

MEETING OF THE BOARD OF TRUSTEES—February 11, 2013

ANNOUNCEMENT OF COMPLIANCE WITH OPML

CALL TO ORDER: President Nancy Larrabee called the meeting to order at 4:30 pm.

RECORDING OF ATTENDANCE: Nancy Larrabee, President; Fred Marcell, Vice-President via conference call; Jon Batastini, Treasurer; Jennifer Shirk, Secretary ;Karen Heist; Kathleen Taylor, Superintendent of Schools; Jim Mallon, Mayor's Alternate
Library Staff: Christopher Maloney; Leslie Clarke
Sandy Crescenzo from the Friends and Volunteers

APPROVAL OF MINUTES: Jim Mallon moved and Fred Marcell seconded to approve the minutes from the January 14, 2013 meeting. There was unanimous approval.

TREASURER'S REPORT: Treasurer Batastini reviewed current assets and liabilities of the library. A motion to pay the bills on the list was made by Jennifer Shirk and seconded by Jim Mallon. There was a unanimously favorable roll call vote.

PRESIDENT'S REPORT: President Larrabee handed out committee assignments to members. She reported that the library's attorney will assist in the updating of the Bylaws of the Board of Trustees. Dr. Taylor inquired if there was a statewide policy source to help in framing and updating library policies. Director Maloney will investigate this. He and the Atrium committee had looked at signage for the Community Cultural Center, but the Mayor recommended going out to bid for the signage. The City will be doing this.

DIRECTOR'S REPORT: Director Chris Maloney added to what was previously said by President Larrabee by reporting that signage was part of the library's strategic plan. Jennifer Shirk was designated as the Board liaison to the Signage Committee. She will report back on the progress that committee is making. Maloney stressed that one of the goals of the strategic plan is to reach out to the community. He is working on having the reference staff prepare presentations to give to the Chamber of Commerce and other groups. There will soon be classes in the library in cooperation with the Historical Museum on genealogy. These classes will help people learn how to use the library's free data bases such as Heritage Quest and Ancestry.com. The classes will be in the computer center. The Historical Museum is taking registrations. Dr. Taylor reported that she is working on a Strategic Plan for the School District and that she would appreciate any help Director Maloney could give on visioning for the plan. Director Maloney reported that he is investigating the feasibility of using security cameras in the library. He will speak to the library's attorney and to other library directors about this. Maloney is finalizing the paper work to be sent to the State Library on Return to Taxpayers. He is sending it to Fred Marcell for his review as well as to the State Library. It should take three weeks for the review process with the payment to the city taking place at the June Board meeting. Fred Marcell inquired about the status of the city's budget preparation and the opening of the Welcome Center on the 9th street Bridge. Maloney will speak to Chamber Executive Director Michelle Gillian about the opening.

COMMUNICATIONS/CORRESPONDENCE: Director Maloney passed around an article which appeared in the Ocean City Sentinel about the library's outreach to the Ocean City Headstart. There was also a thank you note from the Girl Scouts for a tour of the library arranged by Karen Mahar and given by Leslie Clarke. Director Maloney also shared an article about libraries and the web which appeared in the New York Times. He urged Board members to attend a New Jersey Library Trustee Association workshop to be given in Hamilton Township on March 9 from 10 am –noon. All Board members are members of this association.

FRIENDS AND VOLUNTEERS REPORT: Sandy Crescenzo spoke of the upcoming Saturday book sale in the Atrium. Higher priced items will be sold. She inquired if any Board members would like to read at the "Read Across America" event at the Primary School.

BUILDING ISSUES: Director Maloney reported that he and Roger Rinck are still investigating roof leaks. They are looking for a contractor to do water testing to see what needs to be done to repair or replace the roof. The leaks are not in public areas. Maloney spoke to Steve Longo of the Public Works Department and ascertained that the roof may be on the agenda for the next city council meeting. Jim Mallon said he would look into this. Dr. Taylor recommended building touchups—painting, etc. Jim Mallon will ask Mike Rosbach, the Head of the Public Works Department, about building maintenance and will give a report at the next Board meeting

OLD BUSINESS:

- A. A Resolution Adopting a Schedule of Holidays and Early Closing Dates for Calendar year 2013—there was more discussion of closing hours on several holidays. Director Maloney recommended closing Memorial Day and Labor Day. He will get attendance information from the Aquatic and Fitness Center for those and other holidays. He will also check with other libraries and report back at the next meeting. The Resolution was tabled until the March meeting.

NEW BUSINESS: There was discussion of the fee for non-resident cards. Currently non-residents pay \$15 per year. Because Ocean City taxpayers pay \$221 a year for library service, it was proposed that the non-resident fee be raised to \$30. After further discussion, Nancy Larrabee moved and Fred Marcell seconded to raise the fee to \$25 per year. A unanimously favorable roll call vote was taken. Jon Batastini applauded Director Maloney for his participation in the Ocean City Chamber of Commerce. He proposed that the library have its own section on the Chamber's agenda each meeting. He also recommended that the library use a local bank rather than TD bank. The local bank would have to be government certified. He will look into this.

PUBLIC COMMENT:

Sandy Crescenzo: She agreed that closing on Labor and Memorial Days would be fine, but thought closing at noon would be convenient for patrons.

ADJOURNMENT: Jim Mallon moved and Jennifer Shirk seconded to adjourn the meeting at 5:45pm.
All Approved

Respectfully submitted,

Jennifer Shirk, Recording Secretary