



SEYMOUR WATER POLLUTION CONTROL AUTHORITY

P.O. Box 275
Seymour, Connecticut 06483

Minutes -Special Meeting of the Seymour WPCA, July 8th 2020- At Sewer plant- 6:00pm.

Members Present: Jim Cretella, John Uhelsky and Don Sosonovich.

Members not present: Annmarie Drugonis and Nick Teodosio

Others present: Walter Royals, Plant Manager, John Oatley Area Manager Veolia Water, Jon Marro, , Jim Galligan, P.E. and other members of the public.

Jim Cretella called the meeting to order at 6:00pm

Pledge of Allegiance was given.

Public Comment – None.

Budget 2020-21 workshop-

Jim Cretella invited John Oatley to present the budget worksheet template. John Oatley outlined (via slide prints); the current 2019-2020 operating budget, the 2019-2020 income received, 2019-2020 expense statement on a monthly basis with a budget spent in percentage. John Oatley stated that this presentation would be a lot more detailed than the initial slide show of last meeting. Mr. Oatley then proceeded with the 2019-2020 current budget, touching upon all items in the budget and their descriptions. Mr. Oatley encouraged the WPCA board to suggest changes to the budget headers and discussion ensued as to the descriptions and functions of items in the budget. Discussion ensued about how much of a reserve should the WPCA keep in reserve and collections rate with comparisons to New London and North Haven (other Veolia Water plants). John Oatley talked about how the billing specialist for Veolia recommended that online bill pay, sending out late notices and lowering the lien amount from \$400 to \$200 might help increase collection rates. Discussion then ensued about the pluses and minuses of holding rates low versus increased costs later on for capital projects.

John Oatley then proceeded to show the board a spreadsheet of projected repair/maintenance (that he and Walter Royals use) and what should be spent on r/m (about \$222,000 a year). Jim Cretella asked about depreciation and a discussion ensued as to how depreciation expense came about and how the board uses a capital reserve to bring about the same effect. John Oatley then showed the board the actual income and actual expenses for FY2019-2020; it showed that collection numbers was slightly exceeded the estimated by approximately 1.9%. In addition, John Oatley showed the board all of the services that Veolia Water renders for its contracted annual fee.

John Oatley then showed the board the budget planning worksheet for the FY20-2021 and how it works based on actual spend; this will guide the board as to how much (in percentage) the various budget categories to raise or lower the budget. Also, John Oatley went into detail about how the Veolia water comes up to its annual fee increase as per the contract with the Town of Seymour WPCA. John Uhelsky asked about the impact of collection rates and how much of the populace of Seymour is paying; discussion ensued about the past practice of putting names of non-payors into the newspapers and difficulty of enforcing the payment of sewer use fees.

John Uhelsky thanked Jon Marro for doing the budget so well, without the use of the aforementioned budget calculator. Jon Marro was also directed to make a list of the 2019-2020 capital spend and attach it to the budget. The next meeting will be used to establish how much of a change is necessary in the budget for the new sewer use rate.

John Oatley then presented the capital budget alongside of the strategic Capital plan that NYE offered to the board. Discussion ensued about Veolia Water's fee increase (which maybe less than 2%) and how the budget was misinterpreted. Discussion ensued about the Capital plan (NYE) for 5 years; namely- Odor control, headworks, building and HVAC replacements/improvements, with also the CMOM plan for the sewer system. Jim Galligan talked about the NVCOG conference call; in which Seymour showed evidence of a large amount of I&I that would impact the sewer system and that Seymour hasn't taken any steps to correct this issue- this was answered by Jim Galligan that Seymour is still in the investigation phase of determining the I&I. Discussion also ensued about the nuts & bolts of the CMOM program and how it would be implemented. Discussion then shifted to the benefits of going out to bond to pay for the Capital Improvements and how longer it would take to complete without going out to bond. The WPCA board then discussed when to meet for the next budget meeting (July 15). The workshop was then closed.

Veolia Water Reports – Walter Royals reported that the plant was in compliance for the month of June 2020. Walter Royals reported on the Maintenance/Operations/collections systems (see attached) to the board.

Income Report- Jon Marro submitted this to the Board. He also notified the board that there is one applicant for the Interest Deferral for sewer assessment; this was e-mailed to Atty. Proto when it was received.

Financial report – this was submitted to the board.

Invoices- The following invoices (see attached) were submitted to the board for approval of payment.

Don Sosonovich made a motion, John Uhelsky 2nd, to approve the invoices for payment. Motion passed 3-0.

Legal report – None.

Engineering Report- Jim Galligan reported on the Infiltration and Inflow study (I&I) that was conducted. The report shows the amount of I&I on several area/streets (Manners, and two areas in South Main street), all showed an increasing amount of I&I over the course of months. Discussion ensued as to which particular streets are involved and the amount of I&I from these areas as per the ongoing CMOM

program. Jim Galligan is recommending sonar testing of these areas to target the particular cracks and/or manholes. Discussion then ensued as to the types of replacement/fixing technologies for the sewer pipes.

