



Town of Seymour
FINANCE DEPARTMENT

TOWN HALL
1 FIRST STREET, SEYMOUR, CONNECTICUT 06483

Town of Seymour
Finance Department
Quarterly Report – Period ending 06/30/2016

Department Specific Update

Fiscal Year 2016

Attached are 4th Quarter ended Revenue and Expenditure summaries for period ended June 30, 2016. 4th Quarter Revenue and Expenditures reports appear to be within budget.

Revenue year end projection is \$56,092,676 vs a budget of \$55,846,702 or \$245,974 over favorable budget. There was a surplus of Prior Year Tax Collection of \$234,114, Education Block Grant surplus \$95,029, Building Inspector surplus of \$120,138 and a Recreation surplus of \$64,483. These covered the use of fund balance of \$275,000 and provided the surplus in revenues.

Expenditure year end projection is \$55,681,073 vs a budget of \$55,846,702 or a \$165,629 under favorable budget. All departments came within their budgets. Larger surpluses were in the departments of Police and Culture and Recreation. Expenditures were kept lean with a spending freeze implemented in March.

Total projected surplus for the year end is \$416,603. This amount could go up if the 60 day accruals are more than anticipated.

Accomplishments/Recognition of Department

Town awarded the Excellence in Financial Reporting for the FY2015 CAFR
Budget implemented in New Year.
Bonding Completed.

Review Goals for the Quarter;

1. Budget implemented.
2. Bonds sold and refunding completed.
3. Year end transition completed.

Issue Resolution:

None

Look-Ahead:

The department will continue with regular maintenance of reconciliations and regular monthly reports. Year end closing will start with completing transfers for accounts under budget. Bank reconciliations for completed for all bank accounts. Prepare year end schedules. Prepare for audit and reports for the CAFR.

Establish 3 Goals for upcoming quarter:

1. Prepare year end closing.
2. Prepare for year end reports for Auditors.
3. Preparation for CAFR.

TOWN OF SEYMOUR
 REVENUE PROJECTION - GENERAL FUND (BY INDIVIDUAL REVENUE LINE-ITEM)
 FYE 6/30/16

Line Item #	Title	6/30/2016 Adjusted Budget	Actual Through 6/30/2016	Estimated Actual 6/30/16 thru 6/30/16	Total Actual & Estimated for 6/30/2016	Over (Under) Budget	Explanation for Significant Variances
General Property Taxes							
311-0010-000-000	Property Tax	\$ 41,786,050	\$ 41,566,945	\$ 150,000	\$ 41,716,945	\$ (69,105)	
311-0011-000-000	Prior Year property tax	525,000	689,041	-	699,041	174,041	
311-0015-000-000	Pro-Rata Real Estate Tax	-	-	-	-	-	
311-0020-000-000	Supplemental Car Tax	425,000	418,684	-	418,684	(6,316)	
	Sub Total	42,736,050	42,684,670	150,000	42,834,670	98,620	
Property Taxes-Other Assessed Value							
312-0000-000-000	Real Estate Conveyance	100,000	114,757	-	114,757	14,757	
	Sub Total	100,000	114,757	-	114,757	14,757	
Penalties/Interest on Del. Taxes							
319-0011-000-000	Property Tax Int. & Liens	350,000	480,073	-	480,073	130,073	
	Sub Total	350,000	480,073	-	480,073	130,073	
Licenses and Permits							
320-0010-000-000	Pistol Permits	7,000	15,040	-	15,040	8,040	
320-0020-000-000	Zoning & State Permits	-	100	-	100	100	
320-0025-000-000	Raffle Permits	30	30	-	30	-	
320-0030-000-000	Fire Marshall Permits and fees	2,000	4,502	-	4,502	2,502	
	Sub Total	9,030	19,672	-	19,672	10,642	
Nonbusiness Licenses and Permits							
322-0010-000-000	Dept. of Public Works	1,000	2,533	-	2,533	1,533	
322-0020-000-000	Parking Stickers	3,500	3,495	-	3,495	(5)	
322-0060-000-000	Dog Licenses	850	-	-	-	(850)	
	Sub Total	5,350	6,028	-	6,028	678	
Intergovernmental Revenues							
330-0010-000-000	Tuition	-	-	-	-	-	
	Sub Total	-	-	-	-	-	
State Government Grants							
334-0010-000-000	Transportation	121,777	116,067	-	116,067	(5,710)	
334-0012-000-000	Education Block Grant	10,072,953	10,167,982	-	10,167,982	95,029	State budget cutbacks
334-0014-000-000	Special Education Income	-	-	-	-	-	
334-0016-000-000	Education & Services	-	-	-	-	-	
334-0030-000-000	Regular Building Grants	-	-	-	-	-	

334-0035-000-000	School Miscellaneous	10,194,730	10,284,049	-	10,284,049	89,319
	Sub Total					
	State Government Shared Revenues					
335-0010-000-000	Circuit Breaker Program	141,000	114,143	-	114,143	(26,857)
335-0011-000-000	Judicial Fines	5,257	6,165	-	6,165	908
335-0012-000-000	Disability Exemption PA	3,400	2,931	-	2,931	(469)
335-0014-000-000	Hold Harmless Grant	264,455	281,186	-	281,186	16,731
335-0016-000-000	State Provided Highway (Town Road Aid)	297,024	296,883	-	296,883	(141)
335-0018-000-000	Boat Tax	-	-	-	-	-
335-0019-000-000	Veterans Exemptions	19,000	19,370	-	19,370	370
335-0022-000-000	Enterprise Zone Program	5,600	5,735	-	5,735	135
335-0023-000-000	Dist of Telephone Tax	30,000	28,559	-	28,559	(1,441)
335-0024-000-000	Manufacturers Exemption	-	-	-	-	-
335-0030-000-000	Local Capital Projects	115,793	115,792	-	115,792	(1)
335-0035-000-000	Mashantucket Pequot Fund	77,536	70,475	-	70,475	(7,061)
	Sub Total	959,065	941,239	-	941,239	(17,826)
	State Govt payments in lieu of taxes					
336-0010-000-000	Property tax loss	67,306	42,896	-	42,896	(24,410)
336-0015-000-000	Pilot Program - Smith / Ray House	-	-	-	-	(24,410)
	Sub Total	67,306	42,896	-	42,896	(24,410)
	General Government					
341-0020-000-000	Town Clerk	130,000	125,309	-	125,309	(4,691)
341-0030-000-000	Planning & Zoning	11,000	7,822	-	7,822	(3,178)
341-0035-000-000	Zoning Board of Appeals	521	1,910	-	1,910	1,389
341-0038-000-000	Inland Wetlands	3,000	1,080	-	1,080	(1,920)
	Sub Total	144,521	136,121	-	136,121	(8,400)
	Public Safety					
342-0020-000-000	Town Clerk Lic Fund	6,500	6,500	-	6,500	-
342-0040-000-000	Building Inspector	130,000	250,138	-	250,138	120,138
342-0045-000-000	Site Inspection Revenue	-	-	-	-	-
	Sub Total	136,500	256,638	-	256,638	120,138
	Sanitation					
344-0030-000-000	Transfer Station - Commercial	35,000	26,344	-	26,344	(8,656)
344-0035-000-000	Residential Transfer Station	12,500	13,407	-	13,407	907
344-0038-000-000	Revenue from recycling	15,000	9,856	-	9,856	(5,144)
	Sub Total	62,500	49,607	-	49,607	(12,893)
	Health					
345-0050-000-000	Dog Wardens receipts	2,500	2,170	-	2,170	(330)
	Sub Total	2,500	2,170	-	2,170	(330)
	Culture-Recreation					

(24,410) State budget cutbacks

347-0031-000-000	Seymour Recreation Programs	35,000	124,145	-	124,145	89,145
347-0031-000-000	Recreation program misc	30,000	14,130	-	14,130	(15,870)
347-0032-000-000	Senior Center Programs	5,000	25,130	-	25,130	19,630
347-0030-000-000	Membership dues	30,000	1,578	-	1,578	(28,422)
	Sub Total	100,500	164,983	-	164,983	64,483
	Miscellaneous Revenues					
350-0005-000-000	Police Reports	750	1,706	-	1,706	956
350-0010-000-000	Miscellaneous	5,000	6,736	-	6,736	1,736
350-0015-000-000	Housing Authority	-	-	-	-	-
350-0020-000-000	Sale of surplus property	-	3,500	-	3,500	3,500
350-0025-000-000	Police Admin Fee	35,000	33,303	-	33,303	(1,697)
350-0030-000-000	Grants Admin Fees	-	-	-	-	-
350-0100-000-000	Unbudgeted income insurance	-	3,975	-	3,975	3,975
350-0100-000-000	Skate Park	-	-	-	-	-
350-0040-000-000	Vailey Health Districts - Rent	17,500	18,375	-	18,375	875
350-0035-000-000	Miscellaneous	-	-	-	-	-
350-0100-000-000	Skate Park Land	300	-	-	-	(300)
	Sub Total	58,550	67,595	-	67,595	9,045
	Fines					
351-0031-000-000	Ordinance fines	100	6,485	-	6,485	6,385
351-0030-000-000	Parking Fines	5,000	4,099	-	4,099	(901)
	Sub Total	5,100	10,584	-	10,584	5,484
	Special Assessments					
355-0010-000-000	Sewer Assessments	295,000	262,429	-	262,429	(32,571)
355-0033-000-000	Oxford Payment	-	-	-	-	-
355-0020-000-000	Water Assessment	100,000	161,465	-	161,465	61,465
355-0025-000-000	Water Assessment Interest	8,000	13,923	-	13,923	5,923
	Sub Total	403,000	437,817	-	437,817	34,817
	Investment Earnings					
361-0010-000-000	Interest General Fund	12,000	18,777	-	18,777	6,777
	Sub Total	12,000	18,777	-	18,777	6,777
	Other Finance Sources					
362-0010-000-000	Other Finance Sources	-	-	-	-	-
362-0010-000-000	Capital Project Fund Reimbursement	225,000	225,000	-	225,000	-
	Sub Total	225,000	225,000	-	225,000	-
390-0000-000-000	Revenue from fund balance	275,000	-	-	-	(275,000)
	Sub Total	275,000	-	-	-	(275,000)
	Grand Total All Town Revenues	\$ 55,846,702	\$ 55,942,676	\$ 150,000	\$ 56,092,676	245,974

TOWN OF SEYMOUR
EXPENSES PROJECTION - GENERAL FUND (BY DEPARTMENT)
FYE 6/30/16

Line Item #	Title	6/30/2016 Adjusted Budget	Actual Through 6/30/2016	Estimated Actual 6/30/16 thru 6/30/16	Total Actual & Estimated for 6/30/2016	Over (Under) Budget	Explanation for Significant Variances
	Planning & Zoning	22,740	21,381	-	21,381	(1,359)	
	Board of Finance	67,900	67,900	-	67,900	(0)	
	Town Meetings Public Hearings	4,200	1,793	-	1,793	(2,407)	
	Probate Court	13,000	13,000	-	13,000	-	
	Selectmen's Office	238,528	231,114	-	231,114	(7,414)	
	Economic Development	67,080	65,479	-	65,479	(1,601)	
	Economic Development Commission	8,000	7,400	-	7,400	(600)	
	Downtown Committee	12,275	12,275	-	12,275	-	
	Registrars of Voters	85,300	69,524	-	69,524	(15,776)	
	Finance Department	257,745	255,348	-	255,348	(2,397)	
	Tax Collector	160,855	159,627	-	159,627	(1,228)	
	Town Treasurer	5,200	5,200	-	5,200	-	
	Assessors Office	194,315	189,496	-	189,496	(4,819)	
	Board of Assessment Appeals	150	260	-	260	110	
	Town Counsel	330,000	329,975	-	329,975	(25)	
	Town Clerk	202,632	203,042	-	203,042	410	
	Printing & Legal Ads	15,000	15,000	-	15,000	-	
	Conservation Protection Agency	4,695	2,594	-	2,594	(2,101)	
	Inland/Wetlands	9,570	7,942	-	7,942	(1,628)	
	Board of Zoning Appeals	800	490	-	490	(310)	
	Town Planner	36,218	31,063	-	31,063	(5,155)	
	Town Computers / Data Processing	70,000	69,845	-	69,845	(155)	
	Town Buildings	510,256	460,949	45,000	505,949	(4,307)	
	Town Engineer	99,307	92,662	6,625	99,307	(0)	
	Blight Officer	8,700	8,690	-	8,690	(10)	
	Town Contributions	28,725	28,579	-	28,579	(146)	
	Personnel Benefits	-	-	-	-	-	
	Sick Pay	191,083	191,083	-	191,083	-	
	Health Insurance	2,056,454	1,986,089	70,000	2,056,089	(365)	
	Social Security	330,435	323,532	-	323,532	(6,903)	
	Retirement	884,770	887,003	-	887,003	2,233	
	Longevity	84,952	69,348	-	69,348	(15,604)	
	Town Insurance	1,589,056	1,588,055	-	1,588,055	(1,001)	
	General Government	\$ 7,589,941	\$ 7,395,757	\$ 121,625	\$ 7,517,382	(72,560)	
	Police Department	4,111,141	4,036,465	23,200	4,059,665	(51,476)	
	Communication Commission	203,599	194,181	-	194,181	(9,418)	
	Emergency Management	25,669	25,064	-	25,064	(605)	

