

## **MEETING OF THE BOARD OF TRUSTEES—April 13, 2009**

### **ANNOUNCEMENT OF COMPLIANCE WITH OPML**

**CALL TO ORDER:** President Price called the meeting to order at 5:00 pm.

**RECORDING OF ATTENDANCE:** (*Roll Call*) Ed Price, President; Fred Marcell, Treasurer; Mayor Salvatore Perillo; John Flood, Vice President (via telephone conference call).  
Library Staff: Christopher Maloney, Leslie Clarke

**APPROVAL OF MINUTES:** John Flood moved and Fred Marcell seconded to approve the minutes from the March 9, 2009 meeting. The motion passed with one abstention from Mayor Perillo, who had not attended the meeting.

**TREASURER'S REPORT:** President Price reviewed current assets and liabilities of the library and brought to the Board two bills which were not included on the bill list. One bill was for \$315 to purchase beach tags for a National Library Week beach tag drawing, and the other was \$4,436 to pay the first payment for the O.C. Pops' Strategic Plan. Mr. Marcell moved and Mr. Flood seconded paying the additional bills. Mayor Perillo moved and Fred Marcell seconded paying the bills already included on the list. Both motions were unanimously approved with roll call votes.

**PRESIDENT'S REPORT:** President Price stressed that any requests for library records under the Open Public Records Act be directed to Chris Maloney, Library Director. He then explained the library's petty cash procedure, which has been approved by the auditor. Mr. Price announced the May 9 New Jersey Library Trustee Institute meeting in Princeton and encouraged all members to attend, than showed some examples of signage for the Library Annex.

**DIRECTOR'S REPORT:** Director Maloney reported that all required documents were sent to the State Librarian in order to refund taxpayer money. He then told the Board what events and services the library was offering during National Library Week.

**COMMUNICATIONS:** Director Maloney shared recent correspondence with the Board. President Price added some copies of emails he had recently received concerning library records.

**BUILDING EXPANSION—**Architect Sherri Cross attended the meeting in order to summarize changes in the library's furniture program. The budget would be increased by \$70,000. Some of the changes were design upgrades to furniture and some were additional items. These items were not part of the original project and would be paid for out of the 2010 budget. The Board inquired about seeing examples of the furniture in other libraries and requested more information from Sharon Parker, the furniture consultant. It was decided that Ed Price, John Flood, and Director Maloney would meet with Sharon Parker and make the decision on the furniture budget increase before the next meeting. The Board also expressed concern over improving the appearance of the Atrium. The Topping Off ceremony was successful and progress of the construction has been good. The renovation to the back circulation work room is complete and the contractor should be out of the building before the Memorial Day weekend.

**FRIENDS AND VOLUNTEERS: NA**

### **OLD BUSINESS:**

A. Organization Goals and Objectives Special Workshop—The workshop will be held at the May 11<sup>th</sup> meeting which will be held in the conference room at the library annex. The business portion of the meeting will begin at 4pm. Alan Burger will be the facilitator for the workshop portion which will follow the business meeting.

B. Outreach Request- A funding request from the Ocean City School district for a program conducted by the Wetlands Institute for the amount of \$9,800 was introduced. The program will be directed for students in fourth through eighth grades offering extended science experiments. The cost will include \$3,000 for bus transportation as well as \$6,800 for the

Wetlands institute. Mayor Perillo moved and Mr. Marcell seconded approving the request. A unanimously favorable roll call vote was taken.

- C. Advertising Budget/Trolley Request—Mr. Flood moved and Mr. Marcell seconded the proposal for advertising the library on the city’s four trolleys during the summer. The advertising sign would be located on the exterior to the right of the entrance door of the four trolleys during the months from June to September. Four different signs could be used and the cost would be \$3,740. The Board approved the request by unanimously favorable roll call vote.

**NEW BUSINESS:**

- A. L2009-09—a Proclamation Honoring Susan Hafsrud
- B. L2009-10—a Proclamation Honoring Susan Sheppard Faverzani –Mayor Perillo moved and Mr. Marcell seconded both of the proclamations. There was unanimous approval. Mr. Marcell recommended that both of them be honored and that Director Maloney award the proclamations.
- C. Open Public Records Procedures—The Board reviewed the current OPRA procedure. President Price will contact the City Clerk to examine the city’s procedure to see how it compares with that of the library.
- D. L2009-12-- Designating a Custodian of Records for OPRA Requests--Mayor Perillo moved and Mr. Flood seconded the resolution designating Director Maloney as custodian. There was unanimous approval.
- E. Friends and Volunteers funding request—The Friends and Volunteers of the Ocean City Free Public Library requested an amount not exceeding \$5,000 for their October Author luncheon to purchase a book for each attendee. Mr. Flood moved and Mr. Marcell seconded approving the request with the stipulation that President Price and Director Maloney meet with the Friends and Volunteers to discuss how the library is promoted through the luncheon. There was unanimous approval with a roll call vote.

**PUBLIC COMMENT:**

Mr. Jim Hess spoke about need for more publicity on what the library is doing and the problem of leaks in the library, especially after the removal of the sail from the top of the building.

Ms. Roberta Woessner commented on the poor appearance of the Atrium.

**ADJOURNMENT:** Mayor Perillo moved and Mr. Marcell seconded to adjourn the meeting at 7:45 pm. All agreed.