent notices sent for Real Estate, Personal Property and Motor Vehicles and Water Assessments.

Motor Vehicle Take Offs were done on 9/4/13, 9/10/13, 9/17/13, 9/24/13 for payments received.

Maintained change of addresses for motor vehicles & new homeowners. Gave info to Assessor's.

Maintained additions or deletions of accounts from bank requests for the mortgages they service.

Refund requests reported to BOS and processed.

Demands were issued.

Followed up on accounts that have payment arrangements.

Assistant & Collector attended Town Hall Employee & Supervisor meeting with HR.

Completed month end reports for Finance Director.

Completed and discussed 180 day (September 25, 2013) probationary review and job description with Assistant and HR. Probation period now complete.

Completed Quarterly Department Summary.

Fire Alarm went off; Collector & Assistant locked office & exited to Post Office parking lot. Was a FIRE DRILL.

BUDGETARY UPDATE: No overage in line items.

ACCOMPLISHMENTS / RECOGNITION OF DEPARTMENT MEMBERS: Assistant attended Summer Tax Meeting at Aqua Turf on September 17. 2013 Legislative Changes – received CEU Certification of 3 hours – Statutory – Legislative. Assistant attended Road Show in Monroe on September 19 – received CEU Certification of 1.5 hours – Billing, Collection & Reporting, 1.5 hours – Enforcement, 1 hour – Statutory/Legislative, .5 hour Office Management/Ancillary Professional Development.

REVIEW GOALS FOR THE QUARTER: July collections went smoothly. Learning ACH & Credit Card payment process. Still working on having time to set up for Accurint program.

ISSUE RESOLUTION: Would like to have Accurint program set up.

LOOK AHEAD: Water Assessment billing in October. Supplemental Motor Vehicle billing in December.

ESTABLISH 3 GOALS FOR UPCOMING QUARTER: Get more comfortable with ACH and Credit Card payment process. Set up and train for Accurint program for searching of delinquent taxpayers. Prepare for Water Assessment billing in October.

2013 Quarterly Report

Department: Town Clerk's Office

Dates Covered: July 1, 2013 – September 30, 2013

Prepared by: Susan DeBarber, Elizabeth Conrad and Lianna Staffieri

Department Specific Update:

- We purchased a new desk and chair as we continue to revamp the small office.
- We are continuing to input vitals and military discharges into the software database.
- We have been working with the Secretary of State's Office, Elections Enforcement, Registrar of Voters and the Town Chairmen with regard to the upcoming election, meeting all the necessary deadlines.

Budgetary Update:

- We recorded 500 WPCA Liens and Releases. WPCA reimburses our department \$6.00 per document. This fee covers the costs incurred for indexing land records by ACS.
- We have been staying within budget while moving our office forward.

Accomplishments / Recognition of Department or Members:

- Susan DeBarber attended the Town Clerk's Fall Conference in Westbrook, CT.
- We have been preparing the ballot for the November 2013 Municipal Election.
- We were approved for Historic Document Preservation Grant on June 28, 2013. This will be used to bring our digital images on the land records back approximately five (5) years to 1981.
- We worked with Municipal Code in implementing updates to Town Ordinance in regard to Planning and Zoning.
- There were 42 marriage licenses and 741 dog licenses administered in this quarter.

Review Goals for the Quarter:

- We are submitting election reports to the Secretary of State in accordance with deadlines required by State Statute.
- Effective July 15th, a new legislation was implemented with regard to remittance "rules" for recording MERS documents on the land records. As a result, two (2) additional reports to the state are now required.
- We are continuing our goal to build a stronger network with area Town Clerk's.

Issue Resolution:

- No issues have arisen at this time.

Look-Ahead:

- On October 15, our office will be attending a meeting about the upcoming Election in Southbury with the New Haven County Town Clerks and Registrars.
- In December, Lianna Staffieri will be taking her third module (out of 5) to meet the credentials for the Town Clerk Certification Exam.

Establish 3 Goals for upcoming quarter:

- Develop a system of cross training in order to have everyone in the department capable of filling in where necessary.
- Investigate new ideas to update the office.
- Acquire further knowledge of State Statute and Election Law.