EMS Commission	200	100	-	100	(100)
Seymour Ambulance	61,343	61,270	-	61,270	(73)
Valley Emergency Medical Services	30,900	30,900	-	30,900	-
Lake Authority	15,000	15,000	-	15,000	-
Fire Department	400,411	351,181	49,000	400,181	(230)
Water - Fire Hydrants	398,558	398,558	-	398,558	0
Fire Marshal	123,989	119,247	-	119,247	(4,742)
Office of Compliance	100,150	96,143	-	96,143	(4,007)
Public Safety	5,470,960	5,328,110	72,200	5,400,310	(70,650)
Highway Wages & Maintenance	1,925,265	1,881,233	35,000	1,916,233	(9,032)
Highway Materials	365,793	377,441	-	377,441	11,648
Street Lighting	170,000	179,746	-	179,746	9,746
Highways and Streets	2,461,058	2,438,420	35,000	2,473,420	12,362
Sanitation	99,020	91,176	7,800	98,976	(44)
Waste Collection	980,886	975,843	5,000	980,843	(43)
Sanitation	1,079,906	1,067,019	12,800	1,079,819	(87)
Valley Health Department	99,426	99,426	-	99,426	-
Dog Warden Canine Office	47,654	34,167	13,000	47,167	(487)
Town Health Contributions	12,610	12,607	-	12,607	(3)
Services to the Elderly	142,082	127,766	-	127,766	(14,316)
Health and Welfare	301,772	273,966	13,000	286,966	(14,806)
Recreation Commission	213,517	211,983	-	211,983	(1,534)
Culture & Arts Commission	20,600	17,671	-	17,671	(2,929)
Recreation Program Contributions	34,500	34,500	-	34,500	-
Parks	144,700	137,460	-	137,460	(7,240)
Library	352,493	347,764	-	347,764	(4,729)
Valley Council of Governments	6,804	6,804	-	6,804	-
Culture & Recreation	772,614	756,182	-	756,182	(16,432)
Board of Education	32,580,447	30,958,224	1,622,222	32,580,446	(1)
Principle	4,215,000	4,215,000	-	4,215,000	-
Interest	1,277,070	1,277,070	-	1,277,070	(0)
Debt Service	5,492,070	5,492,070	-	5,492,070	(0)
Senior Citizen Freeze	50,000	50,000	-	50,000	-
Town Capital	30,044	30,000	-	30,000	(44)
Town Contingency	17,890	14,479	-	14,479	(3,411)
Total Town Expenditures	\$ 55,846,702	\$ 53,804,226	\$ 1,876,847	\$ 55,681,073	(165,629)
					(44) Vacumn truck purchase on hold

2nd Quarterly Report 2016

Economic Development

4/1-6/30/16

Fred A. Messor

Department Specific Update: no changes to staff

Budgetary Update: Budget is in good standing with levels consistent for year to date.

Accomplishments /Recognition of Department or Members: Final-Design Submission to CTDOT for Greenway Phase 1, CERC Economic Feasibility Study was completed. Submitted and approved Tax Incentive for 33 Progress and 50 Cogwheel Rd for new construction projects costing approx. \$16M

Review Goals for the Quarter: Three Goals for Quarter have progressed successfully.

Final Copy of Economic feasibility Study for Seymour Parcels including: (1) 15 Franklin St and 38 Rimmon Road (behind Stop & Shop) (2) 79-101 Bank St and 109 River St (Former Seymour Lumber and Housatonic Wire Site) and (3) 600-842 Derby Avenue (stretch of parcels) with CERC (Ct Economic Resource Center) was presented and submitted to BOS on May 17, 2016

EDC has used a limited budget to fund our Downtown Parking Lot Signs, Lots 1,2 and 3 are slated for completion in Q3

Final Design Plans for Greenway Phase 1 were submitted to CONNDOT for Review /Approval, which should occur on July, 20, 2016. Construction Bids should be ready to go out in August.



A Small Town for Big Business

Issue Resolution: Worked with Larry Janesky, Basement Systems, to submit 2 Tax Incentive Applications for construction valued at \$16M. As part of the application, I needed to work with Town Departments (Tax, Assessor, and Building Dept.) to label new addresses correctly.

Contacted CTDOT for Rt 188/334 Roundabout to place a "Welcome to Seymour" Sign before construction punch-list is released. Once place a new sign will be designed and installed to avoid the need of a new permit application.

Worked with Eversource and Frontier to have Telephone Pole #3187 located across Town Hall to be replaced due to outdated infrastructure.

Assisted MPI located at 36 Cogwheel Lane which some curbing and driveway issues with the assistance of Tony DePrimo at Public Works

Met with CTDOT for Permit of Sign location on Main St for Downtown Parking Lot 1 across from former Trestle Tavern and overpass

Assisted Developer of LoPresti Commons with final signoff for them to receive their Certificate of Occupancy

Worked with Chris Faulkner from VHB, consultant for CTDOT on Bid Review for Greenway Trail Construction Bid to finalize Inspector Bid need

Look Ahead: Continue to Work CTDOT, Milone and MacBroom and Town Departments for Construction Bid for Greenway Trail and Linear Park Phase 1. Work with Town Departments and CTDOT to have access intersection located at Silvermine Rd / Route 67 for better signage directed truck traffic

Establish 3 Goals for the upcoming quarter:

1. Install Parking Lot Signs 1,2 and 3
2. Finalize plan for new signage at Rt 67 / Silvermine Rd
3. Send Construction Bid out Phase 1 of the Seymour Greenway Trail and Linear Park





Christine Syriac
Superintendent of Schools
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QUARTERLY REPORT

Department: Seymour Board of Education Dates Covered: 04/01/16-06/30/16

Prepared by: Christine Syriac

Department Specific Update: *Include information as you have in the past*

Budgetary Update: *Include an overview of your department's budget: list any major transfers, prediction for over expenditures, etc.*

Please see attached Monthly Trending Report

Accomplishments/Recognitions of Department or Members: *Did anyone in your department receive an award or recognition, a grant, or attend a training session? List all positive aspects here.*

- 04/04/16**
1. Thank you to the high school teaching staff and administration for all their hard work preparing for the NEASC visit. In particular, a special thanks to Lisa Cheney, John McCasland, the Steering Committee Chairs, and Jim Freund, high school principal for a job well done!
- 05/02/16**
1. Congratulations to Maryn Casey (MS), Devin Cronin (BS), Jacob Hunnicutt (HS), and Tyler Lang (CLS) on being recognized by Secretary of State Denise Merrill as students who have gone above and beyond to make a difference in their community
 2. Congratulations to Arlinda Peraj! Arlinda placed first in the SMS Healthy Cooking Challenge! The Third Annual VITAHLS Healthy Cooking Challenge took place on April 14, 2016 at SMS. Six students worked hard to create and present their wonderful healthy breakfast entrees to a panel of judges. Arlinda presented her entrée at the final competition at Griffin Hospital.
- 06/06/16**
- Awards Recognitions**
1. 2016 Distinguished Alumnus of Seymour High School – Karen Stanek
 2. Retiring Staff Members (Pin Presentation)
Gail Chatcavage, Valerie D'Anna, Christine Kaszeta, Sandy Labacz, Lynn Marchetti, Gloria Meholik, John Natowich, Louellen Pagliaro, Loretta Perssico, Susan Savino, Nancy Staab, RoseAnne Thornton, Cheryl Welch, Karen Wilczewski
 3. John J. Gallagher Memorial Athletic Award – Mr. Antonio Ciccone
 4. David A. Brumer Excellence in Education Award – Mr. Ernie DiStasi
 5. Vincentena Kobasa Excellence in Teaching Award – Mrs. Christine Kaszeta
 6. Thomas J. Petruny Memorial Education and Environment Award – Ms. Zachary Goodrich
 7. Recognition of Board of Education Student Representative – Mr. Daniel Robinson
 8. Recognition of Board of Education Awards Advisory Committee Student Representatives – Miss Emily Curina, Mr. Scott Walkinshaw
 9. 2016-2017 Paraprofessional of the Year – Ms. Tracy McGill
 10. 2016-2017 Teacher of the Year – Mrs. Gina Kindt
 11. Middle School CAFE Student Leadership Award – Mr. Joseph Adams, Miss Chloe Martins High School CAFE Student Leadership Award – Mr. Tyler Sirowich, Miss Emily Wrogg

12. Top 10 Students – Class of 2016 – Mr. Jim Freund
 Madeline Lynch (10), Loran Gliford (9), Julia Pietruszka (8), Thomas Fauci (7),
 Megan Machnicz (6), Edward Han (5.), Alyssa Brana (5), Daniel Robinson (4),
 Anastasija Cupic (3), Raeanne Geffert (2), Cassandra Rossetti (1)

06/06/16

Recognitions

1. Congratulations to Jennifer Fasciano who has been awarded the Best Middle School Advisor for Best Buddies!
2. Congratulations to the Electrathon Car team who participated in the annual spring Electrathon race at Lime Rock Park on May 20. The race was hard fought and our Seymour students came home with 2nd and 3rd place finishes out of a very competitive field of 36 vehicles. Car 428 was driven by Paige Holmes and Sean Scanlon, and car 426 was driven by Skyler Szerson and Angel Borrero. Many students put in countless hours designing, fabricating and testing these cars to be ready for the race.

Review Goals for the Quarter: Did you meet your goals? What issues obstacles did you come across? Are there any goals you could not meet?

Goal #1 Increase Student Achievement for All Students while Simultaneously Closing the Achievement Gap (In Progress)

This work is ongoing, teachers meet regularly:

- a) ELA writing curriculum (grade K-5)
- b) Social Studies (grades 6-8 in revision to develop State model)
- c) District benchmark assessments – Measures of Academic Progress – implemented grades K-10 in reading and mathematics – Third assessment in May.
- d) Smarter Balanced State Assessment grades 3-8 in May

Goal #2 Improve Public Trust, Commitment, and Confidence through Open, Honest Communication to Reduce Obstacles to Improving Student Achievement and

Parental Evenings at all schools on the BOE budget as well as additional evenings set aside for mathematics, literacy and poetry where students and parents worked collaboratively.

Goal #3 Establish a Supportive, Positive, and Effective District Climate and Culture Focused on Improving Student Achievement through Continuous Improvement

- a) Parent Outreach – Variety of Parent Evenings throughout district
- b) End of year activities such as 5th Grade Moving Up (June 2 & 8), 8th grade Promotion Ceremony (June 9), and SHS Graduation (June 9)
- c) Teacher Curriculum Development June 13-17

Issue Resolution: *Reflect on some things that may not have gone as projected and how you worked to resolve the issue.*

Non-renewal of three teacher due to declining enrollment and reduction in force of five teaching positions in the 16-17 school budget. As additional staff members indicated that they were not returning in 16-17 through involuntary and voluntary transfers all non-renewed teachers will have positions for the 16-17 school year in Seymour.

Look-Ahead: *What big projects, purchase, or events are upcoming for your department?*

1. Preparation for the opening of the 2016-2017 school year.

Establish 3 Goals for upcoming quarter. *Three things that will move your department forward or provide a better level of service or functionality to the town or residents.*

- Goal #1** **Increase Student Achievement for All Students while Simultaneously Closing the Achievement Gap**
- Goal #2** **Improve Public Trust, Commitment, and Confidence through Open, Honest Communication to Reduce Obstacles to Improving Student Achievement and District Success**
- Goal #3** **Establish a Supportive, Positive, and Effective District Climate and Culture Focused on Improving Student Achievement through Continuous Improvement**

Seymour Public Schools
Financial Management Summary
Year to date as of May 31, 2016

General Comments

The Business Office has completed the annual open enrollment process for health insurance, including a meeting with retirees. All changes to the High Deductible Health Plan will take effect July 1, 2016. At this time we have only five (5) employees enrolled in the PPO Comp. Mix Plan (4 custodians and 1 administrator). A year end projection has been prepared (attached) indicating that the Seymour Public Schools will end the 2015-16 fiscal year within the allotted budget funds.

Expenditures

The attached expenditure report includes the year to date activity as May 31, 2016. In addition, a check register outlining all checks issued during May, 2016 has been provided for review.

A/C 110 – 119 Certified Staff. Our current year end projection shows a positive budget variance of \$36,680, which is subject to minor adjustment due to maternity / medical leave activity.

A/C 120 – 140 Non Certified Staff. Our current year end projection shows a positive budget variance of \$14,170, which is comprised of various positive / negative budget variances in the individual line items. A/C 126 Tutor Services has shown an increase over the past few months as additional student services have been required.

A/C 210 – 295 Employee Benefits. Our current year end projection shows a positive budget variance of approx. \$230,000 in this line item category, which will be used to offset anticipated negative budget variances in other line items. A/C 210 Health Insurance provides the largest positive variance. A/C 295 Retiree Benefits is over budget due to the unbudgeted retirement longevity payment for Mr. Ciccone.

A/C 320 - 340 Professional Services. Our current year end projection shows these accounts over budget at year end by \$12,000. We incurred unbudgeted costs for arbitration expenses during teacher and secretary contract negotiations.

A/C 411 - 450 Infrastructure Services. We have been effectively limiting A/C 431 Building Repair and Maintenance expenditures and A/C 433 Equipment Repair and Maintenance to only safety / emergency repairs. We saw some HVAC repairs in March / April that required us to incur unplanned expenses. We are projecting a negative budget variance in these accounts of \$79,750 at year end.

A/C 510 – 519 Transportation. Our current year end projection shows a negative budget variance of \$39,845 in these accounts, as we were required to provide additional unbudgeted services during the year.

A/C 520 - 529 Insurance. Student Athletic Insurance coverage (A/C 529) is over budget. This type of insurance showed an increase throughout the State. We will be reviewing our coverage limits for next year to see if we can reduce the cost for 2016-17.

A/C 561 – 564 Tuition. We have received our final Special Education Excess Cost Grant payment of \$175,608 and the total for 2015-16 is \$754,608. Based on this level of reimbursement, we are projecting that tuition will be over budget at year end by \$184,750.

A/C 610 - 690. Discretionary line items (i.e. 611,612,641,642) have been frozen for several months to ensure overall budget integrity (only required operational items have been purchased e.g. copier paper). Electricity costs are trending slightly higher than budget and will be monitored. Heating costs are trending on budget at this time. We are projecting a favorable budget variance of \$36,580 at year end.

A/C 730 - 745 Equipment. We have received notification that the 2nd round of Technology funds will be awarded and we have received the \$49,000 in this fiscal year. We will be using \$61,000 from this line item to cover the BOE portion of the School Security Grant. At this time, we will be preparing purchase orders to utilize the remaining available technology funds.

