

**PLYMOUTH PUBLIC HOUSING AUTHORITY**

GOSINSKI PARK

31 RONALD ROAD.

TERRYVILLE, CT

860-584-9355

REQUEST FOR PROPOSALS

FOUR RESIDENTIAL UNIT RENOVATIONS

C/O DeMarco Management Corporation  
117 Murphy Road  
Hartford, CT 06114

2/16/2016

DeMarco Management Corporation the Agent for The Plymouth Housing Authority, owner of Gosinski Park Apartments, is soliciting bids for the services of a contractor or contractors to perform renovations to the property located at 31 Ronald Road Terryville, CT., 06786. Interior residential unit renovations are needed to assist in re-occupying units that have been vacant for over 90 days. There will be four (4) vacant units consisting of three (3) efficiencies and one (1) one bedroom.

Interested contractors are encouraged to contact the Property Manager at 860-584-9355 to participate in a:

- **ONE MANDATORY WALK THRU OF THE WORK SITES ON EITHER SATURDAY FEBRUARY 27 2016; OR, MARCH 5, 2016; 10 AM TO 12 NOON. FAILURE TO ATTEND ONE OF THESE TWO DATES WALK THRU AND LEGIBLE SIGN THE ATTENDANCE SHEET = AN AUTOMATIC ELIMINATION FOR YOUR QUOTE/BID TO BE ACCEPTED BY THE PLYMOUTH PUBLIC HOUSING AUTHORITY.**
- All bids MUST have a legible United States Post Office postmarked on or by no later than 12 P.M. on March 15, 2016 and be in the hands of the Plymouth Public Housing Authority by the midnight March 17, 2016. After evaluation of all quotes/bids by the Plymouth Public Housing Authority, The Authority shall award the bid to the lowest responsive bidder. The contract will be awarded at the regular March 21, 2016 Plymouth Public Housing Authority, with work to commence immediately thereafter all necessary paperwork is executed. DeMarco Management will be the owner's representative for this project. All communications regarding the project should be addressed to DeMarco Management Corporation unless otherwise directed.

#### REQUIRED REPLACEMENT

- HUD rated kitchen cabinets
- Countertops and sinks
- Energy Star appliances
- Energy Efficient Lighting Fixtures
- Residential standard VCT flooring
- Bathroom Vanity and sink
- Full unit paint
- Trash clean up by the contractor is required by the contractor.
- Professional communication and appropriate clothing is expected by all staff throughout the renovation process.

## SCOPE OF WORK

To be considered, all bids must include a detailed bid proposal which requires identification of each unit, detailed scope of work to include removal of existing finishes and replacement with new, estimated cost of material and labor, and a proposed work schedule. Scope of work for each unit must address capital repairs needed to accomplish turnover. The proposed work exceeds the limits of a routine turnover such as cleaning, refinishing surfaces or repairing appliances and may vary in each unit. Installation of new products is to be per manufacturers specifications. Repairs (as needed) to structural components are to be included.

All work shall fully implement the Attached “Unit – Project Descriptions” and made a part hereof for:

- Unit 9 – Project Description, Renovation Specifications.
- Unit 12 – Project Description, Renovation Specifications.
- Unit 16 – Project Description, Renovation Specifications.
- Unit 52 – Project Description, Renovation Specifications.

The Plymouth Public Housing Authority will make the final selection for the selection of the Contractor and reserves the right to amend any portion of this RFP that are in the best interests of the Authority. The Authority projects they will select and approve contracts for:

- All four Units.
- First 2 Units and after satisfactory work of the first two then proceed to approve another 2 Units.
- Any configuration of the Units.

## CONTRACTORS RESPONSIBILITIES

- Obtain all necessary permits (if applicable) and inspections.
- Supply and coordinate all necessary trade labor.
- Supply all necessary building materials.
- Secure building materials at the end of each workday.
- Protect the structure from the weather at the end of each work day.
- Provide all site work as required.
- Provide quality control for all incoming materials and workmanship.
- Provide warranties at the end of the project for all systems and materials installed.

DEMARCO SHALL SUPPLY THE DUMPSTER.

## ACCESS TO THE PROPERTY

Adjacent units are occupied. Work may be performed during normal working hours starting at 8.a.m., and closing at 7 p.m. giving full respect to the tenants and adjacent property owners regarding noise, and adhering to any and all local ordinances regarding such work.