3rd Quarterly Report -2013

Department: Human Resources

Dates Covered: 7/1/13-9/30/13

Prepared By: Michele Wasikowski, HR Manager

Department Specific Update:

- Completed I-9 audit for Town and worked with depts. to get missing I-9's completed, also moved all to one central binder.
- In conjunction with PW Commission - Recruited and hired 3 new Public Works employees
- In recruitment process to hire new Building Inspector – final candidate narrowed down
- Participating in union negotiations
- Conducted monthly employee and manager town meetings to give employees a forum to bring up workplace concerns
- Worked with managers to ensure employees given 6 month check-in performance review
- Finalized Anthem Life Insurance change –notified employees and collected new Anthem life forms
- Continue to produce monthly newsletter for employees
- Completed 2014 survey salary for CCM
- Completed and submitted on-line EEOC reports
- Working with Weight Watchers to try to set up a Weight Watchers at Work program
- Created employee engagement survey
- Started to look into national discount at work programs
- Continue to work with PMA and Anthem disability on open cases
- Attended quarterly safety meeting

Budgetary Update:

- No money spent in HR this quarter in 3rd quarter

Accomplishments / Recognition of Department or Members: N/A, I am the only member of HR

Review Goals for the Quarter: I meet my goals I set last quarter for this past quarter.

Issue Resolution: The national discount programs require a larger employee population. Reached out to Rick Belden to see if they wanted to partner to be able to offer discounts to Seymour employees. He was going to bring it up at next BOE meeting.

Look-Ahead: Finalize Union negotiations, analyze results of employee engagement survey and make recommendations based on results.

Establish 3 Goals for upcoming quarter.

1. Learn to obtain information and run reports from the payroll system so I can take over some auditing functions from Roseann to allow her more time to complete payroll related tasks
2. Finalize new union contracts
3. Continue to streamline processes to make things more consistent and efficient for the Town.

Seymour Recreation Department 3rd Quarter Report (mmo9/25/13)

July 2013

Summer Playground begins (M-F 8:30 AM-2:30 PM*)

*New hours of operation 13 Staff 345 participants

Youth Karate program continues

Field Trip to Rollermagic Roller Rink

Summer Basketball Skills Clinic Begins run by Seymour HS Girls Basketball Coach

Advertise Broadway Trip to "Motown"

August 2013

Pop Warner Cheerleaders

Youth Karate program continues

Summer Basketball Skills Clinic continues

Summer Playground continues

Field Trip #2 Rollermagic Roller Rink

Lake Quassy Trip

Pre-school classes flyer and ads distributed

Filled out & submitted building requests for BOE buildings for basketball league

Slide Show presented for possible trip to Nashville,

New Orleans and Memphis for Fall 2013

Informational Meeting about Boys & Girls Club using lower level of Community Center and gym

September 2013

Trip to Broadway for "Newsies"

Youth Karate program continues

Co-ed Youth Basketball League Flyer for registration was established and distributed to K-8th

Travel Basketball Team Flyer was established and distributed for 5th -8th grade boys

Pre-school Craft Classes began

Pre-school Sports Mania Classes began

Quassy Day Sept. 21st & 22nd was planned

New Pre-school "Fun with Food" class was offered

Adult Zumba flyers were distributed for classes to start in October at Community Center & Bungay School

Annual Radio City Musical Hall Trip advertised

Facebook page updated: SEYMOUR RECREATION DEPARTMENT

Pop Warner Cheerleaders continue rental of gym

TOWN OF SEYMOUR

Seymour Economic Development

1 First Street, Seymour, CT 06483

Phone: 203-463-3008 Fax: 203-881-5005

www.seymouredc.com

3rd Quarterly Report 2013

Economic Development

7/1/13 – 9/30/13

Fred A. Messoré

Department Specific Update: no changes to staff

Budgetary Update: Budget is in good standing with levels consistent for year to date

Accomplishments /Recognition of Department or Members: Worked with Corporation Counsel on developing and releasing the 29 Maple St (Former LoPresti School) Bid Package to Sell. It was advertised on August 1.

