

HOUSING AUTHORITY OF THE TOWN OF PLYMOUTH
REQUEST FOR PROPOSAL
LEGAL NOTICE OF INVITATION TO BID

The Housing Authority of the Town of Plymouth is publicly publishing the Request for Proposal (RFP) and will receive completed, signed, and sealed bids no later than 2:00pm on **Monday, September 20, 2021** at the office of the Housing Authority of the Town of Plymouth. Said bids will be publicly opened and read aloud at the office of the Housing Authority of the Town of Plymouth immediately thereafter at 2:00 pm on September 20, 2021. Proposals must be submitted on the forms provided and in a sealed envelope clearly marked with the appropriate title. Bidders are required to attend the walkthrough on **Wednesday, August 25, 2021** at 10:00am of the property or the bid will automatically be rejected. Face masks and social distance rules will apply to all visitors and a maximum of two (2) representatives will be allowed for each contractor to view the conditions.

Bids will be received for furnishing all labor, materials, tools, services and equipment necessary to complete “Renovations for Gosinski Park” and “ADA Upgrades for Gosinski Park”. There are two (2) sets of drawings, titled and dated “CDBG Bid Set June 25, 2021” and “SSHP Bid Set June 25, 2021”, and three (3) volumes of specifications for the project; Volume 1: Front End and Bidding Documents, Volume 2: CDBG Bid Specifications, and Volume 3: SSHP Bid Specifications. The two portions of the project will be awarded together as one package to one contractor based on one combined bid. The two portions of the project will be executed concurrently. The final selection will be based upon the lowest responsible bid written response on the Bid Form. The award of the combined project is dependent on funding by DOH/Connecticut Housing Finance Authority, HUD/CDBG, and other funding resources. The lowest response of bid will be included as part of the finance applications, with expected results in mid-October 2021 or shortly thereafter. A “Selection Letter” will be sent via USPO Certified mail to the successful lowest responsible bidder from the Housing Authority of the Town of Plymouth within 30 days after all bids are evaluated and the lowest responsible selected by the Authority. A “Letter to Proceed” will be transmitted via the USPO Certified mail within 120 days thereafter.

The project scope includes: Gut renovations and additions of (6) units to create ADA compliant layouts. Bathroom renovations, kitchen renovations, painting, and flooring overlay at 54 units. Parking lot re-milling and minor expansion. Tree removal. Exterior siding repairs. Community building kitchenette expansions, bathroom renovations, and interior finishes upgrades. Community building addition. Hot water heater replacement, electrical panel replacements, CCTV security system and emergency generator installation.

Proposed forms of Contract Documents, including Plans and Specifications dated June 25, 2021, as prepared by Quisenberry Arcari Malik, LLC will be on file at the Gosinski Park Community Room, Terryville, CT and available to contractors for viewing upon request.

Contract Documents including plans & specifications can be viewed online and purchased from Advanced Reprographics. Visit <http://www.advancedplanroom.com>, select “Public Jobs” and select “ADA Upgrades and Renovations for Gosinski Park” or call 860-410-1020.

Note: Addenda to this bid will be issued via email. Contractors intending to bid must be registered on the Advanced Reprographics Planholder’s list in order to receive direct email copy of any and all addenda.

No interpretation of the meaning of the plans, specifications or other pre-bid documents will be made to any bidder orally. Every Request for Interpretation (RFI) should be in writing addressed to Erin Benken, ebenken@qamarch.com. To be given consideration, RFI’s must be received by 5:00pm, **Wednesday, September 8, 2021**. Any and all such interpretations and any supplemental instruction will be in the form of written addenda to the specifications which, if issued, will be furnished by electronic mail to all prospective bidders (at the respective email addresses furnished for such purposes), not later than five days prior to the date fixed for the opening of bids.

Attention of bidders, contractors, sub-contractors, and all employees, is directed to certain requirements of this contract which require payment of Davis Bacon Wages and compliance with certain local and state requirements. All bidders, contractors, and workers are to comply with the specified background checks, are not to be excluded on the US Office of Inspector General Exclusions Database, are to be fully licensed in Connecticut, and are not to be excluded of the CT DAS Debarment List.

A satisfactory Bid Bond or Certified check, in an amount equal to five percent (5%) of the base bid, shall be submitted with each bid. The Bid Bond shall be made payable to the Plymouth Housing Authority and shall be properly executed by the bidder. The successful bidder will be required to furnish and pay for 100% Performance and Payment Bond or Bonds, in the forms included in the Specifications. All bonds must be from sureties listed on the most recent IRS circular 570.

Bids, to receive consideration, must be in the hands of the authorized representative, The Housing Authority of the Town of Plymouth, 43 Ronald Rd., Gosinski Park Unit 31, Business office/community room, Terryville, CT 06786, no later than 2:00pm, **Monday, September 20, 2021**. No bids shall be withdrawn for a period of one hundred and fifty (150) days after the opening of bids, without the consent of the above Housing Authority.

The Housing Authority of the Town of Plymouth reserves the right to accept or reject, in whole or in part, any or all bids; to waive any diminutive informality, or to accept any bid deemed in the best interests of the Housing Authority.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER, MBE’s, WBE’s, and SBE’s and Section 3 Designated Enterprises ARE ENCOURAGED TO APPLY. Davis Bacon Wages will apply.

David V. Merchant, Mayor, Town of Plymouth

Vincent J. Klimas, Chairperson, Housing Authority of the Town of Plymouth