Seymour Public Schools
Financial Summary Report
Year to Date as of May 31, 2016

	<u>Original Budget</u>	<u>Transfers</u>	<u>Adj. Budget</u>	<u>Encumbered</u>	<u>Ytd Expended</u>	<u>Remaining Balance</u>	
						<u>\$</u>	<u>%</u>
110 Administration	\$ 1,858,515	\$ -	\$ 1,858,515	\$ -	\$ 1,713,109	\$ 145,406	7.8%
111 Teachers - Regular Instruction	\$ 9,971,079	\$ -	\$ 9,971,079	\$ -	\$ 7,974,287	\$ 1,996,792	20.0%
112 Teachers - Special Ed Instruction	\$ 1,269,363	\$ -	\$ 1,269,363	\$ -	\$ 1,023,731	\$ 245,632	19.4%
113 Appendix E Non-Sport Stipend	\$ 108,606	\$ -	\$ 108,606	\$ -	\$ 87,841	\$ 20,765	19.1%
114 Teachers - Unified Arts Instruction	\$ 670,142	\$ -	\$ 670,142	\$ -	\$ 525,912	\$ 144,230	21.5%
115 Teachers - Guidance Services	\$ 745,318	\$ -	\$ 745,318	\$ -	\$ 620,494	\$ 124,824	16.7%
116 Teachers - Student Support Services	\$ 785,830	\$ -	\$ 785,830	\$ -	\$ 597,640	\$ 188,190	23.9%
117 Nursing Services	\$ 202,150	\$ -	\$ 202,150	\$ -	\$ 183,969	\$ 18,181	9.0%
118 Teachers - Library/Media Specialist	\$ 229,847	\$ -	\$ 229,847	\$ -	\$ 201,380	\$ 28,468	12.4%
119 Substitutes - Certified staff	\$ 206,500	\$ -	\$ 206,500	\$ -	\$ 204,718	\$ 1,782	0.9%
Sub Total Certified Staff	\$ 16,047,350	\$ -	\$ 16,047,350	\$ -	\$ 13,133,079	\$ 2,914,271	18.2%
120 Custodial Services	\$ 1,119,732	\$ -	\$ 1,119,732	\$ -	\$ 973,147	\$ 146,585	13.1%
121 Monitor Paraprofessionals	\$ 31,449	\$ -	\$ 31,449	\$ -	\$ 24,858	\$ 6,591	21.0%
122 Clerical Paraprofessionals	\$ 305,660	\$ -	\$ 305,660	\$ -	\$ 274,028	\$ 31,632	10.3%
123 S/Ed Instructional Paraprofessional	\$ 801,679	\$ -	\$ 801,679	\$ -	\$ 733,837	\$ 67,842	8.5%
124 Reg. Ed. Instructional Paraprofess.	\$ 55,194	\$ -	\$ 55,194	\$ -	\$ 71,300	\$ (16,106)	-29.2%
125 Appendix E Sports Stipends	\$ 221,027	\$ -	\$ 221,027	\$ -	\$ 181,260	\$ 39,767	18.0%
126 Tutor Services	\$ 85,200	\$ -	\$ 85,200	\$ -	\$ 98,263	\$ (13,063)	-15.3%
127 Special Education Summer School	\$ 75,750	\$ -	\$ 75,750	\$ -	\$ 77,438	\$ (1,688)	-2.2%
128 Office / Secretarial Services	\$ 826,791	\$ -	\$ 826,791	\$ -	\$ 681,576	\$ 145,215	17.8%
129 Substitutes - Non Certified Staff	\$ 72,000	\$ -	\$ 72,000	\$ -	\$ 59,447	\$ 12,553	17.4%
130 Security Services	\$ 61,385	\$ -	\$ 61,385	\$ -	\$ 58,595	\$ 2,790	4.5%
140 Technical Services	\$ 218,735	\$ -	\$ 218,735	\$ -	\$ 183,578	\$ 35,157	16.1%
Sub Total Non-Certified Staff	\$ 3,874,602	\$ -	\$ 3,874,602	\$ -	\$ 3,417,326	\$ 457,276	11.8%
210 Health Insurance	\$ 4,362,440	\$ -	\$ 4,362,440	\$ -	\$ 3,615,054	\$ 747,386	17.1%
211 Life Insurance	\$ 48,325	\$ -	\$ 48,325	\$ -	\$ 42,690	\$ 5,635	11.7%
220 S.S./Medicare	\$ 529,340	\$ -	\$ 529,340	\$ -	\$ 476,075	\$ 53,265	10.1%
230 Pension Contribution	\$ 427,040	\$ -	\$ 427,040	\$ -	\$ 368,133	\$ 58,907	13.8%
240 Tuition Reimbursement	\$ 43,000	\$ -	\$ 43,000	\$ -	\$ 18,006	\$ 24,994	58.1%
250 Unemployment Compensation	\$ 10,150	\$ -	\$ 10,150	\$ -	\$ 16,015	\$ (5,865)	-57.8%
260 Workers Compensation	\$ 150,500	\$ -	\$ 150,500	\$ -	\$ 150,500	\$ -	0.0%
295 Retiree Benefits	\$ 162,311	\$ -	\$ 162,311	\$ -	\$ 195,042	\$ (32,731)	-20.2%
Sub total Employee Benefits	\$ 5,733,106	\$ -	\$ 5,733,106	\$ -	\$ 4,881,515	\$ 851,591	14.9%
320 Professional Educational Services	\$ 181,500	\$ -	\$ 181,500	\$ 34,378	\$ 141,280	\$ 5,842	3.2%
330 Other Professional Services	\$ 342,500	\$ -	\$ 342,500	\$ 10,799	\$ 323,477	\$ 8,224	2.4%
335 Professional/Curriculum Development	\$ 60,000	\$ -	\$ 60,000	\$ 8,390	\$ 22,060	\$ 29,550	49.3%
340 Technical Services	\$ 7,000	\$ -	\$ 7,000	\$ -	\$ -	\$ 7,000	100.0%
Sub total Professional Services	\$ 591,000	\$ -	\$ 591,000	\$ 53,566	\$ 486,818	\$ 50,616	8.6%
411 Water & Sewer Fees	\$ 63,400	\$ -	\$ 63,400	\$ -	\$ 54,390	\$ 9,010	14.2%
424 Grounds Maintenance	\$ 60,000	\$ -	\$ 60,000	\$ 3,750	\$ 35,501	\$ 20,749	34.6%
430 Building Contract Services	\$ 153,500	\$ -	\$ 153,500	\$ 6,957	\$ 148,686	\$ (2,142)	-1.4%
431 Building Repair & Maintenance	\$ 300,000	\$ -	\$ 300,000	\$ 26,157	\$ 338,727	\$ (64,885)	-21.6%
433 Equipment Repair & Maintenance	\$ 27,500	\$ -	\$ 27,500	\$ 3,370	\$ 28,089	\$ (3,960)	-14.4%
434 Equipment Contract Services	\$ 73,250	\$ -	\$ 73,250	\$ 2,778	\$ 85,843	\$ (15,370)	-21.0%
440 Equipment Lease / Rental	\$ 173,330	\$ -	\$ 173,330	\$ 23,410	\$ 121,934	\$ 27,986	16.1%
450 Technology Contract Services	\$ 139,000	\$ -	\$ 139,000	\$ -	\$ 155,495	\$ (16,495)	-11.9%
Sub total Infrastructure Services	\$ 989,980	\$ -	\$ 989,980	\$ 66,422	\$ 968,666	\$ (45,107)	-4.6%

	Original Budget	Transfers	Adj. Budget	Encumbered	Ytd Expended	Remaining Balance	
						\$	%
510 Transportation - Regular	\$ 849,915	\$ -	\$ 849,915	\$ 84,347	\$ 784,669	\$ (19,102)	-2.2%
512 Transportation - Vo-Ag Schools	\$ 25,025	\$ -	\$ 25,025	\$ 4,338	\$ 20,687	\$ -	0.0%
516 Transportation - S/Ed Local	\$ 276,835	\$ -	\$ 276,835	\$ 16,975	\$ 249,292	\$ 10,568	3.8%
517 Transportation - S/Ed Non Local	\$ 434,180	\$ -	\$ 434,180	\$ 45,378	\$ 417,865	\$ (29,063)	-6.7%
519 Transportation - Student Activity	\$ 54,500	\$ -	\$ 54,500	\$ -	\$ 57,668	\$ (3,168)	-5.8%
Sub total Transportation Services	\$ 1,640,455	\$ -	\$ 1,640,455	\$ 151,039	\$ 1,530,181	\$ (40,765)	-2.5%
520 Property Insurance	\$ 83,905	\$ -	\$ 83,905	\$ -	\$ 75,324	\$ 8,581	10.2%
521 Liability Insurance	\$ 95,320	\$ -	\$ 95,320	\$ -	\$ 103,364	\$ (8,044)	-8.4%
529 Athletic Insurance	\$ 23,295	\$ -	\$ 23,295	\$ -	\$ 31,208	\$ (7,913)	-34.0%
Sub total Insurance	\$ 202,520	\$ -	\$ 202,520	\$ -	\$ 209,896	\$ (7,376)	-3.6%
530 Communications	\$ 129,770	\$ -	\$ 129,770	\$ -	\$ 119,156	\$ 10,614	8.2%
561 Tuition - Special Ed Public Schools	\$ 32,298	\$ -	\$ 32,298	\$ -	\$ 49,922	\$ (17,624)	-54.6%
562 Tuition - Regular Ed Public Schools	\$ 328,480	\$ -	\$ 328,480	\$ -	\$ 328,212	\$ 268	0.1%
563 Tuition - S/Ed Private Facilities	\$ 782,353	\$ -	\$ 782,353	\$ 290,978	\$ 842,122	\$ (350,747)	-44.8%
564 Tuition - RegEd. Private Facilities	\$ 13,097	\$ -	\$ 13,097	\$ 2,466	\$ 1,178	\$ 9,453	72.2%
Sub total Tuition	\$ 1,156,228	\$ -	\$ 1,156,228	\$ 293,444	\$ 1,221,434	\$ (358,649)	-31.0%
580 Travel	\$ 30,150	\$ -	\$ 30,150	\$ -	\$ 23,970	\$ 6,180	20.5%
590 Adult Education Services	\$ 87,851	\$ -	\$ 87,851	\$ -	\$ 91,999	\$ (4,148)	-4.7%
610 Office Supplies	\$ 67,000	\$ -	\$ 67,000	\$ 2,945	\$ 52,550	\$ 11,505	17.2%
611 Instructional Supplies	\$ 216,000	\$ -	\$ 216,000	\$ 18,870	\$ 190,186	\$ 6,944	3.2%
612 Instructional Supplies-S/ED	\$ 12,900	\$ -	\$ 12,900	\$ 45	\$ 9,275	\$ 3,580	27.8%
613 Custodial Supplies	\$ 163,250	\$ -	\$ 163,250	\$ 29,088	\$ 120,781	\$ 13,381	8.2%
615 Technology Supplies	\$ 38,625	\$ -	\$ 38,625	\$ -	\$ 22,503	\$ 16,122	41.7%
622 Electricity	\$ 660,050	\$ -	\$ 660,050	\$ -	\$ 598,959	\$ 61,091	9.3%
624 Heating Fuel	\$ 249,810	\$ -	\$ 249,810	\$ -	\$ 196,382	\$ 53,428	21.4%
625 Bus Fuel	\$ 130,400	\$ -	\$ 130,400	\$ -	\$ 130,156	\$ 244	0.2%
641 Textbooks & Curricular Materials	\$ 145,500	\$ -	\$ 145,500	\$ 2,409	\$ 126,253	\$ 16,839	11.6%
642 Library / Reference Materials	\$ 35,250	\$ -	\$ 35,250	\$ -	\$ 10,040	\$ 25,210	71.5%
645 Software - Instructional	\$ 7,500	\$ -	\$ 7,500	\$ -	\$ 53	\$ 7,447	99.3%
690 Athletic Supplies	\$ 50,500	\$ -	\$ 50,500	\$ 600	\$ 47,444	\$ 2,456	4.9%
Sub total Supplies	\$ 1,776,785	\$ -	\$ 1,776,785	\$ 53,957	\$ 1,504,581	\$ 218,247	12.3%
730 Equipment - Instructional	\$ -	\$ -	\$ -	\$ 3,775	\$ -	\$ (3,775)	-100.0%
731 Equipment - Non Instructional	\$ 37,800	\$ -	\$ 37,800	\$ 2,099	\$ 22,308	\$ 13,393	35.4%
745 Equipment - Technology	\$ 224,100	\$ -	\$ 224,100	\$ 63,382	\$ 104,553	\$ 56,165	25.1%
Sub total Equipment	\$ 261,900	\$ -	\$ 261,900	\$ 69,256	\$ 126,861	\$ 65,783	25.1%
810 Dues & Fees	\$ 42,000	\$ -	\$ 42,000	\$ -	\$ 44,883	\$ (2,883)	-6.9%
890 Conference/Seminars	\$ 16,750	\$ -	\$ 16,750	\$ -	\$ 13,294	\$ 3,456	20.6%
Total Expenditures	\$ 32,580,447	\$ -	\$ 32,580,447	\$ 687,684	\$ 27,773,657	\$ 4,119,106	12.6%

Seymour Public Schools
Year End Financial Projection
(Unaudited)