Worked with CL& P and SDPW to clear trees and install new lighting in Town Leased Parking Lot across from Trestle Tavern

Henny Penny was given the CTDOT approvals on Aug. 7 and closed on the property of 2-4 New Haven Ave. after several discussions/meetings facilitated by our office in assisting on this.

Requested CL&P to paint Transmission Tower located in Fish Bypass Channel Parking Lot. CL&P has indicated they are working on getting this approved.

Requested an EV Charging Station to be installed per a DEEP grant in the Fish Bypass Parking Lot.

Working with Milone &MacBroom on developing the Master Plan for Greenway Trail and Linear Park Conceptual Plans funded from the Preservation Grant awarded to the Town in May 2013.

Installation of long awaited "Welcome to Seymour" and Industrial Park signs have begun with completion to be slated by beginning of September.

Review Goals for the Quarter: Continue to work with the Development Team for Tkacz family to help clean up property, bring a proposal to purchase to the Town and work to have the building demolished. Working with Valley Council of Gov't (VCOG) and Valley Transit District (VTD) to install Benches at our Train Station. Continue to reach out to retailers possibly looking to expand their CT operations and consider Tri-Town.



A Small Town for Big Business

TOWN OF SEYMOUR

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Issue Resolution: Working with the Developer, Local and State departments, Legislatures on getting the Former Shell Station at 2-4 New Haven Ave. closed.

Look Ahead: Finalize installation of "Welcome to Seymour" Signs and working with the Grant /Operations Department on getting the "Adopt a Spot" sign bid out. Finalize the Master Plan for the Greenway Trail and Linear Park so that I could work on acquiring Greenway Designation from the State of CT for future funding. Continue to work with the Seymour Lumber Owners to have buildings taken down and or Property under contract. Bids are expected for 29 Maple St. Look to expand on Silvermine Industrial Park.

Establish 3 Goals for the upcoming quarter:

1. Greenway Master Plan being adopted by the BOS. Apply for additional funding from CT Main St. Preservation Place Grant
2. Award Bid for purchase of 29 Maple St.
3. Work with Zoning to create a Planned Development District (PDD)



A Small Town for Big Business



SEYMOUR PUBLIC LIBRARY
 46 CHURCH STREET
 SEYMOUR, CONNECTICUT 06483

Quarterly Report

(Please enter down - put on your letterhead if you have it)

Department: Library Date Covered : 7/13 – 8/13 (July-August – 2 months) September figures will be available in Oct. from the Bibliomation network and Library endowment budget.

Prepared by: Carol Ralston, Library Director

Department specific update: Include information as you have in the past Statistics cover 7/13 through 8/13.

Selected statistics:

Allocations	FY13/14	Yr-to-date	Balance	Note: Budget figures
Town	\$546,662	\$ 95,910		Through August 2013
Encumbered		116,485	\$ 334,267	
Endowment	\$108,025	25,331	84,417	

Operations	Yr-to-date
Circulation	15,742 (2 months)
ILL	
Borrow	945
Loan	618
Holdings	80,618
Programs	35
Children	34
Adult	1
Attendance	1,876
Children	1,100
Adults	776
Days open	35
Computer sessions	743
Registered borrowers	13,886

Budgetary Update: Include an overview of your department's budget; list major transfers, prediction for over expenditures, etc. Library plans to be on target with expenditures. Please see above.

Accomplishments / Recognition of Department or Members: Did anyone in your department receive an award or recognition, a grant, or attend a training session? List all positive aspects here. Mary Ann Magda attended a workshop on Word Press, A software package used in designing webpages.

Review goals for the Quarter: did you meet your goals? What issues or obstacles did you come across? Are there any goals you could not meet? Completed goals – Staff planned and carried out a very successful summer program.

Pending goals: Application for revolving grant for 2,300 to redesign the library website. On advice from the foundation I will after my final report is filed for the K-Reception fund – due in October.

Repairs to the building still pending: chimney repair, masonry repair to the stairs, sidewalk and patio, completion of the drainage trench needed to direct ground water away from the building. I have been in touch with both Tony Caserta and Dee on the repair schedule. These repairs are still pending.

