

MEETING OF THE BOARD OF TRUSTEES—February 4, 2008

ANNOUNCEMENT OF COMPLIANCE WITH OPML

CALL TO ORDER: Mr. Price called the meeting to order at 4:05 pm.

RECORDING OF ATTENDANCE: (*Roll Call*), Ed Price, John Flood, Susan Faverzani., Sue Hafsrud, Steve Terhune (for Dr. Taylor), Jim Rutala, and Mayor Salvatore Perillo
Library Staff: Christopher Maloney, Leslie Clarke
Public: Nancy Waddell, Les Carestio, Jim Hess, Pete Granasso

APPROVAL OF MINUTES: Sue Faverzani moved and John Flood seconded to approve the minutes from the January 14, 2008 board meeting. There was unanimous approval.

TREASURER'S REPORT: Treasurer Flood reviewed current assets and liabilities of the library. Sue Faverzani moved and Mr. Rutala seconded to approve the Treasurer's Report. Sue Faverzani moved and John Flood seconded to pay the bills on the bill list. There was unanimous approval for both motions.

PRESIDENT'S REPORT: President Price attended a recent City Council meeting where the waterproofing of our building was discussed. He reported that Jim Rutala, City Administrator, stressed the importance of having the waterproofing done because of the history of leaks in the building. The resolution to go out to bid for the project was approved by the Council.

DIRECTOR'S REPORT: Director Maloney reported on a survey done concerning area libraries and what they charge for non-resident library cards. There was a discussion concerning the amount we would charge, if it is decided to increase the charge for these cards. Mr. Maloney will do a proposal for the next Board meeting on this subject. Maloney then reported that staff has extensively weeded the library's collection, especially the non-fiction and audio cassette areas. Around 12,000 items have been weeded thus far and a monthly weeding schedule has been put together for the remainder of 2008. Other topics covered in his report include: downloadable eBooks, shared purchasing with the County using a procurement card, and an update on legislation being considered in the State Legislature to do with municipal library funding. Director Maloney also reported that City Purchasing agent Joe Clark assisted him in preparing the RFP for library materials which will go out this week.

COMMUNICATIONS/CORRESPONDENCE: Miscellaneous correspondence was shown.

BUILDING EXPANSION REPORT:

A. Shared Services Agreement with the City—John Flood reported on an agreement worked out with the city to finance the expansion project. The library's legal counsel and auditor assisted in the establishment of the agreement. The agreement is non-contractual, but there would be a moral obligation to abide by its terms. Mr. Flood went over the funding projections and the projected cost of the expansion. He explained that the Shared Services Agreement would go before City Council if the Board agreed to it. Sue Faverzani moved and Sue Hafsrud seconded approval of the agreement. A roll call vote was recorded as follows: Flood-yes; Price-yes; Hafsrud-yes; Faverzani-yes; Perillo-abstained. The motion was carried.

B. Resolution L2008-05 Adopting a Shared Services Agreement with the City—The Resolution along with the funding projections, payment schedule, and memorandum of understanding was put before the Board. Sue Faverzani moved and Sue Hafsrud seconded passing the resolution. A roll call vote was recorded as follows: Flood-yes; Price-yes; Hafsrud-yes; Faverzani-yes; Perillo-abstained. The Resolution was passed.

NEW BUSINESS:

A. 2008 Budget—All members received the revised budget.
B. Resolution L2008-06 Adopting a Budget for Fiscal Year 2008—Sue Faverzani moved and Sue Hafsrud seconded passing the revised budget. A unanimously favorable roll call vote was recorded.

C. Legal Services Professional Contract 2008—This is the third year the Library Board has engaged Attorney Steve Barse at the same rate. After discussion, it was decided to use an RFP next year for legal services.

D Resolution L2008-07 Authorizing a Professional Contract for Legal Services—Sue Faverzani moved and Sue Hafsrud seconded hiring Steve Barse at \$135/hr for legal services for the year 2008 with a total fee not to exceed \$25,000. There was a unanimously favorable roll call vote.

E Web Camera for Construction of Library Addition—President Price consulted with Greg Foote about the feasibility of having a web camera mounted so that a video could be made of the construction of our addition. There will be a more detailed presentation at a future meeting.

OLD BUSINESS: Miscellaneous old business was discussed, including cleaning of the building and the city wide wireless internet service proposal. Because of state legislation, there is no progress on city-wide wireless internet.

PUBLIC PARTICIPATION: Mr. Hess commented on progress on repairing leaks in the building.

AUTHORIZATION TO ENTER EXECUTIVE SESSION: Mr. Flood moved and Sue Faverzani seconded to enter executive session at 6:00 pm. There was unanimous approval. Motion to return to regular session was made by John Flood and seconded by Sue Faverzani with all in favor.

A motion was made by John Flood and seconded by Sue Faverzani to approve salaries discussed in closed session. There was a unanimously favorable roll call vote.

ADJOURNMENT: A motion to adjourn was made by John Flood at 6:06 pm.and seconded by Sue Faverzani. All were in favor. The next meeting will be held on Monday, March 10, at 4pm.