

## **MEETING OF THE BOARD OF TRUSTEES—February 13, 2012**

### **ANNOUNCEMENT OF COMPLIANCE WITH OPML**

**CALL TO ORDER:** Vice-President Karen Heist called the meeting to order at 4:32 pm.

**RECORDING OF ATTENDANCE:** (*Roll Call*) Fred Marcell, President (via conference call); Karen Heist, Vice-President; Nancy Larrabee, Treasurer; Jon Batastini, Secretary; Jennifer Shirk; Dr. Joanne Walls for Dr. Taylor; Mike Dattilo, City Business Administrator, for Mayor Gillian  
Library Staff: Christopher Maloney; Leslie Clarke

**APPROVAL OF MINUTES:** Nancy Larrabee moved and Mike Dattilo seconded to approve the January 9, 2012 meeting minutes. There was unanimous approval.

**TREASURER'S REPORT:** Treasurer Larrabee reviewed current assets and liabilities of the library. Mike Dattilo moved and Joanne Walls seconded to pay the bills. All approved with a unanimously favorable roll call vote.

**PRESIDENT'S REPORT:** President Marcell gave an update on the library's strategic plan. He has spoken to Alan Burger and reported that the input was good from the focus groups and that the survey will be sent out this week. The results from the survey will be ready by the end of March or early April. Marcell also reported that Joanne Cioeta will come 30 minutes before the March Board meeting to give anti-harassment training to board members. Mr. Marcell received a letter from Barbara Riggione of the Friends and Volunteers concerning the March 2 "Read Across America" celebration. He encouraged board members to participate.

**DIRECTOR'S REPORT:** Director Maloney assured the Board that starting at the March meeting, a library department head will give a short presentation at the meeting so members will get to know that person and his/her duties. Maloney informed the Board of a complaint from a patron regarding the ability to put holds on DVDs. At present, patrons may not place a hold on DVDs. Maloney asked the Board if they would support the present policy. After discussion, the Board agreed not to change the DVD policy. He then reported that Leslie Skibo of the Community Art Project has asked the library to rent a sculpture for a year to be placed in our sculpture garden. The rent would be \$2,000 for a year, and the sculpture would be placed next to the sculpture of "Hobo." After some discussion, the Board decided that Skibo should put the request in writing and submit it to the outreach funding committee. Also, the other entities of the building should be consulted. In conclusion, Maloney mentioned that TV Channel 40 covered the Town Meeting that was part of our Strategic Plan.

**COMMUNICATIONS/CORRESPONDENCE:** President Marcell mentioned the letter he received from Barbara Riggione in his President's Report.

### **FRIENDS AND VOLUNTEERS: NA**

### **BUILDING ISSUES:**

- A. Water Intrusion Project Update—the contractor is sealing the windows and windowsills and installing rain gutters on the side of the building where the water is leaking. We are now ready to get the company to eradicate the mold in the offices.
- B. Freedom Gallery—the request for funding for the Exchange Club sponsored Freedom Gallery was approved in 2011, but it should be finalized. The total cost is \$5,000, with the library contributing \$2,500. The Exchange Club would like an event to "unveil" the shrine. Mr. Batastini asked if the library would allow the Club to host this event in the Community Center. The shrine will be installed on the rounded part of the atrium walls. After discussion, the Board agreed upon May 14 as a possible date for the unveiling of the shrine. Mr. Batastini will consult with the Exchange Club.

**OLD BUSINESS:**

- A. Resolution L2012-3 Approving a Budget for Calendar Year 2012—there was discussion regarding monies that would be returned to the taxpayers. Director Maloney explained that capitol expenses are excluded from the money to be returned as well as operating expenses of the previous year plus 20% of that amount. This is to ensure that the library will be able to take care of all expenses before returning funds to the taxpayers. Also, the State Library has to receive the proper documentation before any money is returned. Director Maloney discussed the salary line item of the budget. Jon Batastini moved and Nancy Larrabee seconded to pass the budget. A roll call vote was taken as follows: Marcell-yes; Heist-yes; Larrabee-yes; Batastini-yes; Shirk-yes; Dattilo-yes; Walls-abstained. The motion carried.
- B. Resolution L2012-4 Approving a Shared Services Agreement with the City of Ocean City—this was deferred.
- C. Resolution L 2012-5 approving a Payment Schedule with the City of Ocean City for Calendar Year 2012—this was deferred.
- D. Return to Taxpayers Legislation—this was deferred.

**NEW BUSINESS:**

- A. Outreach Funding Requests—The American Legion requested 3-5 computers for veterans to use at their facility. This request was not approved. The library's IT Department could assist the veterans needing help.
- B. Board Committees—Nancy Larrabee asked for a volunteer for the audit committee. Director Maloney passed out a sheet with the names and members of the Board committees to all Board members.

**PUBLIC COMMENT: NA**

**ADJOURNMENT:** Jon Batastini moved and Nancy Larrabee seconded to adjourn the meeting at 5:52 pm. All approved.