

## **MEETING OF THE BOARD OF TRUSTEES—March 12, 2012**

### **ANNOUNCEMENT OF COMPLIANCE WITH OPML**

**CALL TO ORDER:** President Fred Marcell called the meeting to order at 4:30 pm.

**RECORDING OF ATTENDANCE:** (*Roll Call*) Fred Marcell, President (via conference call); Karen Heist, Vice-President; Nancy Larrabee, Treasurer; Jon Batastini, Secretary; Jennifer Shirk; Dr. Joanne Walls for Dr. Taylor; Mike Dattilo, City Business Administrator, for Mayor Gillian  
Library Staff: Christopher Maloney; Leslie Clarke

**APPROVAL OF MINUTES:** Karen Heist moved and Nancy Larrabee seconded to approve the February 13, 2012 meeting minutes as corrected. There was unanimous approval.

**TREASURER'S REPORT:** Treasurer Larrabee reviewed current assets and liabilities of the library. Karen Heist moved and Jon Batastini seconded to pay the bills. All approved with a unanimously favorable roll call vote.

**PRESIDENT'S REPORT:** President Marcell waived his report.

**DIRECTOR'S REPORT:** Director Maloney reported that over 220 responses to the survey were received by Consultant Alan Burger. The deadline to submit has been extended in order to get more responses. Maloney will finalize the timeline of the Strategic Plan with Mr. Burger. He will send copies of the previous Strategic Plan to Jon Batastini and Jennifer Shirk. Mr. Maloney reported that the city budget should be approved by the end of April. Director Maloney has been investigating the possibility of having a satellite branch on the Boardwalk. He was looking at space at 13<sup>th</sup> St. and the Boardwalk and spoke to the owner of a property there. His plan would be to circulate books and have computers available for downloading ebooks and other materials. Money was set aside in the 2012 budget for a possible branch. There was discussion of possible use of the old 4<sup>th</sup> St. Wawa building as a branch. Karen Heist will investigate the Wawa location to see if Wawa still owns the building and she will inquire whether Wawa would donate the space. All details regarding the satellite branch need to be delineated, such as staffing, hours, and cost of operation. Our new mural was recognized by authors Margaret Atwood and Steven King and was shown on their Facebook pages. The New Jersey Library Trustee Association Institute will be held in June. Information on the Institute will be forwarded to all Board members in hopes that they will attend, especially the two newest members, Jon Batastini and Jennifer Shirk. The date of the next Board Meeting has been changed to April 16 because of the Easter holiday. Joanne Cioeta, head of Ocean City's Human Resources department will attend to give training to the board members.

### **FRIENDS AND VOLUNTEERS REPORT:**

Rose Marie Ricci reported that the "Read across America" celebration was held last week and the Friends coordinated readers at the Primary School. They received thank you notes from the children at the school. Ms. Ricci also informed the Board that the Friends have two new tables in their sorting room, which were purchased by the library.

### **BUILDING ISSUES:**

- A. Water Intrusion Project Update—the window sills were sealed and coated, but water still was coming in through the windows during the last rain storm. Roger Rinck will work with the contractor about replacing those windows. The Servpro company will come in and clean the areas affected by the water intrusion. This company gave Director Maloney a quote for the mold remediation. Some refurbishing will be done in the offices after they are cleaned.

### **OLD BUSINESS:**

- A. A Resolution L2012-4 Approving a Shared Services Agreement with the City of Ocean City- \$ 285,000 was adopted for shared services in the 2012 budget. The City is in the process of getting cost information for utilities and other services the library gets through the city. There was discussion of whether there was a need for a shared services agreement or not. Director Maloney couldn't get figures for trash removal or landscaping, but estimated the costs are more like \$240,000,

rather than \$285,000. President Marcell requested that Mike Dattilo get more information on these costs. There was no need for a resolution.

- B.** A Resolution L 2012-5 approving a Payment Schedule with the City of Ocean City for Calendar Year 2012—the payment schedule will be prepared for the April Board meeting.
- C.** Freedom Shrine—Treasurer Larrabee requested a mock-up of what the freedom shrine will look like. Director Maloney informed the Board that the Atrium Committee is aware of the shrine and where it will be located. Jon Batastini reported that May 14 would be a good date for the unveiling of the shrine.

**NEW BUSINESS:**

- A.** Community Center Branding—Director Maloney explained the concept where exterior signage, interior directional signage, and all promotional materials would have the same look and logo. The Aquatic and Fitness Center got a quote from the Masterminds Company for the branding. We have set aside money in our budget and will get quotes from other marketing companies.

**AUTHORIZATION TO ENTER CLOSED SESSION TO DISCUSS CONTRACT NEGOTIATIONS WITH PART TIME CWA EMPLOYEES**

Karen Heist moved and Jon Batastini seconded to enter into closed session at 5:30. All were in agreement.

**AUTHORIZATION TO COME OUT OF CLOSED SESSION TO DISCUSS CONTRACT NEGOTIATIONS WITH PART TIME CWA EMPLOYEES**

Jon Batastini moved and Nancy Larrabee seconded to come out of closed session at 5:44pm. All were in agreement.

**ADJOURNMENT:** Jon Batastini moved and Nancy Larrabee seconded to adjourn the meeting at 5:46 pm. All approved.

Respectfully submitted,

Jon Batastini  
Recording Secretary