

MEETING OF THE BOARD OF TRUSTEES—May 9, 2011

ANNOUNCEMENT OF COMPLIANCE WITH OPML

CALL TO ORDER: Vice President Fred Marcell called the meeting to order at 4:30 pm. in the absence of President Price.

RECORDING OF ATTENDANCE: (*Roll Call*) Fred Marcell, Vice-President; Nancy Larrabee, Treasurer; Karen Heist, Secretary; Lou Walters; Mayor Jay Gillian; Dr. Kathleen Taylor, Superintendent of Schools; Mike Dattilo, City Business Administrator
Library Staff: Christopher Maloney; Leslie Clarke

APPROVAL OF MINUTES: Nancy Larrabee moved and Lou Walters seconded to approve the minutes from the April 11, 2011 meeting. The motion passed with a unanimously favorable vote.

TREASURER'S REPORT: Treasurer Larrabee reviewed current assets and liabilities of the library. She highlighted one of the larger bills on the list, a \$38,299 payment made to the 3M Company for the new security system installed to protect library materials. Lou Walters moved and Karen Heist seconded to pay the bills on the list. A unanimously favorable roll call vote was taken.

PRESIDENT'S REPORT: Vice President Marcell reported on the recent Board of Education meeting where the Library Board was recognized for its generosity in supplying students with E- readers. Mr. Marcell also commended Superintendent Kathy Taylor for being recognized by the Chamber of Commerce on April 27 as "Working Woman of the Year." All Board members congratulated Dr. Taylor at this time. Mr. Marcell mentioned that Director Maloney and Wendy Moyle, Recreation Manager, spoke at a meeting of the Ocean City Community Association. They gave the group an update on what is going on at the Library and at the Aquatic and Fitness Center. Mr. Marcell ended his report by commenting that the paving project of the parking area and adjacent streets is complete.

DIRECTOR'S REPORT: Director Maloney reported that he and Assistant Library Director Clarke attended the New Jersey Library Association conference held in Long Branch recently. Maloney has been researching strategic planning for the library, and has completed the RFP for a consultant. He believes however that the planning could be accomplished without a consultant. He has spoken to Alan Berger, the consultant for our first strategic plan. He then alerted the Board to the problem of theft of bathroom products in the new women's rest room on the 1st floor. The problem was so bad that the bathroom had to be temporarily closed. Maloney continued his report by suggesting that the 17th Street entrance be closed except for those entering for programs. The Main entrance would be at the front of the building, as was originally planned. The Board felt this idea should be held for a later discussion. Maloney passed out brochures listing the library's summer events to all Board members. He then led a discussion of how to explain the tax bill that tax payers will receive in August. The library tax will appear on this bill, which could confuse residents. Some type of communication could be included with the tax bill, said Maloney, which will explain that this is not a new tax but a new format.

COMMUNICATIONS/ CORRESPONDENCE: NA

FRIENDS AND VOLUNTEERS: The Friends and Volunteer Author Tea held on May 5 was very successful, reported President Rose Marie Ricci. The author Earl Paul was very well received.

OLD BUSINESS:

- A.** A Resolution Accepting the Audit Report for Years Ended 2009 and 2010—after discussion, Nancy Larrabee moved and Mayor Gillian seconded to approve the Audit. All approved by roll call vote.
- B.** A Resolution Approving a contract with the Law Offices of Cruccio, Pepper, DeSanto, & Ruth, PA for General Legal Services—Lou Walters moved and Mayor Gillian seconded to approve the contract. A unanimously favorable roll call vote was taken.

NEW BUSINESS:

Nancy Larrabee noticed a paved area near the Perry Egan car dealership and inquired about its use. Director Maloney explained that it was used during construction as a staging area, but that it belongs to Perry Egan. Possibly a fence could be put up to discourage people from parking there. Yellow lines have been painted on the 17th St. entrance to the library parking lot to discourage parking. Vice President Marcell and Director Maloney will be looking into a marketing plan for the library. Money was allocated for such a plan in the 2011 budget. Dr. Taylor expressed her thanks to the Board members for attending to the School Board meeting and for the Outreach Funding approval for the purchases of E-readers for teachers and students.

ADJOURNMENT: Mayor Gillian moved and Nancy Larrabee seconded to adjourn at 5:15 pm. All agreed. The next meeting will be Monday, June 13, at 4:30 pm.