Issue resolution : Reflect on some things that may not have gone as projected and how you worked to resolve these issues. I am continuing to mention the maintenance issues Outlined above.

Look-Ahead: What big projects, purchases, or events are upcoming for your department?

Completion of the masonry project – sidewalk repair, chimney repair, and patio repair (platform under the library portico). Completion of the construction of the drainage piping to move ground water away from the building and eliminate the seepage problem in the lower level meeting room.

Establish 3 goals for the upcoming quarter. Three things that will move your department forward or provide a better level of service or functionality to the town or residents.

Please see the projects listed above.

Respectfully submitted to the Office of the First Selectman

Carol Ralston, Library Director

Cc:Members of the Library Board of Directors, Tony Caserta, Mary Ann Magda

9/20/13



Christine Syriac
Superintendent of Schools
csyriac@seymourschools.org

QUARTERLY REPORT

Department: Seymour Board of Education Dates Covered: 7/01/13-09/30/13

Prepared by: Christine Syriac

Department Specific Update: *Include information as you have in the past*

Budgetary Update: *Include an overview of your department's budget: list any major transfers, prediction for over expenditures, etc.*

Please see attached Monthly Trending Report

Accomplishments/Recognitions of Department or Members: *Did anyone in your department receive an award or recognition, a grant, or attend a training session? List all positive aspects here.*

- 08/19/13 A. **Recognitions**
1. **Congratulations to Ms. Jen Fasciano the Advisor for the Seymour Middle School Best Buddies Program. The Seymour Middle School Best Buddies program has won recognition as "Most Outstanding Middle School: of all Connecticut Chapters.**
- 09/03/13 A. **Recognitions**
1. **Congratulations to Mr. Charles Molner, who as a student of Seymour High School left in 1964 to join the military and is being honored with his Seymour High School Diploma. Mrs. Syriac said she was honored to present Mr. Molner with his diploma and spoke of his service in the military.**
 2. **Congratulations and thank you to the any volunteers who participated in the Mass Casualty Drill that was held on Sunday, August 18, 2013. (see attached list)**

Nancy Snopkowski
Associate Superintendent
nsnopkowski@seymourschools.org

Richard Belden
Assistant Superintendent,
Finance and Operations
rbelden@seymourschools.org

98 Bank Street ♦ Seymour, CT 06483 ♦ 203.888.4564 ♦ www.seymourschools.org

Seymour Public Schools is committed to a policy of equal opportunity/affirmative action for all qualified persons and does not discriminate in any employment practice, education program, or educational activity on the basis of race, color, national origin, sex, sexual orientation, disability, age, religion or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws. Inquiries regarding the nondiscrimination policies should be directed to the Title IX Coordinator, Office of the Associate Superintendent, 203-888-4564.

Review Goals for the Quarter: *Did you meet your goals? What issues obstacles did you come across? Are there any goals you could not meet?*

- Goal #1** **Increase Student Achievement for All Students while Simultaneously Closing the Achievement Gap (In Progress)**
 - a) Work on ELA curriculum (implementing in grades K-5)
 - b) Math curriculum – piloting curriculum in various classrooms
- Goal #2** **Improve Public Trust, Commitment, and Confidence through Open, Honest Communication to Reduce Obstacles to Improving Student Achievement and District Success (In Progress)**
Listen and Learn (BS – 10/30/13, MS – 11/6/13, HS – 11/13/13, CLS – 11/20/13)
- Goal #3** **Establish a Supportive, Positive, and Effective District Climate and Culture Focused on Improving Student Achievement through Continuous Improvement**
 - a) Citizens Academy (09/11/13, 09/18/13, 09/24/13, 10/02/13, 10/09/13)

Issue Resolution: *Reflect on some things that may not have gone as projected and how you worked to resolve the issue.*

Currently the BOE is working with the Police Commissioners Board re: the possibility of a police officer being assigned to the schools. With the onset of the new school year the police department is not currently able to provide an officer assigned specifically to the schools nor are they able to provide officers at arrival and dismissal hours.