	Orig Budget	Transfers	Adj. Budget	Year End Projection	Favorable (Unfavorable) Variance		Prior Year Fav (Unfav)
					\$	%	
110 Administration	\$ 1,858,515	\$ -	\$ 1,858,515	\$ 1,854,100	\$ 4,415	0.2%	
111 Teachers - Regular Instruction	\$ 9,971,079	\$ -	\$ 9,971,079	\$ 9,915,274	\$ 55,805	0.6%	
112 Teachers - Special Ed Instruction	\$ 1,269,363	\$ -	\$ 1,269,363	\$ 1,273,983	\$ (4,620)	-0.4%	
113 Appendix E Non-Sport Stipend	\$ 108,606	\$ -	\$ 108,606	\$ 108,606	\$ -	0.0%	
114 Teachers - Unified Arts Instruction	\$ 670,142	\$ -	\$ 670,142	\$ 657,542	\$ 12,600	1.9%	
115 Teachers - Guidance Services	\$ 745,318	\$ -	\$ 745,318	\$ 763,813	\$ (18,495)	-2.5%	
116 Teachers - Student Support Services	\$ 785,830	\$ -	\$ 785,830	\$ 760,500	\$ 25,330	3.2%	
117 Nursing Services	\$ 202,150	\$ -	\$ 202,150	\$ 207,285	\$ (5,135)	-2.5%	
118 Teachers - Library/Media Specialist	\$ 229,847	\$ -	\$ 229,847	\$ 249,317	\$ (19,470)	-8.5%	
119 Substitutes - Certified staff	\$ 206,500	\$ -	\$ 206,500	\$ 220,250	\$ (13,750)	-6.7%	
Sub total Certified Staff	\$ 16,047,350	\$ -	\$ 16,047,350	\$ 16,010,670	\$ 36,680	0.2%	\$ 138,862
120 Custodial Services	\$ 1,119,732	\$ -	\$ 1,119,732	\$ 1,095,632	\$ 24,100	2.2%	
121 Monitor Paraprofessionals	\$ 31,449	\$ -	\$ 31,449	\$ 27,669	\$ 3,780	12.0%	
122 Clerical Paraprofessionals	\$ 305,660	\$ -	\$ 305,660	\$ 308,855	\$ (1,195)	-0.4%	
123 S/Ed Instructional Paraprofessional	\$ 801,679	\$ -	\$ 801,679	\$ 814,259	\$ (12,580)	-1.6%	
124 Reg. Ed. Instructional Paraprofess.	\$ 55,194	\$ -	\$ 55,194	\$ 79,424	\$ (24,230)	-43.9%	
125 Appendix E Sports Stipends	\$ 221,027	\$ -	\$ 221,027	\$ 221,027	\$ -	0.0%	
126 Tutor Services	\$ 85,200	\$ -	\$ 85,200	\$ 107,115	\$ (21,915)	-25.7%	
127 Special Education Summer School	\$ 75,750	\$ -	\$ 75,750	\$ 77,438	\$ (1,688)	-2.2%	
128 Office / Secretarial Services	\$ 826,791	\$ -	\$ 826,791	\$ 794,061	\$ 32,730	4.0%	
129 Substitutes - Non Certified Staff	\$ 72,000	\$ -	\$ 72,000	\$ 63,550	\$ 8,450	11.7%	
130 Security Services	\$ 61,385	\$ -	\$ 61,385	\$ 61,385	\$ -	0.0%	
140 Technical Services	\$ 218,735	\$ -	\$ 218,735	\$ 212,015	\$ 6,720	3.1%	
Sub total Non-Certified Staff	\$ 3,874,602	\$ -	\$ 3,874,602	\$ 3,860,430	\$ 14,172	0.4%	\$ 44,262
210 Health Insurance	\$ 4,362,440	\$ -	\$ 4,362,440	\$ 4,163,740	\$ 198,700	4.6%	
211 Life Insurance	\$ 48,325	\$ -	\$ 48,325	\$ 46,625	\$ 1,700	3.5%	
220 S.S./Medicare	\$ 529,340	\$ -	\$ 529,340	\$ 501,340	\$ 28,000	5.3%	
230 Pension Contribution	\$ 427,040	\$ -	\$ 427,040	\$ 395,040	\$ 32,000	7.5%	
240 Tuition Reimbursement	\$ 43,000	\$ -	\$ 43,000	\$ 31,500	\$ 11,500	26.7%	
250 Unemployment Compensation	\$ 10,150	\$ -	\$ 10,150	\$ 16,186	\$ (6,036)	-59.5%	
260 Workers Compensation	\$ 150,500	\$ -	\$ 150,500	\$ 150,500	\$ -	0.0%	
295 Retiree Benefits	\$ 162,311	\$ -	\$ 162,311	\$ 198,811	\$ (36,500)	-22.5%	
Sub total Employee Benefits	\$ 5,733,106	\$ -	\$ 5,733,106	\$ 5,503,742	\$ 229,364	4.0%	\$ 167,630
320 Professional Educational Services	\$ 181,500	\$ -	\$ 181,500	\$ 198,000	\$ (16,500)	-9.1%	
330 Other Professional Services	\$ 342,500	\$ -	\$ 342,500	\$ 369,000	\$ (26,500)	-7.7%	
335 Professional/Curriculum Development	\$ 60,000	\$ -	\$ 60,000	\$ 36,000	\$ 24,000	40.0%	
340 Technical Services	\$ 7,000	\$ -	\$ 7,000	\$ -	\$ 7,000	100.0%	
Sub total Professional Services	\$ 591,000	\$ -	\$ 591,000	\$ 603,000	\$ (12,000)	-2.0%	\$ 11,135
411 Water & Sewer Fees	\$ 63,400	\$ -	\$ 63,400	\$ 63,400	\$ -	0.0%	
424 Grounds Maintenance	\$ 60,000	\$ -	\$ 60,000	\$ 46,500	\$ 13,500	22.5%	
430 Building Contract Services	\$ 153,500	\$ -	\$ 153,500	\$ 156,000	\$ (2,500)	-1.6%	
431 Building Repair & Maintenance	\$ 300,000	\$ -	\$ 300,000	\$ 370,000	\$ (70,000)	-23.3%	
433 Equipment Repair & Maintenance	\$ 27,500	\$ -	\$ 27,500	\$ 30,250	\$ (2,750)	-10.0%	
434 Equipment Contract Services	\$ 73,250	\$ -	\$ 73,250	\$ 90,750	\$ (17,500)	-23.9%	
440 Equipment Lease / Rental	\$ 173,330	\$ -	\$ 173,330	\$ 157,330	\$ 16,000	9.2%	
450 Technology Contract Services	\$ 139,000	\$ -	\$ 139,000	\$ 155,500	\$ (16,500)	-11.9%	
Sub total Infrastructure Services	\$ 989,980	\$ -	\$ 989,980	\$ 1,069,730	\$ (79,750)	-8.1%	\$ (196,231)

	Orig Budget	Transfers	Adj. Budget	Year End	Remaining Balance			
				Prolection	\$	%		
510 Transportation - Regular	\$ 849,915	\$ -	\$ 849,915	\$ 868,915	\$ (19,000)	-2.2%		
512 Transportation - Vo-Ag Schools	\$ 25,025	\$ -	\$ 25,025	\$ 24,000	\$ 1,025	4.1%		
516 Transportation - S/Ed Local	\$ 276,835	\$ -	\$ 276,835	\$ 266,960	\$ 9,875	3.6%		
517 Transportation - S/Ed Non Local	\$ 434,180	\$ -	\$ 434,180	\$ 464,160	\$ (29,980)	-6.9%		
519 Transportation - Student Activity	\$ 54,500	\$ -	\$ 54,500	\$ 56,265	\$ (1,765)	-3.2%		
Sub total Transportation	\$ 1,840,455	\$ -	\$ 1,840,455	\$ 1,680,300	\$ (39,845)	-2.4%	\$	(108,274)
520 Property Insurance	\$ 83,905	\$ -	\$ 83,905	\$ 75,324	\$ 8,581	10.2%		
521 Liability Insurance	\$ 95,320	\$ -	\$ 95,320	\$ 103,364	\$ (8,044)	-8.4%		
529 Athletic Insurance	\$ 23,295	\$ -	\$ 23,295	\$ 31,208	\$ (7,913)	-34.0%		
Sub total Insurance	\$ 202,520	\$ -	\$ 202,520	\$ 209,896	\$ (7,376)	-3.6%	\$	(845)
530 Communications	\$ 129,770	\$ -	\$ 129,770	\$ 124,270	\$ 5,500	4.2%	\$	17,902
561 Tuition - Special Ed Public Schools	\$ 32,298	\$ -	\$ 32,298	\$ 49,798	\$ (17,500)	-54.2%		
562 Tuition - Regular Ed. Public Schools	\$ 328,480	\$ -	\$ 328,480	\$ 328,230	\$ 250	0.1%		
563 Tuition - S/Ed Private Facilities	\$ 782,353	\$ -	\$ 782,353	\$ 959,128	\$ (176,775)	-22.6%		
564 Tuition - Reg. Ed. Private Facilities	\$ 13,097	\$ -	\$ 13,097	\$ 3,822	\$ 9,275	70.8%		
Sub total Tuition	\$ 1,156,228	\$ -	\$ 1,156,228	\$ 1,340,978	\$ (184,750)	-16.0%	\$	(251,158)
580 Travel	\$ 30,150	\$ -	\$ 30,150	\$ 28,885	\$ 1,265	4.2%	\$	1,610
590 Adult Education Services	\$ 87,851	\$ -	\$ 87,851	\$ 91,999	\$ (4,148)	-4.7%	\$	(5,445)
610 Office Supplies	\$ 67,000	\$ -	\$ 67,000	\$ 62,425	\$ 4,575	6.8%		
611 Instructional Supplies	\$ 216,000	\$ -	\$ 216,000	\$ 217,775	\$ (1,775)	-0.8%		
612 Instructional Supplies-S/ED	\$ 12,900	\$ -	\$ 12,900	\$ 11,235	\$ 1,665	12.9%		
613 Custodial Supplies	\$ 163,250	\$ -	\$ 163,250	\$ 157,555	\$ 5,695	3.5%		
615 Technology Supplies	\$ 38,825	\$ -	\$ 38,825	\$ 25,020	\$ 13,605	35.2%		
622 Electricity	\$ 660,050	\$ -	\$ 660,050	\$ 699,735	\$ (39,685)	-6.0%		
624 Heating Fuel	\$ 249,810	\$ -	\$ 249,810	\$ 223,935	\$ 25,875	10.4%		
625 Bus Fuel	\$ 130,400	\$ -	\$ 130,400	\$ 130,156	\$ 244	0.2%		
641 Textbooks & Curricular Materials	\$ 145,500	\$ -	\$ 145,500	\$ 145,500	\$ -	0.0%		
642 Library / Reference Materials	\$ 35,250	\$ -	\$ 35,250	\$ 13,555	\$ 21,695	61.5%		
645 Software - Instructional	\$ 7,500	\$ -	\$ 7,500	\$ 53	\$ 7,447	99.3%		
690 Athletic Supplies	\$ 50,500	\$ -	\$ 50,500	\$ 54,280	\$ (3,780)	-7.4%		
Sub total Supplies	\$ 1,776,785	\$ -	\$ 1,776,785	\$ 1,741,204	\$ 35,581	2.0%	\$	22,380
730 Equipment - Instructional	\$ -	\$ -	\$ -	\$ 3,750	\$ (3,750)	-100.0%		
731 Equipment - Non Instructional	\$ 37,800	\$ -	\$ 37,800	\$ 24,525	\$ 13,275	35.1%		
745 Equipment - Technology	\$ 224,100	\$ -	\$ 224,100	\$ 224,100	\$ -	0.0%		
Sub total Equipment	\$ 261,900	\$ -	\$ 261,900	\$ 252,375	\$ 9,525	3.6%	\$	148,778
810 Dues & Fees	\$ 42,000	\$ -	\$ 42,000	\$ 45,540	\$ (3,540)	-8.4%	\$	(303)
890 Conference/Seminars	\$ 16,750	\$ -	\$ 16,750	\$ 16,650	\$ 100	0.6%	\$	9,697
Total Expenditures	\$ 32,580,447	\$ -	\$ 32,580,447	\$ 32,579,669	\$ 778	0.0%	\$	-

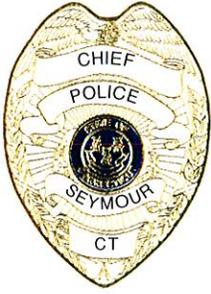
Seymour Public Schools 2016-16
5/1/2016 through 5/31/2016
Fund 01

<u>Vendor</u>	<u>Check Date</u>	<u>Check #</u>	<u>Amount</u>	<u>Comments</u>
<u>Payroll Account</u>				
Anthem Blue Cross & Blue Shield	5/9/2016	40352	\$20,195.09	Health Insurance Employee Copay
AFLAC	5/9/2016	40353	\$342.51	
AFLAC	5/24/2016	40371	\$342.51	
Ameriprise Financial Services	5/9/2016	40354	\$425.00	
Ameriprise Financial Services	5/24/2016	40372	\$425.00	
AXA Equitable Life Insurance Co	5/9/2016	40355	\$1,350.00	Tax Sheltered Annuity Payroll Deduction
AXA Equitable Life Insurance Co	5/9/2016	40370	\$12,000.00	Tax Sheltered Annuity Payroll Deduction
AXA Equitable Life Insurance Co	5/24/2016	40373	\$13,517.00	Tax Sheltered Annuity Payroll Deduction
Brianna Kraynak	5/27/2016	40385	\$604.48	
Citistreet Retirement	5/9/2016	40356	\$12,320.33	Tax Sheltered Annuity Payroll Deduction
Citistreet Retirement	5/24/2016	40374	\$12,320.33	Tax Sheltered Annuity Payroll Deduction
CSEA Inc. (SEC)	5/9/2016	40357	\$416.00	
Housatonic Teachers Fed. C.U.	5/9/2016	40358	\$20,798.50	Credit Union Payroll Deduction
Housatonic Teachers Fed. C.U.	5/24/2016	40375	\$20,798.50	Credit Union Payroll Deduction
Liberty Bank	5/9/2016	40359	\$10,613.03	HSAPayroll Deduction
Liberty Bank	5/24/2016	40376	\$10,525.94	HSAPayroll Deduction
Liberty Bank	5/24/2016	40383	\$10,302.61	HSAPayroll Deduction
LOCAL 1303 COUNCIL #025	5/9/2016	40360	\$644.00	
MetLife Insurance Company USA	5/9/2016	40361	\$2,730.00	
MetLife Insurance Company USA	5/24/2016	40377	\$2,730.00	
Oppenheimer Funds Distributor	5/9/2016	40362	\$2,513.00	
Oppenheimer Funds Distributor	5/24/2016	40378	\$2,513.00	
Prudential	5/9/2016	40363	\$430.00	
Prudential	5/24/2016	40379	\$430.00	
Seymour Administrator's Assoc.	5/9/2016	40364	\$500.00	
Seymour Board of Education FSA Account	5/9/2016	40365	\$1,808.56	
Seymour Board of Education FSA Account	5/24/2016	40380	\$985.56	
Seymour Education Association	5/9/2016	40366	\$7,687.50	Union Dues Payroll deduction
Seymour Education Association	5/24/2016	40381	\$7,728.50	Union Dues Payroll deduction
State of Connecticut - MERF	5/25/2016	40384	\$6,793.92	Pension Payroll deduction
UPSEU	5/9/2016	40367	\$1,802.11	
UPSEU	5/9/2016	40368	\$115.00	
Valley United Way	5/9/2016	40369	\$162.66	
Valley United Way	5/24/2016	40382	\$162.66	
<u>A/P Account</u>				
Access Transportation Solutions	5/5/2016	750300	\$14,910.00	Non Local S/Ed Transportation
A & B Mechanical, LLC	5/26/2016	750402	\$10,691.73	HVAC Repairs & Maintenance
A & B Mechanical, LLC	5/26/2016	750403	\$11,034.28	HVAC Repairs & Maintenance
A & B Mechanical, LLC	5/26/2016	750404	\$3,380.35	HVAC Repairs & Maintenance
A & B Mechanical, LLC	5/31/2016	750438	\$888.21	
ACES	5/5/2016	750301	\$15,309.60	OT / PT Services & Tuition
ACES	5/5/2016	750302	\$13,659.38	OT / PT Services & Tuition