## INSURANCE

Contractor and sub-contractors must provide proof of insurance prior to starting project at their expense in the amounts of:

1. Worker's compensation: statutory amount
2. Employer' liability: \$1,000,000.00 minimum
3. Commercial general liability: \$1,000,000.00 bodily injury for each occurrence and an aggregate of \$2,000,000.00
4. Employee dishonesty: \$20,000.00
5. Automobile: \$1,000,000.00 combined single limit

The certificate shall be worded as follows:

With regard to the services provided at (Gosinski Park Apartments, 31 Ronald Rd., Terryville, CT) by your company's name, the (Plymouth Housing Authority.), and DeMarco Management Corporation. are additional insured "as their interest may appear" on general liability or "ATIMA" for short."

Be advised that you need to show proof of your Workers Compensation Insurance coverage, although you do not need to list DMC and or The Plymouth Housing Authority as additional insured on your policy.

THEN under the block "Certificate holder" the address should appear as:

The Plymouth Housing Authority  
C/O DeMarco Management Corporation  
117 Murphy Road  
Hartford, CT 06114

## PERFORMANCE SURETY BOND

The successful bidder shall furnish to The Plymouth Housing Authority, at his or her own expense, a performance surety bond, issued by a company authorized to transact business in the State of Connecticut and approved by The Plymouth Housing Authority equal in value to one hundred (100%) of the total contract cost.

## CONNECTICUT LABOR LAWS

This project is subject to the State of Connecticut, Dept. of Labor laws, rules, and regulations. The contractor and their subcontractors will be responsible for filing all appropriate payroll taxes and related forms as required by statute. Note: this project is not govern under the Davis Bacon Wage Act.

## WEEKLY PROGRESS MEETINGS

Weekly progress meetings will be held on site with the contractor, and DeMarco Management representatives.

## PRICING

Pricing for this contract is to be all-inclusive. The only additional billing to be accepted will be for, approved and signed change orders as described herein.

## **SEND COMPLETED, SIGNED, & SEALED "QUOTE SHEETS" TO:**

**All bids/Quote Sheets MUST BE SEALED and utilize the enclosed quote sheets as presented herein correspondence and billing will be addressed as follows:**

**Plymouth Public Housing Authority  
Attn: Janet Olivieri  
Gosinski Park Apartments  
C/O DeMarco Management Corporation  
30 RONALD ROAD  
Terryville, CT. 06786**

**All sealed bids must have a legible United States Post Office post mark on or by 12 midnight March 15, 2016 and must be received in hand by the Plymouth Public Housing Authority by March 17, 2016 midnight. And they will be opened and recorded by representatives from the Plymouth Public Housing Authority and Demarco Property Management Authority on March 18, 2016 at 10 AM, Community Room, Gosinski Park, Terryville, CT. 06786. It is projected the contract[s] will be voted upon at the March 21; 6 pm regular PPHA meeting. NOTE: Unsealed or opened Bids/Quotes or no USPO legible post marked date or not utilizing the enclosed bid/quote sheets will automatically be rejected.**

CONSTRUCTION CERTIFICATIONS WHICH WILL BE A PART OF THE FINAL CONTRACT:

The Contractor, home improvement company, hereby legally certifies and attests that their company and all their subcontractors are:

1. A licensed and registered Contractor or Home Improvement Company and all their subcontractors and is in good standing with the State of Connecticut Consumer Protection Agency and shall attach a valid copy of the licensed and registration and made a part hereof. Their CT. Consumer Licensed # is \_\_\_\_\_. The licensed company shall have at least one year of successful public housing or related renovation professional experience.

The Contractor, Home Improvement Company, and all of their subcontractors shall minimally have a Police Background Check for all employees working and supervising at Gosinski Park as follows:

- CT. Judicial Criminal and Motor Vehicle Check.
- CT. Family Court Check.
- CT. Dept. of Social Service Administrative Services Suspension Listing.
- US Office of Inspector General Exclusion List.
- US National Sex Offender Registry.

that their employees have satisfactorily passed these checks.

2. Please list and briefly explain any related renovation home improvement lawsuits with any public entity in the past ten years your company or individuals from your company have been involved in. Present and provide copies of ratings and scores from the Better Business Bureau. Serious negative outcomes of any lawsuits may be sole reason to be eliminated from selection by the Plymouth Public Housing Authority.
3. Written Disclosure of any actual or apparent Conflict of Interest. Full written disclosure must be provided in writing explaining if you or any owners have any Conflict of Interest or apparent Conflict of Interest with anyone with the Governing Body of the Plymouth Public Housing Authority. State statutes shall be the defining principles of this matter.
4. The Contractor, Home Improvement Company, and their subcontractors shall not discriminate against race, color, religion, age, sex, disability, and political affiliation or belief.

