

MEETING OF THE BOARD OF TRUSTEES—April 11, 2011

ANNOUNCEMENT OF COMPLIANCE WITH OPML

CALL TO ORDER: President Price called the meeting to order at 4:34 pm.

RECORDING OF ATTENDANCE: (*Roll Call*) Ed Price, President; Fred Marcell, Vice-President (by conference call); Nancy Larrabee, Treasurer; Karen Heist, Secretary; Lou Walters; Mayor Jay Gillian; Dr. Joanne Walls for Dr. Taylor, Superintendent of Schools; Mike Dattilo, City Business Administrator
Library Staff: Christopher Maloney; Leslie Clarke

APPROVAL OF MINUTES: Karen Heist moved and Nancy Larrabee seconded to approve the minutes from the March 14, 2011 meeting. The motion passed with a unanimously favorable vote.

TREASURER'S REPORT: Treasurer Larrabee reviewed current assets and liabilities of the library. She reported that a lot of the annual maintenance bills were paid this month. The \$12,599.76 for Tesco reflects payment for the front lobby furniture. The decision was made to approve a contract with the Humor Project for the Doodah Parade celebration. The program will be held in the library and will be paid from the special activities line item of the budget. Mayor Gillian moved and Karen Heist seconded to pay the bills on the list. There was a unanimously favorable roll call vote taken.

PRESIDENT'S REPORT: President Price reported that \$50,000 was approved to be spent for paving of the streets adjacent to the library. He then pointed out that the appropriation for the library from the City of Ocean City has been going down the last few years while the library's payments to the City have been going up since 2007. Because of this, the library has used some of its fund balance for operating expenses.

DIRECTOR'S REPORT: Director Maloney reported that new legislation has been signed by Governor Christie that will show the library tax on taxpayers' bills beginning this August. Library Appropriations have also been taken out of the spending cap for municipalities. There will be a publicity campaign to inform taxpayers that this is not a new tax. The library could send a postcard to all taxpayers for this purpose. Mr. Maloney will present his ideas on this at the next Board Meeting. Maloney also remarked on the success of the Jazz concert series hosted by the library.

COMMUNICATIONS/ CORRESPONDENCE: Board members received their membership cards from the New Jersey Library Trustees Association.

FRIENDS AND VOLUNTEERS: Sandy Crescenzo reminded the Board that the author tea will be held May 5 at the Flanders Hotel at 2 pm. She also reported that she filled out the funding request forms for the October 6, 2011 author luncheon. Carol Higgins Clark is the featured author and the funding request is for \$7,000.

OLD BUSINESS:

- A. RFP for Legal Services— President Price reported that the RFP went out for legal services for the library.
- B. RFP for Strategic Planning Consultant Services—the RFP for a consultant for the library's strategic plan also went out. There will be a discussion of this at the May meeting.

NEW BUSINESS:

- A. A Resolution Accepting the Audit Report for Years Ended 2009 and 2010—The Audit Committee met with auditor Leon Costello. There need to be some changes to the audit draft. Treasurer Larrabee will ask Mr. Costello to send an email of the revised draft to Board members before the next meeting.
- B. A Resolution Approving Outreach Funding Requests from the Ocean City School District—there were several requests considered by the Outreach Funding Committee. One was a request for \$18,600 for visits to the Wetlands Institute by students and for the Wetlands Institute to bring classes to the schools. This request was approved by the Committee. Lou

Walters moved and Nancy Larrabee seconded to fund the request. A roll call vote was taken as follows: Price-yes; Marcell-yes; Larrabee-yes; Heist-yes; Walters-yes; Walls-yes; Gillian-abstained. The resolution passed. The School District also requested funds for a zoo field trip. The Committee did not approve this request because the event took place too late in the school year. There was a funding request for a book club which was tabled.

- C. A Resolution Approving an Outreach Funding Request from Ocean City Police Department—the Funding Committee did not recommend the request.
- D. A Resolution Approving an Outreach Funding Request from the Community Arts Project—the Funding Committee did not recommend approval for the sculpture project.
- E. A Resolution Approving an Outreach Funding Request from the Ocean City Historical Museum—the Museum requested \$3,500 for a lecture series to take place this July and August at the library. Lou Walters moved and Nancy Larrabee seconded to approve the request. A unanimously favorable roll call vote was taken.
All funding requests should be referred to Karen Heist, the Chairman of the Outreach Funding Committee.
- F. Miscellaneous New Business—Nancy Larrabee inquired whether another library staff member would be giving a presentation to the Board. Director Maloney reported that he and Fitness and Aquatic Director Wendy Moyle will be speaking to the Ocean City Community Center Association this Saturday at 9:30 am about the present and future of the library and Fitness Center.

PUBLIC COMMENT:

Sandy Cresenczo suggested that when sending a mailing about the library tax on the tax bill, have a picture of what the old and new bills look like.

AUTHORIZATION TO ENTER EXECUTIVE SESSION: At 5:15 Mayor Gillian moved and Nancy Larrabee seconded to go into closed session. No action is to be taken. There was unanimous approval.

ADJOURNMENT: Lou Walters moved and Nancy Larrabee seconded to adjourn at 5:25 pm. All agreed. The next meeting will be on Monday, May 9, at 4:30 pm.