ACES	5/5/2016	750303	\$15,406.51	OT / PT Services & Tuition
ACES	5/5/2016	750304	\$17,062.88	OT / PT Services & Tuition
ACES	5/5/2016	750305	\$862.22	
ACES	5/5/2016	750306	\$21,101.70	OT / PT Services & Tuition
ACES	5/5/2016	750317	\$89,964.80	OT / PT Services & Tuition
ACES	5/5/2016	750322	\$19,084.80	OT / PT Services & Tuition
ACES	5/5/2016	750342	\$10,206.40	OT / PT Services & Tuition
ACES	5/26/2016	750405	\$4,771.20	
Adelbrook, Inc.	5/5/2016	750307	\$18,900.00	Outplaced Student S/Ed Tuition
Adelbrook, Inc.	5/5/2016	750318	\$810.00	
Administrator, Unemployment Compensation	5/26/2016	750406	\$329.00	
Advanced Copy Technologies	5/17/2016	750348	\$3,550.25	
Advanced Copy Technologies	5/17/2016	750349	\$7,309.98	Copier Rental / Maintenance
Advanced Copy Technologies	5/19/2016	750358	\$504.32	
Airgas National Carbonation	5/5/2016	750323	\$168.95	
Airgas USA, LLC	5/5/2016	750324	\$724.13	
Alexanders Hardware	5/31/2016	750439	\$682.85	
Allcia Fitzgerald	5/5/2016	750330	\$149.70	
All-Star Transportation	5/5/2016	750308	\$2,250.00	Bus Transportation
All-Star Transportation	5/5/2016	750319	\$6,166.09	Bus Transportation
All-Star Transportation	5/5/2016	750325	\$39,290.35	Bus Transportation
All-Star Transportation	5/5/2016	750343	\$98,587.94	Bus Transportation
All-Star Transportation	5/19/2016	750359	\$12,001.87	Bus Transportation
All-Star Transportation	5/26/2016	750407	\$6,043.64	Bus Transportation
All-Star Transportation	5/26/2016	750408	\$640.00	
All-Star Transportation	5/26/2016	750409	\$600.00	
All-Star Transportation	5/26/2016	750410	\$600.00	
All-Star Transportation	5/31/2016	750440	\$1,972.84	
American School for the Deaf	5/5/2016	750326	\$665.00	
Anthem Blue Cross & Blue Shield	5/5/2016	750344	\$15,009.15	Health Insurance
Anthem Blue Cross & Blue Shield	5/9/2016	750347	\$294,836.13	Health Insurance
Anthem Blue Cross & Blue Shield	5/19/2016	750360	\$9,193.28	Health Insurance
Anthem Life	5/5/2016	750345	\$3,934.46	
Aquarion Water Co. of CT	5/5/2016	750327	\$195.76	
Aquarion Water Co. of CT	5/17/2016	750350	\$2,535.65	
Aquarion Water Co. of CT	5/19/2016	750361	\$810.00	
BenHaven	5/5/2016	750309	\$46,800.00	Outplaced Student S/Ed Tuition
B-Fore Play	5/26/2016	750411	\$13,784.00	Grounds Maintenance
Blanchette Sporting Goods, Inc	5/26/2016	750413	\$508.00	
Blanchette Sporting Goods, Inc	5/26/2016	750414	\$148.00	
Boys & Girls Village, Inc	5/5/2016	750310	\$27,375.00	Outplaced Student S/Ed Tuition
Bryan Zowadney	5/19/2016	750400	\$561.97	
Cathy Garguilo	5/19/2016	750372	\$100.00	
Center for Responsive Schools, Inc.	5/19/2016	750362	\$268.19	
Chatfield-Lopresti School	5/5/2016	750328	\$248.87	
Chatfield-Lopresti School	5/31/2016	750442	\$122.93	
Christine Syriac	5/5/2016	750340	\$236.39	
CISCO Systems Capital Crp	5/17/2016	750351	\$3,258.41	
CIT	5/19/2016	750363	\$5,642.95	Copier Rental / Maintenance

ComTech21	5/17/2016	750352	\$3,843.97	
Connecticut Junior Republic	5/5/2016	750311	\$7,239.00	Outplaced Student S/Ed Tuition
Constellation NewEnergy, Inc.	5/17/2016	750353	\$25,046.89	Electricity - Generation
Controlled Air, Inc.	5/19/2016	750364	\$629.00	
CT Commercial Aquatics	5/19/2016	750365	\$436.00	
Deborah Bennett	5/26/2016	750412	\$200.00	
District Administration Leadership Insti	5/19/2016	750367	\$2,507.50	
Ed's Cleaners	5/31/2016	750444	\$1,081.11	
Environmental Systems Corporation	5/26/2016	750415	\$9,346.04	HVAC Repairs & Maintenance
Environmental Systems Corporation	5/26/2016	750416	\$10,634.95	HVAC Repairs & Maintenance
Eric Laurentus	5/31/2016	750446	\$76.46	
Eversource	5/17/2016	750354	\$17,988.82	Electricity - Distribution
Eversource	5/17/2016	750355	\$26,061.86	Electricity - Distribution
Eversource	5/19/2016	750368	\$17,792.48	Electricity - Distribution
Eversource	5/19/2016	750369	\$178.47	
Flatliners LLC	5/26/2016	750417	\$1,635.00	
Foundation School	5/5/2016	750312	\$13,000.00	Outplaced Student S/Ed Tuition
Foundation School	5/5/2016	750320	\$13,000.00	Outplaced Student S/Ed Tuition
Foundation School	5/5/2016	750331	\$13,000.00	Outplaced Student S/Ed Tuition
Foundation School	5/5/2016	750346	\$13,000.00	Outplaced Student S/Ed Tuition
Frontier	5/17/2016	750356	\$306.49	
Fuss & O'Neill	5/26/2016	750418	\$807.50	
Gina Kindt	5/19/2016	750376	\$1,140.00	
Hersam Acorn Newspapers	5/26/2016	750419	\$450.00	
Hocon Industrial Gas	5/26/2016	750420	\$15.00	
Industrial Consulting	5/5/2016	750332	\$337.50	
Jayne Bachyrycz	5/31/2016	750441	\$82.08	
Jeehyun Kim	5/5/2016	750333	\$325.00	
Jeff Appliance and Vacuums	5/26/2016	750421	\$849.00	
Jennifer Karpovich	5/19/2016	750375	\$27.00	
Jennifer Severino	5/19/2016	750387	\$115.00	
John M. Romanow, Arbitrator	5/19/2016	750386	\$5,100.00	Arbitration Expenses
Justine DeSimone	5/19/2016	750366	\$900.00	
Justine DeSimone	5/31/2016	750443	\$900.00	
Kainen, Escalera & McHale, P.C.	5/19/2016	750374	\$4,723.51	Legal Fees
Kathleen Furino	5/19/2016	750370	\$80.00	
Lasse's Livery Service Inc	5/5/2016	750313	\$8,109.00	Non Local S/Ed Transportation
Laura Verchill	5/19/2016	750397	\$239.00	
Little River Power Equipment	5/26/2016	750422	\$204.08	
Lou's Tree Service LLC	5/26/2016	750423	\$1,500.00	
Mallory Knutson	5/19/2016	750377	\$95.11	
Master Security Systems, Inc.	5/26/2016	750424	\$672.00	
Mechanical & Pump Services Inc	5/19/2016	750379	\$375.00	
Michelle Proto	5/19/2016	750384	\$80.00	
Nancy Magllone	5/19/2016	750378	\$353.30	
Navlance, Inc.	5/5/2016	750334	\$318.33	
Navlance, Inc.	5/5/2016	750335	\$557.63	
NEAS&C	5/5/2016	750336	\$3,555.00	
Nicole Gardner	5/19/2016	750371	\$102.50	

Noelle Oberdick	5/19/2016	750380	\$80.00	
Oxford Lumber & Bldg Materials	5/19/2016	750381	\$542.71	
Oxford Lumber & Bldg Materials	5/19/2016	750382	\$1,509.79	
Oxford Lumber & Bldg Materials	5/19/2016	750383	\$1,072.30	
Oxford Lumber & Bldg Materials	5/26/2016	750425	\$80.55	
Paul Lucke	5/31/2016	750447	\$129.06	
Purchase Power	5/19/2016	750385	\$71.92	
ReadyRefresh by Nestle	5/26/2016	750428	\$230.80	
Riddell/All American Sport Corp.	5/26/2016	750427	\$3,326.91	
Robert Dyer	5/5/2016	750329	\$1,000.00	
Roxanne Melaragno	5/31/2016	750448	\$32.08	
Seymour High School	5/19/2016	750388	\$715.00	
Seymour High School	5/19/2016	750389	\$700.00	
Seymour High School	5/31/2016	750450	\$10,274.59	Referee / Scorer/ Police/ Ambulance Athlet
Seymour Power Equipment	5/26/2016	750428	\$218.00	
Seymour WPCA	5/19/2016	750390	\$400.00	
Shipman & Goodwin LLP	5/19/2016	750391	\$2,065.00	
St. Vincent's Special Needs Services	5/5/2016	750314	\$19,219.16	Outplaced Student S/Ed Tuition
St. Vincent's Special Needs Services	5/5/2016	750321	\$18,479.25	Outplaced Student S/Ed Tuition
St. Vincent's Special Needs Services	5/5/2016	750338	\$16,341.66	Outplaced Student S/Ed Tuition
Standard Chair of Gardner	5/26/2016	750429	\$272.00	
Stanley Convergent Security Solutions	5/26/2016	750430	\$628.08	
Stanley Convergent Security Solutions	5/26/2016	750431	\$224.61	
State of Connecticut	5/26/2016	750432	\$320.00	
State of Connecticut - MERF	5/25/2016	750401	\$34,362.17	Pension
Stefanie Slie	5/19/2016	750392	\$80.00	
Supertech, Inc.	5/5/2016	750339	\$575.40	
SYNCB/Amazon	5/26/2016	750433	\$218.59	
SYNCB/Amazon	5/31/2016	750451	\$393.30	
Tennant	5/26/2016	750434	\$2,643.83	
Tennant	5/26/2016	750435	\$1,204.59	
The Institute of Professional Practice I	5/5/2016	750315	\$25,750.00	Outplaced Student S/Ed Tuition
The New York Times	5/5/2016	750337	\$56.00	
The New York Times	5/31/2016	750449	\$56.00	
Total Lighting Service, LLC	5/26/2016	750436	\$3,808.80	
Treasurer State of CT	5/19/2016	750393	\$14.75	
Treasurer State of CT	5/31/2016	750452	\$29.50	
U.S. Bank Equipment Finance	5/19/2016	750394	\$1,074.88	
UniFirst	5/19/2016	750395	\$191.26	
UniFirst	5/19/2016	750396	\$192.68	
Verizon Wireless	5/17/2016	750357	\$354.47	
Vonda Tencza	5/5/2016	750341	\$12.36	
W. J. Electric LLC	5/19/2016	750398	\$3,495.12	
Wellspring Software, Inc.	5/19/2016	750399	\$232.05	
Yale Termite & Pest Elimination Corp	5/26/2016	750437	\$1,755.00	
Yale University School of Medicine	5/5/2016	750316	\$16,530.00	Outplaced Student S/Ed Tuition
Zachary Goldstein	5/31/2016	750445	\$450.00	



SEYMOUR POLICE DEPARTMENT

11 Franklin Street
Seymour, Connecticut 06483-2891
Telephone (203) 881-7602
Fax (203) 881-7635

MICHAEL E. METZLER
Chief of Police

2nd Quarter Report

Seymour Police Department
Dates Covered: April 1, 2016-June 30, 2016
Prepared by: Chief Michael Metzler

Department Specific Update:

Completing the budget for the 2015-16 fiscal year with a surplus has been a daunting task, but the department has been able to successfully attain that goal. During this quarter, the Citizen's Academy was conducted, the Community Outreach Program for the Senior Center was well received, the Board of Police Commissioners approved a change in the department uniform that was requested by the Union and our latest police recruit recently finished her basic training and started her Field Training Program. Officer Jasmine Vega should be fully certified by August and will become a fine addition to our community.