5. Fully comply with all building, electrical, heating, plumbing, sewer, and, fire and life safety codes.
6. Maintain a work environment that is in full compliance with US and CT., Occupational Safety and Health Acts. And shall have adequate and in force Proper Workman's Compensation Insurance.
7. Contractor agrees to the following Payment Method: 5% up-front financial payment after all contract paperwork is completed and a Town of Plymouth building permit is executed; end of week invoices that details work completed and funds requested for completed work and will be paid after inspection approving work is satisfactorily completed; signed "Lien Waivers" must be presented for paid work before future invoices will be paid; 10% of the funds shall be retained until the Building Inspector signs off on the Project Description per Unit and a representative of the Project Manager assures ant punch list is completed and a representative of the Plymouth Housing Authority tours Unit and signs off Project Description for the Unit work is completed.
8. Any and all Change Orders must be in writing. Contractor agrees that any additional work not specifically identified in the "Project Description" for each unit can only be authorized to proceed if it is in writing as a requested "Change Order" signed by the Contractor that describes the Change Order and delineates its specific cost; then must be signed and approved by the Property Manager, as well as, signed and approved by a representative of the Plymouth Public Housing Authority. Failure to strictly follow these procedures may be reason to deny payment for the work done by the Change Order.
9. Contractor shall provide a projected schedule for each Unit. It shall have the start date and finish projected date. Finishing on time as mutually agreed by and in writing the PPHA shall provide the Contractor with a \$250 bonus per Unit.
10. Should any dispute on this contract arise the Plymouth Public Housing Authority shall have the first administrative step to resolve the dispute that may arise from time to time. After this first administrative step has been fully taken any party may take any legal remedies as appropriate. The losing party will pay for any and all attorney and court costs incurred by the prevailing party.

UNIT 9 – PROJECT DESCRIPTION - RENOVATION SPECIFICATIONS.  
PLYMOUTH PUBLIC HOUSING AUTHORITY,  
GOSINSKI PARK, 31 GOSINSKI PARK, TERRYVILLE, CT. 06786.  
2/16/2016

Front and back doors.

1. Repair front screen door and replace pumps for both screen doors; and for primary wooden doors repair as needed, oil hinges, and paint exterior primary door red/maroon semi-gloss paint,
2. Replace front door bell and assure back door glass is replaced and screen door handle replace.
3. Add new lock and key security enhancing dead bolts to front and back wooden doors. All locks must be keyed to complexes Master Key system.

Painting and related for all interior rooms and areas.

4. Patch, repair, and prep all walls, ceilings, closets, and closet doors.
5. Paint all ceilings, walls, closets, and interior and exterior doors. Quality of paint should be Baer Supreme or equivalent. Ceiling paint color = standard flat ceiling bright white. All walls and closets standard eggshell color= ~~flat~~ satin or semi-gloss finish. One coat primer and then one coat regular paint. NOTE EXCEPTIONS = A.] Bathroom paint finish = semi-gloss. B.] Front and back exterior door finish is also semi-gloss and red/maroon color to match other Gosinski Park front and back doors colors.
6. Remove old rubber type cove molding and replace all new rubber type cove floor molding. Color of cove molding = eggshell to match wall paint.

Electrical.

7. All electric sockets and switches are to be tested and if necessary replaced along with new plates. Any costs of replacement parts are to be inclusive of this bid.
8. And ceiling lights fixtures to be replaced with new similar style and grade fixtures.
9. Test circuit breaker box and repair if necessary.
10. Install new fire detection and smoke alarm.as per life safety code.

Windows.

11. Clean interior and exterior windows and window frames. Test windows and adjust accordingly to assure windows smoothly and properly.

Closets.

12. Repair, paint, and reinstall [or if needed replace] all closet doors, tracks, and shelves.

Kitchen.

13. Repair, clean, and paint inside and out upper cabinets.
14. Repair or replace lower cabinet doors/units, and paint inside and outside of all upper and lower cabinets.
15. Test all kitchen plumbing: sink, faucets, j-trap, and water heater = clean, fix, repair, replace as needed.
16. Test and repair or replace water heating system. Cost of a new water heating system, if needed to be replaced would be an approved change order, when reviewed for reasonableness and approved thereafter via the Change Order procedures.
17. Install new energy efficient standard similar style and grade stove and refrigerator and assure wiring is properly installed.
18. Test alarm bell in ceiling and assure it is properly working repair as necessary.