The Chatfield-LoPresti Building Committee is addressing some remaining concerns at CLS such as a well that is leaking and balancing the heating/cooling system.

Seymour Middle School has had some humidity issues in the lower level that are being addressed.

Look-Ahead: *What big projects, purchase, or events are upcoming for your department?*

1. **Planning budget for 2014-15**
2. **Selecting/purchasing internal benchmark assessments aligned to the common core**

Establish 3 Goals for upcoming quarter. *Three things that will move your department forward or provide a better level of service or functionality to the town or residents.*

- Goal #1** **Increase Student Achievement for All Students while Simultaneously Closing the Achievement Gap**
- Goal #2** **Improve Public Trust, Commitment, and Confidence through Open, Honest Communication to Reduce Obstacles to Improving Student Achievement and District Success**
- Goal #3** **Establish a Supportive, Positive, and Effective District Climate and Culture Focused on Improving Student Achievement through Continuous Improvement**

Seymour Public Schools
Financial Management Summary
Year to Date as of June 30th, 2013

This report includes the year to date expenditure activity for the fiscal year ending June 30th, 2013. In addition, a check register outlining all checks issued during June, 2013 has been provided for review.

A/C 110 – 119 Certified Staff. A/C 111 Teachers - Regular Instruction is favorable by \$83,900 due to unpaid FMLA maternity / medical leaves for various teachers during the year. The favorable variance is partially offset by an unfavorable variance of \$38,722 in A/C 119 Substitutes - Certified Staff. The substitutes were required for the teachers on FMLA maternity / medical leave. A/C 114 Teachers - Unified Arts is favorable by \$48,511 due to the retirement of a top step elementary computer teacher after the budget had been completed and the subsequent hiring of an entry level teacher as the replacement. A/C 118 Teacher - Library / Media Specialist is favorable by \$48,073 due to the hiring of an entry level library media specialist as the replacement for a top step library media specialist at the Middle School.

A/C 120 – 140 Non Certified Staff. A/C 120 Custodial Services is favorable by \$58,822 due to limitation of overtime during the latter part of the school year and the delay in hiring the summer help (due to school staying open until June 28th). A/C 124 Regular Ed. - Instructional Paraprofessionals is \$82,691 favorable due to summer resignations, delayed start in replacement staffing, and lower hourly rates for the new staff. This favorable variance is partially offset by the unfavorable variance of \$46,653 in A/C Substitutes - Non Certified staff. We utilized substitute paraprofessionals at the beginning of the school year until full time staff could be hired.

A/C 210 – 295 Employee Benefits. A/C 210 Health Benefits is unfavorable by \$81,666 due to change in enrollment in the health plans by staff. Several of the retiring staff had taken the buyout and the replacement staff enrolled in the health insurance plan. A/C 220 SS / Medicare was unfavorable by \$42,563 due to an error in the budget calculation. This error was corrected for the 2013-14 budget. A/C 250 Unemployment Compensation and A/C Workers Compensation were favorable by \$25,515 and \$41,000 respectively. Both accounts are highly variable and budget amounts are proposed based on best information available at time of budget preparation.

A/C 320 - 340 Professional Services. A/C 320 Professional educational Services is favorable by \$49,175 as the IDEA grant was able to pay a greater portion of costs associated with behaviorist services and outside evaluation services.

A/C 411 – 450 Infrastructure Services. A/C 431 Building Repair and Maintenance is \$128,383 higher than budgeted as the High School pool repair costs (\$97,245) were encumbered and included in the 2012-13 expenditures.

A/C 510 – 519 Transportation. A/C 517 Transportation - Special Ed Non-Local was \$47,992 higher than budget due to number of students / location of outplacement facilities. This line item is highly variable due to changes associated with special needs students. The unfavorable variance is partially offset by a favorable variance in A/C 510 transportation - Regular of \$24,246 due to primarily no late bus in 2012-13.

A/C 520 - 529 Insurance. A/C 520 Property Insurance is higher than budget by \$12,375. The final construction and contents costs were prepared by our Insurance broker for the Chatfield LoPresti School and a revised property insurance premium was billed to us.