Budgetary Update:

This year has been extraordinary on the income side of the budget. We have already surpassed our projected numbers by over \$40,000. The operating budget is in great shape and areas where over expenditures were a usual concern are significantly better than expected. The Department has always prided itself in its financial responsibility. As stated above, the Department has always kept within their allotted budgets and continues to provide high quality service at the same time.

Accomplishments/Recognition of Department or Members:

The Town of Seymour should be extremely proud of Officer John Oczkowski and his K9 (Sage) for being recognized as the "best" canine unit in the State of Connecticut for the 2015 year. They were acknowledged at a Chiefs of Police meeting in Hartford. This was a bittersweet moment for the department because two days after receiving the Dan Wasson Award, we received the news that "Sage" would have to be retired immediately due to an unforeseen medical condition. The dog was retired and replaced with another canine unit. This was accomplished with the cooperation of the First Selectman and the new dog (Zoar) will be fully operational by the first week of September. The Department extends their appreciation to both Officer Oczkowski and Sage for their service and hope that she lives a comfortable life in her sudden retirement.

Review Goals for the Quarter:

The goals for the 2nd quarter involved the completion of the accreditation process. This process is still ongoing and we are hoping to attain this goal during the 3rd quarter. The Simulcast System is scheduled to be operational during the second week of July. This has been a long hard road, but it is finally going on line. The final goal was to "tweak" our Block Watch program and enhance the programs being presented in the schools. These goals have been attained and we have even assisted with the summer camp being run by the Town at Bungay School.

Issue Resolution:

As stated above, the Simulcast System has been finalized and will be operational in early July. The training for our new weapons hit a snag when the holsters that were provided could not handle the new Sig Sauers and had to be returned. The training that was scheduled for June has been put on hold until the new holsters get delivered. Early results with the new firearms showed that the officers were scoring higher during qualifications. We hope to have the weapons in service before the end of the next quarter.

Look-Ahead:

The next quarter will have three issues completed. The Simulcast in early July, the Youth Academy in late July and the weapons hopefully issued by late September. The three new cars should be in sometime during the quarter and the replaced units will be turned over to the Town for re-assignment. As stated earlier, we will have a full complement of officers when Officer Vega finishes her Field Training and our new canine "Zoar" will be on the road. These are all positive steps in the future of the department.

Establish (3) Goals for Upcoming Quarter:

The three goals for the 2nd quarter will be as follows:

1. Certify several officers for the Police Patrol boat to work hand-in-hand with the fire department on our waterways.
2. To complete the entire cross training for "Zoar" and get him on the road.
3. Re-establish the DWI enforcement grant and utilize DWI road blocks.



Seymour Community Services

20 Pine Street
Seymour, CT 06483
Telephone 203-888-0406 Fax 203-881-5026

2nd Quarter Report – 2016

July 14, 2016

Department: Community Services
Prepared By: Mary McNelis, Director of Community Services

Budgetary Update: Budget was very tight towards end of year. Biggest challenge is hours/dollars for part-time employees versus administrative work load and increased program development. Playground Program was launched June 20th (9 days earlier than last year - typically launched July 1) which drained salary and expense lines. Residents were afforded an extra week of camp with early start. 8 total weeks of camp.

Rental/Reservations of Community Center: Increased requests and rentals of Community Center continue to increase. A charge of \$40/per hour (minimum of 2 hours) for for profit businesses has been established. Rentals are only taking place Monday – Friday as this is when we have Custodial staff in building.

Upcoming /Long Term Focus:

- Planning and Communication of Fall/Winter Programs - exploring Post Card Mailing and Voices Publication in Early/Mid-September
- Revamping Basketball Program with the establishment of a Basketball Board
- Increased request from residents for Volunteer opportunities – establishing a Volunteer pool for town – *discussion needed*
- Establish a job bank for teens – Long Term - *discussion needed*
- Greater presence at Library and Support of Director
- Focus on Fiscal Management
- Increased communication between Organizations utilizing Community Center and Community Center Fields



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Quarter 2 Accomplishments:

By The Numbers Report Summary from 04/01/2016 to 06/30/2016

Type			
Number of Accounts Created Res/NonRes	208		56
Number of Members Created Res/NonRes	509		89
Number of Registrations Res/NonRes	1821		197
Total Income		\$88,575.00	
Number of Refunds/Amount	17		-\$1,138.00
Number of Credits Issued/Amount	58		-\$2,628.00
Number of Activities Run		67	
Number of Reservations		18	
Number of Memberships Created		34	

Program Sales Report from 04/01/2016 to 06/30/2016

Program Name	Totals
"The Taffetas" A Musical	-\$80.00
2016 Summer Field Trip Program	\$1,641.00
2016 Summer Playground Program	\$49,458.00
9/11 NYC Memorial & Museum Trip	\$535.00
Annual Senior Picnic - Senior Land Trust	\$120.00



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Program Name	Totals
April Vacation Camp - Wizard's School Of MAGIC!	\$225.00
Aquatics - Open Swim	\$80.00
Aquatics - Summer Swim Lessons	\$730.00
Aquatics - Swim Lessons - Spring 2016	\$0.00
Aquatics - Swim Lessons - Spring/Summer Session	\$5,790.00
Atlantic City Tropicana Hotel & Casino	\$1,453.00
Basketball - Recreational Youth League	\$389.00
Basketball Camp - Wildcats	\$5,500.00
Basketball Clinic, Girl's Skills and Drills	\$595.00
Basketball Men's Open	\$130.00
Casino Trips (Last Monday of Every Month)	\$2,720.00
Golf League	-\$10.00
Gypsy at Tri Arts Theatre, Sharon, CT	\$450.00
Karate (Youth)	\$3,600.00
Las Vegas (Sept. 18-23, 2016)	\$3,869.00
Mets Baseball Game	\$2,356.00
Monthly Senior Luncheon	\$335.00
Pre-School Jump Bunch	\$155.00
Qigong	\$240.00
Stormville Flea Market & Antique Show, Stormville, NY	\$85.00
Summer Football	\$715.00
TechStars by Computer Explorers - Children's Technology Workshops	\$1,820.00
Tennis Adult Open/League	\$40.00



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Program Name	Totals
Tennis Lessons (Adult)	\$154.00
Tennis Lessons (Children)	\$308.00
Theater in a Box	\$420.00
Yoga Classes	\$870.00
Totals	\$84,693.00



Seymour Public Library
 46 Church ST
 Seymour, CT 06483
 203-888-3903

Quarterly Report: June 28, 2016

Reflects current Town of Seymour Finance Department July 01, 2016 Expense report

Bibliomation circulation reports for March will not be tallied until the first week in April.

Department: Seymour Public Library

Prepared by: Suzanne Garvey 6/28/2016

People Counter: March: 4,343 people

April: 4,277 people

May: 3,326 people

1. Department-specific update:

Town Budget Figures from – June 1, 2016

Endowment Figures to May 30, 2016

Allocations	FY	YTD	Balance
Town	\$541,411.90	\$475,378.08	\$63,377.20
Encumbered		\$2656.62	
Endowment	\$116,662.00	\$93,842.43	\$23,278.18

Operations 3 months

YTD 3/1 to 5/31- Bibliomation tallies June available first wk JULY.

Circulation Adults: 5,440

Children & YA: 5,216

Total- all items including magazines, DVDs, Audio, Adult, Children: 16,127

ILL

Borrow 888

Loan 430

Holdings the library owns: 81,888

Programs-Adult 219 @ 19 programs

Child 583 @ 22 programs

Days Open- 64

Computer Sessions- 1,317 sessions

Registered Borrowers - 6,900

2. Budgetary Update- Library should be on target with spending

3. Accomplishments/recognition of department or members:

We have had a busy season with National Library Week in April. The Library offered raffles, a scavenger hunt, and snacks throughout the week of April 10-16. This year the library also participated in the "Passport to Your Library" program giving out stamps and mementos to Library patrons from all over the State.

Review goals for the quarter: Did you meet your goals? What issues or obstacles did you come across? Are there any goals you could not meet?

In terms of goals- We are meeting goals. Though many of them are ongoing.

1. Offer fun adult programs and plan a good summer of programs.

Ann Szaley in Children's Services and Rebecca Troop, Ann's assistant have scheduled 30 programs for the Children/YA Summer Reading Program. Adult programs have been averaging 2 a month. The LSTA project is almost completed which offered sustainable programming in specific skill sets for Adults.

2. Prepare for National Library Week and passport program for libraries- we are participating this year.

That went off very well and patrons were pleased with the give-a-ways and other occurrences.

3. Continue with clean up.

We have been making head-way with this and some results of labors are showing. We've been able to re-arrange some areas of the library to make it a bit more user friendly. The 5 computers that we purchased were a very welcome addition to the library.

Issue resolution: Reflect on some things that may not have gone as projected and how you worked to resolve the issues.

Everything has gone fairly smoothly. There were no outstanding issues to resolve.

Look ahead: What big projects, purchases or events are coming up for your department?

We are looking forward to the Library programming rooms being painted. That hopefully will occur in the next few months. The Seymour Town Building Committee has determined that some improvements need to be made at the library. Window replacement and other issues that have been on-going. That is very exciting for us.

And we are in the beginning of Summer Reading – the Children's reading program so that is fun.

Establish 3 goals for the upcoming quarter: Three things that will move your department forward or provide a better level of service or functionality to the Town or residents.

1. Look into space planning for the Library and evaluate how we use the space that we have.
2. Re-evaluate some of the existing policies and see if we can improve on services for our patrons.
3. Continue with clean up.

Seymour Public Library Director's Report March 2016 *Compiled April 13, 2016*

Wooster Endowment Investment Visit- Tuesday, May 10 at 7pm at the Seymour Public Library we will hold an Investment meeting with Regina Collins to discuss the financial planning of the Wooster money. This would be an important meeting for all to attend if possible.

Building Maintenance: ceiling tiles and maintenance. Alex Danka and Roger Foster changed out some of the old discolored tiles and painted some of the stained areas that can be seen when sitting or looking in the foyer/circulation area. A special thank you to them!

Computer Network: New computers: Furniture We did purchase 5 new computers- most from Town funds. I did contact Bill Jarvis the town electrician- we need to have more outlets to plug devices in. In the Quiet area we only have a few outlets and need more as people plug in their lap tops. We also need for our Wi-Fi signal to be stronger. Some people cannot get on WIFI with their devices and in some cases it is a question of strength and where they are standing in the building. We also need to purchase a computer workstation table as we will be increasing the public computers in the community area from 6 to 8.

Programs: Memoir writing of 4 of our LSTA grant and that has been positive & Art now is in full swing. Then Tai Chi follows and grant will be expended. Evening programs will start soon- I am trying to stretch the budget for 2 a month. Assisted Living book club has picked up a couple of other readers so we have ten that have been loyal to club. Ann has been going strong with her programs- Family Place, arts and crafts, and her book groups.

CT State Library- This is something to be prepared for in the future. There are many funding difficulties right now in the CT State Library. Though every year the Governor's budget tells libraries to be ready for funding to be cut- it now looks like it might be a reality. The State funds most of our interlibrary loan service in that they provide transportation to participating libraries and shuttle books back and forth when books are requested or returned to a different library. It has been a great system in that if one of our patron wants a book we don't have- we request it from another library and it is delivered to us for them. Funding may be cut in that area. BUT- we are part of a consortium and that may be able to pick up slack in some way.

We also are hearing from CT State Library and Connecticut Education Network. They provide internet to us. We do pay for our own wireless capabilities- but the internet has been largely grant funded. Nothing is official yet but I have heard from State Library that it is possible in July 2017 we may be required to pay a yearly fee of \$1,500.00 and a monthly fee of \$150.00. This would essentially add \$3,300 to our yearly costs. It is something to be prepared for- no word yet if that would be dependent on how many computers are internet capable in the library or a base figure.

With our people counter we had 4,343 people visit the library in March. There were 460 uses of the public computer.

Projected Spending- April 2016
Adult: Non Fiction and Fiction=\$3000.00
Juvenile & YA= \$ 360.00
DVDs: \$ 417.00
Totals: \$3777.00

Prepared by Suzanne Garvey 4/13/2016

Seymour Public Library Director's Report April 2016 *Compiled May 13, 2016*

Days closed: 1 (May 10, 2016) Power outage

Wooster Endowment Investment Visit- Regina Collins' vacation started May 11 so she asks that we reschedule when she gets back. I did caution that we would need a date before Board lets out for summer.

Building Maintenance: Power Outage when electric pole "burst" into flames about 9:30AM May 10, 2016. Roger Foster was right on the scene. Tony Caserta and the Fire Department came and quickly evacuated the building and Bill Jarvis- the town electrician- cut the power to the building. Roger Foster, Alex Danka, and Bill Jarvis were all heroes to the library. Roger came and checked on the building and Eversource's progress the entire day up until 9:30 that night. He then returned to the building from home at around 2 am in the morning after Eversource gave him the all clear to allow Bill Jarvis- also waking up at 2am- to make sure that we could start the next morning at the library fine and open. Alex Danka was there throughout and worked alongside Roger and Bill then checked our AC to make sure everything was okay. They called me with every change and were incredible and very much were the main reason we were able to open Wednesday on time.

Library Programs- National Library Week- April 10-16, 2016. We did raffles, a quiz scavenger hunt, and programs. Donuts and cookies. Everyone seemed to have a good time.

Ann had plenty of programs for the kids for that week and for their Spring break.

The Library also participated in the Passport Library program in the ST of CT. Patrons had "passports" and visited CT libraries to get stamps on their passport. Patrons submitted their passports to their home library and visitation stamps were counted. The adult and child with the greatest amount of passport stamps from libraries were submitted for a large raffle for a Gift Card.

Meetings & Outreach: Ann and Rebecca visited the Chatfield Seymour School and met with 93 first graders. Library Director attended Bibliomation meeting in Monroe.

With our people counter we had 4,277 people visit the library in April. There were 485 uses of the public computer.