Bathroom.

19. Replace medicine cabinet and over sink lighting.
20. Scrub and clean bathtub and walls, toilet and water closet, sink.
21. Test for plumbing leaks/problems all bathroom fixtures, repair and replace as necessary.
22. Replace ground fault and emergency call alarm unit.
23. Replace round knob door handle with lever arm door knob.
24. Replace shower curtain rod.
25. Paint with semi-gloss paint per #5 above.

Flooring.

26. Entire flooring needs thoroughly scrubbed, cleaned, degreased, and waxed.

Heat Pump.

27. Interior and exterior Heat Pump system need to be cleaned and tested and repair if necessary.

Trash. 28. Clean and properly remove all trash and garbage in the apartment,

COMPANY'S ALL INCLUSIVE "QUOTE SHEET FOR UNIT 9" IS:

\$\_\_\_\_\_. Write \$\_\_\_\_\_

COMPANY'S AUTHORIZED SIGNATURE CERTIFYING BID AND CONFORMANCE REQUEST FOR PROPOSALS REQUIREMENTS AND CERTIFICATIONS.

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Print Company's Legal Name and date

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Print and Sign Name of Legally Authorized Company Official and date

UNIT 12 – PROJECT DESCRIPTION - RENOVATION SPECIFICATIONS.  
PLYMOUTH PUBLIC HOUSING AUTHORITY,  
GOSINSKI PARK, 31 GOSINSKI PARK, TERRYVILLE, CT. 06786,  
2/16/2016

Front and back doors.

1. Replace screen doors, pumps, and handles for both front and back screen doors.
2. Primary wooden doors repair as needed, oil hinges, and paint exterior red/maroon semi-gloss paint to match same color as other exterior doors in complex.
3. Add new lock and key security enhancing dead bolts to front and back primary wooden doors and change ball door knobs with lever type keyed door knobs. All locks must be keyed to complexes Master Key system.

Painting and related for all interior rooms and areas.

4. Patch, repair, and prep all walls, ceilings, closets, and closet doors.
5. Paint all ceilings, walls, closets, shelves, and interior and exterior doors. .  
Quality of paint should be Baer Supreme or equivalent. Ceiling paint color = standard flat ceiling bright white. All walls and closets standard eggshell color= ~~flat~~ satin or semi-gloss finish. One coat primer and then one coat regular paint. NOTE EXCEPTIONS = A. Bathroom paint finish = semi-gloss. B. Front and back exterior door finish is also semi-gloss and red/maroon color to match other Gosinski Park front and back doors colors.
6. Remove old rubber type cove molding and replace with rubber type all cove floor molding. Color of cove molding = eggshell to match wall paint.

Electrical.

7. All electric sockets and switches are to be tested and if necessary replaced along with new plates. Any costs of replacement parts are to be inclusive of this bid.
8. And ceiling lights fixtures to be replaced with new similar style fixtures.
9. Test circuit breaker box and repair if necessary.
10. Install new Fire detection and smoke alarm as per life safety code.

Windows.

11. Clean interior and exterior windows and window frames. Test windows and adjust accordingly to assure windows move properly.

Closets.

12. Repair, paint, and reinstall [or if needed replace] all closet doors, tracks, and shelves.

Kitchen.

13. Repair, clean, and paint inside and out upper cabinets.
14. Repair or replace lower cabinet doors/units, and paint inside and outside of all upper and lower cabinets.
15. Test all kitchen plumbing: sink, faucets, j-trap, and water heater = clean, fix, repair, replace as needed.
16. Test and repair or replace water heating system. Cost of a new water heating system, if needed to be replaced would be an approved change order, when reviewed for reasonableness and approved thereafter via the Change Order procedure.
17. Install new energy efficient standard stove and refrigerator of a similar style and grade and assure wiring is properly installed.
18. Test alarm bell in ceiling and assure it is properly working repair as necessary.

Bathroom.

19. Replace medicine cabinet and over sink lighting.
20. Scrub and clean bathtub and walls, toilet and water closet, sink.
21. Test for plumbing leaks/problems all bathroom fixtures, repair and replace as necessary.
22. Replace ground fault and emergency call alarm unit.
23. Replace round knob door handle with lever arm door knob.
24. Replace shower curtain rod.
25. Install new toilet and water closet.

Flooring.

26. Entire flooring needs to be replaced properly with standard VCT grade tiles that match wall color.

Heat Pump.