A/C 561 – 564 Tuition. As noted in prior financial management summaries, these accounts are highly variable throughout the year. The final unfavorable variance of \$45,343 is within our previous projections.

General: Year end transfers have been proposed to reflect the various favorable and unfavorable budget variance at year end. The proposed budget transfers total \$337,116, which is slightly over 1% of the total Board of Education 2012-13 budget.

Seymour Public Schools

Financial Summary

As of June 30, 2013

	Original Budget	Transfers	Revised Budget	Encumbered	Ytd Expended	Remaining Balance	
						\$	%
110 Administration	\$1,765,420	(\$8,169)	\$1,757,251	\$0	\$1,757,251	(\$0)	0.00%
111 Teachers - Regular Instruction	\$9,312,843	(\$83,900)	\$9,228,943	\$0	\$9,228,943	(\$0)	0.00%
112 Teachers - Special Ed Instruction	\$1,125,889	(\$4,721)	\$1,121,168	\$0	\$1,121,168	\$0	0.00%
113 Appendix E Non-Sport Stipend	\$93,947	(\$6,163)	\$87,784	\$0	\$87,784	(\$0)	0.00%
114 Teachers - Unified Arts Instruction	\$648,763	(\$48,511)	\$600,252	\$0	\$600,252	(\$0)	0.00%
115 Teachers - Guidance Services	\$652,272	\$16,251	\$667,523	\$0	\$667,523	\$0	0.00%
116 Teachers - Student Support Services	\$691,335	\$4,046	\$695,381	\$0	\$695,381	(\$0)	0.00%
117 Nursing Services	\$177,554	(\$4,176)	\$173,378	\$0	\$173,378	(\$0)	0.00%
118 Teachers - Library/Media Specialist	\$319,411	(\$40,073)	\$271,338	\$0	\$271,338	\$0	0.00%
119 Substitutes - Certified Staff	\$206,500	\$38,722	\$245,222	\$0	\$245,222	(\$0)	0.00%
Sub-total Certified Staff	<u>\$14,993,934</u>	<u>(\$145,694)</u>	<u>\$14,848,240</u>	<u>\$0</u>	<u>\$14,848,240</u>	<u>(\$0)</u>	<u>0.00%</u>
120 Custodial Services	\$1,105,567	(\$58,822)	\$1,046,745	\$0	\$1,046,745	(\$0)	0.00%
122 Clerical Paraprofessionals	\$342,558	(\$16,643)	\$325,915	\$0	\$325,915	\$0	0.00%
123 S/Ed Instructional Paraprofessional	\$558,820	\$3,353	\$562,173	\$0	\$562,173	\$0	0.00%
124 Reg. Ed. Instructional Paraprofess.	\$131,652	(\$82,691)	\$48,961	\$0	\$48,961	(\$0)	0.00%
125 Appendix E Sports Stipends	\$195,006	\$1,700	\$196,706	\$0	\$196,706	\$0	0.00%
126 Tutor Services	\$95,080	\$1,969	\$97,049	\$0	\$97,049	(\$0)	0.00%
127 Special Education Summer School	\$58,350	(\$8,126)	\$50,224	\$0	\$50,224	\$0	0.00%
128 Office / Secretarial Services	\$705,835	(\$4,006)	\$701,829	\$0	\$701,829	(\$0)	0.00%
