

MEETING OF THE BOARD OF TRUSTEES—July 11, 2011

ANNOUNCEMENT OF COMPLIANCE WITH OPML

CALL TO ORDER: President Price called the meeting to order at 4:31 pm.

RECORDING OF ATTENDANCE: (*Roll Call*) Ed Price, President; Fred Marcell, Vice-President; Nancy Larrabee, Treasurer; Karen Heist, Secretary; Lou Walters; Dr. Kathy Taylor; Mike Dattilo, City Business Administrator, for Mayor Gillian
Library Staff: Christopher Maloney; Leslie Clarke

APPROVAL OF MINUTES: Lou Walters moved and Karen Heist seconded to approve the minutes from the June 12, 2011 meeting. There was unanimous approval with a roll call vote.

TREASURER'S REPORT: Treasurer Larrabee reviewed current assets and liabilities of the library. Fred Marcell moved and Karen Heist seconded to pay the bills on the list. A unanimously favorable roll call vote was taken.

PRESIDENT'S REPORT: President Price reported on the ad explaining the new format of the August tax bill. The wording for the ad was included in the packet for this board meeting. Price then shared with the board an article that recently appeared in the Press of Atlantic City concerning the Northfield (Otto Bruyns) Public Library. They are building a \$500,000 public community room and are returning \$300,000 to the taxpayers. They had been saving money for this purpose.

DIRECTOR'S REPORT:

Director Chris Maloney reported on new legislation concerning Pension and Health Benefits for employees. New legislation has increased the contribution that employees have to pay for pension benefits. This was increased to 6.5% of the employee's salary. Employees will also be contributing more toward health benefits every year for four years according to their salaries. Director Maloney then explained about a possible partnership between our library and Atlantic Cape Community College. The partnership could include a lecture series, digitized documents of historical societies and continuing education classes. Maloney will also contact Richard Stockton College of N.J. about a possible partnership.

COMMUNICATIONS/CORRESPONDENCE: Director Maloney shared a thank you letter from the Ocean City Primary School for wooden browser bins and an atlas stand that the library gave to the school.

FRIENDS AND VOLUNTEERS: Elaine Wilson of the Friends and Volunteers thanked Chris Maloney and the Library Board for removing unwanted items from the Volunteer sorting room.

OLD BUSINESS:

- A.** AED device to be donated by Friends and Volunteers to the library—Steve Barse, the library's attorney, approved the library having the device and having employees properly trained in how to use it. Nancy Larrabee moved and Lou Walters seconded to accept the gift of the AED device which will be mounted on a wall where it can be easily seen and used. No additional insurance coverage would be needed and it could be wired directly to the police department. All members approved with a unanimously favorable roll call vote.
- B.** Ocean City Education Foundation—The Board approved an outreach funding request, in 2010, to help fund the construction of an observatory that will be built on High School grounds. The money was not disbursed then because the school needed to get approval from the State of New Jersey for the construction, which have now received. President Price asked if the board would reclassify this request and pay it out of the inter-local community line item. Lou Walters moved and Fred Marcell seconded paying \$25,000 for this purpose.
- C.** RFP Strategic Planning Consulting Services—Director Maloney received four responses to the RFP, three from out of state. The New Jersey quote has the lowest cost (\$12,750) and is the firm we used for our previous strategic plan--Library Development Solutions with Alan

Burger. This would be paid from professional services. Karen Heist moved and Nancy Larrabee seconded to retain the services of Library Development Solutions. All approved with a unanimously favorable roll call vote. Work on the plan could begin in August of this year.

NEW BUSINESS:

- A. Outreach Funding Requests
 1. Office of Emergency Management—the request is for \$6,000 toward the publication of the Hurricane Preparedness booklet. The Board would like a photo to be taken of members at the next meeting to be put in the front cover of the booklet. They also would like more recognition in the booklet by having the words “sponsored and paid for by the Ocean City Free Public Library” placed on the cover. Ed Price moved and Fred Marcell seconded to approve the request with the aforementioned stipulations. All approved by roll call vote.
 2. Friends and Volunteers of the O.C. Library—the request was for \$7,000 toward payment of Carol Higgins Clark, the author for the Oct. 6 luncheon. Nancy Larrabee moved and Dr. Taylor seconded to approve the request. All approved by roll call vote.
 3. Arts Center—the Arts Center requested two computers at a cost of \$1,400. Ed Price moved and Lou Walters seconded to approve the request. All approved by roll call vote.
- B. Freedom Shrine—many public buildings have these collections of framed replicas of important documents from history. The O.C. Exchange club is interested in donating some money toward having a shrine put up in the community center. They requested \$2,500 in funding from the library to purchase the shrine. Dr. Taylor moved and Ed Price seconded approving the request. All agreed with a roll call vote.
- C. Building Manager Community Center—President Price is unhappy about the length of time it takes to take care of building problems, such as lack of air conditioning. He would like the Library to hire its own manager. Mike Dattilo will look into improving the responsiveness of Public Works by meeting with Mike Rosbach the Department Head. Fred Marcell commented on the unkempt appearance of the landscaping around the building and the windows of the Arts Center. Lou Walters asked Mike Dattilo to bring a plan to the August Board meeting on how the building manager could coordinate things in the building more effectively.
- D. District Libraries—Director Maloney presented information on District Libraries and how they would work. If more than one library wanted to form a district, they would be funded by the voters each year. Maloney would like our Board to state in a resolution that they oppose this idea. Legislators are going to consider this idea in 2012. Maloney will research other New Jersey Library Boards to see how they feel about the District Libraries, and will have the wording of a resolution at the next meeting for the Board to consider.

PUBLIC COMMENT: NA

ADJOURNMENT: Fred Marcell moved and Kathy Taylor seconded to adjourn at 5:40 p.m. All agreed. The next meeting will be Monday, August 8, at 4:30 pm.

Respectfully submitted,

Karen Heist
Recording Secretary