New Business- John Uhelsky brought up the matter of roof leaks at the sewer plant; is the Town responsible for building maintenance or the WPCA? Jim Galligan echoed the similar sentiments. Jim Cretella stated that the town has a building maintenance person that is responsible. John Uhelsky will contact Tony Caserta about this matter.

Executive Session- none.

Adjournment- John Uhelsky made a motion, Don Sosonovich 2nd, to adjourn the meeting. Motion passed 3-0. Meeting ended at 8:12pm



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The following bills were approved for payment by the Seymour WPCA Board in its meeting on July 8st, 2020.

Veolia Water	90244384	124,883.94
Quality Data	2019-4256	4,375.00
Town Clerk	-	330.00
Comcast	-	291.13
Tracy's Garage	600649	802.72
McVac	2614418	1753.50
Ralph Mann & Sons	47275	864.08
WJ Electric	4498	90.00
NYE	087-20	300.00
NYE	069-20	400.00
DJ Petrucci, LLC	37230	9,000.00
Campbell	1004624	3,680.00
CET	20-03907	203.04
CTDOT	RR221778	500.00
NYE	086-20CAPITAL	3,355.88
NYE	088-20CAPITAL	31,498.50



8 July 2020

Seymour Water Pollution Control Facility June 2020 Monthly Report

Highlights/Summary

Operational Performance / Compliance:

All NPDES permit parameters and monitoring requirements were in compliance for the month of June 2020.

Plant repair and maintenance items etc:

- Replaced Polyaluminum Chloride pump tubing
- Replaced packing in Primary sludge pump #1
- Repaired Strainer screen for service water pumps
- Dump Truck brought to Public works to determine issue with non functional dash gauges etc.
- Dump truck received from Public works for repairs made by Tracy's Garage
The Dash cluster was replaced and wire was rerouted. Mileage on rebuilt odometer should be corrected to reflect actual mileage.
- Blower #3 failed, Spencer Blower was here to troubleshoot. A magnetic bearing sensor failed. A quote will be sent for the bearing sensor replacement and installation costs.
- Pumped out and cleaned Grit Chamber for replacement/repair of chain, shafts, shroud.
- Used McVac to remove remaining grit and rags from Grit chamber and equipment.
- Cleared vegetation from Effluent cascade area.
- Clarifier rake arm alarm radio failed, new unit is on order.
- Replacement of Grit Bucket elevator chain, Auger shafts and shroud guard is underway.

Collection System:

- Weekly Pump Station checks.
- Ordered 10 manhole frames & covers, 8 were installed in June.
- Marked out Richards Ave. & South Main for water leak repairs in front of
- Checked Manners Ave. and Rennay St. sewer. Flow normal. Looks like Lining project was successful.
- Glen Circle emergency Gen. failed due to rodents chewing on wires causing the generator to short out. Tower Generator diagnosed as alternator /stator shorted out. The Generator assembly and wiring harness and main cables will have to be replaced. Obtained quote and PO to repair, ordered repairs.
- Removed rodent debris from N. Main emergency generator housing.
- Received flush truck from public works for temporary use until parts are received to complete repairs.
- Inspected Rennay Street siphon outlets.
- Jetted/cleaned Rennay St. siphon line from plant to Siphon Tower.
- Jetted /cleaned Nicklemine Road from pump Station to N. Mead intersection. Removed two very large rocks in MH at intersection. Removed 4 bricks and noticed 4 more bricks were missing.
- Responded to call from 64 Colony Street for possible back-up. No back-up. Issue in homeowners lateral. Jetted from manhole below #60 to manhole in front of #64 to dead end in street sewer. No obstructions or blockages in street sewer.

Safety:

Training for June 2020 : **Covid-19 Workplace Policy Training**
Days without a Lost time Accident = 13046 days.

Note: See page #2-3 for further details. If you have questions please feel free to ask.

July 1, 2020

Town of Seymour
WPCA
July 1, 2019 through June 30, 2020

		Cash Balance 6/30/2020	379,341.36
		Reserve Acc	1,068,498.70
June	June		
	Monthly Summary	Deposits	41,903.52
		Interest	249.55
		transfer from inv	
		transfers to invest	
		TOTAL	42,153.07
	Monthly Summary	Payments	
		US Filter	\$129,494.53
	Cap Improvement	US Filter	
		WJ Electric	2,755.59
		AMWELL	
		Northeast Water Maint & Ser	
		JJ Brennan	
		Nafis & Young	
		Facility Support Service	
		Ralph Mann	
		Campbell Foundary	
		H.G Steinmetz Mach. Wks	
		McVac Env Ser	
	Engineering	Nafis & Young	
	Legal	Proto Benjamin	1,646.84
	Legal	Branse & Willis	
	Maintenance	Fleet Pump service	3,297.00
		Chippy's Service Station	
		National Water Main Cleaning	23,040.00
		Ralph Mann	
		Daddio's New Auto Parts	163.88
		Troy Ind.	
		WJ Electric	
		Van Etten	
		MacVac Environ. Services	
	Misc	Comcast	291.53
		refunds	
		Metro North	30.00
		Quality Data	
		Town Clerk	360.00
		A-Gold Action Reality	
		Pete's Tire Barns	
		Ct DEEP	
		State of Ct	
		TOTAL	161,079.37