129 Substitutes - Non Certified Staff	\$38,500	\$46,653	\$85,153	\$0	\$85,153	\$0	0.00%
130 Security Services	\$57,000	\$0	\$57,000	\$0	\$57,000	(\$0)	0.00%
140 Technical Services	\$205,815	(\$7,548)	\$198,267	\$0	\$198,267	(\$0)	0.00%
Sub-total Non-Certified Staff	<u>\$3,494,183</u>	<u>(\$124,161)</u>	<u>\$3,370,022</u>	<u>\$0</u>	<u>\$3,370,022</u>	<u>\$0</u>	<u>0.00%</u>
210 Health Insurance	\$4,261,788	\$81,666	\$4,343,454	\$0	\$4,343,454	\$0	0.00%
211 Life Insurance	\$61,100	(\$2,006)	\$59,094	\$0	\$59,094	\$0	0.00%
220 S.S./Medicare	\$440,465	\$42,563	\$483,028	\$0	\$483,028	\$0	0.00%
230 Pension Contribution	\$387,921	\$3,480	\$391,401	\$0	\$391,401	(\$0)	0.00%
240 Tuition Reimbursement	\$33,000	\$2,735	\$35,735	\$0	\$35,735	\$0	0.00%
250 Unemployment Compensation	\$50,800	(\$25,515)	\$25,085	\$0	\$25,085	\$0	0.00%
260 Workers Compensation	\$95,000	(\$41,000)	\$54,000	\$0	\$54,000	\$0	0.00%
295 Retiree Benefits	\$364,332	(\$17,629)	\$346,703	\$0	\$346,703	\$0	0.00%
Sub-total Employee Benefits	<u>\$5,694,206</u>	<u>\$44,294</u>	<u>\$5,738,500</u>	<u>\$0</u>	<u>\$5,738,500</u>	<u>(\$0)</u>	<u>0.00%</u>
320 Professional Educational Services	\$167,700	(\$49,175)	\$118,525	\$0	\$118,525	\$0	0.00%
330 Other Professional Services	\$315,000	(\$11,511)	\$303,489	\$23,550	\$279,939	\$0	0.00%
335 Professional/Curriculum Development	\$60,000	(\$2,631)	\$57,369	\$0	\$57,369	\$0	0.00%
340 Technical Services	\$42,500	\$1,828	\$44,328	\$0	\$44,328	\$0	0.00%
Sub-total Professional Services	<u>\$585,200</u>	<u>(\$61,489)</u>	<u>\$523,711</u>	<u>\$23,550</u>	<u>\$500,161</u>	<u>\$0</u>	<u>0.00%</u>
411 Water & Sewer Fees	\$66,900	(\$6,223)	\$60,677	\$0	\$60,677	(\$0)	0.00%
424 Grounds Maintenance	\$46,000	\$17,663	\$63,663	\$0	\$63,663	(\$0)	0.00%
430 Building Contract Services	\$179,575	(\$3,525)	\$176,050	\$0	\$176,050	\$0	0.00%
431 Building Repair & Maintenance	\$268,760	\$128,383	\$397,133	\$97,245	\$299,888	\$0	0.00%
433 Equipment Repair & Maintenance	\$27,500	\$1,860	\$29,360	\$0	\$29,360	(\$0)	0.00%
434 Equipment Contract Services	\$72,000	(\$302)	\$71,698	\$0	\$71,698	(\$0)	0.00%
440 Equipment Lease / Rental	\$116,575	\$24,836	\$141,211	\$0	\$141,211	\$0	0.00%
450 Technology Contract Services	\$158,000	(\$16,271)	\$141,729	\$0	\$141,729	(\$0)	0.00%
Sub-total Infrastructure Services	<u>\$935,300</u>	<u>\$146,221</u>	<u>\$1,081,521</u>	<u>\$97,245</u>	<u>\$984,276</u>	<u>\$0</u>	<u>0.00%</u>

