

## **MEETING OF THE BOARD OF TRUSTEES—May 13, 2013**

**ANNOUNCEMENT OF COMPLIANCE WITH OPML:** Notice of this meeting was included in the Annual Schedule of Meetings that was approved by the Board of Trustees at their monthly meeting Monday December 10, 2012. The Annual Schedule of Meetings was advertised in the January 9, 2013 Ocean City Sentinel, posted on the Library's website and posted on bulletin boards inside the Library.

**CALL TO ORDER:** President Nancy Larrabee called the meeting to order at 4:32 pm.

**RECORDING OF ATTENDANCE:** Nancy Larrabee, President; Fred Marcell, Vice-President; Jon Batastini, Treasurer; Jennifer Shirk, Secretary; Karen Heist, Mike Dattilo for Mayor Gillian; Dr. Joanne Walls for Dr. Kathy Taylor  
Library Staff: Christopher Maloney; Leslie Clarke

**APPROVAL OF MINUTES:** Karen Heist moved and Jennifer Shirk seconded to approve the minutes from the April 8, 2013 meeting. There was unanimous approval.

**TREASURER'S REPORT:** Treasurer Batastini reviewed current assets and liabilities of the library. Karen Heist moved and Fred Marcell seconded to pay the bills. All approved by roll call vote.

**FRIENDS AND VOLUNTEERS REPORT:** President Sandy Crescenzo thanked the Board members who attended the Author Tea on May 9. She announced that the Fall Author Luncheon on October 17 will feature author Linda Fairstein. Ms. Crescenzo informed the Board of the new Friends and Volunteers website and the date of the next book sale, which will be June 21-22.

### **PUBLIC COMMENT:**

Teacher Jen Ferrier represented 3<sup>rd</sup> grade teachers at the Ocean City Primary School who wished to thank the Library for the Wetlands Institute visits to their classrooms and for the tanks of ocean creatures left in the classrooms for 6 weeks. Ms. Ferrier brought many thank you letters and drawings from the students.

### **OLD BUSINESS:**

1. Accounting Manager Update—Director Christopher Maloney reported on the search for a replacement for retiring bookkeeper Beverly Hill. Twenty three people applied for the job, six were interviewed, and the job was offered to Glenn Master. President Larrabee spoke to Leon Costello, the library's auditor, and Frank Donato, the City's Chief Financial Officer, concerning the salary range. The salary proposed was \$56,000. Jon Batastini moved and Karen Heist seconded to hire Mr. Master for a salary of \$56,000. A roll call vote was taken as follows: Larrabee-yes; Marcell-yes; Batastini-yes; Shirk-yes; Heist-yes; Dattilo-yes; Walls-abstained. The motion passed.
2. A Resolution Amending the Return to Taxpayers Amount to be transferred to the City of Ocean City—the amount to be refunded would be \$1,140,951. Jon Batastini moved and Fred Marcell seconded to pass the resolution, A roll call vote was taken as follows: Larrabee-yes; Marcell-yes; Batastini-yes; Shirk-yes; Heist-yes; Dattilo-yes; Walls-abstained. The resolution passed.

**AUTHORIZATION TO ENTER CLOSED EXECUTIVE SESSION TO DISCUSS LABOR NEGOTIATIONS WITH THE FULL TIME CWA UNION EMPLOYEES:** At 4:50 pm Jon Batastini moved and Fred Marcell seconded to enter into closed session. All approved.

**PRESIDENT'S REPORT:** President Larrabee met with Leon Costello in order to get audit done before the bookkeeper leaves. Jon Batastini and President Larrabee went over changes in the by-laws and they will be sent out to discuss on the agenda for next month. Target is to vote on them by July.

**COMMUNITY AND SCHOOL RELATIONS COMMITTEE REPORT:** Karen Heist gave report of their meeting to what can be done to help pay the salary of the ocean City Historical Museum Director based on the library laws emailed out by the Deputy State Librarian for Support Services. The library Board could take over and the Historical Museum Board would be defunct or there is a possibility of the city taking over the Historical Museum and the Director would be a city employee instead. Director Maloney said he would talk to Avalon's library and discuss with them since they had a similar situation come about and he would report back. It was suggested that Karen's committee meet again to explore the issue further.

Jon Batastini had to leave early and excused himself at 5:35PM

**DIRECTOR'S REPORT:** Director Chris Maloney reported on the visit by the State Librarian and officers. All were given a tour of the facility and were very impressed. Director Maloney then passed around a note sent by the State Librarian expressing thanks for such a great visit.

Director Maloney told the Board of the New Jersey Library Association Conference coming up at the Revel Casino June 3th, 4th, and 5th and that Board members could look into as well.

Director Maloney also reported on the library's new software update to the catalog. In house resources as well as full text articles can now be accessed by searching the catalog from anywhere in the world with a library card.

New Sunday extended hours will start in June, not in May.

There will be no uniforms, instead name tags for the staff members will be in place by summer. Security issues were brought up and the possibility of adding pictures to the name tags.

Director Maloney reported further on the meeting with the architect for signage with the Aquatic and Fitness Center staff. Signage on the corners of 18th St & Simpson and 17th & Haven as well as signage located on the building and within the library itself were discussed.

#### **NEW BUSINESS:**

Building maintenance--The roof where leaks have been occurring were tested but not the most important areas. Mike Datillo said he would clarify and get that resolved.

Touch up and maintenance has not been addressed. A maintenance list was forwarded to Mike Datillo to see what could be done, especially for summer, without having to contract out.

**ADJOURNMENT:** Mike Datillo moved and Karen Heist seconded to adjourn the meeting at 5:56 pm. All approved. The next meeting will be June 10, 2013 at 4:30PM.

Respectfully submitted,

Jennifer Shirk  
Recording Secretary