

MEETING OF THE BOARD OF TRUSTEES- May 8, 2017

CALL TO ORDER: President Jennifer Shirk called the meeting to order at 4:06pm.

ANNOUNCEMENT OF COMPLIANCE WITH OPML: Notice of this meeting was posted in the City Clerk's office and was advertised in the December 28, 2016 Ocean City Sentinel and in the December 29, 2016 Atlantic City Press, posted on the Library's website, and posted on bulletin boards inside the library.

RECORDING OF ATTENDANCE: (Roll Call) Jennifer Shirk, Fred Marcell (via telephone), Dr. Pritchard, Ron Denney, Lauren Cowden, Dr. Taylor, Mike Allegretto. Karen Mahar.

APPROVAL OF MINUTES: Upon no questions, Dr. Pritchard moved and Mike Allegretto seconded to approve the minutes from the April 2017 meeting. All present were in favor.

TREASURER'S REPORT: Dr. Pritchard reviewed assets and liabilities. A clarification was made noting the final reimbursement payment was made to the City for the roof repairs. There were no questions. (see motion to approve below)

ACTION ON BILLS: There was nothing of note in the bills. There was a motion made to approve the Treasurer's Report and pay the bills by Ron Denney with a second from Dr. Pritchard. The motion passed with all present in favor by roll call.

PRESIDENT'S REPORT: A recent meeting with Jeff Van Drew was a positive experience. His support and presence at our events will be mutually beneficial.

President Shirk reminded members of an upcoming Trustee Orientation program.

The NJLA Conference was informative. Our library exceeds many others in its promotion and advocacy. Director Karen Mahar was honored as "Working Woman of the Year" by the Chamber of Commerce at a luncheon at the Flanders. Recognition was well deserved from many dignitaries. President Shirk noted that this award was a testimony to Karen's hard work and dedication and to the positive contributions from the library to the community.

The Policy Committee will meet to review the Board Policy book.

Safety concerns will be discussed later on the agenda, however, President Shirk noted that the responsibility for it lies with all entities of the community Center. President Shirk had contacted the Mayor via email to address concerns. The email prompted the Mayor to contact the OCPD who reached out to the library for a meeting.

DIRECTOR'S REPORT: The library is in constant compliance with the Strategic report suggestions.

The NJLA Conference provided some quality information sessions specific to our goals, specifically Museum Pass lending. Good networking opportunities were had.

Summer Reading Programs begin soon with a theme of "Build A Better World".

Circulation and Board Policies are being reviewed.

The audit is in progress.

One (1) PT librarian and one (1) FT IT person has submitted resignations (~~both resignations were unrelated to negative library experiences~~).

 

COMMUNICATIONS/CORRESPONDENCE: Terrific press coverage was presented regarding President Jennifer Shirk, Director Karen Mahar, and the Author Tea.

FRIENDS AND VOLUNTEERS REPORT: President, Debbie Moreland highlighted the group's activities. She noted that the table hosted in the atrium (in cooperation with library employee, Becky Greene) was well-received and productive in promoting library services and programs. The Author Tea, featuring Board President and local author Jennifer Shirk was a huge success. Block Party presence and Book Sales continue to generate revenue for the group.

BUILDING ISSUES: There were no issues to discuss.

OLD BUSINESS: A. Security- Capt. Prettyman of the OCPD met with Jennifer Shirk and Karen Mahar to present some proposals/suggestions for security within the library. The best and most favored suggestion to date was to have a liaison officer appointed to the library building. This person would provide a protective and familiar presence without alarming patrons or intruding on their privacy. It was noted that current security cameras provide recordings but are not monitored. Captain Prettyman will discuss the issue with the Mayor and Chief of Police. Director Mahar discussed her findings on other libraries' practices. Upon approval, Captain Prettyman may also be able to provide training regarding practices of safety in public buildings.

and Fred Marcell (via telephone)

Karen
JS

NEW BUSINESS:

- A. The approved painting contract required a 50% deposit due between normal check-signing periods. A motion was made by Ron Denney to approve the 50% deposit in the amount of \$5,857.00 of the already-approved total of the painting contract payable to Clean Line Painting. The motion was seconded by Dr. Taylor and passed with a roll call finding all present in favor.
- B. Director Mahar expressed the desire to cooperate with the schools in presenting an anti-drug message.
- C. Members watched a brief video regarding Policy Review Procedures.

PUBLIC COMMENT: Debbie Moreland expressed the gratitude of the Friends' group for the addressing of security in the facility.

Dr. Taylor informed the group of teacher, Randy Kohl's receipt of the "Emerging Leaders of 2017" award.

Teacher Corey Terry was one of four recipients to receive the "Distinguished Secondary Teacher" award which will be presented at Princeton graduation. Teacher, Amy Anderson, also was presented the award of "County Teacher of the Year".

ADJOURNMENT: Dr. Taylor moved to adjourn at 5:08pm with a second from Jennifer Shirk. All present were in favor.

Jennifer Shirk