	Original Budget	Transfers	Revised Budget	Encumbered	Ytd Expended	Remaining Balance	
						\$	%
510 Transportation - Regular	\$764,320	(\$24,246)	\$740,074	\$0	\$740,074	(\$0)	0.00%
512 Transportation - Vo-Ag Schools	\$24,431	(\$1,681)	\$22,750	\$0	\$22,750	\$0	0.00%
516 Transportation - S/Ed Local	\$258,903	(\$9,287)	\$249,616	\$0	\$249,616	\$0	0.00%
517 Transportation - S/Ed Non Local	\$266,776	\$47,992	\$314,768	\$0	\$314,768	\$0	0.00%
519 Transportation - Student Activity	\$54,500	(\$110)	\$54,390	\$0	\$54,390	\$0	0.00%
Sub-total Transportation Services	\$1,368,930	\$12,668	\$1,381,598	\$0	\$1,381,598	(\$0)	0.00%
520 Property Insurance	\$57,087	\$12,375	\$69,462	\$0	\$69,462	\$0	0.00%
521 Liability Insurance	\$83,052	\$0	\$83,052	\$0	\$83,052	\$0	0.00%
529 Athletic Insurance	\$19,900	\$0	\$19,900	\$0	\$19,900	\$0	0.00%
Sub-total Insurance	\$160,039	\$12,375	\$172,414	\$0	\$172,414	\$0	0.00%
530 Communications	\$122,595	\$7,197	\$129,792	\$0	\$129,792	\$0	0.00%
561 Tuition - Special Ed Public Schools	\$19,750	\$3,712	\$23,462	\$0	\$23,462	\$0	0.00%
562 Tuition - Regular Ed Public Schools	\$266,700	(\$4,140)	\$262,560	\$0	\$262,560	\$0	0.00%
563 Tuition - S/Ed Private Facilities	\$563,689	\$59,331	\$623,020	\$0	\$623,020	\$0	0.00%
564 Tuition - Reg Ed. Private Facilities	\$15,000	(\$13,660)	\$1,440	\$0	\$1,440	\$0	0.00%
Sub-total Tuition	\$855,139	\$45,343	\$900,482	\$0	\$900,482	\$0	0.00%
580 Travel	\$28,500	(\$2,520)	\$25,980	\$0	\$25,980	\$0	0.00%
590 Adult Education Services	\$86,765	\$3,807	\$90,652	\$0	\$90,652	\$0	0.00%
610 Office Supplies	\$67,000	\$10,779	\$77,779	\$0	\$77,779	(\$0)	0.00%
611 Instructional Supplies	\$237,000	(\$385)	\$236,615	\$53,247	\$183,368	(\$0)	0.00%
612 Instructional Supplies-S/ED	\$12,800	(\$2,336)	\$10,564	\$0	\$10,564	\$0	0.00%
613 Custodial Supplies	\$135,750	\$26,879	\$162,629	\$0	\$162,629	(\$0)	0.00%
615 Technology Supplies	\$38,625	\$4,588	\$43,213	\$1,592	\$41,621	(\$0)	0.00%
622 Electricity	\$559,595	\$25,466	\$585,051	\$0	\$585,051	(\$0)	0.00%
624 Heating Fuel	\$271,416	(\$9,595)	\$261,821	\$0	\$261,821	\$0	0.00%
625 Bus Fuel	\$128,449	\$14,258	\$142,707	\$0	\$142,707	(\$0)	0.00%
641 Textbooks & Curricular Materials	\$154,500	(\$9,771)	\$144,729	\$71,205	\$73,524	\$0	0.00%
642 Library / Reference Materials	\$35,250	(\$27,810)	\$7,432	\$0	\$7,432	(\$0)	0.00%
645 Software - Instructional	\$20,000	(\$2,289)	\$17,711	\$12,806	\$4,805	\$0	0.00%
646 Software-Non Instructional	\$7,500	(\$7,242)	\$258	\$0	\$258	\$0	0.00%
690 Athletic Supplies	\$44,500	\$16,520	\$61,020	\$7,900	\$53,120	\$0	0.00%
Sub-total Supplies	\$1,712,485	\$39,044	\$1,751,529	\$148,749	\$1,604,780	\$0	0.00%
731 Equipment - Non Instructional	\$37,800	\$11,623	\$49,423	\$0	\$49,423	\$0	0.00%
745 Equipment - Technology	\$268,200	\$14,464	\$282,664	\$242,235	\$40,429	\$0	0.00%
Sub-total Equipment	\$306,000	\$26,087	\$332,087	\$242,235	\$89,852	\$0	0.00%
810 Dues & Fees	\$38,000	(\$1,876)	\$36,124	\$0	\$36,124	(\$0)	0.00%
890 Conference/Seminars	\$16,750	(\$1,376)	\$15,374	\$0	\$15,069	\$305	1.98%
Total Expenditures	\$30,398,026	\$0	\$30,398,026	\$509,779	\$29,887,942	\$305	0.00%