

## **MEETING OF THE BOARD OF TRUSTEES—April 16, 2012**

### **ANNOUNCEMENT OF COMPLIANCE WITH OPML**

**CALL TO ORDER:** President Fred Marcell called the meeting to order at 4:35 pm.

**RECORDING OF ATTENDANCE:** (*Roll Call*) Fred Marcell, President (via conference call); Nancy Larrabee, Treasurer; Jon Batastini, Secretary; Jennifer Shirk; Dr. Kathy Taylor, Superintendent of Schools; Mayor Jay Gillian; Mike Dattilo, City Business Administrator; Joann Cioeta, City of Ocean City Human Resources Director  
Library Staff: Christopher Maloney; Leslie Clarke

**APPROVAL OF MINUTES:** Jon Batastini moved and Nancy Larrabee seconded to approve the March 12, and April 4, 2012 meeting minutes. There was unanimous approval.

**TREASURER'S REPORT:** Treasurer Larrabee reviewed current assets and liabilities of the library. She explained that the check for \$10,000 made out to the Ocean City Education Foundation was for a special program at the High School. The speaker will be a former basketball star who has recovered from drug and alcohol abuse. There will be a live feed of the talk in the library so more people can watch the program. Kathy Taylor moved and Jennifer Shirk seconded to pay the bills. All approved with a unanimously favorable roll call vote.

**PRESIDENT'S REPORT:** At this time, Stu Sirott from the Ocean City Exchange Club showed some of the items included in the Freedom Shrine that will be displayed in the Atrium. The dedication ceremony will be May 14 at 6:00 pm and will include local political figures and will have press coverage. Dr. Taylor will contact the High School Band Director about having the band play the National Anthem. President Marcell suggested having the May meeting start at 4:00 or 4:15 pm. Joann Cioeta, Director of Human Resources for the City of Ocean City, showed a DVD on the rights and duties of a volunteer in local government. She distributed copies of Ocean City's complaint policy and the resolution for Ocean City's civil rights policy.

**DIRECTOR'S REPORT:** Director Maloney reported on a new service we could offer where patrons could choose whether an item will be mailed to their home or picked up at the library. We would order special software from Innovative Interfaces. The service, which would be for home-bound patrons, costs \$7,500 initially and \$75 per year for maintenance. The library would pay for postage and mailing envelopes. The service would be manually added only for specific home-bound patrons. Director Maloney will contact other libraries to see how the service is handled by them. Another thing we are looking into is patrons being able to pay fines with a credit card using "e commerce." This service would cost \$6,500. Another service would be "Encore," a software package that would add book reviews, book jacket images, and links to our online catalog to make it more attractive and useful to patrons. The links could guide patrons to videos or to articles in an online data base. This service would cost \$9,500 for a three year commitment. Maloney will report on these services at the May Board meeting.

### **COMMUNICATIONS/CORRESPONDENCE: NA**

### **FRIENDS AND VOLUNTEERS REPORT:**

Sandy Crescenzo reported on the Author Tea to be held at the Flanders Hotel on May 10. Steve Liebowitz, author of Steel Pier, Atlantic City: Showplace of the Nation will be the featured author. Tickets are \$20, and the tea will be at 2:00 pm. The Fall Author Luncheon will be held on October 18 and the featured author is Harlan Coben. The Friends and Volunteers are requesting a check for \$5,000 toward the author's fee. The check will be needed in September.

### **BUILDING ISSUES:**

- A. Water Intrusion Project Update—the contractor came in, the window sill was sealed, but water still is coming in when it rains heavily. We need a contractor to come in and look at the windows. ServPro, the mold remediation company, will come in as soon as the cause of the leak is repaired.

**OLD BUSINESS:**

- A. Strategic Plan—the plan was approved so that Director Maloney could send it to the State Library. Maloney sent the plan and other documentation on April 6. The state has received the application and is pleased with it. Their decision will be made by April 25 concerning the Return to Taxpayers. President Marcell said he did not want to delay the City of Ocean City's budget process. They anticipate receiving the Return to Taxpayer funds from the library as part of their miscellaneous revenues. Marcell advised that the library should have a back-up plan for providing an alternative funding source if the Return to Taxpayers can't be done in time for the City Council meeting to approve the City's budget. Director Maloney said we could use the inter-local line item or reimbursed city services line item. Maloney, President Marcell, City Financial Officer Frank Donato, and Leon Costello, the library's auditor will meet to discuss this.
- B. Satellite Boardwalk location—there was discussion regarding satellite locations either on the Boardwalk or somewhere downtown. The cost for providing a Boardwalk location from May to September was around \$99,500. The Board decided not to move forward on the Boardwalk satellite location idea.

**NEW BUSINESS**

- A. Satellite Downtown Location—representatives from Ocean City Mainstreet talked to Director Maloney about a possible satellite location in the former Christian Science building on Asbury Ave. Maloney will attend a meeting Wednesday at 2:00 pm concerning this.
- B. Miscellaneous items—Dr. Taylor mentioned that she has not received the Financial Disclosure Statement required of Board members. The deadline is April 20. Chris will speak to City Clerk Linda MacIntyre about this. Nancy Larrabee inquired about longer hours on Sunday (11-5). Mayor Gillian asked about being open 9-9 on Saturday. Maloney will speak to the staff about these changes in hours.

**AUTHORIZATION TO ENTER CLOSED SESSION TO DISCUSS WAGE INCREASES FOR NON UNION EMPLOYEES—TABLED****PUBLIC COMMENT:**

1. Sandy Crescenzo: The AED will be installed, but the battery needs to be checked.
2. Peggy Lloyd is being honored by the Exchange Club on April 23 at the Great Bay Country club. The cost is \$30 a ticket.

**ADJOURNMENT:** Mayor Gillian moved and Nancy Larrabee seconded to adjourn the meeting at 6:20 pm. All approved.

Respectfully submitted,

Jon Batastini  
Recording Secretary