Minutes
10-Year Strategic Planning Committee Meeting
Wednesday June 10, 2020@ 7:00pm
Zoom Teleconference

Members Present: Kathlie Vrlik, Bob Findley, Stephan Behuniak and Rory Burke
Members Absent: Don Smith
Others Present: None

I. Call meeting to order
The meeting was called to order at 7 PM.

2. Pledge of Allegiance
All present stood and recited the Pledge of Allegiance

3. Approval of minutes
A motion was made to approve the minutes from the 9/11/19 regular meeting.
   Motion: Rory Burke           Second: Stephan Behuniak
   Vote: 3-0-1 (Bob Findley abstains)

A motion was made to approve the minutes from the 10/21/19 special meeting.
   Motion: Rory Burke           Second: Stephan Behuniak
   Vote: 3-0-1 (Bob Findley abstains)

A motion was made to approve the minutes from the 11/20/19 special meeting.
   Motion: Rory Burke           Second: Stephan Behuniak
   Vote: 3-0-1 (Bob Findley abstains)

A motion was made to approve the minutes from the 12/11/19 regular meeting.
   Motion: Rory Burke           Second: Stephan Behuniak
   Vote: 3-0-1 (Bob Findley abstains)

A motion was made to approve the minutes from the 1/8/20 regular meeting.
   Motion: Rory Burke           Second: Stephan Behuniak
   Vote: 3-0-1 (Bob Findley abstains)

A motion was made to approve the minutes from the 2/12/20 regular meeting.
   Motion: Rory Burke           Second: Stephan Behuniak
   Vote: 3-0-1 (Bob Findley abstains)

A motion was made to approve the minutes from the 5/13/20 regular meeting.
   Motion: Rory Burke           Second: Stephan Behuniak
   Vote: 4-0
4. Public comment
There was no public comment.

5. Strategic Plan Review – COVID-19
None of the items from the 1-year plan should be too impacted by COVID. The plan will be relaunched at the senior staff meeting in July. Expectations will still be completion in November/December. There was a discussion about whether staff assigned tasks in the 1-year plan should report directly. The Committee’s current workload is pretty heavy as is so it will continue to be filtered through the First Selectman and Chief of Staff.

6. Next steps discussion
Rory proposed formalizing his role in the plan so that if personnel changes, the role doesn’t disappear and the Committee still has a liaison on staff. Rory also proposed that as a long-term goal, the Committee should transition into oversight of the plan rather than actively formulating it. The Town may not always have such motivated volunteers willing to put in the amount of work required and it will help generate staff buy-in if they’re responsible for the formulation. The Committee could decide whether goals are ambitious enough.

Kathie is going to work on a script to introduce the plan to staff. Bob, Kathie and Stephan all volunteered to work with staff if it would be helpful.

7. Open discussion
There was no further discussion.

8. Public comment
There was no public comment.

9. Adjournment
A motion was made to adjourn the meeting at 8:44 PM.

Motion: Stephan Behuniak
Second: Bob Findley
Vote: 4-0

Submitted by,
Rory Burke