27. Interior and exterior Heat Pump system need to be cleaned and tested and repair if necessary.

Trash. 28. Remove and properly dispose of all trash and garbage in the apartment.

COMPANY'S ALL INCLUSIVE "QUOTE SHEET FOR UNIT 12" IS:

\$ \_\_\_\_\_ . WRITE: \$ \_\_\_\_\_

COMPANY'S AUTHORIZED SIGNATURE CERTIFYING BID AND CONFORMANCE REQUEST FOR PROPOSALS REQUIREMENTS AND CERTIFICATIONS.

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Print Company's Legal Name and date

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Print and Sign Name of Legally Authorized Company Official and date

UNIT 16 = PROJECT DESCRIPTION - RENOVATION SPECIFICATIONS  
PLYMOUTH PUBLIC HOUSING AUTHORITY,  
GOSINSKI PARK, 31 GOSINSKI PARK, TERRYVILLE, CT. 06786,  
2/16/2016

Front and back doors.

1. Replace pumps and handles for both screen doors and paint per #5. Primary wooden doors repair as needed, oil hinges, and paint exterior red/maroon semi-gloss to match other doors in complex.
2. Replace front door bell.
3. Add new lock and key security enhancing dead bolts to front and back primary wooden doors. Replace existing primary wooden door ball doorknobs with keyed lever type door knobs. All locks must be keyed to complex's Master Key system.

Painting and related for all interior rooms and areas.

4. Patch, repair, and prep all walls, ceilings, closets, and closet doors.
5. Paint all ceilings, walls, closets, shelves, interior and exterior doors, and all radiator covers. . Quality of paint should be Baer Supreme or equivalent. Ceiling paint color = standard flat ceiling bright white. All walls and closets standard eggshell color= ~~flat~~ satin or semi-gloss finish. One coat primer and then one coat regular paint for all painting surfaces. NOTE EXCEPTIONS = A. Bathroom paint finish = semi-gloss. B. Front and back exterior door finish is also semi-gloss and red/maroon color to match other Gosinski Park front and back doors colors.
6. Remove old rubber type cove molding and replace with all new rubber type cove floor molding. Color of cove molding = eggshell to match wall paint.

Electrical.

7. All electric sockets and switches are to be tested and if necessary replaced along with new plates. Any costs of replacement parts are to be inclusive of this bid.
8. And ceiling lights fixtures to be replaced with new similar style fixtures.
9. Test circuit breaker box and repair if necessary.
10. Install new fire detection and smoke alarm.as per life safety code.

Windows.

11. Clean interior and exterior windows and window frames. Test windows and adjust accordingly to assure windows move properly.

Closets.

12. Repair, paint, and reinstall [or if needed replace] all closet doors, tracks, and shelves.

Kitchen.

- 13. Repair, clean, and paint inside upper cabinets. Need new doors and properly painted with new hardware.
- 14. Repair or replace lower cabinet doors/units, and paint inside and outside of all upper and lower cabinets.
- 15. Test all kitchen plumbing: sink, faucets, j-trap, = test, clean, fix, repair, replace as needed.
- 16. Test and repair or replace if needed water heating system. Cost of a new water heating system, if needed to be replaced would be an approved change order, when reviewed for reasonableness and approved thereafter via the Change Order procedure.
- 17. Install new energy efficient standard stove and refrigerator of a similar style and grade and assure wiring is properly installed.
- 18. Test alarm bell in ceiling and repair as necessary.

Bathroom.

- 19. Replace medicine cabinet and over sink lighting.
- 20. Scrub and clean bathtub and walls, toilet and water closet, sink.
- 21. Test for plumbing leaks/problems all bathroom fixtures, repair and replace as necessary.
- 22. Replace ground fault and emergency call alarm unit.
- 23. Replace round knob door handle with lever arm door knob.
- 24. Replace shower curtain rod.
- 25. Install new vent system.

Flooring.

- 26. Entire flooring throughout the apartment needs replaced with regular new VCT floors tiles that match eggshell wall paint.

Heat Pump.

- 27. Interior and exterior Heat Pump system needs to be cleaned and tested and repaired if necessary.

Trash. 28. All trash & garbage needs to be cleared out and properly disposed of.

COMPANY’S ALL INCLUSIVE “QUOTE SHEET FOR UNIT 16” IS:

\$\_\_\_\_\_. Write \$:\_\_\_\_\_

COMPANY’S AUTHORIZED SIGNATURE CERTIFYING BID AND CONFORMANCE REQUEST FOR PROPOSALS REQUIREMENTS AND CERTIFICATIONS.

