

# **TOWN OF PLYMOUTH CT INLAND, WETLANDS & CONSERVATION COMMISSION BYLAWS**

In accordance with the Town of Plymouth, CT charter, Chapter 9, Section 3, Subsection 2, the following are the Bylaws for the Plymouth, CT Inland, Wetlands and Conservation commission.

## **Article 1: Name:**

Plymouth CT Inland, Wetlands & Conservation commission

## **Article 2: Object**

The commission will conduct its Inland Wetland and Watercourse responsibilities in accordance with the General Statutes of the State of Connecticut as well as the Plymouth CT Inland Wetlands and Watercourses regulations. The commission is also responsible for the development and conservation of natural resources (including water resources) within the territorial limits of the Town of Plymouth, CT.

## **Article 3: Members**

The commission shall have up to 5 regular members and 2 alternate members. Members are nominated for appointment (or reappointment) by the Mayor with approval by the Town Council. Terms are usually for 3 years but may be less if a Commissioner is completing a term limit for a prior member. Once approved by the Town Council, all members must be sworn in by the Town Clerk's office regardless of appointment or re-appointment.

## **Article 4: Officers**

There shall be 3 officers (Chairman, Vice Chairman and Secretary). Officers should be elected during the first month of the calendar year at a Regular or Special meeting by at least a majority of the voting members for that meeting. In the event of removal and/or resignation during the calendar year, the Commission shall make every attempt to fill the vacant officer position as soon as possible via regular (or if necessary), special meeting.

If the Chairman and Vice-Chairman are not present at a meeting, the Secretary is allowed to run the meeting.

Officers shall perform the duties prescribed by these bylaws and by the parliamentary authority as noted in Article 6 below.

### **Article 5: Meetings**

Regularly scheduled meetings shall be held on the first and third Wednesday of each calendar month (except August). Special meetings may be called at any time during the calendar year. The Commission may also determine (if) and schedule (any) property site walks in accordance with the property owner and/or representative's permission. Any meetings held by the Commission shall be posted in writing with the Town Clerk's office at least one business prior to that meeting/site walk..

There is no annual organizational meeting for this commission.

Regular meeting times for the next calendar year shall be discussed and voted upon by the Commission during the November or December meeting and forwarded to the Town Clerk as of a prescribed date determined by that office.

### **Article 6: Parliamentary authority**

Robert's Rules of Order (newly revised) shall be construed as applicable, controlling and conclusive on all parliamentary issues, except as herein otherwise provided.

### **Article 7: Amendment of Bylaws**

These bylaws may be amended at any regular meeting of the Commission by at least a majority vote, provided that the amendment has been submitted in writing at the previous regular meeting.

Approved by the IWCC on 1/20/10