

MEETING OF THE BOARD OF TRUSTEES—March 14, 2011

ANNOUNCEMENT OF COMPLIANCE WITH OPML

CALL TO ORDER: President Price called the meeting to order at 4:32 pm.

RECORDING OF ATTENDANCE: (*Roll Call*) Ed Price, President; Fred Marcell, Vice-President (by conference call); Nancy Larrabee, Treasurer; Karen Heist, Secretary; Lou Walters
Library Staff: Christopher Maloney; Leslie Clarke

APPROVAL OF MINUTES: Lou Walters moved and Karen Heist seconded to approve the minutes from the February 14, 2011 meeting. The motion passed with a unanimously favorable vote.

TREASURER'S REPORT: Treasurer Larrabee reviewed current assets and liabilities of the library. There was a discussion regarding an item listed as "Humor Project" under the Interlocal-City line item in the bill list. This funding request was not authorized for payment by the Outreach Funding Committee. The Board agreed to void the check. President Price instructed the Board to refer any questions about library expenditures to himself or to Director Maloney. Maloney answered Fred Marcell's question about what is done with discarded books. He explained that sale of these books to Better World Books is part of the library's miscellaneous income and totals about \$2,000 a year. Fred Marcell moved and Karen Heist seconded to pay the bills, with the exception of the Humor Project bill. All approved with a unanimous roll call vote.

PRESIDENT'S REPORT: President Price reported a patron's concern about the lack of library displays and programming during Black History Month. He informed the Board that he found this not to be the case—that the library had sponsored a special children's program on the Underground Railroad and that there were displays on both floors that had to do with Black History Month. There was a resolution introduced for retaining the present library solicitor, Steve Barse. Mr. Barse has been the library's attorney during the negotiation of the part-time union employees' contract, and it was felt that he should be retained to complete the contract negotiations. Lou Walters moved and Nancy Larrabee seconded to approve the resolution. A unanimously favorable roll call vote was taken. There was then a discussion regarding the library's next strategic plan. Nancy Larrabee reported that the Board's Planning Committee headed by Dr. Taylor had discussed this along with several other organizational issues. Fred Marcell suggested that we use Alan Berger, consultant for the last plan, as our facilitator. Director Maloney will send out an RFP to Berger as well as other consultants for this purpose. Karen Heist, Chairperson of the Outreach Funding Committee requested a committee meeting at 3:10 pm on April 11 before the regular Board meeting. Nancy Larrabee reported that she spoke with Leon Costello, the library's auditor, who will present a preliminary draft of our 2010 audit to the Audit Committee on March 29. It is hoped that a final version will be presented at the April board meeting.

DIRECTOR'S REPORT: Director Maloney reported that the library staff was polled about having a "meet and greet" opportunity with the library board and they were in favor of it. Maloney suggested having this at a regular staff meeting and the Board was agreeable to this idea. No more than three board members would attend any staff meeting. Maloney informed the board about National Library Week (April 10 – 16). Nancy Larrabee suggested having a picture taken of the Board members at the next meeting which would be made into a poster. Maloney reported on a webinar he had with the State Librarian last week. A grant for higher bandwidth has gone through and along with it training sessions for librarians on new job resource data bases. A training session for the public is to take place at the end of April.

COMMUNICATIONS/ CORRESPONDENCE: Director Chris Maloney showed the Board a letter he had received from the Ocean City Board of Education thanking the library for funding e-readers for the students. The High School has started purchasing Sony e-readers for the students. The Board will participate in a special presentation of the e-readers at a future Board of Education meeting. The local press will be invited so that this will be a photo opportunity for the Library Board. The e-readers will be labeled so that the library will be recognized as being the donors. Maloney also received a letter from the

Ocean City Police Department thanking the library for helping to fund the Pedestrian Project. Karen Heist commented that a family known to her moved to Ocean City because of the quality of both schools and library. She also requested that more e-books be purchased. Maloney answered that publishers are limiting the number of e-books published.

FRIENDS AND VOLUNTEERS: NA

OLD BUSINESS: NA

NEW BUSINESS:

- A. A Resolution Approving a Non Fair and Open Contract with 3M Library Systems for Library Materials Security Systems. The total cost would be \$38,299.00. This would include two detection units and three book check units. The reason why we are using the Non Fair and Open Contract is because 3M is the only vendor which makes a product compatible with the security strips already installed in our books. 3M has complied with everything needed for this contract, including a copy of their N.J. Business registration form. The money for the security system was budgeted last year and carried over into this year's budget. Lou Walters moved and Nancy Larrabee seconded to approve the Resolution. The motion carried with a unanimous roll call vote.

PUBLIC COMMENT: NA

ADJOURNMENT: Karen Heist moved and Nancy Larrabee seconded to adjourn at 5:40 pm. All agreed. The next meeting will be on Monday, April 11 at 4:30 pm. President Price requested to list the Board's standing committees on the April meeting's agenda.