

MEETING OF THE BOARD OF TRUSTEES—March 10, 2008

ANNOUNCEMENT OF COMPLIANCE WITH OPML

CALL TO ORDER: Mr. Price called the meeting to order at 4:00 pm

RECORDING OF ATTENDANCE: (*Roll Call*), Ed Price, John Flood, Susan Faverzani, Sue Hafsrud, Dr. Joanne Walls (for Dr. Taylor), and Jim Rutala
Library Staff: Christopher Maloney, Leslie Clarke
Public: Nancy Waddell, Barbara Weber, Les Carestio, Jim Hess

APPROVAL OF MINUTES: Director Chris Maloney recommended that the minutes from the February 4, 2008 meeting be corrected by changing the time executive session was entered into to 5:40 pm. Sue Hafsrud moved to approve the minutes as corrected with a second from John Flood. There was unanimous approval.

TREASURER'S REPORT: Treasurer Flood reviewed current assets and liabilities of the library. Mr. Rutala moved and Sue Hafsrud seconded to approve the Treasurer's Report. Mr. Rutala moved and Sue Hafsrud seconded to pay the bills on the bill list. There was unanimous approval for both motions.

PRESIDENT'S REPORT: President Price reported that he attended the Ocean City Free Public Library Friends and Volunteers meeting this morning. At that meeting, the Friends and Volunteers thanked Board members Ed Price and Sue Faverzani for participating in "Read across America." Mr. Price then informed the Board that at a recent City Council meeting that he attended, Council complemented the library on its expansion project. He also reported that the Resolution to approve the exterior waterproofing of our building was passed by City Council.

DIRECTOR'S REPORT: Director Maloney recommended raising the fee for non-resident cards to \$15 per year. He also recommended that visitor cards be issued for \$10 for a 3 month period. After a discussion of these recommendations, John Flood moved and Sue Faverzani seconded to increase the fee for a non-resident card to \$15 with no visitor card to be issued. The motion passed with unanimous approval. Mr. Maloney then reported that the RFP for library materials was sent to 16 vendors with 13 responding by the deadline. He is evaluating the RFPs and will report at the next Board meeting. Director Maloney ended his report by mentioning that there are currently seven bills in the State Legislature concerning library funding.

COMMUNICATIONS/CORRESPONDENCE: Miscellaneous correspondence was shown.

BUILDING EXPANSION REPORT:

A. Resolution L2008-08 Amending a Contract for Architectural Services between the Ocean City Free Public Library and Garrison Architects. It was explained that the amount is not to exceed \$24,000. Sue Faverzani moved and John Flood seconded to pass the resolution which was approved by a unanimous roll call vote.

B. Resolution L2008-09, A Resolution Approving the Assignment to the City of Ocean City of an Interlocal Services Agreement between the Ocean City Free Public Library Board of Trustees and the County of Cape May. Sue Faverzani moved and John Flood seconded to pass the resolution. A roll call vote was taken as follows: Price-yes; Hafsrud-yes; Flood-yes; Faverzani-yes; Walls-yes; Rutala-abstained. The resolution was passed.

C. Resolution L2008-10 A Resolution Approving the Assignment to the City of Ocean City of a Contract for Architectural Services between the Ocean City Free Public Library and Garrison Architects. Sue Faverzani moved and John Flood seconded to pass the resolution. A roll call vote was taken as follows: Price-yes; Hafsrud-yes; Flood-yes; Faverzani-yes; Walls-yes; Rutala-abstained. The resolution was passed.

D. Resolution L2008-11, Amending a Contract for Engineering Services between the Ocean City Free Public Library and Walker, Previti, Holmes and Associates. John Flood moved and Jim Rutala seconded to pass the resolution which was approved by a unanimous roll call vote.

E. Resolution L2008-12. A Resolution Approving the Assignment to the City of Ocean City of a Contract Agreement between the Ocean City Free Public Library Board of Trustees and Walker, Previti, Holmes, and Associates. Jim Rutala moved and Sue Faverzani seconded passing the resolution which was approved by a unanimous roll call vote. Mr. Flood continued his report, mentioning that Mr. Maloney and Greg Foote, the library's computer specialist, have been meeting with electrical engineers and a furniture specialist about the expansion project. Mr. Maloney got a proposal for doing the design work for technical equipment. The company, Marshall KMK, was recommended by Engineer Mike Toy of Concord Atlantic Co. The price quoted was \$11,250. Mr. Flood moved and Sue Faverzani seconded to hire the Marshall KMK Company to do the design work, not to exceed \$11,250. The motion passed with a unanimous roll call vote.

NEW BUSINESS:

- A. Renting space downtown during construction. After discussion, the Board felt this would be too costly.
- B. Discussion on Ordinance to expand Library Board. After discussion, the Board felt this was not the right time to expand.

OLD BUSINESS:

- A. Web Camera for Construction of Library Addition. After discussion, this was tabled for present.
- B. Exterior Waterproofing of Building. The City chose a contractor after going out to bid for the project. On March 17, the waterproofing of the entire building will begin. The project will take three weeks. The library will receive MSDS sheets for all chemicals and caulking to be used.
- C. Electronic Recycling. The City would like to do another recycling project in April. The Nov. 10 project was very successful. The cost for the container would be \$1,000. John Flood moved and Sue Hafsrud seconded for the library to pay the \$1,000 for the container and participate in the project. The motion was unanimously approved.

PUBLIC PARTICIPATION: Each member of the public had the opportunity to voice his or her concerns.

AUTHORIZATION TO ENTER EXECUTIVE SESSION: Sue Faverzani moved and Dr. Walls seconded to enter executive session at 5:30 pm. There was unanimous approval. Motion to return to regular session was made by John Flood and seconded by Sue Faverzani with all in favor.

ADJOURNMENT: A motion to adjourn was made at 6:00 pm by John Flood and seconded by Sue Faverzani. All were in favor. The next meeting will be held on Monday, April 14, at 4 pm.