

## **MEETING OF THE BOARD OF TRUSTEES-March 10, 2014**

### **ANNOUNCEMENT OF COMPLIANCE WITH OPML**

**CALL TO ORDER:** President Jennifer Shirk called the meeting to order at 4:33pm.

**RECORDING OF ATTENDANCE:** (Roll Call) Jennifer Shirk, President; Jon Batastini, Vice-President(entered 4:41pm); Brian Broadley, Treasurer; Ron Denney, Secretary; Dr. Constance Pritchard; Dustin Peters; Dr. Kathleen Taylor, Superintendent of Schools(entered 5:20pm); Mike Dattilo, Mayor's representative; Leslie Clarke, Acting Director. Elaine Wilson, Friends member; Butch Czar, roofing consultant; Lori Link, signage artist; Roger McLarnon.

**APPROVAL OF MINUTES:** Brian Broadley moved and Ron Denney seconded to approve the minutes from the February 10 meeting. There was unanimous approval.

**TREASURER'S REPORT:** Treasurer Broadley reviewed current assets and liabilities of the library. He also made known to the board and error in the book mobile bill and that the bill had not included the extras that are wanted and were approved by the board. Acting Director Clarke had contacted the book mobile consultant to let the manufacturer know and a supplement bill will be issued. A motion to pay the bills on the list was made by Ron Denney and seconded by President Shirk. There was a unanimously favorable roll call vote of all present.

**PRESIDENT'S REPORT:** President Shirk reminded members of National Library Week, April 13 to 19 and encouraged them to support the special programming. A discussion resulted in future board meetings to begin at 3:30pm and a date change for the April 2014 meeting to April 7. Mr. Dattilo moved on this with a second from Mr. Denney. All present were in favor. There was an invitation for members to attend the Wetlands Institute program at school on April 25. Members were also informed of upcoming Trustee seminars to be held in Mount Laurel.

**ACTING DIRECTOR'S REPORT:** Mrs. Clarke began by stating that the library is pleased with the new copiers. Employees recently attended mandatory training by the JIF in Wildwood. An employment offer for a part-time children's librarian has been accepted. Mrs. Clarke is continuing to work on the Financial Disclosure forms for the state.

**COMMUNICATIONS/CORRESPONDENCE:** A letter was received from Dick Stanislaw acknowledging cooperation between the museum and library and expressing desire for the museum to maintain its independence from the library.

**FRIENDS AND VOLUNTEERS REPORT:** Elaine Wilson reported that the group will host a table in the atrium during National Library Week. Read Across America programming was cancelled at the schools due to inclement weather, however the children still received a courtesy book. Local author, Carol Brill, will be the guest at the Dessert Tea on May 8 at the Flanders. The group will also host a return visit from Theresa Tull at the library on May 18.

### **BUILDING ISSUES:**

- A. Roof Update- Roofing contractor Butch Czar reviewed the current roofing project status with members. The specs are being prepared to go out to bid. Board members agreed to move forward with Mr. Czar's recommendations.
- B. Stairwell Walls and Misc. Areas- The bid will include these items and a punch list will be reviewed. Roger McLarnon offered to take a look at the punch list and schedule a meeting

with Acting Director Clarke to do a walk-through of building so items could be addressed properly.

**OLD BUSINESS:**

- A. Signage/Branding Logo Discussion/Finalization- After viewing the various designs brought to the Board picked by the Atrium/Signage committee, a vote was taken to decide on the look/logo of the sign. All were in unanimous agreement on the style, which included a wave design on the sides and a colored panel going across the bottom. President Shirk then brought up the discussion of the actual name that would be on the sign. The Atrium/Signage committee had agreed on the "Community Complex" but after discussion the Board felt it was better to keep it as "Community Center". All agreed. Then there was discussion regarding whether or not the Library's name should be in the name of the building. A motion was made by Mr. Batastini to accept the branding for the building using only the name "Ocean City Community Center". Mr. Denney seconded the motion and a tie roll call vote resulted the following: Shirk, no; Batastini, yes; Broadley, yes; Denney, no; Pritchard, no; Peters, no; Dattilo, yes; Taylor, yes. Since it was a tie vote, President Shirk called to table another vote on the name again until the next meeting.

**NEW BUSINESS:**

- A. Library Staff Presentations- President Shirk and Acting Director Clarke had been in discussion and felt it would be educational for the Board to have staff presentations given during Board meetings. The strategic plan involved this practice. President Shirk assured that the presentations be pithy and would be meant to be informative and not as a job justification. Presentations will be done only when agenda allows, possibly every two or three months to begin in May with Sara Bruesehoff, Youth Services Librarian. Mr. Denney moved to begin staff presentations in May 2014, with a second from Mr. Peters. All were in favor.

**PUBLIC COMMENT:** A letter was received requesting money for a scholarship fund in Chris Maloney's memory. Attorney Barse advised this could not be done with public money.

**AUTHORIZATION TO ENTER CLOSED SESSION:** Mr. Denney moved to enter closed session to discuss Personnel matters with a second from Mr. Broadley. All were in favor

Mr. Broadley moved to exit the closed session and re-enter open session with a second from Mr. Denney. All were in favor. There was no action taken.

Mr. Dattilo then moved to end the meeting at 6:15pm with a second from Mr. Denney. All were in favor.