Projected Spending- May 2016

Adult: Non Fiction and Fiction=\$3000.00

Juvenile & YA=

J titles- \$680.00

YA titles- \$420.00

JAudio-\$520.00

DVDs: \$ 417.00

Totals: \$5037.00

Prepared by Suzanne Garvey 5/13/2016

Seymour Public Library Director's Report May 2016 *Compiled June 8, 2016*

Wooster Endowment Investment Visit- Regina Collins' visit has been rescheduled. The date for the new visit will be at the September 15, 2016 regularly scheduled Library Board meeting.

Building Maintenance: The rug in the children's room and surrounding area up to DVD area, and to the back stairwell was cleaned by Eagle Cleaning. Air conditioning in the children's area went out- Added Comfort got it working and ordered a new belt and that will be replaced.

CT State Library construction grants were eliminated in the beginning of the spring but we just heard word on June 6, 2016 that some funds were re-instated. I spoke to Mary McNelis and Tony Caserta, they had me forward information to Don Smith who is the head of the building committee for the town of Seymour. Don is mainly concerned about the replacement of the downstairs windows but noted some structural issues as well. The building committee is interested in fixing these things at the library.

- replace lower level windows
- Sidewalk repairs
- Basement column repairs
- Water damaged ceilings
- lighting replacement
- ceiling tile replacement (original section ... possible)

Total about \$200,000

The building committee is going to make an attempt to speak at the June 2016 Library Board meeting.

Landscaping- Debbie Wasikowski met with Roger Foster and Alex Danka to work out a landscaping plan. Alex Danka will come to the Board meeting in June to discuss this.

Matthew Haggarty Sign- Our Eagle Scout, Matthew Haggarty finished the sign- his Eagle Scout project. We have started posting flyers in it. He was very thoughtful in design and provided the locks and keys and even the pushpins.

Library Programs- Library programs have been going well. Ann is gearing up for summer reading. She and Rebecca will be offering 30 or so programs to help kids become interested in the library and to enjoy summer. The Adult best attended program was "Why Do Killer Kill". We had 31 people come on a Wednesday night to listen to M. William Phelps talk about murder.

With our people counter we had 3326 people visit the library in May. There were 372 uses of the public computer. Library was closed for the power outage and for Memorial Day.

Projected Spending- June 2016

Adult: Non Fiction and Fiction=\$3000.00

Juvenile & YA: J titles- \$650.00

YA titles- \$750.00

DVDs: \$ 400.00

Totals: \$4800.00

Projected Spending July/ August

Adult: \$ 4,000.00

DVDs: \$ 834.00

JFIC/YAFIC: \$3300.00

TOTAL: \$8,134.00

Town of Seymour
Human Resources Department
2nd Quarter Report - 2016
Date: 7/6/16

Department: Human Resources

Prepared by: Michele Wasikowski, HR Mgr

Department-specific update: Second Quarter 2016 the following items were accomplished:

- Created and sent link to employees for an on-line employee engagement survey
- Met with and counseled several employees retiring with the Town to complete necessary paperwork and answer questions
- Planned and held an employee benefits fair in May
- Coordinated and administered the healthcare open enrollment for all Town employees (minus BOE)
- Worked with PW Board to recruit and hire seasonal workers
- Worked on several of short-term disability cases – serving as the point person with Anthem, the employee and payroll to make sure all the paperwork was completed correctly and handed in timely
- Hosted monthly manager and employee meetings
- Provided employees with monthly employee newsletters

Budgetary update: No money spent

Accomplishments/recognition of department or members:

Review goals for the quarter: My goals from last quarter were met.

Issue resolution: N/A

Look ahead: We will need to start revisiting the possibility of switching payroll companies in the 3rd quarter if we continue to push for a 1/1/17 conversion date.

Establish 3 goals for the upcoming quarter:

1. Complete and share the Total Compensation report for Town employees for the 2015/2016 fiscal year
2. Analyze employee survey results and make recommendations to First Selectman
3. Start having meeting again with ADP and Paychecks to determine if we will make the switch as of 1/1/17



Town of Seymour

1 First Street • Seymour, Connecticut 06483

OFFICE OF TAX COLLECTOR

2ND QUARTERLY REPORT - 2016

DEPARTMENT: TAX COLLECTOR
PREPARED BY: DANA D. FLACH, C.C.M.C.

DATES COVERED: April 1, 2016 – June 30, 2016

DEPARTMENT SPECIFIC UPDATE:

APRIL:

Payments were processed. Deposits made and balanced. Collected \$217,753.16 for April, including credit card payments.

Credit/Debit card & E-ck payments at counter and online. Collected \$23,859.93 for April.

TAXSERV (collection agency) payments for April: \$13,340.58.

Collected 97.84%. Current taxes owed: \$918,066.92. Back taxes owed: \$899,449.25.

Maintained spreadsheet of deposit breakdown for Finance Office.

Motor Vehicle Take Offs were done on 4/4/16, 4/7/16, 4/14/16, 4/19/16, 4/25/16 & 4/28/16 for payments received.

Maintained change of addresses for motor vehicles & new homeowners. Gave info to Assessor's.

Maintained additions or deletions of accounts from bank requests for the mortgages they service.

Refund requests reported to BOS and processed.

Followed up on accounts that have payment arrangements.

Collector attended QDS Meeting/Training on April 5, 2016.

Collector & Assistant attended Tax Sale Seminar on April 8, 2016.

Assistant attended QDS Meeting/Training on April 13, 2016.

Assistant attend Road Show on April 26, 2016 in Oakville.

Collector attended NHCTCA meeting on April 27, 2016.

Completed month end reports for Finance Director.

MAY:

Payments were processed. Deposits made and balanced. Collected \$216,927.69 for May, including credit card payments.

Credit/Debit card & E-ck payments at counter and online. Collected \$25,435.95 for May.

TAXSERV (collection agency) payments for May: \$6,477.52.

Collected 98.09%. Current taxes owed: \$812,878.15. Back taxes owed: \$824,570.33.

Maintained spreadsheet of deposit breakdown for Finance Office.

Maintained spreadsheet for credit card collections.

Delinquent notices sent for Real Estate, Personal Property and Motor Vehicle.

Motor Vehicle Take Offs were done on 5/2/15, 5/5/16, 5/11/16, 5/12/16, 5/16/16, 5/19/16 & 5/26/16 for payments received.

Maintained change of addresses for motor vehicles & new homeowners. Gave info to Assessor's.

Maintained additions or deletions of accounts from bank requests for the mortgages they service.

Refund requests reported to BOS and processed.

Followed up on accounts that have payment arrangements.

Liens (175) were placed for the 2014 Grand List for Real Estate on May 2.

Completed month end reports for Finance Director.

TELEPHONE: 203-888-0517

FAX: 203-881-3491 • WEBSITE: www.seymourct.org

JUNE:

Payments were processed. Deposits made and balanced. Collected \$96,508.33 for June as of 6/23/16, including credit card payments.

Credit/Debit card & E-ck payments at counter and online. Collected \$17,650.86 for June.

TAXSERV (collection agency) payments for June: \$3,255.41.

Collected 98.21 %. Current taxes owed: \$761,001.91. Back taxes owed: \$813,095.35.

Maintained spreadsheet of deposit breakdown for Finance Office.

Maintained spreadsheet for credit card collections.

Delinquent notices sent for Real Estate, Personal Property, Motor Vehicles and Water Assessments.

Motor Vehicle Take Offs were done on 6/1/16, 6/6/16, 6/8/16, 6/16/16 & 6/21/16 for payments received.

Maintained change of addresses for motor vehicles & new homeowners. Gave info to Assessor's.

Maintained additions or deletions of accounts from bank requests for the mortgages they service.

Refund requests reported to BOS and processed.

Followed up on accounts that have payment arrangements.

Picked up bills for the 2015 GL 6/8/16 for sorting/preparation of mailing.

Completed month end reports for Finance Director.

Completed Quarterly Department Summary.

BUDGETARY UPDATE: No overage in line items.

ACCOMPLISHMENTS / RECOGNITION OF DEPARTMENT MEMBERS: Collector attended CCM seminar on Time Management 101 on May 11, 2016. Assistant attended CCM seminar on Customer Service for Municipal Personnel on June 9, 2016.

REVIEW GOALS FOR THE QUARTER: January collections were good. Presented Budget for next fiscal year. Water Assessment bills were prepared and mailed for April collection.

ISSUE RESOLUTION: Increase collections. Continue to resolve DMV CIVLS issues.

LOOK AHEAD: July collections

ESTABLISH 3 GOALS FOR UPCOMING QUARTER: Smooth collection period. Follow up and send Demands for delinquent accounts. Review accounts to start TAX SALE process.

GRAND RATEBOOK BALANCE SHEET REPORT
TOWN OF SEYMOUR
GRAND LIST YEAR 2014

Year:	1999 To 2014,	Pay Date:	06/23/2016,	Time:	06/23/2016 12:10:55 pm	All	Type:	TOWN,	Bill	Type:	24 - CODE T	(ALL)	TOTAL	OVER	UNCOLLECTED
Conditions:	Recap By Year:	Recap By Year:	Dist:	No	Act/Susp:	Active,	Cycle:	00	To	00,	CURRENT	TAXES/BINT	INTEREST	PAID	PAID
YEAR/TYPE	ACTS	BEGINNING	LAWFUL	CORRECTIONS	INC.	COLLECTABLE	SUSPENSE	PAID	PAID	PAID	PAID	PAID	PAID	PAID	TAXES
YR: 2000	138	26,466.95	0.00	-82.45	26,384.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	26,384.50
YR: 2001	112	20,411.62	0.00	0.00	20,411.62	-4,455.75	235.19	521.12	73.50	829.81	0.00	15,720.68			
YR: 2002	123	23,563.79	0.00	0.00	23,563.79	-4,921.44	0.00	0.00	0.00	0.00	0.00	18,642.35			
YR: 2003	145	25,320.60	0.00	0.00	25,320.60	-4,762.20	76.83	156.73	36.19	269.75	0.00	20,481.57			
YR: 2004	159	32,691.43	0.00	-1,931.05	30,760.38	-1,570.67	748.13	946.97	199.01	1,894.11	0.00	28,441.58			
YR: 2005	174	28,061.70	0.00	-2,195.45	25,866.25	-2,327.15	534.58	929.47	225.36	1,689.41	0.00	23,004.52			
YR: 2006	176	42,326.65	0.00	-2,274.24	40,052.41	-12,620.13	827.25	1,476.67	184.75	2,488.67	0.00	26,605.03			
YR: 2007	165	46,460.15	0.00	-3,601.70	42,858.45	-14,177.66	474.70	639.98	158.38	1,273.06	0.00	28,206.09			
YR: 2008	152	41,231.43	791.28	-3,729.40	38,293.31	-3,195.59	13,995.91	5,386.73	384.78	19,767.42	0.00	21,101.81			
YR: 2009	218	56,895.63	51.15	-4,372.93	52,573.85	-1,439.63	21,341.87	18,038.93	569.91	39,950.71	0.00	29,792.35			
YR: 2010	291	146,207.09	168.67	-4,574.44	141,801.32	-985.77	90,859.79	59,721.63	1,457.30	152,038.72	0.00	49,955.76			
YR: 2011	392	215,214.61	1,111.19	-5,572.91	210,752.89	-4,869.99	121,805.14	66,785.74	2,309.71	190,900.59	0.00	84,077.76			
YR: 2012	544	332,571.33	1,915.69	-5,457.22	329,029.80	-6,082.36	191,766.12	67,881.93	3,138.26	262,786.31	-1,036.32	131,181.32			
YR: 2013	25,473	783,591.22	7,425.70	-12,400.66	778,616.26	-4,185.15	464,931.08	108,684.83	5,721.80	579,337.71	-926.61	309,500.03			
Prior Total		1,821,014.20	11,463.68	-46,192.45	1,786,285.43	-65,593.49	907,596.59	331,170.73	14,458.95	1,253,226.27	-1,962.93	813,095.35			
YR: 2014	25,517	42,904,501.98	40,420.79	-268,531.01	42,676,391.76	-1,823.58	41,913,566.27	132,955.52	6,145.71	42,052,667.50	-346.03	761,001.91			
Grand Total	53,779	44,725,516.18	51,884.47	-314,723.46	44,462,677.19	-67,417.07	42,821,162.86	464,126.25	20,604.66	43,305,893.77	-2,308.96	1,574,097.26			

REFOUND

REFOUND

REFOUND

GRAND RATEBOOK BALANCE SHEET REPORT
TOWN OF SEYMOUR
GRAND LIST YEAR 2014

Year: 2014 To 2014, Pay Date: 06/23/2016, Time: 06/23/2016 12:12:09 pm All

Page: 1

Conditions:	Recap By	Year/Yes	Recap By	Dist:No	Act/Susp:	Active,	Cycle:	00 To 00,	Type:	TOWN, Bill	Type:	24 - CODE	T (All)	TOTAL	OVER	UNCOLLECTED
YEAR/TYPE	ACTS	BEGINNING	LAWFUL	CORRECTIONS	DEC.	COLLECTABLE	TAXES	SUSPENSE	CURRENT	TAXES/BINT	INTEREST	L+FEES	PAID	PAID	PAID	TAXES
RE	6,418	36,585,288.98	9,865.37	-20,643.77	36,574,510.58	0.00	-41,036.67	0.00	36,123,659.57	68,804.40	756.00	0.00	36,193,219.97	-9.51	450,851.01	
							REFUND						% of Collection			98.77%
PP	816	2,012,719.20	2,914.17	-167,771.23	1,847,862.14	0.00	1,759,117.50	0.00	4,581.47	4,581.47	32.41	0.00	1,763,731.38	-95.20	88,744.64	
							REFUND						% of Collection			95.20%
MV	15,710	3,826,773.16	24,551.30	-72,019.86	3,779,304.60	-1,823.58	3,614,097.02	55,102.14	4,976.30	4,976.30	0.00	0.00	3,674,175.46	-218.46	163,384.00	
							REFUND						% of Collection			95.63%
MVS	2,573	479,720.64	3,089.95	-8,096.15	474,714.44	0.00	416,692.18	4,467.51	381.00	0.00	0.00	0.00	421,540.69	-22.86	58,022.26	
							REFUND						% of Collection			87.78%
IR: 2014	25,517	42,904,501.98	40,420.79	-268,531.01	42,676,391.76	-1,823.58	41,913,566.27	132,955.52	6,145.71	6,145.71	0.00	0.00	42,052,667.50	-346.03	761,001.91	
							REFUND						% of Collection			98.21%
Grand Total	25,517	42,904,501.98	40,420.79	-268,531.01	42,676,391.76	-1,823.58	41,913,566.27	132,955.52	6,145.71	6,145.71	0.00	0.00	42,052,667.50	-346.03	761,001.91	
							REFUND						% of Collection			98.21%