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Print Company’s Legal Name and date

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Print and Sign Name of Legally Authorized Company Official and date

UNIT 52 – PROJECT DESCRIPTION - RENOVATION SPECIFICATIONS  
PLYMOUTH PUBLIC HOUSING AUTHORITY,  
GOSINSKI PARK, 31 GOSINSKI PARK, TERRYVILLE, CT. 06786,  
2/16/2016

Front and back doors.

1. Replace pumps for both screen doors. And for primary wooden doors repair as needed, oil hinges, and paint exterior primary wooden door semi-gloss red/maroon paint to match other doors in complex.
2. Install front door bell and replace existing ball door knobs with keyed lever arm door knobs. All locks must be keyed to complex's Master Key system.
3. Add new lock and key security enhancing dead bolts to front and back primary wooden doors. All locks must be keyed to complex's Master Key system.

Painting and related for all interior rooms and areas.

4. Patch, repair, and prep all walls, ceilings, closets, and closet doors.
5. Paint all ceilings, walls, closets, and interior and exterior doors. . Quality of paint should be Baer Supreme or equivalent. Ceiling paint color = standard flat ceiling bright white. All walls and closets standard eggshell color= ~~flat~~ satin or semi-gloss finish. All painting = One coat primer and then one coat regular paint. NOTE EXCEPTIONS = A.] Bathroom paint finish = semi-gloss. B.] Front and back exterior door finish is also semi-gloss and red/maroon color to match other Gosinski Park front and back doors colors.
6. Remove old rubber type cove molding and replace with new rubber type cove floor molding. Color of cove molding = to match wall paint.

Electrical.

7. All electric sockets and switches are to be tested and if necessary replaced along with new plates. Any costs of replacement parts are to be inclusive of this bid.
8. And ceiling lights fixtures to be replaced with new similar style fixtures.
9. Test circuit breaker box and repair if necessary.
10. Install new fire detection and smoke alarm as per life safety code.

Windows.

11. Clean interior and exterior windows and window frames. Test windows and adjust accordingly to assure windows move properly.

Closets.

12. Repair, paint, and reinstall [or if needed replace] all closet doors, tracks, and shelves.

### Kitchen.

13. Install new painted upper cabinets above sink with new basic hardware.
14. Remove damaged lower cabinets and install new painted lower cabinets below with basic hardware.
15. Test all kitchen plumbing: sink, faucets, j-trap, and water heater = clean, fix, repair, replace as needed.
16. Test and repair or replace if necessary water heating system. Cost of a new water heating system, if needed to be replaced would be an approved change order, when reviewed for reasonableness and approved thereafter via the Change Order procedure.
17. Install new energy efficient standard stove and refrigerator of a similar style and grade and electrical assure wiring is properly operating.
18. Test alarm bell in ceiling and assure it is properly working repair as necessary.

### Bathroom.

19. Replace medicine cabinet and over sink lighting.
20. Scrub and clean bathtub and walls, toilet and water closet, sink.
21. Test for plumbing leaks/problems all bathroom fixtures, repair and replace as necessary.
22. Replace ground fault and emergency call alarm unit.
23. Replace round knob door handle with lever arm door knob.
24. Unique problem. Underground sewer line is clogged ... per neighbor past tenant flushed kitty litter down toilet that clumps and clogged sewer line a long distance away and the toilet does not flush well because sewer line is clogged up. Sewer line needs to be roto rooted out and must be completed by a State licensed professional in the sewer repair and maintenance field.

### Flooring.

25. Patch small area at doorway between kitchen and living room and entire flooring needs thoroughly stripped, scrubbed, cleaned, degreased, and waxed.

### Heat Pump.

26. Interior and exterior Heat Pump system need to be cleaned, tested, and repaired if necessary.

Exterior Eaves.

27. Material under exterior eaves is falling off and needs to be re-secured

Trash.

28. All trash and garbage needs to be cleaned up and disposed of properly.

COMPANY'S ALL INCLUSIVE "QUOTE SHEET FOR UNIT 52" IS:

\$\_\_\_\_\_. WRITE OUT:\$\_\_\_\_\_

COMPANY'S AUTHORIZED SIGNATURE CERTIFYING UNIT 52 BID AND CONFORMANCE REQUEST FOR PROPOSALS REQUIREMENTS AND CERTIFICATIONS.

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Print Company's Legal Name and date

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Print and Sign Name of Legally Authorized Company Official and date