**CASH REPORT
TOWN OF SEYMOUR**

MONTHLY SUMMARY REPORT BY BILLING YEAR CASE: TOWN Date: 06/23/2016 Pay Date: 06/01/2016 To 06/23/2016 Time: 12:09:52 Page: 2
 Condition: Year From: 0000 TO 2014 District: All Term# Total Only: YES Bill Type: 00 - ALL BILLS Susp/Credit: ALL Cycle #: 00 TO 00
 Recap Option: Year Type S-D TOWN INTEREST EXMPT LIEN FEES TAX BINT TOTAL DATE PAID K TP OVR BATCH TRANS# TERM# NAME

BILL #	Year	Type	TOWN	INTEREST	EXMPT	LIEN	FEES	TAX	BINT	TOTAL	DATE PAID	K	TP	OVR	BATCH	TRANS#	TERM#	NAME
TOT MV			14,764.82	2,630.29		0.00	163.60		0.00	17,558.71								
TOT MVS			3,553.17	308.02		0.00	30.00		0.00	3,891.19								
TOT YR 2014			45,287.14	6,323.71		216.00	193.60		0.00	52,020.45								
TOT CUR/YR COLL.			45,287.14	6,323.71		216.00	193.60		0.00	52,020.45								
TOT BACK/YR COLL.			25,814.36	11,646.80		48.00	335.34			44,487.88								
TOT ACTIVE			71,101.50	17,970.51		264.00	528.94		6,643.38	96,508.33								
GRAND TOTAL			71,101.50	17,970.51		264.00	528.94		6,643.38	96,508.33								
TOWN			CURRENT:	52,020.45		BACK :	44,487.88											

RECEIPT TOTAL 96,508.33
 CASH TOTAL 13,508.10
 CHANGE TOTAL 318.81

CASH BALANCE 13,189.29
 CHECK TOTAL 65,668.18
 CREDIT TOTAL 17,650.86
 DEPOSIT TOTAL 78,857.47 *** (EXCLUDE CREDIT)
 DEPOSIT TOTAL 96,508.33

CASH REPORT
TOWN OF SEYMOUR

MONTHLY SUMMARY REPORT BY BILLING YEAR
 Condition: Year From: 0000 TO 2014
 Recap Option: Year Type S-D
 Bill #

CASH: TOWN Date: 06/23/2016
 District: All Term# Total Only: YES
 Pay Date: 07/01/2015 To 06/23/2016
 Bill Type: 00 - ALL BILLS Susp/Credit: ALL
 Cycle #: 00 TO 00
 Time: 11:06:54 Page: 3

TOT YR	2013	Gross		INTEREST	EMPT	LIEN	FEES	TAX	BINT	TOTAL	DATE PAID	K	TP	OVR	BATCH	TRANS#	TERM#	NAME	
		TOWN	Net																
TOT RE	476,536.81	108,978.60	2,520.00	3,190.84	0.00	591,226.25													
TOT PP	36,162,087.92	68,804.40	720.00	36.00	0.00	36,231,648.32													
TOT MV	1,763,010.24	4,551.92	0.00	32.41	0.00	1,767,594.57													
TOT MVS	3,633,426.37	55,117.53	0.00	4,965.30	0.00	3,693,509.20													
TOT YR 2014	416,187.73	4,436.94	0.00	377.00	0.00	421,001.67													
TOT CUR/YR COLL.	41,974,712.26	132,910.79	720.00	5,410.71	0.00	42,113,753.76													
TOT BACK/YR COLL.	41,974,712.26	132,910.79	720.00	5,410.71	0.00	42,113,753.76													
TOT ACTIVE	1,028,003.07	345,980.64	6,319.24	8,163.99	38,053.87	1,426,520.81													
GRAND TOTAL	43,002,715.33	478,891.43	7,039.24	13,574.70	38,053.87	43,540,274.57													
TOWN	43,002,715.33	478,891.43	7,039.24	13,574.70	38,053.87	43,540,274.57													
CURRENT:	42,113,753.76																		
BACK :	1,426,520.81																		

RECEIPT TOTAL 43,540,274.57
 CASH TOTAL 809,953.46
 CHANGE TOTAL 13,494.08

CASH BALANCE 796,459.38
 CHECK TOTAL 41,620,523.14
 CREDIT TOTAL 1,123,292.05
 DEPOSIT TOTAL 42,416,982.52 *** (EXCLUDE CREDIT)
 DEPOSIT TOTAL 43,540,274.57

**BUILDING DEPARTMENT
QUARTERLY REPORT (APRIL, MAY, JUNE, 2016)**

	ESTIMATED COST	FEEES	# OF PERMITS
BUILDING	1,283,965.00	16,515.50	77
FEEES		1,000.00	
ELECTRIC	808,519.00	9,235.16	60
PLUMBING	91,198.00	1,853.00	26
HEATING/AC/TANKS	95,354.00	1,715.00	21
POOLS	62,455.00	925.00	8
DEMOLITION			
SIGNS			
TOTAL	2,341,491.00	31,243.66	192

SUMMARY APRIL, 2016

	ESTIMATED COST	FEES	# PER
BUILDING	229,803.00	3,245.00	25
FEES		100.00	
ELECTRIC	393,157.00	3,244.66	18
PLUMBING	36,528.00	667.00	8
HEATING	20,280.00	460.00	6
POOLS	27,255.00	354.00	2
TOTAL	707,023.00	8,070.66	59

SUMMARY MAY, 2016

	ESTIMATED COST	FEES	# PER
BUILDING	645,205.00	8,042.00	31
FEES		200.00	
ELECTRIC	183,733.00	2,520.00	19
PLUMBING	26,270.00	616.00	10
HEATING	47,023.00	705.00	7
POOLS	1,300.00	55.00	1
TOTAL	903,531.00	12,138.00	68

SUMMARY JUNE, 2016

	ESTIMATED COST	FEES	# PERMS
BUILDING	408,957.00	5,228.50	21
FEES		700.00	
ELECTRIC	231,629.00	3,470.50	23
PLUMBING	28,400.00	570.00	8
HEATING	28,051.00	550.00	8
POOLS	33,900.00	516.00	5
TOTAL	730,937.00	11,035.00	65

SEYMOUR FIRE MARSHAL'S OFFICE QUARTERLY REPORT FOR APRIL TO JUNE 2016

DEPARTMENT UPDATE

Below is a brief summary of major work activities that the Seymour Fire Marshal's Office conducted during the months of April, May and June of 2016

NEW CONSTRUCTION

1. 29 Maple Street, old Anna Lopresti School – This project is almost complete. Many construction inspections occurred during this project. There are some occupants in the building.
2. 50 Cogwheel Lane, Basement Systems – This project is complete.
3. 38 Columbus Avenue - The construction of this 5 story apartment building is on- going. More plan review has been completed.
4. 33 Progress Avenue, Basement System – The construction of this project is on-going. More plan review has been completed.
5. 600 Derby Avenue, Haynes Construction retail store – The construction of this project is on-going.

MISCELLANEOUS

1. I conducted some safety committee work and follow up. This included meetings and follow up activities.
2. Intern - The Office's Masuk High School intern has completed his program with us. It was enjoyable to have him in the Office.
3. The Office has handled 2 house hoarding issues.
4. Food booth inspections and standby at Founders Day.

BLASTING ACTIVITIES

None occurred during this time period.

ROUTINE INSPECTIONS

1. Inspections on existing and new construction buildings.

New Construction - 21 Initial Existing Buildings – 37 Re-inspections - 26

Underground Propane Tank inspection – 0

Please keep in mind that after every inspection, some type of a report is completed.

2. Blasting Permits- 0 Fire Code complaints- 10 Meetings – 43
Detail Code Reviews – 6 Detail Follow-up Activities – 25 Burning Permits - 4

Routine Reports - 69 Oil Tank Removal/Inquiry – 6

FIRE SAFETY TRAINING GIVEN

1. Fire extinguisher training for Daddio's Auto Parts, Kerite Company and the Town's CERT team.
2. The Office conducted its yearly training for staff and occupants at Smithfield Gardens.

FIRE SAFETY TRAINING ATTENDED

1. DFM Tim Willis and I attended a day class at Factory Mutual Global Testing Laboratory in Rhode Island and another day class at The Police Academy on The Municipal Team Approach to Hoarding.
2. DFM Willis attended a half day training seminars on Fuel Tank and Pump inspections, Group Home Inspections and Inspecting Existing Buildings.
3. DFM Willis attended 1 ½ day seminar at the State Fire Academy for Advanced Fire Investigation.
4. DFM Willis conducted on-line training regarding Youth Fire Setting, Youth Legal Aspects, Fire Safety Special Needs and Ethics Conducting Fire Investigations.

As a reminder to the Selectman, by State Statue, we have to maintain 90 hours of CEUs every 3 years or we lose our certification, just like teachers and police officers.

MAJOR FIRE AND INCIDENT INVESTIGATIONS

1. 8 Karlak Street – RV Camper fire with total loss of it and some fire damage to the house. This was an accidental fire.

As a note, each fire incident requires a detailed written report.

BUDGET UPDATE

1. Nothing significant to report.

ACCOMPLISHMENTS/RECOGNITION OF DEPARTMENT OR MEMBERS

1. DFM Willis continues to do a superior job.

REVIEW OF GOALS FOR THE QUARTER

1. I have nothing to report.

ISSUE RESOLUTION

1. I have nothing to report on.

LOOK-AHEAD

1. I have nothing significant to report.

ESTABLISH 3 GOALS FOR UPCOMING QUARTER

1. I have nothing significant to establish at this time. We will continue to focus most of our inspection time on multiple family houses, apartment buildings, schools, public assemblies and other larger type buildings. This will leave more than 200 buildings with no planned inspection schedule due to inadequate paid staffing.

Submitted by,

Paul Wetowitz
Seymour Fire Marshal
June 29 2016

2016 Quarterly Report

Department: Town Clerk's Office

Dates Covered: April 1, 2016 – June 30, 2016

Prepared by: Susan DeBarber, Elizabeth Conrad and Lianna McMurray

Department Specific Update:

- We have issued 672 dog licenses since June 1st.
- We have issued 35 marriage licenses in April, May and June.
- We have issued 263 various hunting & fishing licenses this quarter.
- We recorded 326 sewer liens and releases.
- Our vitals income totaled \$3,569.00 this quarter.
- We issued 67 absentee ballots in the April 26, 2016 Presidential Preference Primary.
- We are in the preliminary stages of preparations for the Presidential Election on November 8, 2016.
- We insured that the Town Committees met deadlines concerning delegates and Justices of the Peace.
- Liz met with the Woodbridge Town Clerk, Stephanie, to discuss the Justice of the Peace process for Unaffiliated Voters.

Budgetary Update:

- We have been staying within budget while moving our office forward.

Accomplishments / Recognition of Department or Members:

- Sue and Liz attended the Spring Town Clerk's Conference in April.
- Averaging over 300 copies per month from online recording access.

Review Goals for the Quarter:

- We will continue to cross train in the office.
- We have a better understanding of the State Statute regarding Justice of the Peace.
- We used the new Election Management System with ease.

Issue Resolution:

- No issues at this time.

Look-Ahead:

- Sue and Liz will be attending the Fall Town Clerk's Conference in September.
- Sue, Liz and Lianna will be attending the New Haven County Town Clerk's meeting in September.
- We will be preparing for the Presidential Election in November.
- We will continue on with a busy season of issuing dog licenses, marriage licenses and fishing & hunting licenses.

Establish 3 Goals for upcoming quarter:

- Work with the Secretary of State's Office with regard to preparations for the upcoming Presidential Election in November.
- Increase the number of Justices of the Peace due to recent public interest.
- With the State Library Grant we were just awarded, we plan to bring our record back a few additional years from 1974.

ASSESSOR'S OFFICE
QUARTERLY REPORT
4/01/2016-6/30/2016

DEPARTMENT SPECIFIC UPDATES:

Processed 255 Homeowners Applications

Processing Rental Rebate Applications (106 applications to date)

Priscilla and Veronica visited the Callahan House to assist disabled renters in applying for the Rental Rebate Program.

Made changes to assessments based on decisions made by the Board of Assessment Appeals.

Adjusted assessments of vehicles based on proof of sale, plate receipt, etc.

Monthly processing of property transfers.

Joe continues to inspect properties that are new construction or have had building permits issued.

Various State reports completed and forwarded to the Office of Policy and Management.

Annual report of living veterans receiving exemptions provided to the Veterans Administration.

ACCOMPLISHMENTS/RECOGNITION OF DEPARTMENT OR MEMBERS:

Joe attended the Annual Assessors School at UCONN. Topics of interest included: Evaluating Residential Construction, Appraisal of Big Box Stores, Nursing Home and Assisted Living Valuation, and Legislative Update.

Priscilla and Veronica attended a Veterans Workshop in Bantam.

Priscilla attended a Society of Professional Assessors seminar in Harwinton. Topics were Green Buildings and Architectural Styles.

BUDGETARY UPDATE:

Working well within budget.

REVIEW OF GOALS FOR THE QUARTER:

All goals met.

ISSUE RESOLUTIONS:

No issues.

LOOK AHEAD:

Continue processing Rental Rebate Applications.

Prepare State report for Additional Veterans applications.

Joe & Priscilla will be attending the fall symposium in September.